



AGENDA
Budget, Finance, & Infrastructure Committee
April 24, 2025

- | | | |
|-------|--|-------------|
| I. | Approval of Minutes February 6, 2025 | Action |
| II. | Metrics | Information |
| III. | All-Funds Budget Quarterly Report | Information |
| IV. | All-Funds Budget FY26 | Action |
| V. | Clark-LeClair Renovation & Expansion Elevations Approval | Action |
| VI. | Clark-LeClair Renovation & Expansion Project Approval | Action |
| VII. | CM at Risk Approval for the Regional Outpatient Behavioral Health Facility | Action |
| VIII. | CM at Risk Approval for Howell Science North Renovation | Action |
| IX. | Advance Planning | Action |
| | A. Mendenhall Renovation Phase 3 & 4 Design | |
| | B. Todd Hall Crawl Space Reconditioning | |
| | C. Blount Intramural Fields | |
| | D. Fletcher Residence Hall Envelope Repairs | |
| X. | Capital Authorization – Scott and Jarvis HVAC Controls | Action |
| XI. | Leases | Action |
| | A. 207 E. 5 th St. | |
| | B. 503 Bowman Gray Dr. | |
| XII. | Policy Approval | Action |
| | A. EHRA Leave Programs | |
| | B. Faculty Serious Illness and Parental Leave | |
| | C. Leave Policy for Twelve-month Faculty | |
| | D. Notice of Nondiscrimination | |
| | E. Parking & Traffic Ordinance | |
| | F. University Motor Vehicle | |
| XIII. | Information Items | |
| | A. Comprehensive Budget Report | |
| | B. Pension Spiking | |
| | C. Major Capital Projects Update | |

- D. Designer Selection Approval Since Last Meeting
- E. BOG Projects Approved Since Last Meeting
- F. Employment of Related Persons Report



Meeting of the Board of Trustees
Budget, Finance, & Infrastructure Committee
April 24, 2025

AGENDA ITEM

- I. Approval of Minutes..... Van Isley
Chair- Budget, Finance, and Infrastructure Committee

Situation: Approval of the minutes from February 6, 2025 meetings

Background: N/A

Assessment: N/A

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

**Minutes from the Budget, Finance, and Infrastructure Committee
February 6, 2025 – Main Campus Student Center and Online Meeting**

The Budget, Finance, and Infrastructure Committee of the ECU Board of Trustees met in person on February 6, 2025

Committee members present: Van Isley, Cassie Burt, Dave Fussell, Carl Rogers, and Scott Shook.

Trustee Van Isley, Chair of the Committee, convened the meeting at 3:15p.m. Mr. Isley read the conflict-of-interest provisions required by the State Government Ethics Act and asked if anyone would like to declare or report an actual or perceived conflict. None were reported.

Mr. Isley asked for the approval of the minutes of the November 21, 2024, committee meeting. Mr. Scott Shook motioned approval and Dave Fussell seconded the motion. The minutes were approved with no negative votes.

Action Items

Ms. Coleman, VC for Administration and Finance, presented the items as detailed in board materials and items were approved as part the consent agenda.

Minutes: Quorum was established therefore minutes from November 21, 2024, were approved.

Metrics No issues were identified for Fiscal Year 2025

All Funds Budget Quarterly Report shared comparative data on revenue and expenses and the budget vs actual for the second quarter of FY25 did not reflect any concerns.

ECU FY24 Financial Presentation highlights the fiscal year 2024 financial statements. ECU received an unqualified opinion on its 2024 financial statements from the NC State Auditor. ECU financial performance continues to yield a strong annual financial position. Ms. Coleman also provided information on all funds budget timeline and template for fiscal year 2026.

Campus Safety Report – Chief Sugg noted that last year was heavily involved with succession planning in the Police Department and shared that ECU's department is in the first year of reaccreditation, and there were no present challenges.

Two Land Acceptances Gifted by ECU Health VC Coleman requested approvals of the two parcels of land owned by Pitt Memorial Hospital. Parcel #92216 is being gifted for the new Medical Examiner Building and Parcel # 91523 is gifted for the Behavioral Health Facility. Both projects were funded by the State in Session Law 2023-134. Mr. Shook made a motion and Cassie Burt seconded. Details were provided in Board materials, and the item was approved as part of the consent agenda.

Millennial Designation Approval for North Recreation Complex & PSOS Annex VC Coleman requested approval to expand the Millennial Designation for the North Recreation Complex & POSO Annex. Millennial designation provides regulatory flexibility and allows collaboration with industry and private sector. Mr. Shook made a motion and Dave Fussell seconded. Details were provided in Board materials, and the items were approved as part of the consent agenda.

Advance Planning for Student Health Center Roof & Drain Repair Mr. Bagnell presented a request to approve the Advance Planning for the Student Health Center Roof & Drain. Mr. Shook made a motion and Dave Fussell seconded. Details were provided in Board materials, and the item was approved as part of the consent agenda.

Capital Approvals Mr. Bagnell presented Capital Approval for the Flanagan Building Automation Controls Replacement, Brewster Restroom Renovation, Phase I, and Eppes Building Replacement. Mr. Shook made a motion and Carl Rogers seconded. Details were provided in Board materials, and the item was approved as part of the consent agenda.

Policy Approvals Ms. Coleman presented two Personnel policies. They were the Employment-Related Background checks, Criminal Activity Reporting and Applicant Salary History, and Employment Policy for Exempt Professional Staff. Mr. Shook made a motion and Dave Fussell seconded. Details were provided in Board materials, and both items were approved as part of the consent agenda.

Minutes from the Budget, Finance, and Infrastructure Committee
February 6, 2025 – Main Campus Student Center and Online Meeting

Issuance of Special Obligation Bonds Ms. Coleman presented a request to approve the Issuance of Special Obligation Bonds for Renovation of Legacy and Jones Residence Halls. Ms. Coleman presented the financial impact of issuing debt for these two projects. In summary, there is minimal impact. Mr. Shook made a motion and Cassie Burt seconded. Details were provided in Board materials, and the items were approved as part of the consent agenda.

Informational Items – Van Isley referred audience to board materials.

Additional Debt Information

Comprehensive Budget Report

Pension Spiking

Major Capital Projects Update

Designer Selection Approval Since Last Meeting

Mr. Isley asked the committee for any concerns about items included in the informational items listed in board materials. There were none. The committee meeting was adjourned at 4:05 PM.

Respectfully submitted,
Rhonda Jordan



Meeting of the Board of Trustees
Budget, Finance, & Infrastructure Committee
April 24, 2025

AGENDA ITEM

II. MetricsStephanie Coleman
Vice Chancellor Administration & Finance

Situation: Financial metrics for the university

Background: State expenditures, tuition receipts, and change in unrestricted fund balances are key performance indicators.

Assessment: No issues are identified for July through March of Fiscal Year 2025.

Action: This item is for information only.



CEO Tracking Sheet
Fiscal Year - 2024-2025
Budget, Facilities and Infrastructure Committee

KPI	Measurement	Prior Year	Target	Variance	July	August	September	October	November	December	January	February	March	April	May	June	Total
State Funded Expenditures	% of State Budgeted Expenses Incurred	99.6%	100.0%	Plan	7.2%	8.9%	7.2%	7.9%	7.0%	6.3%	9.1%	6.8%	8.7%	5.4%	9.1%	16.4%	100.0%
				Actual	7.5%	9.8%	6.3%	6.7%	6.7%	6.9%	8.9%	7.0%	7.5%				67.3%
				+ / -	0.3%	0.9%	-0.9%	-1.2%	-0.3%	0.6%	-0.2%	0.2%	-1.2%				
				YTD +/-	0.3%	1.2%	0.3%	-0.9%	-1.2%	-0.6%	-0.8%	-0.6%	-1.8%				
Change in Unrestricted Fund Balances	Change in Unrestricted Fund Balances	\$ 22,032,680	\$ (7,633,179)	Plan	40,520,090	(3,429,684)	(14,640,636)	(17,337,924)	34,110,289	(149,989)	(14,849,195)	(15,916,781)	(13,890,749)	(14,046,724)	(9,373,842)	21,371,965	(7,633,180)
				Actual	44,179,528	7,883,269	(26,640,645)	(13,246,794)	46,035,379	52,682	(20,053,871)	(12,165,316)	(13,843,446)				12,200,786
				+ / -	3,659,438	11,312,953	(12,000,009)	4,091,130	11,925,090	202,671	(5,204,676)	3,751,465	47,303				
				YTD +/-	3,659,438	14,972,391	2,972,382	7,063,512	18,988,602	19,191,273	13,986,597	17,738,062	17,785,365				
Change in Major Auxiliary Balances - Admin & Finance and Student Affairs	Change in Cash Modified Fund/Cash Balances in SA and A&F Auxiliaries	\$ 4,649,698	\$ 6,599,086	Plan	36,559,322	937,334	(14,974,814)	(11,381,893)	31,862,159	(1,093,535)	(4,928,962)	(8,785,962)	(11,849,808)	(6,098,326)	(5,473,658)	1,827,229	6,599,086
				Actual	36,555,160	3,784,432	(19,084,536)	(11,313,360)	34,860,554	(700,742)	(7,357,517)	(5,555,217)	(9,529,968)				21,658,806
				+ / -	(4,162)	2,847,098	(4,109,722)	68,533	2,998,395	392,793	(2,428,555)	3,230,745	2,319,840				
				YTD +/-	(4,162)	2,842,936	(1,266,786)	(1,198,253)	1,800,142	2,192,935	(235,620)	2,995,125	5,314,965				
All Funds Budget - Total Operating Budget Spend Compared to Budget	Total Expenses Compared to Expenses in All Funds Budget	\$ 1,132,023,220	\$ 1,194,563,980	Plan	78,400,743	144,752,456	95,257,734	93,387,564	80,936,962	84,025,134	154,956,673	81,872,625	90,238,487	86,983,833	100,894,273	102,857,496	1,194,563,980
				Actual	90,006,174	129,251,151	105,787,754	89,501,117	79,963,299	80,656,817	140,193,993	91,207,107	97,519,389				904,086,801
				+ / -	11,605,431	(15,501,305)	10,530,020	(3,886,447)	(973,663)	(3,368,317)	(14,762,680)	9,334,482	7,280,902				
				YTD +/-	11,605,431	(3,895,874)	6,634,146	2,747,699	1,774,036	(1,594,281)	(16,356,961)	(7,022,479)	258,423				
Tuition Revenues Compared to Budget	Tuition Billed, Net Waivers vs. Budget	\$ 1,044,222	\$ 1,205,250	Plan	632,935	(12,839)	(4,204)	(748)	479,610	24,386	12,368	(1,239)	6,188	71,017	(1,747)	(477)	1,205,250
				Actual	(357,692)	597,025	156,265	(54,703)	851,621	(1,123,231)	54,247	23,549	186,697				333,778
				+ / -	(990,627)	609,864	160,469	(53,955)	372,011	(1,147,617)	41,879	24,788	180,509				
				YTD +/-	(990,627)	(380,763)	(220,294)	(274,249)	97,762	(1,049,855)	(1,007,976)	(983,188)	(802,679)				
Mandatory Fees	Mandatory Fee Billed, Net Waivers	\$ 58,810,051	\$ 57,434,590	Plan	28,140,824	80,221	(76,205)	(55,277)	23,605,957	1,141,660	866,505	(66,738)	132,197	3,547,845	175,334	(57,733)	57,434,590
				Actual	27,988,527	262,705	4,670	(56,586)	24,017,545	902,165	908,980	7,804	96,298				54,132,108
				+ / -	(152,297)	182,484	80,875	(1,309)	411,588	(239,495)	42,475	74,542	(35,899)				
				YTD +/-	(152,297)	30,187	111,062	109,753	521,341	281,846	324,321	398,863	362,964				
Athletics Financial Performance to Budget	Budgeted Profit(Loss)	\$ (5,263,854)	\$ (8,994,377)	Plan	(1,609,135)	2,376,556	(884,387)	(1,624,620)	(2,685,382)	1,756,796	(6,095,889)	(2,862,900)	(2,193,453)	(1,622,365)	(1,464,613)	7,915,015	(8,994,377)
				Actual	(2,383,064)	5,697,330	(2,120,647)	(2,933,735)	(2,893,699)	3,545,629	(6,463,334)	(4,225,465)	(3,310,016)				(15,087,001)
				+ / -	(773,929)	3,320,774	(1,236,260)	(1,309,115)	(208,317)	1,788,833	(367,445)	(1,362,565)	(1,116,563)				
				YTD +/-	(773,929)	2,546,845	1,310,585	1,470	(206,847)	1,581,986	1,214,541	(148,024)	(1,264,587)				
Bonded Indebtedness	Amount Outstanding	\$ 321,020,000	\$ 306,175,000	Plan	321,020,000	321,020,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000
				Actual	321,020,000	321,020,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	306,175,000	321,020,000
				+ / -	-	-	-	-	-	-	-	-	-				-
				YTD +/-	-	-	-	-	-	-	-	-	-				-



AGENDA ITEM

III. All Funds Budget Quarterly ReportStephanie Coleman
Vice Chancellor for Administration and Finance

Situation: All funds budget before elimination entries compared to 3rd quarter actuals and previous year 3rd quarter.

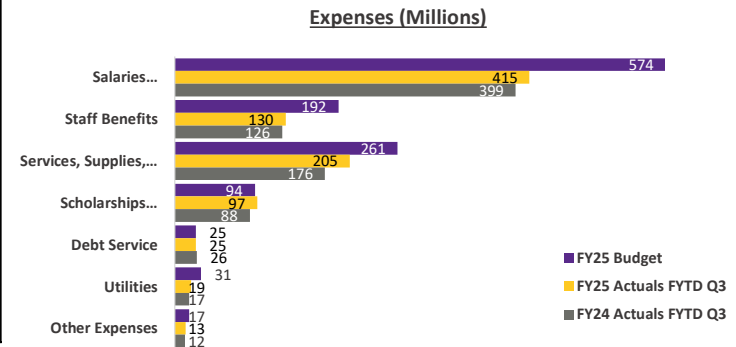
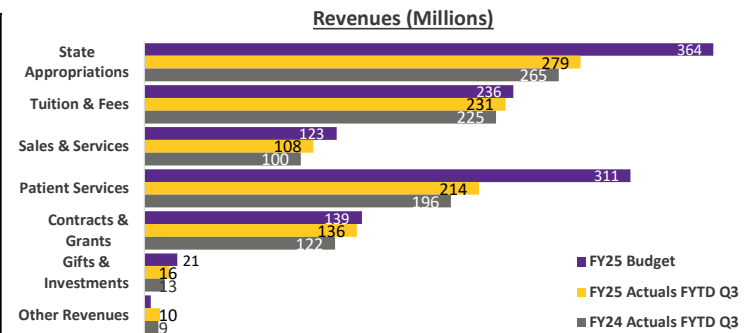
Background: BOT approves the budget each Spring for the upcoming fiscal year that begins on July 1. Fiscal year 2025 is the 3rd fiscal year with an all funds budget.

Assessment: Budget vs. Actual for 3rd quarter of fiscal year 2025 does not reflect any concerns.

Action: This item is for information only.

FY25 Q3 All Funds Budget and Actuals - University Level

		FY25 Budget	FY25 Actuals FYTD Q3	Current Year %	FY24 Actuals FYTD Q3	Change %
Revenues	State Appropriations	364,200,000	279,100,000	76.63%	265,400,000	5%
	Tuition & Fees	236,300,000	231,300,000	97.88%	225,300,000	3%
	Sales & Services	122,700,000	107,600,000	87.69%	99,900,000	8%
	Patient Services	311,100,000	213,800,000	68.72%	195,800,000	9%
	Contracts & Grants	138,500,000	135,700,000	97.98%	121,800,000	11%
	Gifts & Investments	20,700,000	15,700,000	75.85%	13,400,000	17%
	Other Revenues	3,700,000	10,300,000	278.38%	8,600,000	20%
Revenues Total		1,197,200,000	993,500,000	82.99%	930,200,000	7%
Expenses	Salaries and Wages	574,200,000	414,600,000	72.20%	398,700,000	4%
	Staff Benefits	192,100,000	130,400,000	67.88%	126,200,000	3%
	Services, Supplies, Materials	261,000,000	205,100,000	78.58%	175,900,000	17%
	Scholarships & Fellowships	94,100,000	97,100,000	103.19%	87,600,000	11%
	Debt Service	25,300,000	25,300,000	100.00%	26,300,000	-4%
	Utilities	31,300,000	18,700,000	59.74%	17,200,000	9%
	Other Expenses	16,500,000	12,800,000	77.58%	11,700,000	9%
Expenses Total		1,194,500,000	904,000,000	75.68%	843,600,000	7%
Net Transfer		(9,600,000)	(11,800,000)	122.92%	(8,200,000)	44%
Change in Fund Balance		(6,900,000)	77,700,000		78,400,000	





AGENDA ITEM

IV. All-Funds Budget FY26Stephanie Coleman
Vice Chancellor for Administration and Finance

Situation: FY26 ECU All-Funds Budget is recommended for approval.

Background: To further the financial management of The University of North Carolina System and its constituent institutions, in 2022, the UNC System recommended that an all-funds budget be developed and executed by each constituent institution of the UNC System beginning with FY 2022-23. Further, UNC System Office guidelines directed that all-funds budgets are to be approved by each institution's Board of Trustees and reported to the President of the System and the Board of Governors annually.

Assessment: The fiscal year 2026 ECU all-funds budget is in accordance with the UNC System Office guidelines for consideration by the Board of Trustees.

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.



All Funds Budget

Stephanie Coleman

Vice Chancellor for Administration and Finance

125,058	154,568	95,054	224,500
125,487	56,845	97,511	125,000
124,000	110,000	99,011	154,000
1450	150,000	99,216	95,000
	35,000	101,090	154,200
		101,684	110,000
		101,962	89,000
			50,000
			10,700

External Influences

- Federal
 - Ongoing uncertainty around federal research and F&A caps
 - Tariffs and impacts on goods and market returns
- State
 - State reserves may be depleted because of Hurricane Helene recovery
 - Availability of recurring funds will be limited due to personal and corporate tax revenue projections
- Other
 - Shifts in population demographics
 - System Office expectations and goals
 - Everchanging college athletics landscape

Campus Initiatives

- Administrative and Academic Efficiencies
 - Reimagine and redesign IT structure and services
 - Reimagine and redesign people services and strategies (processes and structure)
 - Administrative functions to centralize into Shared Services
 - Identify and reduce barriers for external revenue generating activities
 - Implement course section size guidance
 - Optimize the portfolio of academic programs
- Recruitment and retention Initiatives
 - Flight Path Programs
 - ECU Online
 - Accelerating Time to Degree
 - Out of State market

All Funds Budget

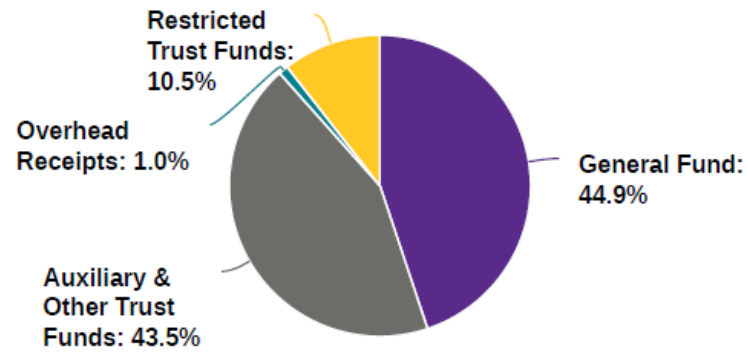
Source	Description	Projections
General Fund	State appropriations, tuition, miscellaneous revenues Supports instruction, academic support, institutional support, student services, financial aid, etc.	FY25 budget plus FY26 enrollment funding and tuition changes
Auxiliary & Other Trust Funds	Self-supporting operations (housing, dining, parking, athletics, student health, campus recreation, ECU Physicians, Dental School Clinics, etc.) Student fees with minimal alternative revenues (SGA, Student Media, Ed Tech, Campus Safety, student programming, etc.) Other revenue generating activities- Child Development Lab, Study Abroad Programs, etc.	Department/Division budget officers projected budgets based on guidelines provided by Financial Planning and Analysis include FTE projections, salary increase of 3%, and benefit rate adjustments.
Overhead Receipts	Federal Facilities and Administrative cost (F&A) receipts	Department/Division budget officers projected budgets based on guidelines provided by Financial Planning and Analysis; salary increase of 3% and benefit rate adjustments.
Restricted Trust Funds	Contracts and Grants Expendable resources from university endowments and professorships	Department/Division budget officers projected budgets based on guidelines provided by Financial Planning and Analysis; salary increase of 3% and benefit rate adjustments.

East Carolina University
FY 2025-26 All-Funds Budget

		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriations	\$ 377,143,000	\$ -	\$ -	\$ -	\$ 377,143,000
	Tuition & Fees	\$ 173,857,000	\$ 66,119,000	\$ -	\$ 7,799,000	\$ 247,775,000
	<i>Less Discounts and Allowances</i>	\$ (27,887,000)	\$ (8,582,000)	\$ -	\$ (24,510,000)	\$ (60,979,000)
	Sales & Services	\$ 1,391,000	\$ 104,589,000	\$ -	\$ 2,770,000	\$ 108,750,000
	Patient Services	\$ -	\$ 327,565,000	\$ -	\$ 8,116,000	\$ 335,681,000
	Contracts & Grants	\$ 1,883,000	\$ 457,000	\$ 12,299,000	\$ 126,874,000	\$ 141,513,000
	Gifts & Investments	\$ -	\$ 21,153,000	\$ -	\$ 3,202,000	\$ 24,355,000
	Other Revenues	\$ 3,171,000	\$ 2,017,000	\$ -	\$ 27,000	\$ 5,215,000
Revenues Total		\$ 529,558,000	\$ 513,318,000	\$ 12,299,000	\$ 124,278,000	\$ 1,179,453,000
Expenses	Salaries and Wages	\$ 329,515,000	\$ 213,972,000	\$ 6,277,000	\$ 31,992,000	\$ 581,756,000
	Staff Benefits	\$ 114,322,000	\$ 65,467,000	\$ 1,884,000	\$ 9,468,000	\$ 191,141,000
	Services, Supplies, Materials, & Equip.	\$ 65,282,000	\$ 198,790,000	\$ 5,494,000	\$ 23,700,000	\$ 293,266,000
	Scholarships & Fellowships	\$ 27,887,000	\$ 8,582,000	\$ 14,000	\$ 63,204,000	\$ 99,687,000
	<i>Less Discounts and Allowances</i>	\$ (27,887,000)	\$ (8,582,000)	\$ -	\$ (24,510,000)	\$ (60,979,000)
	Debt Service	\$ -	\$ 18,737,000	\$ -	\$ 8,174,000	\$ 26,911,000
	Utilities	\$ 22,883,000	\$ 187,000	\$ 1,000	\$ 21,000	\$ 23,092,000
	Other Expenses	\$ 1,218,000	\$ 775,000	\$ 200,000	\$ 11,113,000	\$ 13,306,000
Expenses Total		\$ 533,220,000	\$ 497,928,000	\$ 13,870,000	\$ 123,162,000	\$ 1,168,180,000
Net Transfers		\$ (2,102,000)	\$ (7,103,000)	\$ (877,000)	\$ (1,874,000)	\$ (11,956,000)
Change in Fund Balance			\$ 8,287,000	\$ (2,448,000)	\$ (758,000)	\$ 5,081,000

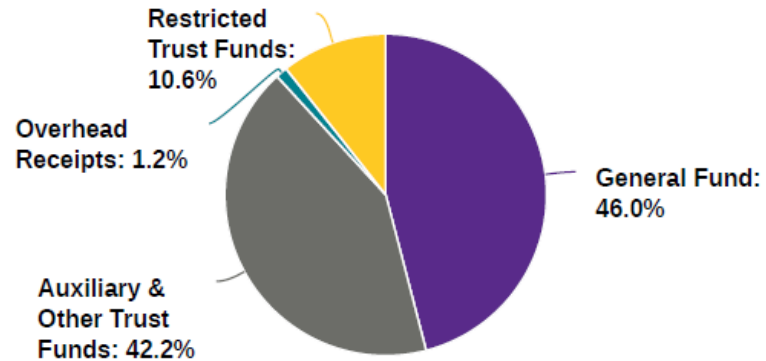
Operating Revenues

Budgeted Revenues 2026



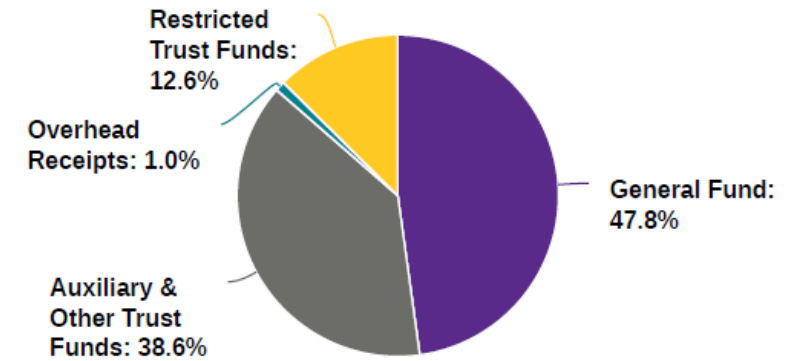
\$ 1.18 Billion

Budgeted Revenues 2025

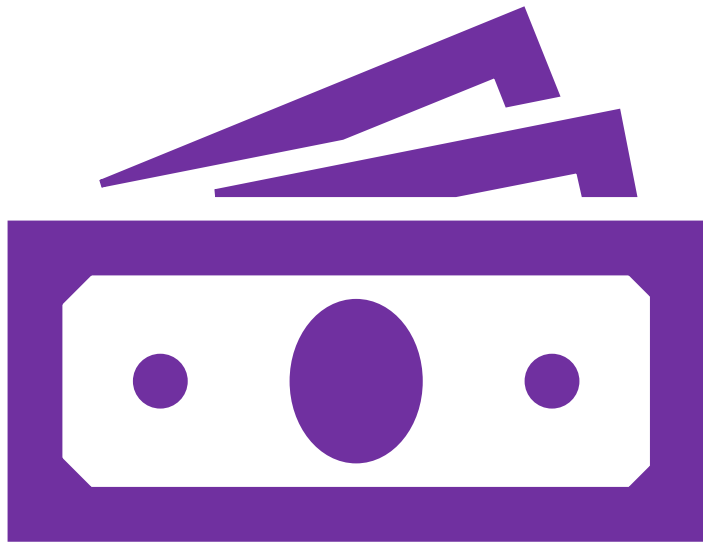


\$ 1.12 Billion

Actual Revenues 2024



\$ 1.21 Billion

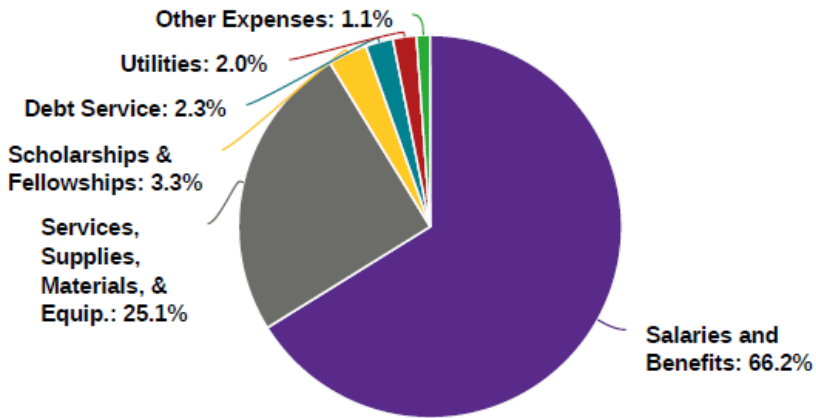


Revenue Highlights for FY26

- Appropriations increase for salary and benefit rate changes for state funded employees
- Reduction in appropriations due to change in enrollment model
- Graduate student tuition and Dental Medicine increases approved
- Flight Path Program tuition and fees
- Investment income is higher than FY25
- Patient and contract revenue with ECU Health projected to be greater than FY25

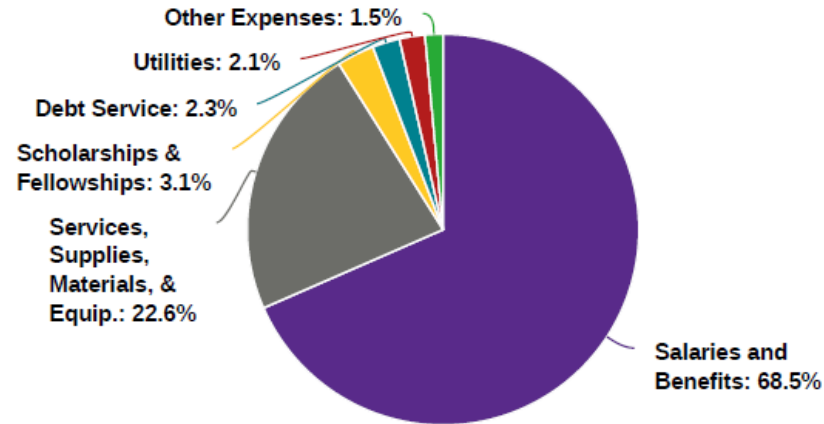
Operating Expenses

Budgeted Expenses 2026



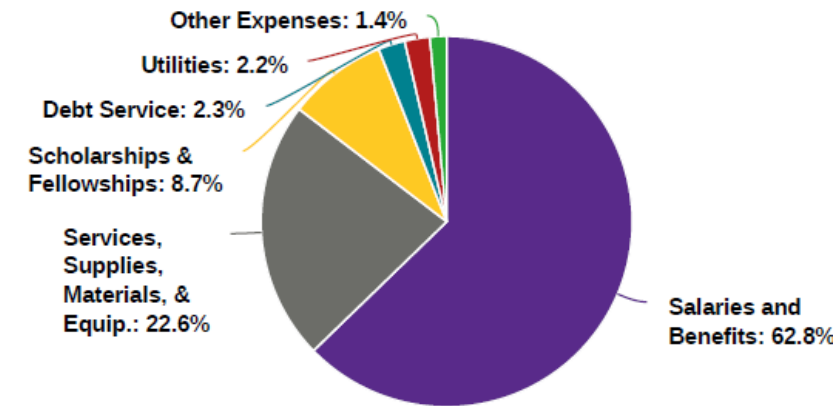
\$ 1.17 Billion

Budgeted Expenses 2025



\$ 1.12 Billion

Actual Expenses 2024



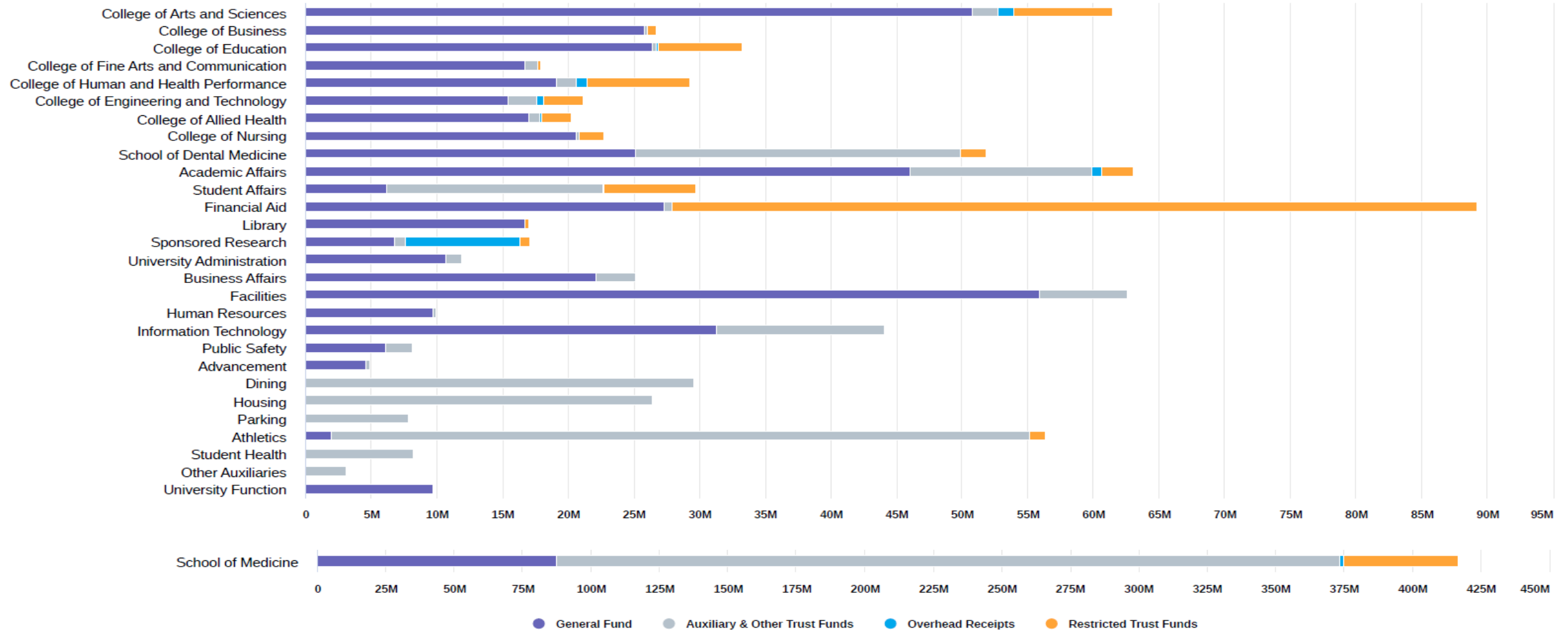
\$ 1.13 Billion

Expense Highlights for FY26

- Overall expense increase of 4.5%
 - Salaries and benefits based on legislative increases
 - Contractual service payments with ECUH and Project Kitty Hawk
 - Other Flight Path Program expenses



2026 Budgeted Operating Expenses by Unit



*Reported totals exclude discounts, allowances, and eliminations

Next Steps



- BOT action on proposed budget
- BOG will review in May

Questions



East Carolina University
FY 2025-26 All-Funds Budget

		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriations	\$ 377,143,000	\$ -	\$ -	\$ -	\$ 377,143,000
	Tuition & Fees	\$ 173,857,000	\$ 66,119,000	\$ -	\$ 7,799,000	\$ 247,775,000
	<i>Less Discounts and Allowances</i>	\$ (27,887,000)	\$ (8,582,000)	\$ -	\$ (24,510,000)	\$ (60,979,000)
	Sales & Services	\$ 1,391,000	\$ 104,589,000	\$ -	\$ 2,770,000	\$ 108,750,000
	Patient Services	\$ -	\$ 327,565,000	\$ -	\$ 8,116,000	\$ 335,681,000
	Contracts & Grants	\$ 1,883,000	\$ 457,000	\$ 12,299,000	\$ 126,874,000	\$ 141,513,000
	Gifts & Investments	\$ -	\$ 21,153,000	\$ -	\$ 3,202,000	\$ 24,355,000
	Other Revenues	\$ 3,171,000	\$ 2,017,000	\$ -	\$ 27,000	\$ 5,215,000
Revenues Total		\$ 529,558,000	\$ 513,318,000	\$ 12,299,000	\$ 124,278,000	\$ 1,179,453,000
Expenses	Salaries and Wages	\$ 329,515,000	\$ 213,972,000	\$ 6,277,000	\$ 31,992,000	\$ 581,756,000
	Staff Benefits	\$ 114,322,000	\$ 65,467,000	\$ 1,884,000	\$ 9,468,000	\$ 191,141,000
	Services, Supplies, Materials, & Equip.	\$ 65,282,000	\$ 198,790,000	\$ 5,494,000	\$ 23,700,000	\$ 293,266,000
	Scholarships & Fellowships	\$ 27,887,000	\$ 8,582,000	\$ 14,000	\$ 63,204,000	\$ 99,687,000
	<i>Less Discounts and Allowances</i>	\$ (27,887,000)	\$ (8,582,000)	\$ -	\$ (24,510,000)	\$ (60,979,000)
	Debt Service	\$ -	\$ 18,737,000	\$ -	\$ 8,174,000	\$ 26,911,000
	Utilities	\$ 22,883,000	\$ 187,000	\$ 1,000	\$ 21,000	\$ 23,092,000
	Other Expenses	\$ 1,218,000	\$ 775,000	\$ 200,000	\$ 11,113,000	\$ 13,306,000
Expenses Total		\$ 533,220,000	\$ 497,928,000	\$ 13,870,000	\$ 123,162,000	\$ 1,168,180,000
Net Transfers		\$ (2,102,000)	\$ (7,103,000)	\$ (877,000)	\$ (1,874,000)	\$ (11,956,000)
Change in Fund Balance			\$ 8,287,000	\$ (2,448,000)	\$ (758,000)	\$ 5,081,000

East Carolina University - Unit Breakout
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College of Arts and Sciences		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 50,723,000	\$ 8,372,000	\$ -	\$ -	\$ 59,095,000
	Sales & Services	\$ 33,000	\$ 53,000	\$ -	\$ -	\$ 86,000
	Patient Services	\$ -	\$ 21,000	\$ -	\$ -	\$ 21,000
	Contracts & Grants	\$ -	\$ -	\$ 850,000	\$ 7,441,000	\$ 8,291,000
	Gifts & Investments	\$ -	\$ 3,000	\$ -	\$ 250,000	\$ 253,000
	Other Revenues	\$ -	\$ 68,000	\$ -	\$ -	\$ 68,000
Revenues Total		\$ 50,756,000	\$ 8,517,000	\$ 850,000	\$ 7,691,000	\$ 67,814,000
Expenses	Salaries and Wages	\$ 35,759,000	\$ 1,189,000	\$ 156,000	\$ 2,864,000	\$ 39,968,000
	Staff Benefits	\$ 13,520,000	\$ 357,000	\$ 25,000	\$ 377,000	\$ 14,279,000
	Services, Supplies, Materials, & Equip.	\$ 1,473,000	\$ 438,000	\$ 938,000	\$ 2,367,000	\$ 5,216,000
	Scholarships & Fellowships	\$ -	\$ 8,000	\$ 2,000	\$ 187,000	\$ 197,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ 4,000	\$ 42,000	\$ 17,000	\$ 1,717,000	\$ 1,780,000
Expenses Total		\$ 50,756,000	\$ 2,034,000	\$ 1,138,000	\$ 7,512,000	\$ 61,440,000
Net Transfers		\$ -	\$ (6,576,000)	\$ -	\$ (126,000)	\$ (6,702,000)
Change in Fund Balance			\$ (93,000)	\$ (288,000)	\$ 53,000	\$ (328,000)
College of Business		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 25,840,000	\$ 30,000	\$ -	\$ -	\$ 25,870,000
	Sales & Services	\$ -	\$ 53,000	\$ -	\$ -	\$ 53,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ 25,000	\$ 321,000	\$ 346,000
	Gifts & Investments	\$ -	\$ -	\$ -	\$ 353,000	\$ 353,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 25,840,000	\$ 83,000	\$ 25,000	\$ 674,000	\$ 26,622,000
Expenses	Salaries and Wages	\$ 18,050,000	\$ 52,000	\$ 2,000	\$ 420,000	\$ 18,524,000
	Staff Benefits	\$ 6,220,000	\$ 9,000	\$ -	\$ 91,000	\$ 6,320,000
	Services, Supplies, Materials, & Equip.	\$ 1,239,000	\$ 77,000	\$ 24,000	\$ 94,000	\$ 1,434,000
	Scholarships & Fellowships	\$ 331,000	\$ -	\$ -	\$ 20,000	\$ 351,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ -	\$ 16,000	\$ 1,000	\$ 84,000	\$ 101,000
Expenses Total		\$ 25,840,000	\$ 154,000	\$ 27,000	\$ 709,000	\$ 26,730,000
Net Transfers		\$ -	\$ 14,000	\$ -	\$ (14,000)	\$ -
Change in Fund Balance			\$ (57,000)	\$ (2,000)	\$ (49,000)	\$ (108,000)

**East Carolina University - Unit Breakout
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College of Education		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 24,709,000	\$ 3,000	\$ -	\$ -	\$ 24,712,000
	Sales & Services	\$ -	\$ 190,000	\$ -	\$ 2,456,000	\$ 2,646,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ 1,743,000	\$ -	\$ 90,000	\$ 4,876,000	\$ 6,709,000
	Gifts & Investments	\$ -	\$ 4,000	\$ -	\$ 405,000	\$ 409,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 26,452,000	\$ 197,000	\$ 90,000	\$ 7,737,000	\$ 34,476,000
Expenses	Salaries and Wages	\$ 16,096,000	\$ 42,000	\$ 20,000	\$ 2,424,000	\$ 18,582,000
	Staff Benefits	\$ 6,003,000	\$ 6,000	\$ -	\$ 581,000	\$ 6,590,000
	Services, Supplies, Materials, & Equip.	\$ 4,342,000	\$ 193,000	\$ 77,000	\$ 2,815,000	\$ 7,427,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ 164,000	\$ 164,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000
	Other Expenses	\$ 4,000	\$ 21,000	\$ -	\$ 409,000	\$ 434,000
Expenses Total		\$ 26,451,000	\$ 262,000	\$ 97,000	\$ 6,393,000	\$ 33,203,000
Net Transfers		\$ -	\$ 140,000	\$ -	\$ (1,789,000)	\$ (1,649,000)
Change in Fund Balance			\$ 75,000	\$ (7,000)	\$ (445,000)	\$ (377,000)
College of Health and Human Performance		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 19,124,000	\$ 137,000	\$ -	\$ -	\$ 19,261,000
	Sales & Services	\$ -	\$ 972,000	\$ -	\$ 1,000	\$ 973,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ 335,000	\$ 7,504,000	\$ 7,839,000
	Gifts & Investments	\$ -	\$ 5,000	\$ -	\$ 185,000	\$ 190,000
	Other Revenues	\$ -	\$ 90,000	\$ -	\$ -	\$ 90,000
Revenues Total		\$ 19,124,000	\$ 1,204,000	\$ 335,000	\$ 7,690,000	\$ 28,353,000
Expenses	Salaries and Wages	\$ 13,442,000	\$ 731,000	\$ 329,000	\$ 3,267,000	\$ 17,769,000
	Staff Benefits	\$ 4,970,000	\$ 273,000	\$ 7,000	\$ 984,000	\$ 6,234,000
	Services, Supplies, Materials, & Equip.	\$ 708,000	\$ 424,000	\$ 480,000	\$ 2,177,000	\$ 3,789,000
	Scholarships & Fellowships	\$ 5,000	\$ 3,000	\$ -	\$ 48,000	\$ 56,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ -	\$ 20,000	\$ 13,000	\$ 1,322,000	\$ 1,355,000
Expenses Total		\$ 19,125,000	\$ 1,451,000	\$ 829,000	\$ 7,798,000	\$ 29,203,000
Net Transfers		\$ -	\$ 2,000	\$ -	\$ (5,000)	\$ (3,000)
Change in Fund Balance			\$ (245,000)	\$ (494,000)	\$ (113,000)	\$ (852,000)

**East Carolina University - Unit Breakout
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College of Fine Arts and Communication		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 16,765,000	\$ 255,000	\$ -	\$ -	\$ 17,020,000
	Sales & Services	\$ -	\$ 634,000	\$ -	\$ 5,000	\$ 639,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ 8,000	\$ 77,000	\$ 85,000
	Gifts & Investments	\$ -	\$ 54,000	\$ -	\$ 197,000	\$ 251,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 16,765,000	\$ 943,000	\$ 8,000	\$ 279,000	\$ 17,995,000
Expenses	Salaries and Wages	\$ 11,655,000	\$ 136,000	\$ -	\$ 26,000	\$ 11,817,000
	Staff Benefits	\$ 4,411,000	\$ 18,000	\$ -	\$ 4,000	\$ 4,433,000
	Services, Supplies, Materials, & Equip.	\$ 697,000	\$ 752,000	\$ 4,000	\$ 134,000	\$ 1,587,000
	Scholarships & Fellowships	\$ -	\$ 1,000	\$ -	\$ 42,000	\$ 43,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ 2,000	\$ 22,000	\$ -	\$ 22,000	\$ 46,000
Expenses Total		\$ 16,765,000	\$ 929,000	\$ 4,000	\$ 228,000	\$ 17,926,000
Net Transfers		\$ -	\$ -	\$ -	\$ (23,000)	\$ (23,000)
Change in Fund Balance			\$ 14,000	\$ 4,000	\$ 28,000	\$ 46,000
College of Engineering and Technology		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 15,439,000	\$ 3,825,000	\$ -	\$ -	\$ 19,264,000
	Sales & Services	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ 325,000	\$ 3,013,000	\$ 3,338,000
	Gifts & Investments	\$ -	\$ 13,000	\$ -	\$ 32,000	\$ 45,000
	Other Revenues	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
Revenues Total		\$ 15,439,000	\$ 3,845,000	\$ 325,000	\$ 3,045,000	\$ 22,654,000
Expenses	Salaries and Wages	\$ 10,989,000	\$ 1,315,000	\$ 75,000	\$ 1,010,000	\$ 13,389,000
	Staff Benefits	\$ 3,931,000	\$ 395,000	\$ 24,000	\$ 197,000	\$ 4,547,000
	Services, Supplies, Materials, & Equip.	\$ 520,000	\$ 467,000	\$ 306,000	\$ 864,000	\$ 2,157,000
	Scholarships & Fellowships	\$ -	\$ 9,000	\$ -	\$ 394,000	\$ 403,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ -	\$ 32,000	\$ 12,000	\$ 537,000	\$ 581,000
Expenses Total		\$ 15,440,000	\$ 2,218,000	\$ 417,000	\$ 3,002,000	\$ 21,077,000
Net Transfers		\$ -	\$ (1,849,000)	\$ -	\$ (42,000)	\$ (1,891,000)
Change in Fund Balance			\$ (222,000)	\$ (92,000)	\$ 1,000	\$ (313,000)
College of Allied Health		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 17,051,000	\$ 20,000	\$ -	\$ -	\$ 17,071,000
	Sales & Services	\$ -	\$ 229,000	\$ -	\$ -	\$ 229,000
	Patient Services	\$ -	\$ 489,000	\$ -	\$ -	\$ 489,000
	Contracts & Grants	\$ -	\$ -	\$ 163,000	\$ 2,110,000	\$ 2,273,000
	Gifts & Investments	\$ -	\$ 1,000	\$ -	\$ 27,000	\$ 28,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -

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Revenues Total		\$	17,051,000	\$	739,000	\$	163,000	\$	2,137,000	\$	20,090,000
Expenses	Salaries and Wages	\$	11,460,000	\$	94,000	\$	38,000	\$	1,024,000	\$	12,616,000
	Staff Benefits	\$	4,137,000	\$	20,000	\$	6,000	\$	228,000	\$	4,391,000
	Services, Supplies, Materials, & Equip.	\$	1,138,000	\$	624,000	\$	166,000	\$	418,000	\$	2,346,000
	Scholarships & Fellowships	\$	28,000	\$	15,000	\$	-	\$	7,000	\$	50,000
	Debt Service	\$	-	\$	-	\$	-	\$	-	\$	-
	Utilities	\$	-	\$	-	\$	-	\$	-	\$	-
	Other Expenses	\$	288,000	\$	37,000	\$	3,000	\$	456,000	\$	784,000
Expenses Total		\$	17,051,000	\$	790,000	\$	213,000	\$	2,133,000	\$	20,187,000
Net Transfers		\$	-	\$	8,000	\$	-	\$	-	\$	8,000
Change in Fund Balance				\$	(43,000)	\$	(50,000)	\$	4,000	\$	(89,000)

College of Nursing		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds		Total
Revenues	State Appropriation, Tuition, & Fees	\$ 20,574,000	\$ 24,000	\$ -	\$ -	\$ 20,598,000	
	Sales & Services	\$ -	\$ 184,000	\$ -	\$ -	\$ 184,000	
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -	
	Contracts & Grants	\$ -	\$ -	\$ 37,000	\$ 1,838,000	\$ 1,875,000	
	Gifts & Investments	\$ -	\$ -	\$ -	\$ 98,000	\$ 98,000	
	Other Revenues	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	
Revenues Total		\$ 20,574,000	\$ 209,000	\$ 37,000	\$ 1,936,000	\$ 22,756,000	
Expenses	Salaries and Wages	\$ 14,343,000	\$ 141,000	\$ 5,000	\$ 870,000	\$ 15,359,000	
	Staff Benefits	\$ 5,244,000	\$ 47,000	\$ 2,000	\$ 219,000	\$ 5,512,000	
	Services, Supplies, Materials, & Equip.	\$ 742,000	\$ 33,000	\$ 30,000	\$ 426,000	\$ 1,231,000	
	Scholarships & Fellowships	\$ 242,000	\$ -	\$ -	\$ 267,000	\$ 509,000	
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	
	Other Expenses	\$ 2,000	\$ 13,000	\$ -	\$ 114,000	\$ 129,000	
Expenses Total		\$ 20,573,000	\$ 234,000	\$ 37,000	\$ 1,896,000	\$ 22,740,000	
Net Transfers		\$ -	\$ (6,000)	\$ -	\$ -	\$ (6,000)	
Change in Fund Balance			\$ (31,000)	\$ -	\$ 40,000	\$ 9,000	

School of Dental Medicine		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds		Total
Revenues	State Appropriation, Tuition, & Fees	\$ 25,172,000	\$ 1,236,000	\$ -	\$ -	\$ -	\$ 26,408,000
	Sales & Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Patient Services	\$ -	\$ 21,627,000	\$ -	\$ -	\$ -	\$ 21,627,000
	Contracts & Grants	\$ -	\$ -	\$ 44,000	\$ 2,000,000	\$ -	\$ 2,044,000
	Gifts & Investments	\$ -	\$ -	\$ -	\$ 29,000	\$ -	\$ 29,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 25,172,000	\$ 22,863,000	\$ 44,000	\$ 2,029,000	\$ -	\$ 50,108,000
Expenses	Salaries and Wages	\$ 17,681,000	\$ 13,511,000	\$ -	\$ 686,000	\$ -	\$ 31,878,000
	Staff Benefits	\$ 5,740,000	\$ 4,787,000	\$ -	\$ 206,000	\$ -	\$ 10,733,000
	Services, Supplies, Materials, & Equip.	\$ 1,477,000	\$ 5,972,000	\$ 33,000	\$ 300,000	\$ -	\$ 7,782,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ 645,000	\$ -	\$ 645,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Other Expenses	\$	273,000	\$	394,000	\$	5,000	\$	156,000	\$	828,000
Expenses Total	\$	25,171,000	\$	24,664,000	\$	38,000	\$	1,993,000	\$	51,866,000
Net Transfers	\$	-	\$	-	\$	(4,000)	\$	(7,000)	\$	(11,000)
Change in Fund Balance			\$	(1,801,000)	\$	2,000	\$	29,000	\$	(1,770,000)

School of Medicine		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 93,149,000	\$ 243,000	\$ -	\$ -	\$ 93,392,000
	Sales & Services	\$ 148,000	\$ 828,000	\$ -	\$ 260,000	\$ 1,236,000
	Patient Services	\$ -	\$ 305,916,000	\$ -	\$ 8,116,000	\$ 314,032,000
	Contracts & Grants	\$ -	\$ 50,000	\$ 1,794,000	\$ 33,618,000	\$ 35,462,000
	Gifts & Investments	\$ -	\$ 800,000	\$ -	\$ 894,000	\$ 1,694,000
	Other Revenues	\$ -	\$ 22,000	\$ -	\$ -	\$ 22,000
Revenues Total		\$ 93,297,000	\$ 307,859,000	\$ 1,794,000	\$ 42,888,000	\$ 445,838,000
Expenses	Salaries and Wages	\$ 63,056,000	\$ 144,137,000	\$ 582,000	\$ 17,742,000	\$ 225,517,000
	Staff Benefits	\$ 19,514,000	\$ 41,651,000	\$ 213,000	\$ 6,222,000	\$ 67,600,000
	Services, Supplies, Materials, & Equip.	\$ 8,744,000	\$ 116,466,000	\$ 712,000	\$ 14,563,000	\$ 140,485,000
	Scholarships & Fellowships	\$ -	\$ -	\$ 12,000	\$ -	\$ 12,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ 20,000	\$ -	\$ 1,000	\$ 21,000	\$ 42,000
	Other Expenses	\$ 10,000	\$ 4,254,000	\$ 45,000	\$ 5,703,000	\$ 10,012,000
Expenses Total		\$ 91,344,000	\$ 306,508,000	\$ 1,565,000	\$ 44,251,000	\$ 443,668,000
Net Transfers		\$ (1,952,000)	\$ (6,457,000)	\$ (247,000)	\$ 3,692,000	\$ (4,964,000)
Change in Fund Balance			\$ (5,106,000)	\$ (18,000)	\$ 2,329,000	\$ (2,795,000)

**East Carolina University - Unit Breakout
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Academic Affairs		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 45,764,000	\$ 1,023,000	\$ -	\$ -	\$ 46,787,000
	Sales & Services	\$ 163,000	\$ 3,754,000	\$ -	\$ -	\$ 3,917,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ 140,000	\$ 367,000	\$ 351,000	\$ 2,398,000	\$ 3,256,000
	Gifts & Investments	\$ -	\$ 14,000	\$ -	\$ 29,000	\$ 43,000
	Other Revenues	\$ 18,000	\$ 80,000	\$ -	\$ -	\$ 98,000
Revenues Total		\$ 46,085,000	\$ 5,238,000	\$ 351,000	\$ 2,427,000	\$ 54,101,000
Expenses	Salaries and Wages	\$ 31,312,000	\$ 964,000	\$ 126,000	\$ 951,000	\$ 33,353,000
	Staff Benefits	\$ 8,422,000	\$ 306,000	\$ 12,000	\$ 237,000	\$ 8,977,000
	Services, Supplies, Materials, & Equip.	\$ 6,306,000	\$ 12,127,000	\$ 630,000	\$ 655,000	\$ 19,718,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ 68,000	\$ 68,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000
	Other Expenses	\$ 37,000	\$ 354,000	\$ 11,000	\$ 531,000	\$ 933,000
Expenses Total		\$ 46,086,000	\$ 13,751,000	\$ 779,000	\$ 2,442,000	\$ 63,058,000
Net Transfers		\$ -	\$ 8,676,000	\$ (1,000)	\$ (4,000)	\$ 8,671,000
Change in Fund Balance			\$ 163,000	\$ (429,000)	\$ (19,000)	\$ (285,000)

Academic Affairs - Health Sciences		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Sales & Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ -	\$ -	\$ -	\$ -	\$ -
Expenses	Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
	Staff Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
	Services, Supplies, Materials, & Equip.	\$ -	\$ -	\$ -	\$ -	\$ -
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Total		\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers		\$ -	\$ -	\$ -	\$ -	\$ -
Change in Fund Balance			\$ -	\$ -	\$ -	\$ -

Student Affairs		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 6,108,000	\$ 15,271,000	\$ -	\$ 6,572,000	\$ 27,951,000
	Sales & Services	\$ -	\$ 1,184,000	\$ -	\$ -	\$ 1,184,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ 15,000	\$ 74,000	\$ 89,000
	Gifts & Investments	\$ -	\$ 21,000	\$ -	\$ 501,000	\$ 522,000
	Other Revenues	\$ 65,000	\$ 195,000	\$ -	\$ -	\$ 260,000

East Carolina University - Unit Breakout
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Revenues Total		\$	6,173,000	\$	16,671,000	\$	15,000	\$	7,147,000	\$	30,006,000
Expenses	Salaries and Wages	\$	4,203,000	\$	8,099,000	\$	-	\$	44,000	\$	12,346,000
	Staff Benefits	\$	1,606,000	\$	2,549,000	\$	-	\$	13,000	\$	4,168,000
	Services, Supplies, Materials, & Equip.	\$	363,000	\$	4,335,000	\$	15,000	\$	33,000	\$	4,746,000
	Scholarships & Fellowships	\$	-	\$	129,000	\$	-	\$	2,000	\$	131,000
	Debt Service	\$	-	\$	-	\$	-	\$	6,959,000	\$	6,959,000
	Utilities	\$	-	\$	1,017,000	\$	-	\$	-	\$	1,017,000
	Other Expenses	\$	-	\$	371,000	\$	-	\$	-	\$	371,000
Expenses Total		\$	6,172,000	\$	16,500,000	\$	15,000	\$	7,051,000	\$	29,738,000
Net Transfers		\$	-	\$	(637,000)	\$	-	\$	-	\$	(637,000)
Change in Fund Balance				\$	(466,000)	\$	-	\$	96,000	\$	(370,000)

**East Carolina University - Unit Breakout
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Financial Aid		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 27,431,000	\$ 17,000	\$ -	\$ -	\$ 27,448,000
	Sales & Services	\$ -	\$ 158,000	\$ -	\$ -	\$ 158,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ 60,685,000	\$ 60,685,000
	Gifts & Investments	\$ -	\$ 255,000	\$ -	\$ 22,000	\$ 277,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 27,431,000	\$ 430,000	\$ -	\$ 60,707,000	\$ 88,568,000
Expenses	Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
	Staff Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
	Services, Supplies, Materials, & Equip.	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000
	Scholarships & Fellowships	\$ 27,281,000	\$ 608,000	\$ -	\$ 61,335,000	\$ 89,224,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Total		\$ 27,281,000	\$ 626,000	\$ -	\$ 61,335,000	\$ 89,242,000
Net Transfers		\$ (150,000)	\$ -	\$ -	\$ 394,000	\$ 244,000
Change in Fund Balance			\$ (196,000)	\$ -	\$ (234,000)	\$ (430,000)
Library		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 16,659,000	\$ -	\$ -	\$ -	\$ 16,659,000
	Sales & Services	\$ 37,000	\$ 23,000	\$ -	\$ -	\$ 60,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ 12,000	\$ 198,000	\$ 210,000
	Gifts & Investments	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
	Other Revenues	\$ 33,000	\$ -	\$ -	\$ -	\$ 33,000
Revenues Total		\$ 16,729,000	\$ 23,000	\$ 12,000	\$ 243,000	\$ 17,007,000
Expenses	Salaries and Wages	\$ 7,720,000	\$ 9,000	\$ -	\$ 94,000	\$ 7,823,000
	Staff Benefits	\$ 2,859,000	\$ 1,000	\$ -	\$ 23,000	\$ 2,883,000
	Services, Supplies, Materials, & Equip.	\$ 6,129,000	\$ 8,000	\$ 4,000	\$ 109,000	\$ 6,250,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ 20,000	\$ -	\$ -	\$ 33,000	\$ 53,000
Expenses Total		\$ 16,728,000	\$ 18,000	\$ 4,000	\$ 259,000	\$ 17,009,000
Net Transfers		\$ -	\$ -	\$ -	\$ -	\$ -
Change in Fund Balance			\$ 5,000	\$ 8,000	\$ (16,000)	\$ (3,000)

**East Carolina University - Unit Breakout
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Sponsored Research		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 5,649,000	\$ -	\$ -	\$ -	\$ 5,649,000
	Sales & Services	\$ 1,137,000	\$ 100,000	\$ -	\$ 5,000	\$ 1,242,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ 150,000	\$ 8,250,000	\$ 728,000	\$ 9,128,000
	Gifts & Investments	\$ -	\$ 198,000	\$ -	\$ -	\$ 198,000
	Other Revenues	\$ -	\$ 61,000	\$ -	\$ 27,000	\$ 88,000
Revenues Total		\$ 6,786,000	\$ 509,000	\$ 8,250,000	\$ 760,000	\$ 16,305,000
Expenses	Salaries and Wages	\$ 2,472,000	\$ 456,000	\$ 4,857,000	\$ 570,000	\$ 8,355,000
	Staff Benefits	\$ 912,000	\$ 179,000	\$ 1,557,000	\$ 86,000	\$ 2,734,000
	Services, Supplies, Materials, & Equip.	\$ 3,362,000	\$ 141,000	\$ 2,203,000	\$ 68,000	\$ 5,774,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ 40,000	\$ 32,000	\$ 112,000	\$ 36,000	\$ 220,000
Expenses Total		\$ 6,786,000	\$ 808,000	\$ 8,729,000	\$ 760,000	\$ 17,083,000
Net Transfers		\$ -	\$ 26,000	\$ (750,000)	\$ -	\$ (724,000)
Change in Fund Balance			\$ (273,000)	\$ (1,229,000)	\$ -	\$ (1,502,000)
University Administration		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 10,685,000	\$ -	\$ -	\$ -	\$ 10,685,000
	Sales & Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ 446,000	\$ -	\$ 1,000	\$ 447,000
	Other Revenues	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
Revenues Total		\$ 10,685,000	\$ 447,000	\$ -	\$ 1,000	\$ 11,133,000
Expenses	Salaries and Wages	\$ 7,228,000	\$ 503,000	\$ -	\$ -	\$ 7,731,000
	Staff Benefits	\$ 2,616,000	\$ 215,000	\$ -	\$ -	\$ 2,831,000
	Services, Supplies, Materials, & Equip.	\$ 835,000	\$ 507,000	\$ -	\$ -	\$ 1,342,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ 1,000	\$ 2,000	\$ -	\$ -	\$ 3,000
	Other Expenses	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 10,000
Expenses Total		\$ 10,685,000	\$ 1,232,000	\$ -	\$ -	\$ 11,917,000
Net Transfers		\$ -	\$ 784,000	\$ -	\$ -	\$ 784,000
Change in Fund Balance			\$ (1,000)	\$ -	\$ 1,000	\$ -

**East Carolina University - Unit Breakout
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Business Affairs		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 21,054,000	\$ 99,000	\$ -	\$ -	\$ 21,153,000
	Sales & Services	\$ -	\$ 637,000	\$ -	\$ -	\$ 637,000
	Patient Services	\$ -	\$ 17,000	\$ -	\$ -	\$ 17,000
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ 13,369,000	\$ -	\$ 49,000	\$ 13,418,000
	Other Revenues	\$ 1,045,000	\$ 7,542,000	\$ -	\$ -	\$ 8,587,000
Revenues Total		\$ 22,099,000	\$ 21,664,000	\$ -	\$ 49,000	\$ 43,812,000
Expenses	Salaries and Wages	\$ 11,162,000	\$ 551,000	\$ 87,000	\$ -	\$ 11,800,000
	Staff Benefits	\$ 4,145,000	\$ 920,000	\$ 38,000	\$ -	\$ 5,103,000
	Services, Supplies, Materials, & Equip.	\$ 6,625,000	\$ 1,493,000	\$ -	\$ -	\$ 8,118,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ 167,000	\$ 25,000	\$ -	\$ -	\$ 192,000
Expenses Total		\$ 22,099,000	\$ 2,989,000	\$ 125,000	\$ -	\$ 25,213,000
Net Transfers		\$ -	\$ (9,439,000)	\$ 125,000	\$ -	\$ (9,314,000)
Change in Fund Balance			\$ 9,236,000	\$ -	\$ 49,000	\$ 9,285,000
Facilities		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 47,964,000	\$ 113,000	\$ -	\$ -	\$ 48,077,000
	Sales & Services	\$ 7,905,000	\$ 251,000	\$ -	\$ -	\$ 8,156,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
	Other Revenues	\$ -	\$ 3,000	\$ -	\$ -	\$ 3,000
Revenues Total		\$ 55,869,000	\$ 368,000	\$ -	\$ -	\$ 56,237,000
Expenses	Salaries and Wages	\$ 18,429,000	\$ 4,293,000	\$ -	\$ -	\$ 22,722,000
	Staff Benefits	\$ 8,166,000	\$ 2,261,000	\$ -	\$ -	\$ 10,427,000
	Services, Supplies, Materials, & Equip.	\$ 6,377,000	\$ 96,000	\$ -	\$ -	\$ 6,473,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ 22,871,000	\$ -	\$ -	\$ -	\$ 22,871,000
	Other Expenses	\$ 27,000	\$ -	\$ -	\$ -	\$ 27,000
Expenses Total		\$ 55,870,000	\$ 6,650,000	\$ -	\$ -	\$ 62,520,000
Net Transfers		\$ -	\$ 6,282,000	\$ -	\$ -	\$ 6,282,000
Change in Fund Balance			\$ -	\$ -	\$ -	\$ -

**East Carolina University - Unit Breakout
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Human Resources		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 9,676,000	\$ 140,000	\$ -	\$ -	\$ 9,816,000
	Sales & Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ 76,000	\$ -	\$ -	\$ 76,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 9,676,000	\$ 216,000	\$ -	\$ -	\$ 9,892,000
Expenses	Salaries and Wages	\$ 6,851,000	\$ 85,000	\$ -	\$ -	\$ 6,936,000
	Staff Benefits	\$ 2,501,000	\$ 33,000	\$ -	\$ -	\$ 2,534,000
	Services, Supplies, Materials, & Equip.	\$ 324,000	\$ 99,000	\$ -	\$ -	\$ 423,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Total		\$ 9,676,000	\$ 217,000	\$ -	\$ -	\$ 9,893,000
Net Transfers		\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000
Change in Fund Balance			\$ 1,000	\$ -	\$ -	\$ 1,000
Information Technology		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 30,978,000	\$ 10,281,000	\$ -	\$ -	\$ 41,259,000
	Sales & Services	\$ 400,000	\$ 70,000	\$ -	\$ -	\$ 470,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 31,378,000	\$ 10,351,000	\$ -	\$ -	\$ 41,729,000
Expenses	Salaries and Wages	\$ 15,977,000	\$ 3,795,000	\$ -	\$ -	\$ 19,772,000
	Staff Benefits	\$ 5,580,000	\$ 1,543,000	\$ -	\$ -	\$ 7,123,000
	Services, Supplies, Materials, & Equip.	\$ 9,707,000	\$ 7,229,000	\$ -	\$ -	\$ 16,936,000
	Scholarships & Fellowships	\$ -	\$ 70,000	\$ -	\$ -	\$ 70,000
	Debt Service	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
	Utilities	\$ 29,000	\$ -	\$ -	\$ -	\$ 29,000
	Other Expenses	\$ 86,000	\$ -	\$ -	\$ -	\$ 86,000
Expenses Total		\$ 31,379,000	\$ 12,638,000	\$ -	\$ -	\$ 44,017,000
Net Transfers		\$ -	\$ 2,288,000	\$ -	\$ -	\$ 2,288,000
Change in Fund Balance			\$ 1,000	\$ -	\$ -	\$ 1,000

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Public Safety		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 6,130,000	\$ 1,007,000	\$ -	\$ -	\$ 7,137,000
	Sales & Services	\$ -	\$ 154,000	\$ -	\$ 20,000	\$ 174,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 6,130,000	\$ 1,161,000	\$ -	\$ 22,000	\$ 7,313,000
Expenses	Salaries and Wages	\$ 3,842,000	\$ 1,319,000	\$ -	\$ -	\$ 5,161,000
	Staff Benefits	\$ 1,484,000	\$ 608,000	\$ -	\$ -	\$ 2,092,000
	Services, Supplies, Materials, & Equip.	\$ 804,000	\$ 79,000	\$ -	\$ 20,000	\$ 903,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
Expenses Total		\$ 6,130,000	\$ 2,011,000	\$ -	\$ 20,000	\$ 8,161,000
Net Transfers		\$ -	\$ 851,000	\$ -	\$ -	\$ 851,000
Change in Fund Balance			\$ 1,000	\$ -	\$ 2,000	\$ 3,000
Advancement		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ 4,598,000	\$ -	\$ -	\$ -	\$ 4,598,000
	Sales & Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ 4,598,000	\$ 26,000	\$ -	\$ -	\$ 4,624,000
Expenses	Salaries and Wages	\$ 2,888,000	\$ 227,000	\$ -	\$ -	\$ 3,115,000
	Staff Benefits	\$ 1,032,000	\$ 102,000	\$ -	\$ -	\$ 1,134,000
	Services, Supplies, Materials, & Equip.	\$ 678,000	\$ 3,000	\$ -	\$ -	\$ 681,000
	Scholarships & Fellowships	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenses	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
Expenses Total		\$ 4,598,000	\$ 339,000	\$ -	\$ -	\$ 4,937,000
Net Transfers		\$ -	\$ 622,000	\$ -	\$ -	\$ 622,000
Change in Fund Balance			\$ 309,000	\$ -	\$ -	\$ 309,000

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Dining		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Beginning Fund Balance			\$ 4,155,000	\$ -	\$ -	\$ 4,155,000
Revenues	State Appropriation, Tuition, & Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Sales & Services	\$ -	\$ 33,875,000	\$ -	\$ -	\$ 33,875,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000
	Other Revenues	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Revenues Total		\$ -	\$ 34,015,000	\$ -	\$ -	\$ 34,015,000
Expenses	Salaries and Wages	\$ -	\$ 519,000	\$ -	\$ -	\$ 519,000
	Staff Benefits	\$ -	\$ 216,000	\$ -	\$ -	\$ 216,000
	Services, Supplies, Materials, & Equip.	\$ -	\$ 26,217,000	\$ -	\$ -	\$ 26,217,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ 1,477,000	\$ -	\$ -	\$ 1,477,000
	Utilities	\$ -	\$ 963,000	\$ -	\$ -	\$ 963,000
	Other Expenses	\$ -	\$ 102,000	\$ -	\$ -	\$ 102,000
Expenses Total		\$ -	\$ 29,494,000	\$ -	\$ -	\$ 29,494,000
Net Transfers		\$ -	\$ (4,495,000)	\$ -	\$ -	\$ (4,495,000)
Change in Fund Balance			\$ 26,000	\$ -	\$ -	\$ 26,000
Ending Fund Balance			\$ 4,181,000	\$ -	\$ -	\$ 4,181,000
Housing		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Beginning Fund Balance			\$ 7,581,000	\$ -	\$ -	\$ 7,581,000
Revenues	State Appropriation, Tuition, & Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Sales & Services	\$ -	\$ 33,501,000	\$ -	\$ -	\$ 33,501,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenues	\$ -	\$ 1,445,000	\$ -	\$ -	\$ 1,445,000
Revenues Total		\$ -	\$ 34,946,000	\$ -	\$ -	\$ 34,946,000
Expenses	Salaries and Wages	\$ -	\$ 4,149,000	\$ -	\$ -	\$ 4,149,000
	Staff Benefits	\$ -	\$ 1,140,000	\$ -	\$ -	\$ 1,140,000
	Services, Supplies, Materials, & Equip.	\$ -	\$ 4,670,000	\$ -	\$ -	\$ 4,670,000
	Scholarships & Fellowships	\$ -	\$ 56,000	\$ -	\$ -	\$ 56,000
	Debt Service	\$ -	\$ 12,397,000	\$ -	\$ -	\$ 12,397,000
	Utilities	\$ -	\$ 3,791,000	\$ -	\$ -	\$ 3,791,000
	Other Expenses	\$ -	\$ 235,000	\$ -	\$ -	\$ 235,000
Expenses Total		\$ -	\$ 26,438,000	\$ -	\$ -	\$ 26,438,000
Net Transfers		\$ -	\$ (10,057,000)	\$ -	\$ -	\$ (10,057,000)
Change in Fund Balance			\$ (1,549,000)	\$ -	\$ -	\$ (1,549,000)
Ending Fund Balance			\$ 6,032,000	\$ -	\$ -	\$ 6,032,000

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Parking & Transportation		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Beginning Fund Balance			\$ 5,941,000	\$ -	\$ -	\$ 5,941,000
Revenues	State Appropriation, Tuition, & Fees	\$ -	\$ 3,506,000	\$ -	\$ -	\$ 3,506,000
	Sales & Services	\$ -	\$ 5,355,000	\$ -	\$ -	\$ 5,355,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenues	\$ -	\$ 11,000	\$ -	\$ -	\$ 11,000
Revenues Total		\$ -	\$ 8,872,000	\$ -	\$ -	\$ 8,872,000
Expenses	Salaries and Wages	\$ -	\$ 2,971,000	\$ -	\$ -	\$ 2,971,000
	Staff Benefits	\$ -	\$ 897,000	\$ -	\$ -	\$ 897,000
	Services, Supplies, Materials, & Equip.	\$ -	\$ 3,197,000	\$ -	\$ -	\$ 3,197,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ 292,000	\$ -	\$ -	\$ 292,000
	Utilities	\$ -	\$ 59,000	\$ -	\$ -	\$ 59,000
	Other Expenses	\$ -	\$ 422,000	\$ -	\$ -	\$ 422,000
Expenses Total		\$ -	\$ 7,838,000	\$ -	\$ -	\$ 7,838,000
Net Transfers		\$ -	\$ (668,000)	\$ -	\$ -	\$ (668,000)
Change in Fund Balance			\$ 366,000	\$ -	\$ -	\$ 366,000
Ending Fund Balance			\$ 6,307,000	\$ -	\$ -	\$ 6,307,000
Athletics		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Beginning Fund Balance			\$ 58,000	\$ -	\$ 1,981,000	\$ 2,039,000
Revenues	State Appropriation, Tuition, & Fees	\$ -	\$ 14,494,000	\$ -	\$ 1,227,000	\$ 15,721,000
	Sales & Services	\$ -	\$ 21,814,000	\$ -	\$ 25,000	\$ 21,839,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ 5,827,000	\$ -	\$ 83,000	\$ 5,910,000
	Other Revenues	\$ 2,030,000	\$ 95,000	\$ -	\$ -	\$ 2,125,000
Revenues Total		\$ 2,030,000	\$ 42,230,000	\$ -	\$ 1,335,000	\$ 45,595,000
Expenses	Salaries and Wages	\$ 463,000	\$ 19,793,000	\$ -	\$ -	\$ 20,256,000
	Staff Benefits	\$ 184,000	\$ 4,966,000	\$ -	\$ -	\$ 5,150,000
	Services, Supplies, Materials, & Equip.	\$ 937,000	\$ 15,981,000	\$ -	\$ 28,000	\$ 16,946,000
	Scholarships & Fellowships	\$ -	\$ 7,677,000	\$ -	\$ 25,000	\$ 7,702,000
	Debt Service	\$ -	\$ 4,361,000	\$ -	\$ 1,215,000	\$ 5,576,000
	Utilities	\$ 446,000	\$ 261,000	\$ -	\$ -	\$ 707,000
	Other Expenses	\$ -	\$ 56,000	\$ -	\$ -	\$ 56,000
Expenses Total		\$ 2,030,000	\$ 53,095,000	\$ -	\$ 1,268,000	\$ 56,393,000
Net Transfers		\$ -	\$ 10,808,000	\$ -	\$ 50,000	\$ 10,858,000
Change in Fund Balance			\$ (57,000)	\$ -	\$ 117,000	\$ 60,000
Ending Fund Balance			\$ 1,000	\$ -	\$ 2,098,000	\$ 2,099,000

**East Carolina University - Unit Breakout
FY 2025-26 All-Funds Budget**

Student Health		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Beginning Fund Balance			\$ 7,230,000	\$ -	\$ -	\$ 7,230,000
Revenues	State Appropriation, Tuition, & Fees	\$ -	\$ 5,996,000	\$ -	\$ -	\$ 5,996,000
	Sales & Services	\$ -	\$ 3,110,000	\$ -	\$ -	\$ 3,110,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ -	\$ 9,106,000	\$ -	\$ -	\$ 9,106,000
Expenses	Salaries and Wages	\$ -	\$ 4,710,000	\$ -	\$ -	\$ 4,710,000
	Staff Benefits	\$ -	\$ 1,951,000	\$ -	\$ -	\$ 1,951,000
	Services, Supplies, Materials, & Equip.	\$ -	\$ 1,350,000	\$ -	\$ -	\$ 1,350,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ -	\$ 87,000	\$ -	\$ -	\$ 87,000
	Other Expenses	\$ -	\$ 144,000	\$ -	\$ -	\$ 144,000
Expenses Total		\$ -	\$ 8,242,000	\$ -	\$ -	\$ 8,242,000
Net Transfers		\$ -	\$ (847,000)	\$ -	\$ -	\$ (847,000)
Change in Fund Balance			\$ 17,000	\$ -	\$ -	\$ 17,000
Ending Fund Balance			\$ 7,247,000	\$ -	\$ -	\$ 7,247,000
Other Auxiliaries		General Fund	Auxiliary & Other Trust Funds	Overhead/F&A Receipts	Restricted Trust Funds	Total
Revenues	State Appropriation, Tuition, & Fees	\$ -	\$ 42,000	\$ -	\$ -	\$ 42,000
	Sales & Services	\$ -	\$ 3,562,000	\$ -	\$ -	\$ 3,562,000
	Patient Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Contracts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
	Gifts & Investments	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Total		\$ -	\$ 3,604,000	\$ -	\$ -	\$ 3,604,000
Expenses	Salaries and Wages	\$ -	\$ 907,000	\$ -	\$ -	\$ 907,000
	Staff Benefits	\$ -	\$ 381,000	\$ -	\$ -	\$ 381,000
	Services, Supplies, Materials, & Equip.	\$ -	\$ 1,118,000	\$ -	\$ -	\$ 1,118,000
	Scholarships & Fellowships	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ 209,000	\$ -	\$ -	\$ 209,000
	Utilities	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
	Other Expenses	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000
Expenses Total		\$ -	\$ 3,065,000	\$ -	\$ -	\$ 3,065,000
Net Transfers		\$ -	\$ (575,000)	\$ -	\$ -	\$ (575,000)
Change in Fund Balance			\$ (36,000)	\$ -	\$ -	\$ (36,000)

AGENDA ITEM

- V. Clark-LeClair Renovation & Expansion Elevations Approval.....William Bagnell
Associate Vice Chancellor for Campus Operation

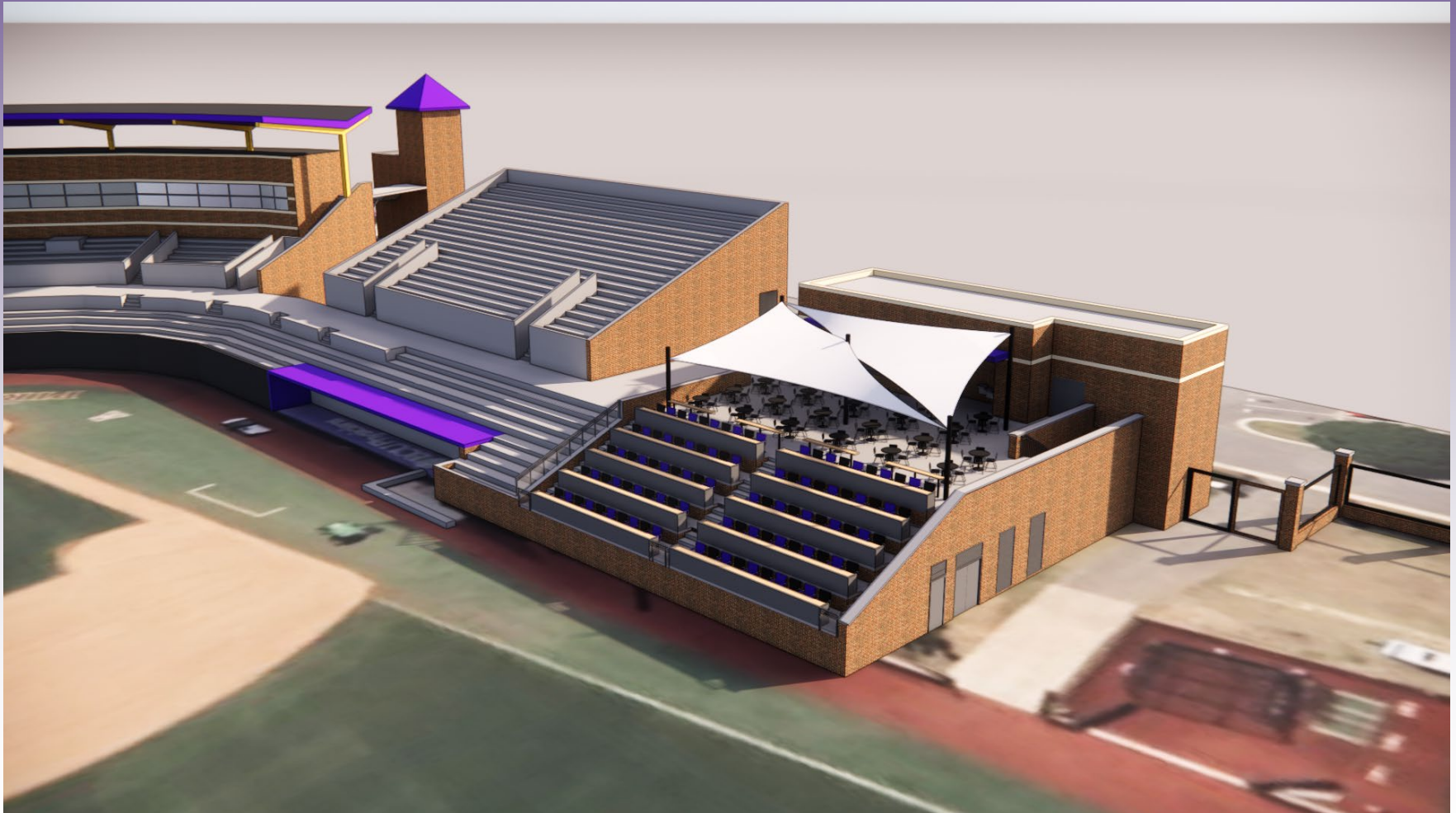
Situation: Request approval of building elevation for the Clark-LeClair Renovation & Expansion project.

Background: Clark-LeClair Stadium houses the men's baseball team and coaching staff. The existing facility needs upgrades to meet current ADA requirements, meet building code compliance, and correct water intrusion issues. Additionally, this project includes expanding the player's locker room and an adjacent lounge area, upgrading the athletic training room, video room, and coach's locker room, and adding additional office space for coaches and staff. A new club deck with loge seating and a patio will be constructed down the left-field line.

Assessment: Approval of the elevations is requested.

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

For Action: BOT Elevation Approval Clark-Leclair Baseball Stadium Expansion – Aerial View



For Action: BOT Elevation Approval Clark-Leclair Baseball Stadium Expansion – South Facade



Board of Trustees of East Carolina University approval is requested for these elevations.

AGENDA ITEM

VI. Clark-LeClair Renovation & Expansion Project ApprovalStephanie Coleman
Vice Chancellor for Administration & Finance

Situation: Request approval for the Clark-LeClair Renovation & Expansion Project.

The \$10.3M project will be funded by the Pirate Club.

Background: Clark-LeClair Stadium houses the men's baseball team and coaching staff. The existing facility needs upgrades to meet current ADA requirements, meet building code compliance, and correct water intrusion issues. Additionally, this project includes expanding the player's locker room and an adjacent lounge area, upgrading the athletic training room, video room, and coach's locker room, and adding additional office space for coaches and staff. A new club deck with loge seating and a patio will be constructed down the left-field line.

The \$10.3M project will be funded by the Pirate Club.

UNC Policy Manual [600.2.5.2\[R\]](#) requires Board of Governors approval of capital projects undertaken by an Associated Entity.

Assessment: Approval of the project is requested.

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

For Action: BOT Delegated Authority for Project Approval

Project	Project Cost	Funding Source(s)
Clark-LeClair Baseball Stadium Expansion	\$ 10,300,000	ECU Educational Foundation

Description
Clark-LeClair Stadium houses the men's baseball team and coaching staff. The existing facility needs upgrades to meet current ADA requirements, meet building code compliance, correct water intrusion issues, expand locker rooms, team areas, training areas, and coaches' offices to meet the current team needs and provide premium seating for better game day experience.

Board of Trustees of East Carolina University approval is requested for the above project.



AGENDA ITEM

VII. Construction Manager at Risk Approval for the Regional Outpatient Behavioral Health Facility

William Bagnell

Associate Vice Chancellor for Campus Operations

Situation: Construction Manager at Risk Approval is being requested for the Regional Outpatient Behavioral Health Facility.

Background: On February 11, 2025, the Construction Manager at Risk (CMR) pre-selection committee for New Regional Outpatient Behavioral Health Facility conducted interviews with four (4) CMR teams who were shortlisted for interviews based on the qualifications-based selection criteria required by the State Building Commission.

Based on the interviews and requirements of this project the committee recommends the following firms in prioritized order with TA Loving and Blum Construction – A Joint Venture being the committee's top recommended firm.

TA Loving and Blum Construction – A Joint Venture	Goldsboro, NC
Clancy & Theys Construction Company	Raleigh, NC
Brasfield & Gorrie	Raleigh, NC
Thomas Construction Group	Wilmington, NC

Assessment: Approval of the recommended firms is requested.

Action: This item requires a vote by the committee and a vote by the full Board of Trustees.

ECU Regional Outpatient Behavioral Health Facility Construction Manager at Risk Selection

On February 11, 2025, the Construction Manager at Risk (CMR) pre-selection committee for the above referenced project conducted interviews with four (4) CMR teams who were shortlisted for interviews based on the qualifications-based selection criteria required by the State Building Commission.

The committee consisted of the following members:

- Vickie Haley, Assistant Chair of Administration, Department of Psychiatry and Behavioral Medicine, Brody School of Medicine**
- Garrett Theisen, Facility Architect, ECU Health**
- Bill Bagnell, Associate Vice Chancellor, Campus Operations**
- Gina Shoemaker PE, Director, Facilities Engineering and Architectural Services**
- Griff Avin, Director, Facilities Services, Health Sciences Campus**
- Jordan Delia, Project Manager, Facilities Engineering and Architectural Services**
- Derek West, BSA LifeStructures (ex officio)**
- Kaitlyn Gardner, BSA LifeStructures (ex officio)**
- Greg Brooks, State Construction (ex officio)**

Based on the interviews and requirements of this project the committee recommends the following firms in prioritized order with TA Loving and Blum Construction, a Joint Venture being the committee's top recommended firm.

**TA Loving and Blum Construction, a Joint Venture, Goldsboro, NC
Clancy & Theys Construction Company, Raleigh, NC
Brasfield & Gorrie, Raleigh, NC
Thomas Construction Group, Wilmington, NC**

To our best knowledge and belief, all steps in the selection process were conducted in accordance with the State Building Commission requirements as they apply to the institutions of the University of North Carolina.

Board of Trustees approval of the top recommended firm, TA Loving and Blum Construction, a Joint Venture, is requested.



AGENDA ITEM

VIII. Construction Manager at Risk Approval for Howell Science North Renovation William Bagnell
Associate Vice Chancellor for Campus Operations

Situation: Construction Manager at Risk Approval is being requested for Howell Science Building North Comprehensive Renovation.

Background: On March 7, 2025, the Construction Manager at Risk (CMR) pre-selection committee for Howell Science Building North Comprehensive Renovation conducted interviews with three (3) CMR teams who were shortlisted for interviews based on the qualifications-based selection criteria required by the State Building Commission.

Based on the interviews and requirements of this project the committee recommends the following firms in prioritized order with Blum Construction being the committee's top recommended firm.

Blum Construction	Raleigh, NC
Muter Construction	Zebulon, NC
Brasfield & Gorrie	Raleigh, NC

Assessment: Approval of the recommended firms is requested.

Action: This item requires a vote by the committee and a vote by the full Board of Trustees.

ECU Health Howell Science Building North Comprehensive Renovation Construction Manager at Risk Selection

On March 7, 2025, the Construction Manager at Risk (CMR) pre-selection committee for the above referenced project conducted interviews with three (3) CMR teams who were shortlisted for interviews based on the qualifications-based selection criteria required by the State Building Commission.

The committee consisted of the following members;

- Dr. David Chalcraft, Chair Department of Biology
- Dr. Edu Leorri Soriano, Assistant Dean of THC of Arts and Sciences
- Paul Carlson, Facilities Services
- Gina Shoemaker PE, Director, Capital Projects
- LL Everett, Project Manager, Capital Projects
- Derek West, BSA LifeStructures (ex officio)
- Kevin Hunt, BSA LifeStructures (ex officio)
- Greg Brooks, State Construction (ex officio)

Based on the interviews and requirements of this project the committee recommends the following firms in prioritized order with Blum Construction being the committee's top recommended firm.

Blum Construction, Raleigh, NC
Muter Construction, Zebulon, NC
Brasfield & Gorrie, Raleigh, NC

To our best knowledge and belief, all steps in the selection process were conducted in accordance with the State Building Commission requirements as they apply to the institutions of the University of North Carolina.

**Board of Trustees approval of the top recommended firm,
Blum Construction, is requested.**

AGENDA ITEM

IX. Advance Planning Requests William Bagnell
Associate Vice Chancellor for Campus Operations

Situation: Per delegation by the Board of Governors, Advance Planning is authorized by the University's Board of Trustees. Once the design is completed and the scope and budget have been more clarified, the Capital Request will then be brought to the Board of Governors for approval of full authority.

Background:

Project	Total Project Cost	Previous Authorizations	Requested Authorizations	Total Advance Planning Authority	Funding Source(s)
Mendenhall Renovation Phase 3 & 4 Design	\$ 10,000,000	\$ -	\$ 1,000,000	\$ 1,000,000	Carry Forward 23-24
Todd Dining Hall Crawl Space Reconditioning	\$ 1,500,000	\$ 100,000	\$ 150,000	\$ 250,000	Dining Receipts
Blount Fields Improvements	\$ 5,000,000	\$ -	\$ 500,000	\$ 500,000	Campus Recreation and Wellness Receipts
Fletcher Residence Hall Envelope Repairs	\$ 600,000	\$ -	\$ 60,000	\$ 60,000	Housing Receipts

Mendenhall Renovation Phase 3 & 4 Design – Project will be a continuation of the previous phases and will capture upgrades to the infrastructure as well as correcting any code issues in the remaining spaces.

Todd Dining Hall Crawl Space Reconditioning - Project will repair or replace existing deteriorated plumbing, gas service lines, electrical conduits, along with ground surface improvements and installation of vapor barrier and waterproofing in the crawl space, and water-tight flooring system with new floor drains in kitchen, dishwasher room, and food prep areas.

Blount Fields Improvements – Project will evaluate the feasibility and cost of creating 5 playable, multipurpose fields. Fields would be rectangular with softball in the center – backstops on the exterior. Relocate light poles to accommodate new fields and upgrade to LED. Drainage issues will be addressed on all new fields.

Fletcher Residence Hall Envelope Repairs – Project will address water intrusion around the precast at the parapet, tuck pointing and/or repairing masonry on exterior.

Assessment: Advance Planning will take these projects through design development.

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees through the agenda.

For Action: Request Approvals for Advance Planning

Project	Total Project Cost	Previous Authorizations	Requested Authorizations	Total Advance Planning Authority	Funding Source(s)
Mendenhall Renovation Phase 3 & 4 Design	\$ 10,000,000	\$ -	\$ 1,000,000	\$ 1,000,000	Carry Forward 23-24
Todd Dining Hall Crawl Space Reconditioning	\$ 1,500,000	\$ 100,000	\$ 150,000	\$ 250,000	Dining Receipts
Blount Fields Improvements	\$ 5,000,000	\$ -	\$ 500,000	\$ 500,000	Campus Recreation and Wellness Receipts
Fletcher Residence Hall Envelope Repairs	\$ 600,000	\$ -	\$ 60,000	\$ 60,000	Housing Receipts

Per delegation by the Board of Governors, Advance Planning is authorized by the University's Board of Trustees. Once the design is completed and the scope and budget have been more clarified, the Capital Request will then be brought to the Board of Governors for approval of full authority.



For Action: Request Approvals for Advance Planning

<u>Project</u>	<u>Description</u>
Mendenhall Renovation Phase 3 & 4 Design	Project will be a continuation of the previous phases and will capture upgrades to the infrastructure as well as renovating the remainder of existing interior space. All renovated spaces will be designed to meet current code requirements. The existing gang bathrooms on floors 1 and 2 will be part of this scope and be made code and ADA compliant. The fire sprinkler system will be extended into all newly renovated spaces. The existing windows will be replaced with new energy efficient ones. An interior stair from levels 1 to 2 is included in the scope. This phase will allow the building infrastructure to serve the building occupants for years to come. Also included in this scope is the enhancement of an entrance on the Southwest side of the building to include wayfinding and an ADA accessible route from the parking deck into Mendenhall.

Per delegation by the Board of Governors, Advance Planning is authorized by the University's Board of Trustees. Once the design is completed and the scope and budget have been more clarified, the Capital Request will then be brought to the Board of Governors for approval of full authority.



For Action: Request Approvals for Advance Planning

<u>Project</u>	<u>Description</u>
Todd Dining Hall Crawl Space Reconditioning	Project will repair and update existing plumbing, gas service lines, and floor of Todd Dining Hall crawlspace, along with installation of vapor barrier and waterproofing in the crawl space, and water-tight flooring system with new floor drains in kitchen, dishwasher room, and food prep areas.
Blount Fields Improvements	Project will evaluate the feasibility and cost of creating 5 playable, multipurpose fields. Fields would be rectangular with softball in the center – backstops on the exterior. Relocate light poles to accommodate new fields and upgrade to LED. Drainage issues will be addressed on all new fields. Two turf fields are the goal, so they are playable after significant rain events.
Fletcher Residence Hall Envelope Repairs	Project will address water intrusion around the precast at the parapet, tuck pointing and/or repairing masonry on exterior.

Per delegation by the Board of Governors, Advance Planning is authorized by the University's Board of Trustees. Once the design is completed and the scope and budget have been more clarified, the Capital Request will then be brought to the Board of Governors for approval of full authority.



AGENDA ITEM

- X. Capital Authorization – Scott and Jarvis HVAC Controls.....William Bagnell
Associate Vice Chancellor for Campus Operations

Situation: The Board of Governors, on May 22, 2019, approved changes to the dollar value of projects requiring Board of Governors approval of non-appropriated capital improvement projects, delegating authority for projects where the projected cost is less than \$750,000 to the institutions' Boards of Trustees (BOT), effective July 1, 2019 (UNC Policy Manual Section 600.1.1).

Background: The existing pneumatic HVAC controls are obsolete and problematic to maintain. The scope of this project will install new digital controls that will connect to the building automation system. Under the new control system Facilities will be able to control the HVAC providing a more efficient and energy saving system for the long term. Construction is scheduled for the summer of 2025.

Project	Total Project Cost	Previous Authorizations	Requested Authorizations	Funding Source(s)
Scott and Jarvis HVAC Controls	\$ 630,000	\$ 600,000	\$ 30,000	Housing Receipts

Assessment: This action increases full authority for this project.

Action: This item requires a vote by the committee and a vote by the full Board of Trustees.

For Action: Request BOT Capital Project Authority

Project	Total Proposed Project	Current Authority	Additional Authority Requested	Funding Source(s)
Scott and Jarvis HVAC Controls	\$ 630,000	\$ 600,000	\$ 30,000	Housing Receipts
Description				
The existing pneumatic HVAC controls are obsolete and problematic to maintain. The scope of this project will install new digital controls that will connect to the building automation system. Under the new control system Facilities will be able to control the HVAC providing a more efficient and energy saving system for the long term. Construction is scheduled for the summer of 2025.				

The Board of Governors, on May 22, 2019, approved changes to the dollar value of projects requiring Board of Governors approval of non-appropriated capital improvement projects, delegating authority for projects where the projected cost is less than \$750,000 to the institutions' Boards of Trustees (BOT), effective July 1, 2019 (UNC Policy Manual Section 600.1.1).





AGENDA ITEM

XI. A. Lease of 207 E. 5th StStephanie Coleman
Vice Chancellor for Administration and Finance

Situation: ECU request approval to Lease by Acquisition ± 8,062 NSF of office space located at 207 East Fifth Street from No Quarter, LLC.

The lease term shall be for three years with two, one-year renewal options. The annual sum for year one is \$164,817.50 and is payable in monthly installment of \$13,734.79. The lease rate shall escalate annually by two (2%) percent.

Background: The Registrar's Office is scheduled to move into the Mendenhall Building at the completion of phase III renovations, we are seeking to continue with the current location. The location is familiar to students, parents, and the community.

Assessment: In accordance with ECU Real Property by Lease Delegation Flexibility Policy, the lease is contingent on approval from the ECU Board of Trustees.

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

AGENDA ITEM

XI. B. Lease of 503 Bowman Gray Dr.Stephanie Coleman
Vice Chancellor for Administration and Finance

- Situation:** ECU Physicians, Brody School of Medicine on behalf of the Department of Surgery, requests approval to Sublease by Acquisition \pm 10,600 SF of clinical & office space located at 503 Bowman Gray Drive from Vidant Medical Group, LLC d/b/a ECU Health Physicians.
- The lease term shall be for a term of five (5) years with two (2) five-year renewal options on the same terms and conditions. The annual sum for year one is \$272,738 and is payable in monthly installments of \$22,728.17. The lease rate shall escalate annually by three (3%) percent. Sublessor is responsible for utilities and janitorial services.
- Background:** The sublease space will house the Department of Surgery's Outpatient Clinics for General Surgery, Bariatric Surgery, Trauma Surgery, and Pediatric Surgery that are presently occupying space at 517 Moye Blvd on the 1st Floor. The construction of the new Medical Education Building will have a significant impact on patients entering the Pediatric outpatient clinic so the clinic will be relocated to Moye, which will result in the Department of Surgery clinics moving to Bowman Gray. Additionally, the move of the Pediatric Outpatient Clinic will place the practice in the same location as the Med/Peds clinic, increasing synergy and staff sharing between the two practices.
- Assessment:** In accordance with ECU Physicians delegated leasing policy, leases over \$25,000 annually or greater than three (3) years requires approval of the ECU Board of Trustees
- Action:** This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

AGENDA ITEM

XII. A. EHRA Leave ProgramsStephanie Coleman
Vice Chancellor for Administration & Finance

- Situation:** This policy outlines leave entitlements for permanent faculty and staff at ECU who are exempt from the North Carolina Human Resources Act. This includes Faculty, Senior Academic and Administrative Officers (SAAO), and Exempt Professional Staff (EPS) in leave-earning positions.
- Background:** The UNC System Office updated [UNC Policy 300.2.22 Leave Programs for Faculty and Staff Exempt from the North Carolina Human Resources Act](#) and [UNC Policy 300.2.22\[R\] Regulation on Personal Leave Program for EHRA Employees](#). As a result, the ECU EHRA Leave Programs Policy was created in accordance with the UNC Policy Manual.
- Assessment:** This policy defines the leave programs for EHRA employees and sets forth the eligibility requirements for those programs. The policy includes:
- Dual-Track Leave System Based on Hire Date
 - Annual Leave Track:
 - Applies to EHRA employees with appointments prior to January 1, 2025.
 - Allows 24 days/year (EPS) and 26 days/year (SAAO).
 - 30-day carryforward limit, excess converts to sick leave.
 - Unused Annual Leave is paid out upon separation (up to 30 days).
 - Personal Leave Track:
 - Applies to all new EHRA hires on or after January 1, 2025.
 - Accrues 26 days/year, 20-day carryforward limit.
 - No payout at separation—unused time is forfeited.
 - Leaves expire at year-end if not used or carried forward.
 - One-Time Irrevocable Election for Existing Employees
 - Eligible employees may elect to switch to the Personal Leave program, ending Annual Leave accrual.
 - Retain and use up to 30 days of existing Annual Leave (tracked separately as “Legacy Annual Leave”)—paid out upon separation.
- Action:** This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

EHRA Leave Programs

PRR Classification # (To be done by Legal)

PRR General Subject Matter (To be done by Legal)

Authority: Board of Trustees

Related Policies: [UNC Policy 300.2.22 Leave Programs for Faculty and Staff Exempt from the North Carolina Human Resources Act](#)

[UNC Policy 300.2.22\[R\] Regulation on Personal Leave Program for EHRA Employees](#)

[UNC Policy 300.1.1 on Employees Exempt from the North Carolina Human Resources Act](#)

[UNC Policy 300.1.6\[R\] Regulation on Administrative Separation](#)

[Faculty Serious Illness and Parental Leave](#)

[Leave Policy for Twelve-Month Faculty](#)

[Office of State Human Resources Sick Leave Policy](#)

[Office of State Human Resources Family and Medical Leave Policy](#)

[Office of State Human Resources Family Illness Leave Policy](#)

[Office of State Human Resources Paid Parental Leave Policy](#)

[Office of State Human Resources Civil Leave Policy](#)

[Office of State Human Resources Military Leave Policy](#)

[Office of State Human Resources Community Service Leave Policy](#)

[Office of State Human Resources Community Service-Literacy, Tutoring, and Mentoring Policy](#)

[Office of State Human Resources Bereavement Leave Policy](#)

Leave Transfer Guide

Contact for Info: Department for People Operations, Success, and Opportunity, Benefits 328-9887

1. Introduction

This policy outlines leave entitlements for permanent faculty and staff at East Carolina University that are exempt from the North Carolina Human Resources Act. This includes Faculty, Senior Academic and Administrative Officers (SAAO), and Exempt Professional Staff (EPS) in leave-earning positions.

2. Annual Leave

Annual Leave, also known as vacation leave, applies to employees with appointments made prior to January 1, 2025, subject to the eligibility guidelines in section 2.1 below. Annual Leave is credited to employees who are in pay status (working, on paid leave, or on workers' compensation leave) for one-half or more of the regularly scheduled workdays and holidays in the pay period. The primary purpose of paid Annual/vacation Leave is to allow employees to renew their physical and mental capabilities to remain a fully productive employee. Employees are encouraged to request leave during each year to achieve this purpose.

- 2.1. Eligibility. The following employees are eligible under this policy for Annual Leave:
 - 2.1.1. All permanent Senior Academic and Administrative Officers (SAAO) or Exempt Professional Staff (EPS) with appointments made before January 1, 2025.
 - 2.1.2. All SAAO or EPS employees with appointments made before January 1, 2025, who receive new SAAO or EPS appointments at ECU that are effective on or after January 1, 2025; and
 - 2.1.3. SHRA/CSS/DMSS employees who subsequently transfer or convert to an SAAO or EPS appointment at ECU, provided the employee's original hire date at ECU was before January 1, 2025.
- 2.2. Annual Accrual. A permanent full-time employee (1.00 FTE) in a position covered by this policy shall be entitled to accrue twenty-four (24) workdays per year for EPS and twenty-six (26) workdays per year for SAAO.
 - 2.2.1. Accrual Rate. Annual Leave is accrued at a monthly rate and is adjusted proportionately for permanent part-time employees who work halftime or more (0.50 - 0.99 FTE) as well as for permanent employees who are on a contract period of less than one year. The monthly accrual amount is equal to one-twelfth of the annual accrual. Monthly leave is earned when an employee works or is on approved paid leave at least half the working days of a month.
- 2.3. The Leave Year is defined as calendar year (January 1 - December 31).
- 2.4. Exception for Prior Higher Accrual Rate. With respect to an SHRA employee who earns more than twenty-four (24) days of Annual Leave per year as January 1, 2025, or as of the date that an employee accepts a position subject to this policy, such employee shall be entitled to continue to earn leave at their current rate.
- 2.5. Annual Carryforward of Leave. The maximum number of unused days of Annual Leave that may be carried forward from one year to the next shall be thirty (30) workdays. Annual Leave in excess of thirty (30) workdays will be automatically converted to sick leave at the end of the calendar year.
- 2.6. Scheduling Leave. The scheduling of an employee's Annual Leave shall be subject to the approval of the employee's supervisor.
- 2.7. Advancement of Annual Leave. Subject to institutional policy and approval by the employee's supervisor, an employee may be advanced the amount of leave that can be accrued during the remainder of the defined leave year. If an employee separates from ECU and has taken more Annual Leave than has been accrued, ECU will determine the amount of leave that the employee must repay to the institution and make deductions from the employee's final salary check accordingly.
- 2.8. Transfer and payout of accrued Annual Leave. For new appointments within ECU that are subject to this policy, all Annual Leave will transfer to the new appointment. Upon discontinuation of employment from ECU or upon transfer to a position not subject to this

policy, the employee's Annual Leave balance shall be paid out, up to a maximum of thirty (30) workdays (pro-rated for part-time employees).

2.9. No employee may accrue both Personal Leave and Annual Leave simultaneously.

3. Personal Leave

The primary purpose of Personal Leave is the same as Annual/vacation Leave, to allow employees to renew their physical and mental capabilities to remain a fully productive employee. Employees are encouraged to request leave during each year to achieve this purpose. Personal Leave is not eligible for payout upon separation.

3.1. Eligibility

3.1.1. All permanent Senior Academic and Administrative Officers (SAAO) and Exempt Professional Staff (EPS) with new hire appointments on or after January 1, 2025.

3.1.2. Faculty with 12-month new hire appointments effective on or after January 1, 2025.

3.1.3. ECU employees holding an SAAO or EPS appointment who are eligible to accrue Annual Leave can make a one-time irrevocable election to join the Personal Leave program and end Annual Leave accruals. Employees who make this irrevocable election will:

3.1.3.1. Retain up to a maximum of thirty (30) workdays (pro-rated for part-time employees) of accrued Annual Leave while they remain employed at ECU in a position subject to this policy. This accrued Annual Leave will be tracked as Legacy Annual Leave and be available for use by employees. Upon the employee's separation from employment, transfer to another institution, or transfer to a position not subject to this policy, the employee will receive a payout of any unused retained accrued Annual Leave, at the pay rate as of the time of separation or transfer. Any retained Annual Leave will be tracked separately from accrued Personal Leave.

3.1.3.2. Any Annual Leave in excess of thirty (30) workdays under either option is forfeited.

3.2. Annual Accrual. A permanent full-time employee (1.00 FTE) in a position covered by this policy shall be entitled to accrue twenty-six (26) workdays per year.

3.3. Accrual Rate. Personal Leave is accrued at a monthly rate and is adjusted proportionately for permanent part-time employees who work halftime or more (0.50 - 0.99 FTE) as well as for permanent employees who are on contract for less than one year. The monthly earnings amount is equal to one-twelfth of the annual rate. Monthly leave is earned when an employee works or is on approved paid leave at least half the working days of a month.

3.4. Leave Year Defined. The Leave Year is defined as calendar year (January 1 - December 31).

3.5. Annual Carryforward of Leave. Employees may carry forward a maximum of twenty (20) days of Personal Leave into the next defined Leave Year. Any excess leave expires at the end of the defined Leave Year and does not convert to sick leave.

3.6. Scheduling Leave. The scheduling of an employee's Personal Leave shall be subject to the approval of the employee's supervisor.

3.7. Advancement of Personal Leave. Subject to institutional policy and approval by the employee's supervisor, an employee may be advanced the amount of Personal Leave that can be accrued during the remainder of the defined Leave Year. If an employee separates from ECU and has taken more Personal Leave than has been accrued, ECU will determine the amount of Personal Leave that the employee must repay to the institution and make deductions from the employee's final paycheck accordingly.

3.8. Transfer of accrued Personal Leave.

3.8.1. If an employee receives a new appointment to a position subject to this policy and within ECU, then all Personal Leave will transfer to the new appointment. Any Annual Leave retained pursuant to Section 3.1.3.2 of this policy will transfer to the new appointment.

- 3.8.2. If an employee transfers to another UNC constituent institution in a position subject to UNC Policy 300.2.22 then up to a maximum of twenty (20) days of Personal Leave shall transfer to the new institution, and any excess leave shall be forfeited. Any Annual Leave retained pursuant to Section 3.1.3.2 of this policy shall be paid out.
- 3.8.3. If an employee otherwise discontinues employment, all Personal Leave shall be forfeited. Any Annual Leave retained pursuant to Section 3.1.3.2 of this policy shall be paid out.
- 3.8.4. No employee may accrue both Personal Leave and Annual Leave simultaneously.
- 3.8.5. For a comprehensive list of eligibility for Annual Leave and/or Personal Leave, please consult the SHRA/CSS/DMSS/EHRA Leave Transfer Guidance document.
- 4. Faculty with an initial twelve-month appointment at ECU effective prior to January 1, 2025 remain subject to the ECU Leave Policy for Twelve-Month Faculty.
- 5. **Other Leave Programs for EHRA employees**
 - 5.1. Employees in positions covered by this policy shall be subject to the same policies concerning sick leave, family and medical leave, paid parental leave, family illness leave, civil leave, military leave, community service leave, special annual leave bonus, personal observance leave, bereavement leave, and any other leave program as may be prescribed for employees subject to the North Carolina Human Resources Act or as otherwise provided by university policy or regulation.
 - 5.2. Sick Leave
 - 5.2.1. With respect to sick leave, subject to applicable policy and approval by the employee's supervisor, an employee may be advanced the amount of sick leave that can be accrued during the remainder of the year or during a 12-month period.
 - 5.2.2. If an employee separates from ECU and has taken more sick leave than has been accrued, ECU will determine the amount of leave that the employee must repay to the institution and make deductions from the employee's final paycheck accordingly.
 - 5.2.3. Sick leave is not eligible for payout upon separation.
 - 5.3. With respect to faculty taking military leave, in advance of leaving work to perform military duty, a faculty member may initiate a request, consistent with university policy, for an extension of the time during which an institutional decision must be made regarding reappointment, tenure, or promotion.
- 6. **Leave of Absence Without Pay**
 - 6.1. EHRA employees, including faculty, SAAO, and EPS, covered under this policy may request a leave of absence without pay. Granting such a request shall be at the discretion of the employee's supervisor and subject to other applicable university policies and procedures.
- 7. **Voluntary Shared Leave**
 - 7.1. EHRA employees, including faculty, SAAO and EPS, covered under this policy shall be subject to the same provisions concerning shared leave as are applicable to employees subject to the North Carolina Human Resources Act with the exception that the donation and acceptance of such leave shall be computed on the basis of days rather than hours.
- 8. **Other Matters**
 - 8.1. Effective Date. The requirements of this Policy shall be effective on the date of adoption of this Policy by the Board of Trustees.
 - 8.2. Relation to State Laws. This Policy is meant to supplement and does not purport to supplant or modify, those statutory enactments which may govern or relate to the subject matter of this Policy.

- 8.3. Regulations and Guidelines. This Policy shall be implemented and applied in accordance with such regulations and guidelines as may be adopted from time to time by UNC System Office, the ECU Board of Trustees, or the Chancellor.

AGENDA ITEM

XII. B. Faculty Serious Illness and Parental Leave.....Stephanie Coleman
Vice Chancellor for Administration & Finance

- Situation:** This is a policy that provides leave with pay for eligible faculty for cases of a serious health condition and/or parental leave. The *Leave Programs for Faculty and Staff Exempt from the North Carolina Human Resources Act* (UNC Policy Manual 300.2.22) states “each constituent institution must establish a written Serious Illness and Disability Leave for Faculty policy to provide a period of leave for faculty in cases of extraordinary illness, major disability, or for parental purposes.”
- Background:** The UNC Board of Governors adopted the *Leave Programs for Faculty and Staff Exempt from the North Carolina Human Resources Act* (UNC Policy Manual 300.2.22) on January 25, 2024. As a result, the ECU Faculty Serious Illness and Parental Leave Policy was reviewed and updated in accordance with the UNC Policy Manual.
- Assessment:** This policy update seeks to establish written guidelines for determining the eligibility and administration of leave with pay for faculty in cases of a serious health condition and/or parental leave.
- Action:** This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

Faculty Serious Illness and Parental Leave

Topic	Old Version	New Version
Eligibility	Did not specify employment categories the policy did not apply.	Specifies which employment categories that the policy does not apply to.
Administration of Benefit	Written notification of faculty member's eligibility for leave with pay under the policy was provided to the appropriate vice chancellor. Benefits issues a letter to faculty informing them of beginning and end dates of authorized leave with pay with copies to appropriate unit administrator and personnel file.	Appropriate vice chancellor no longer receives written notification of faculty member's eligibility for leave with pay under the policy. However, Benefits will still issue a letter to faculty informing them of beginning and end dates of authorized leave with pay with copies to appropriate unit administrator and personnel file.

Faculty Serious Illness and Parental Leave

Policy	POL06.45.01
Title	Faculty Serious Illness and Parental Leave
Category	Personnel
Sub-category	Leaves
Authority	Board of Trustees
History	Original Board of Trustees approval May 6, 2006; Revised, BOT approved and effective July 1, 2014. THIS POLICY WAS GOVERNED BY THE ECU FACULTY MANUAL THROUGH JUNE 30, 2011. Revised, BOT approved April 12, 2019. Posted to manual April 24, 2019; Non-substantive updates made August 9, 2022.
Contact	Department for People Operations, Success, and Opportunity (POSO), Benefits Leave team, leave@ecu.edu ,

Related Policies

[UNC Policy Manual 300.2.11, Serious Illness and Disability Leave for Faculty](#)

[UNC Policy 300.2.22 Leave Programs for Faculty and Staff Exempt from the North Carolina Human Resources Act](#)

[UNC Policy 300.2.22\[R\] Regulation on Personal Leave Program for EHRA Employees](#)

[Leave Policy for Twelve-Month Faculty POL06.45.03](#)

[ECU Faculty Manual, Part XI, GENERAL FACULTY EMPLOYMENT GUIDELINES AND BENEFITS \(pdf\)](#)

[ECU Faculty Manual, Part VIII, PERSONNEL POLICIES AND PROCEDURES FOR THE FACULTY \(pdf\)](#)

[ECU Faculty Manual, Part IX, TENURE AND PROMOTION POLICIES AND PROCEDURES AND PERFORMANCE REVIEW OF TENURED FACULTY \(pdf\)](#)

Additional References

[ECU POSO Benefits](#)

[UNC Policy Manual 300.2.11\[G\], Guidelines on Serious Illness and Disability Leave for Faculty](#)

[Benefits, Shared Services & Technology regarding Serious Illness and Disability Leave for Faculty, Benefits, Shared Services & Technology regarding Serious](#)

[Illness and Disability Leave for Faculty \(pdf\)](#)

[Federal Family and Medical Leave Act \(FMLA\)](#)

[Office of State Human Resources Family and Medical Leave Policy](#)

[ADA Faculty Accommodations](#)

1. Purpose

This Policy provides leave with pay for eligible faculty (defined in Section 2 below) for cases of a serious health condition and/or parental leave (defined as birth, adoption, and foster care placement of a child). For further explanation, see the federal Family and Medical Leave Act ("FMLA") link under Related Policies, above. In addition, faculty to whom this Policy applies shall also be subject to the same family and medical leave policy as may be prescribed for employees subject to the State Human Resources Act. For further explanation, see the Office of State Human Resources Family and Medical Leave Policy link under Related Policies, above. To the extent this Policy conflicts with the Office of State Human Resources Family and Medical Leave Policy, this Policy shall govern.

2. Eligibility

2.1 This Policy applies only to faculty and not to other employment categories including, but not limited to, EHRA Non-Faculty (SAAO, EPS), SHRA/CSS/DMSS, Postdoctoral Fellows, or student employees.

2.2 This Policy applies only to faculty members who meet all of the following conditions:

2.2.1 have been continuously employed by East Carolina University for at least twelve (12) consecutive calendar months,

2.2.2 have continuously held a permanent appointment of at least seventy-five percent (75%) of full-time,

2.2.3 participate in either the Teachers' and State Employees' Retirement System of North Carolina or the Optional Retirement Program, and

2.2.4 have met all other requirements for FMLA leave as described in the Office of State Human Resources Family and Medical Leave Policy [see link under Related Policies, above].

2.3 This Policy does not apply to faculty members with temporary appointments or to faculty who are employed with less than seventy-five percent (75%) appointments. In addition, the benefits provided in accordance with this Policy for those faculty members whose appointments are less than 1.0 FTE will be pro-rated accordingly.

2.4 A period of employment in a non-eligible status may not be used to partially meet the requirement for twelve (12) consecutive months in an eligible capacity.

2.5 Leave benefits are available to faculty members who meet the eligibility requirements, and paid leave may be taken during the term of appointment.

2.5.1 For a twelve (12)-month faculty member, the term of appointment is twelve (12) calendar months (usually defined as July 1 through June 30).

2.5.2 For a nine (9)-month faculty member, the term of appointment is August 16th through May 15th.

2.5.2.1 An eligible nine (9)-month faculty member may receive leave with pay for a documented qualifying event that begins during the regular academic term of

appointment. If the documented qualifying event begins outside of the appointment term (i.e., August 16th through May 15th), the faculty member may receive leave with pay after the beginning of the next appointment term (i.e., August 16th) up to a maximum of twelve (12) calendar weeks from the date of the documented qualifying event.

2.5.2.2 Teaching duties in the summer terms by nine (9)-month faculty members are covered under a separate contract, and paid leave under this Policy is not provided for absence during a contracted summer term.

2.6 Any faculty member who is on a less than twelve (12)-month appointment will be treated as a nine-(9) month faculty member for the purposes of this Policy.

3. Description of Benefits

3.1. The total maximum leave benefit for an individual faculty member for all leave benefits is as described in Section 3.2 below for leave with pay and as described in Section 3.3 below for leave without pay. All leave benefits provided pursuant to this Policy are in accordance with the FMLA and run concurrently with the FMLA for up to twelve (12) calendar weeks within any consecutive twelve (12) calendar month period regardless of the number of qualifying events that occur. [See section 4.6.] Note in Section 3.3.1.3 below, under the North Carolina Family Illness Act, a faculty member is entitled to additional leave without pay that, combined with FMLA or the paid leave under this Policy, totals up to fifty-two (52) weeks of leave during a five (5)-year period in cases of serious illness of a child, spouse, or parent.

3.1.1 The start date of the first leave starts the clock for the twelve (12)-month period for leave with or without pay under this Policy.

3.2 Leave with pay

3.2.1 For qualifying reasons as defined in the FMLA, leave with pay is available to a faculty member who meets the eligibility criteria defined in Section 2 above.

3.2.2 Serious Health Conditions: For documented serious health conditions, as defined in the FMLA, faculty members are eligible for leave with pay in accordance with this Policy for a maximum of the following amounts in any consecutive twelve (12)-month period:

3.2.2.1 For nine (9)-month faculty, twelve (12) calendar weeks; and

3.2.2.2. For twelve (12)-month faculty, sixty (60) calendar days. [Twelve (12)-month faculty may also be eligible to take accrued sick and/or vacation leave in accordance with the *Leave Policy for Twelve-Month Faculty* in addition to paid leave pursuant to this Policy.]

See Section 4.3 for certification requirements.

3.2.3 Birth, Adoption, or Foster Care Placement of a Child

3.2.3.1 For the documented birth, adoption or foster care placement of a child, faculty members are eligible for leave with pay in accordance with this Policy for a maximum of the following amounts, beginning on the date of the documented qualifying event:

3.2.3.1.1. For nine (9)-month faculty, twelve (12) calendar weeks; and

3.2.3.1.2. For twelve (12)-month faculty, sixty (60) calendar days. (Twelve (12)-month faculty may also be eligible to take accrued sick and/or vacation leave in accordance with the *Leave Policy for Twelve-Month Faculty* in addition to paid leave pursuant to this Policy.)

See Section 3.4 regarding intermittent leave and Section 4.3 for documentation requirements.

3.2.4 Health/medical complications arising due to pregnancy and childbirth will be treated as any other serious health condition [see Section 3.2.2 above].

3.2.5 Care for an Immediate Family Member: For required care of an FMLA-defined spouse, child (son or daughter), or parent who has an FMLA-qualified serious health condition, faculty members are eligible for leave with pay in accordance with this Policy for a maximum of the following amounts in any consecutive twelve (12)-month period:

3.2.5.1 For nine (9)-month faculty, twelve (12) calendar weeks; and

3.2.5.2. For twelve (12)-month faculty, sixty (60) calendar days. [Twelve (12)-month faculty may also be eligible to take accrued sick and/or vacation leave in accordance with the *Leave Policy for Twelve-Month Faculty* in addition to paid leave pursuant to this Policy.)

See Section 3.3.1.3 for additional family illness provisions. See Section 4.3 for certification requirements.

3.3 Leave without pay

3.3.1 For qualifying reasons defined in the FMLA, leave without pay is available to faculty members who meet the eligibility criteria defined in Section 2 above.

3.3.1.1 For qualifying events defined in Section 3.2 above, after a period of approved leave with pay is exhausted in accordance with this Policy, faculty members unable to return to work and who may otherwise qualify under the Americans with Disabilities Act (ADA), will be referred to the University's ADA Coordinator to engage in the interactive process to determine what reasonable accommodations are needed in order to return to work, which may include a period of additional unpaid leave as an accommodation. In order to be approved for additional unpaid leave as an accommodation under the ADA, faculty members must participate in the interactive process through the University's ADA Coordinator.

3.3.1.2 For qualifying events defined in Section 3.2 above, after a period of approved leave with pay is exhausted in accordance with this Policy, twelve (12)-month faculty may be eligible for additional leave (e.g., without pay; and/or, to the extent eligible, accrued sick and/or vacation leave) in accordance with the *Leave Policy for Twelve-Month Faculty*.

3.3.1.3 After exhausting twelve (12) calendar weeks of leave with or without pay pursuant to this Policy, a faculty member with twelve (12) months of eligible service is entitled, under the North Carolina Family Illness Act, to additional leave without pay that, combined with FMLA or the paid leave under this Policy, totals up to fifty-two (52) weeks of leave during a five (5)-year period in cases of serious illness of a child, spouse, or parent. Application is made through the Department for People Operations, Success, and Opportunity ('POSO'), Benefits Leave team.

3.4 Intermittent and Reduced Leave

3.4.1 Leave may be taken intermittently or on a reduced leave schedule if the qualifying event has created a documented medical need as allowable under FMLA that may be best

accommodated through an intermittent or reduced leave schedule. Any revisions to a faculty member's assignments or schedule will be documented in a written agreement signed by the unit administrator and the faculty member, based on the advice of an eligible health care provider (as defined under the FMLA).

3.4.2 Intermittent leave is leave taken in blocks of time due to a single qualifying event rather than for one continuous period of time. This allows employees to engage in work between leave periods without exhausting the requested leave time in a continuous span. Leave for birth and bonding with a child must be taken in a continuous period of time from the date of the qualifying event, unless intermittent leave is medically necessary.

3.4.3 Reduced leave is a reduced schedule (e.g., shifting from full to part time) where the documented medical need as allowable under FMLA is best addressed by partial return to work.

3.4.4. The POSO Benefits Leave team will provide the department chair with resources that will assist the unit in determining any and all faculty workload adjustments that become necessary as a result of intermittent leave requests and approvals.

3.5 Short-term Disability Benefits

3.5.1 Employees are eligible for short-term disability benefits under the Disability Income Plan of North Carolina after both of the following conditions are met:

3.5.1.1 one (1) year of contributing membership within the past thirty-six (36) months in the Teachers' and State Employees' Retirement System of North Carolina or the Optional Retirement Program, and

3.5.1.2 a sixty (60) calendar-day waiting period from the date of disability onset. More information about disability benefits can be found on the POSO Benefits Leave team web site [see link in Additional References, above].

3.5.2 Employees may purchase supplemental disability insurance coverage offered by plans approved and available through the POSO Benefits Leave team. [See link in Additional References, above]

4. Administration of Benefit

4.1 The faculty member's request for leave with pay must be made in writing to the POSO Benefits Leave team by completing the form entitled FSIL Request located on the POSO Benefits Leave team web site.

4.2 It is the faculty member's responsibility to inform the unit administrator in writing of the anticipated absence under this Policy at least sixty (60) calendar days in advance of the leave or as soon as practicable after the need for leave is foreseeable so that qualified substitute personnel can be secured by the unit administrator as early as possible.

4.2.1 The unit administrator is responsible for securing, to the extent possible, substitute personnel for the duration of the faculty member's approved leave (with or without pay). Cost of substitute personnel will be supported by the academic unit when funds are available within the unit. When the academic unit is unable to provide the funds to support substitute personnel, the unit administrator will submit a written justification to request funding from the next higher administrator up to the provost. Any adjustments in work schedules within the unit are at the discretion of the unit administrator, with the approval of the next higher administrator, and are subject to unit and institutional needs and resources. [See section 3.4.4.]

4.2.2 Upon the faculty member's return to work after a period of approved leave (with or without pay) under this Policy, the unit administrator and the faculty member will jointly determine the completion of assigned responsibilities during the remainder of the academic term. Similarly, when a faculty member will begin a period of approved leave (with or without pay) after the academic term has begun, the unit administrator and the faculty member will jointly determine the faculty member's assigned responsibilities for the period of the academic term not covered by approved leave (with or without pay).

4.3 Certification and Documentation Requirements for Qualifying Events

4.3.1 Serious Health Conditions: Medical certification of the faculty member's serious health condition, including a statement from an eligible health care provider (as defined under the FMLA) about the probable length of absence from normal duties, is required. If the request is for the purpose of caring for a FMLA-defined spouse, child (son or daughter), or parent who has an FMLA-qualified serious health condition, the University also requires medical certification of that person's illness or disability and documentation of the circumstances which make it impossible or difficult for the faculty member to carry on with normal duties.

4.3.2 Birth, Adoption, or Foster Care Placement of a Child: Documentation of the qualifying event is required. Note that a faculty member who meets the eligibility requirements in Section 2 above and who is an expectant mother may take leave pursuant to this Policy before the birth of a child for prenatal care or if her condition makes her unable to work or requires a reduced work schedule in accordance with Section 3.4. Also, leave pursuant to this Policy may be granted before the actual placement or adoption of a child if an absence from work is required for the placement for adoption or foster care to proceed.

4.3.3 Forms for certification and documentation of each category of qualifying event are located on the POSO Benefits web site and must be submitted by the faculty member within fifteen (15) calendar days after submitting the request for leave benefits.

4.4 The POSO Benefits Leave team will review the certification or documentation of the qualifying event and determine the eligibility of the faculty member for leave with pay under this Policy. If they determine that the employee is not eligible for leave with pay benefits under this Policy, they will notify the faculty member of the decision in writing, including the grounds for denial of the requested leave benefit. The faculty member may appeal this decision to the Director of Benefits. The decision of the Director of Benefits is final.

4.5 The POSO Benefits Leave team will issue a letter to the faculty member informing them of the beginning and ending dates of authorized leave with pay under this Policy, with copies to appropriate unit administrators and personnel file.

4.6 The FMLA entitlement of twelve (12) weeks of leave without pay will run concurrently with any period of leave with pay under this Policy. The period of leave with pay will also be designated as family medical leave under the FMLA.

4.7 Leave (with or without pay) applies to the faculty member's employment during a regular term of appointment as defined in Section 2.4 above.

4.7.1 If the illness or disability requires an absence from faculty duties longer than twelve (12) calendar weeks within a twelve (12) consecutive calendar month period, the faculty member may apply in writing to their unit administrator for a leave of absence without pay in accordance with provisions of the ECU Faculty Manual.

4.7.1.1 The faculty member may also apply to the POSO Benefits leave team for salary continuation through the Disability Income Plan of North Carolina and through any other optional disability program(s) in which they may be enrolled.

4.9 Any unused leave pursuant to this Policy is not eligible for terminal leave payment when the faculty member leaves the employment of the University, and it may not be used to extend years of creditable state service for retirement benefits. However, it must be exhausted prior to participation in the Disability Income Plan of North Carolina available to eligible employees.

5. Use of Leave with Pay

5.1 Leave with pay provided under this Policy may be used for serious health conditions, pregnancy, birth, adoption, or foster care placement of a child as defined in Section 3.2 above. A faculty member who anticipates an absence from duties for longer than three (3) days for qualifying reasons as defined by the FMLA shall inform the unit administrator at least sixty (60) calendar days in advance of the leave or as soon as practicable after the need for leave is foreseeable. (See Section 4.2 above.)

5.2 A faculty member will not be penalized because of time required away from work caused by or contributed to by conditions such as pregnancy, miscarriage, childbirth, or recovery. Disabilities resulting from pregnancy shall be treated the same as any other covered disability.

6. Record-Keeping

6.1 This Policy provides an important financial benefit; therefore, accurate records must be maintained. The Department for People Operations, Success, and Opportunity will maintain all official records.

7. Coordination with Other Policies

7.1 When a faculty member takes intermittent or reduced leave in accordance with Section 3.4 above, the relative weights among teaching, research, service, and clinical care may be revised [see Part VIII of the Faculty Manual] so long as the reassignment of responsibilities is completed in a manner that minimizes the impact on academic program quality.

7.2 Consistent with Part IX of the Faculty Manual, an untenured, probationary term (tenure-track) faculty member who is granted leave under this Policy may be eligible for an extension of the probationary term. If the faculty member wishes to request an extension of the probationary term on the basis of leave granted under this Policy, they must submit a written request in accordance with the requirements of Part IX of the Faculty Manual for Extensions of the Probationary Term.

7.3 The leave with pay provided under this Policy shall have no effect on the faculty member's other employment benefits.

7.4 Consistent with the Faculty Manual, Part XI and Part VIII, the faculty member may not engage in other employment or compensated arrangements during the period of leave with or without pay under this Policy.

7.5 If a faculty member granted leave under this Policy wishes to request that their five (5)-year post-tenure review be delayed, they must submit a written request to the unit administrator. The terms of such an agreement will be stated in writing, signed by the faculty member, and approved by the unit administrator, dean (or other appropriate administrator), and provost.

8. Confidentiality

8.1 Communications and documentation concerning leave requested or approved pursuant to this Policy shall constitute confidential records in accordance with North Carolina law.

9. Effective Date

9.1 This Policy is effective upon approval by the ECU Board of Trustees and shall supersede any previous policies granting leave to faculty members for qualifying events as defined by the FMLA. A faculty member who is absent on approved leave at the time this Policy becomes effective will continue to receive the leave benefits approved for that absence until the period of approved leave expires.

9.2 Any revisions and/or amendments to this Policy shall become effective upon the approval of the ECU Board of Trustees.

AGENDA ITEM

XII. C. Leave Policy for Twelve-Month FacultyStephanie Coleman
Vice Chancellor for Administration & Finance

- Situation:** This is a policy that summarizes leave guidelines for twelve-month faculty members. The adoption of the *Leave Programs for Faculty and Staff Exempt from the North Carolina Human Resources Act* (UNC Policy Manual 300.2.22) by the UNC Board of Governors set regulations for a Personal Leave program for Faculty with 12-month appointments effective on or after January 1, 2025.
- Background:** The UNC Board of Governors adopted the *Leave Programs for Faculty and Staff Exempt from the North Carolina Human Resources Act* (UNC Policy Manual 300.2.22) on January 25, 2024. As a result, the ECU Leave Policy for Twelve-Month Faculty Policy was reviewed and updated in accordance with the UNC Policy Manual.
- Assessment:** This policy seeks to clarify eligibility for the Leave Policy for Twelve-Month Faculty to those faculty with an initial twelve-month appointment at ECU effective prior to January 1, 2025.
- Action:** This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

Leave Policy for Twelve-month Faculty

Topic	Old Version	New Version
Introduction & Scope	Did not specific hire date for eligibility	Specifies only applied to faculty with an initial twelve-month appointment at ECU effective prior to January 1, 2025
Vacation Leave	Combined details regarding vacation and sick leave accrual.	Includes statement specific to vacation leave accrual.
Sick Leave	Combined details regarding vacation and sick leave accrual.	Includes statement specific to sick leave accrual.

Leave Policy for Twelve-Month Faculty

Policy	POL06.45.03
Title	Leave Policy for Twelve-Month Faculty
Category	Personnel
Sub-category	Leaves
Authority	Board of Trustees
History	Board of Trustees approval April 8, 2016. Non-substantive updates August 9, 2022.
Contact	Department for People Operations, Success, and Opportunity Benefits Leave team, leave@ecu.edu
Related Policies	UNC Policy Manual 300.2.22 Leave Programs for Faculty and Staff Exempt from the North Carolina Human Resources Act UNC Policy 300.2.22[R] on Personal Leave Program for EHRA Employees ECU Faculty Serious Illness and Parental Leave Policy North Carolina Office of State Human Resources Family and Medical Leave Policy Voluntary Shared Leave Policy Civil Leave Policy Community Service Leave Policy Military Leave Policy Part XI-Section II of the ECU Faculty Manual. Bereavement Leave Policy
Additional References	Federal Family and Medical Leave Act (FMLA)

1. Introduction

This Policy applies to faculty with an initial twelve-month appointment at ECU effective prior to January 1, 2025 and summarizes leave guidelines for twelve-month faculty members. This Policy replaces and supersedes any and all unit and/or division-level leave policies and practices applicable to twelve-month faculty. In addition, no future unit or division-level policies for twelve-month faculty leave may be instituted, and no unit or division-level practices for twelve-month faculty leave may be used which contradict the provisions of this Policy.

Please note that this Policy is neither intended nor authorized to supersede other State Leave Policies (e.g., Civil Leave, Community Service Leave, Military Leave, Vacation Bonus Leave, Special Leave, Bereavement Leave).

2. Definitions

2.1. 1.0 FTE – Full time equivalent indicates the percentage of time the faculty member is employed.

- 1.0 FTE is full -time: .50 FTE is half-time, etc.

2.2. Vacation Leave may be used for:

- vacation
- other periods of absence for personal reasons
- absences due to adverse weather conditions
- personal illness (in lieu of sick leave)
- illness in the immediate family
- donations in accordance with the Voluntary Shared Leave Policy.

2.3. Sick Leave may be used for:

- illness or injury
- medical appointments
- temporary disability due to childbirth (including care for mother during temporary disability that resulted from childbirth)
- to care for member of immediate family
- death in immediate family
- donations in accordance with the Voluntary Shared Leave Policy
- adoption of a child, limited to a maximum of 30 working days for each

3. Scope

3.1. The Leave Policy for Twelve-Month Faculty at ECU (Policy) applies to all twelve-month faculty who are 1) employed as permanent employees (eligible for benefits) 2) at 1.0 FTE, and 3) whose initial appointment at ECU began before January 1, 2025. Part-time, permanent twelve-month faculty who are employed at a .50 FTE or more will be eligible for appropriate pro-rated vacation and sick leave.

3.2. This Policy does not apply to faculty on nine-month contracts. Nine-month faculty do not earn vacation leave or sick leave but may be eligible for paid serious illness and parental leave. For more information, see the Faculty Serious Illness and Parental Leave Policy.

4. Vacation Leave

4.1. Scheduling planned absences through use of vacation leave will be subject to the approval of the Unit Administrator (Department Chair, Dean or Director) who is authorized

to approve leave requests.

4.2 Vacation leave will be earned on a monthly basis. Specifically, for each month the employee works or is on approved leave with pay status for at least half the working days of the month, vacation leave will accrue at the rate of 2 days per month.

4.3. The maximum number of vacation leave days that may be accrued and carried forward from one calendar year to the next shall be 30 days.[1] However, unused vacation leave in excess of 30 days shall be converted to sick leave on December 31st of each year. For part-time faculty members (.50 FTE or more but less than 1.0 FTE), the thirty-day limit is prorated based on the faculty member's part time FTE.

4.4. There is no pay out of vacation leave, vacation bonus leave, or special leave (unless required by applicable legislation) for twelve-month faculty members when separating from a twelve-month faculty position at East Carolina University. When a faculty member provides adequate notice of separation in accordance with Part IX, Section I of the *ECU Faculty Manual* (i.e., 90 days advance notice, in writing, for fixed-term and probationary term faculty members, and 120 days advance notice, in writing, for permanently tenured faculty members), good faith effort will be made for any remaining vacation leave, vacation bonus leave, or special leave to be used before separation from employment. Twelve-month faculty members may negotiate the use of any remaining vacation leave, vacation bonus leave, or special leave with the Unit Administrator (Department Chair, Dean or Director) prior to separating from the University or unit up to a maximum of 30 days plus any current vacation bonus leave. The Unit Administrator may set the final separation date, taking into account the use of such leave prior to departure; however, this is at the Unit Administrator's discretion based on the budgetary and operational limitations of the department. Any plan by the Unit Administrator denying the use of any earned vacation leave, bonus leave, or special leave before separation must be approved by the Provost. Prior to separation, remaining leave may be donated in accordance with the Voluntary Shared Leave Policy as desired by the faculty member.

4.6. This Policy officially designates all twelve-month faculty as leave earning which means faculty covered under this Policy will be eligible for any future awards of vacation bonus leave and/or special leave.

5. Sick Leave

5.1 Sick leave will be earned on a monthly basis. Specifically, for each month the employee works or is on approved leave with pay status for at least half the working days of the month, sick leave will accrue at the rate of 1 day per month.

5.2. Unused sick leave may be accumulated and carried forward from year to year on an unlimited basis.

5.4. Members of the Teachers and State Employees Retirement System (TSERS) are eligible to have sick leave credit converted to creditable service upon retirement.

5.5. For Optional Retirement Plan (ORP) participants, any unused sick leave balance at separation or retirement is forfeited.

5.6. There is no pay out of sick leave for twelve-month faculty members when separating from a twelve-month faculty position at East Carolina University. Sick leave may be restored to an employee's leave record when the employee is reinstated to State service within five years of any type of separation if the agency or institution for which the employee is working upon reinstatement allows for such restoration of leave, except for retirement as noted above in Sections 5.4. and 5.5. Prior to separation, remaining leave may be donated in accordance with the Voluntary Shared Leave Policy as desired by the faculty member.

6. Faculty Serious Illness and Parental Leave

Twelve-month faculty must have one year of service and meet all other eligibility requirements defined in the Faculty Serious Illness and Parental Leave Policy ("FSIL"), except for any provision denying eligibility based on sick leave accrual status, in order to qualify for 60 calendar days of paid leave under FSIL. This provision shall supersede FSIL to the extent it provides twelve-month faculty more than 60 calendar days of paid leave within any twelve (12) consecutive calendar month period. For additional paid leave after the first 60 calendar days, twelve-month faculty may exhaust sick leave, vacation leave, bonus leave or apply for voluntary shared leave.

7. Holiday Leave

Twelve-month faculty members generally observe the same holidays as other University employees except that, when classes are scheduled during a normal university holiday, faculty members are expected to work when assigned teaching duties.

Please refer to the University Holiday Schedule for the most current holiday schedule. Please note that certain clinical departments of the Brody School of Medicine have a modified holiday schedule for their employees. Clinical departments will communicate any such modified holiday schedule directly to their twelve-month faculty members.

8. Phased Retirement

8.1. Faculty entering the Phased Retirement Program are not eligible for a payout or transfer of vacation leave, vacation bonus leave, or sick leave. Upon entering the Phased Retirement contract, faculty members will earn pro-rated leave based on the .50 FTE appointment.

8.2. Twelve-month faculty members may negotiate the use of any remaining vacation leave, vacation bonus leave, or special leave with the Unit Administrator (Department Chair, Dean

or Director) prior to entry into the Phased Retirement Program at the Unit Administrator's discretion based on the budgetary and operational limitations of the department.

8.3. Any remaining vacation or bonus leave not used prior to separation is forfeited. Prior to separation, remaining leave may be donated in accordance with the Voluntary Shared Leave Policy as desired by the faculty member.

9. Payout of Leave in the Event of Death

In the event of the death of an active twelve-month faculty member or a faculty member on a paid leave status with the University, vacation leave earned but not taken, up to a maximum of 240 hours, as well as any vacation bonus leave or special leave earned but not taken (if it is required to be paid out by applicable legislation), will be paid to the estate of the faculty member.

10. Advancement of Leave

A twelve-month faculty member may request an advancement in sick and/or vacation leave not to exceed the amount the faculty member can accumulate during the current calendar year. Since leave can only be used once, faculty members are advised to use caution when requesting advanced leave.

11. Record Keeping

All University Units are required to keep accurate and timely records of vacation leave, sick leave and/or vacation bonus leave or special leave. Leave records will be maintained in the leave record system and will be subject to review by Internal Audit.

[1] State Leave Policies are based on calendar year.

AGENDA ITEM

XII. D. Notice of Nondiscrimination.....Stephanie Coleman
Vice Chancellor for Administration & Finance

Situation: This Policy outlines ECU’s nondiscrimination obligations and requirements, including applicable prohibited conduct. This Policy applies to students, applicants, employees, visitors, volunteers and other third parties under circumstances within the University’s control.

Background: As an employer and a recipient of federal financial assistance, ECU is subject to federal laws prohibiting discrimination in employment and educational opportunity. We are also subject to North Carolina legal requirements and policies as well as those promulgated by the UNC System that prohibit unlawful discrimination. The January 2025 Presidential Executive Order 14173 revoked the former Executive Order 11246, to which ECU was subject as a federal contractor, and nullified its implementing regulations.

Assessment: Proposed changes to this Policy are required, in part, to ensure compliance with changes resulting from the aforementioned January 2025 Presidential Executive Order 14173. Additionally, we seek to more clearly define terms associated with prohibited conduct, streamline the Policy by removing details regarding accommodations which will be included in implementing regulations, and ensure future compliance by signifying that any element of our policies required to change due to changes in applicable laws, rules or regulations will be deemed amended or revoked.

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

Notice of Nondiscrimination ~~and Affirmative Action~~ Policy

Topic	Old Version	New Version
Policy Name	“Notice of Nondiscrimination and Affirmative Action Policy”	Renamed to “Notice of Nondiscrimination Policy” (removing reference to affirmative action).
Protected classes	Included a parenthetical to further describe the protected class of “sex” to include pregnancy and pregnancy related conditions	Removed that parenthetical that further described “sex” to include pregnancy and pregnancy related conditions. Accommodations related to Employee Pregnancy and Lactation Support will be covered in a separate Regulation, and student accommodations related to pregnancy are supported through processes in Student Affairs.
Affirmative Action Obligations	Included affirmative action obligations covered by the now-revoked Executive Order 11246 including pay transparency requirements and affirmative action to ensure equal employment opportunity with respect to race, color, religion, sex, sexual orientation, gender identity, and national origin.	Removed affirmative action obligations required by now-revoked Executive Order 11246.
Definitions	N/A	Definitions did not materially change but were revised to clarify their meanings.
Reasonable Accommodations	Included provisions for reasonable accommodations for disability and religious observances and practices.	Removed reasonable accommodation provisions from this Policy; and these provisions will be covered by Regulations implementing this Policy.
Sex Discrimination and Title IX	Included information about the definition of sexual harassment and how to find information about Title IX.	Removed information about the definition of sexual harassment and how to find information about Title IX, which did not materially change the Policy since the Title IX Compliance and Resolution Regulation was already included in the Related Policies.

		Added a point of clarification that, for the purposes of Title IX, sex will be defined in accordance with applicable law.
Complaint Resolution Procedures	Included statements referring the reader to the Resolving Allegations of Discrimination Regulation.	Removed this section, which did not materially change the Policy since the Resolving Allegations of Discrimination Regulation was already included in the Related Policies.
Other	N/A	<ul style="list-style-type: none"> - Added general language that ties in nondiscrimination requirements included in the Equality Within the University of North Carolina Policy. - Added language to reiterate that retaliation prohibited by this Policy is unlawful. - Added clarifying language that, with respect to violations of this Policy, corrective action is determined by the appropriate Vice Chancellor and/or other appropriate University administrator.
Compliance	N/A	Added a new section to ensure compliance by signifying that any element of our policies required to change due to changes in applicable laws, rules or regulations will be deemed amended or revoked.

Notice of Nondiscrimination

Policy: POL05.25.02

Title: Notice of Nondiscrimination

Category: Campus Environment

Sub-category: Non-Discrimination

Authority: Board of Trustees

History: Approved November 20, 2015 to be Effective January 1, 2016. Revisions to policy approved by ECU Board of Trustees April 3, 2020. Non-substantive revisions to policy approved August 13, 2020. Strikethrough changes added to policy February 21, 2025.

Contact: Senior Associate Vice Chancellor and Chief People Officer;
Department for People Operations, Success, and Opportunity;
Building 283, EOIX@ecu.edu

Related Policies:

[REG06.35.03 Resolving Allegations of Discrimination](#)

[REG05.25.03 Title IX Compliance and Resolution Regulation](#)

[Policy of the Board of Governors of the University of North Carolina: 300.4.1 Improper Relationships between Students and Employees](#)

[REG06.35.02 Mediation and Grievance Procedure for SHRA Employees](#)

Employee Pregnancy and [Lactation Support](#)

[ADA Compliance and Reasonable Accommodations for Students, Employees, Applicants and Visitors – Interim](#)

Additional References:

[Title VI and Title VII of the Civil Rights Act of 1964, as amended](#)

[Title IX of the Education Amendments of 1972](#)

[Section 799A and 845 of the Public Health Service Act](#)

[Equal Pay Act of 1963, as amended](#)

[Age Discrimination in Employment Act of 1967, as amended](#)

[Rehabilitation Act of 1973, as amended](#)

[Pregnancy Discrimination Act of 1978](#)

[Pregnant Workers Fairness Act](#)

[Providing Urgent Maternal Protections for Nursing Mothers Act \(“PUMP”\)](#)

[Breastfeeding Promotion and Support](#)

[Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended](#)

[Civil Rights Act of 1991](#)

[Americans with Disabilities Act of 1990, as amended](#)

[Title II of the Genetic Information Non-discrimination Act of 2008](#)

[Executive Order 14173 dated January 21, 2025](#)

[Executive Order 14168 dated January 20, 2025](#)

[N.C. General Statutes, Chapters 116-11\(3a\) and 126-16](#)

[N.C. Executive Order No. 24, October 18, 2017](#)

[The Code of the University of North Carolina, Chapter 100.1, Chapter 1, Section 103](#)

[Equality Within the University of North Carolina, UNC Policy Manual, Policy 300.8.5](#)

1. Introduction

1.1. East Carolina University (ECU) is committed to equality of opportunity and nondiscrimination in employment practices and educational programs and activities. ECU prohibits unlawful discrimination and harassment based on the following protected classes: race/ethnicity, color, genetic information, national origin, religion, sex, sexual orientation, gender identity, age, disability, political affiliation, and veteran status (including relationship or association with a protected veteran; or Active Duty or National Guard service) (“Protected Class”).

1.2. This policy also prohibits unlawful retaliation, as defined below. Retaliation interferes with free expression, inhibits openness that is important to the University, and violates University policy.

1.3. This Policy supersedes all other expressions of nondiscrimination provisions pertaining to all University programs and activities and the complaint resolution procedures administered by the Equal Opportunity and Title IX Unit in the Department for People Operations, Success, and Opportunity (POSO) published in any other documents, handbooks, or manuals.

1.4. When an individual is found to have violated this Policy, corrective action, including disciplinary action and/or sanctions up to and including termination of employment, expulsion, and/or the issuance of a ban from University property may be imposed, as appropriate, as determined by the appropriate Vice Chancellor and/or other appropriate University administrator(s), in an attempt to ensure that such actions are not repeated by the individual within the University community. All relevant facts and circumstances shall be considered in determining whether conduct violates these provisions.

2. Coverage

This policy covers admission, readmission, access to, treatment and employment in University programs and activities, including, but not limited to, academic admissions, financial aid, any services, and employment. This Policy applies to students, applicants, employees, visitors, volunteers, and other third parties under circumstances within the University's control. This Policy applies to all unlawful discrimination, harassment, and related retaliation as described above that occurs either on ECU property or off ECU property.

3. Equal Employment Opportunity Obligations

3.1. The University will recruit, hire, train, and promote persons in all job titles and ensure that all other personnel matters and any other term, condition, or privilege of employment will continue to be administered in accordance with this Policy and without regard to University Protected Classes listed in Section 1.1 above. The University will ensure that all employment decisions are based only on valid job requirements.

3.2 In doing so, the University will take affirmative action to employ and advance in employment qualified employees and applicants who are protected veterans and individuals with disabilities at all levels of employment.

3.3. The Department for People Operations, Success, and Opportunity is responsible for administering policies, procedures, and programming designed to ensure equal employment opportunity under applicable federal or state requirements.

4. Definitions

4.1. Discrimination – is the differential treatment of a person because of a person's Protected Class which denies, limits, or adversely impacts a term or condition of a person's employment, education, or their participation in University programs or activities.

4.2. Harassment – is a form of discrimination that consists of unwelcome conduct due to a person's Protected Class that creates a situation:

4.2.1 where enduring the offensive conduct becomes a condition of employment or of participation in a University program or activity (Quid Pro Quo Harassment), or

4.2.2 that, based on the totality of circumstances, is subjectively and objectively offensive and is so severe or pervasive that it changes an employee's terms and conditions of employment or limits or denies a person's ability to participate in or benefit from a University program or activity (Hostile Environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

4.2.2.1 the degree to which the conduct affected a person's ability to access a University program or activity;

- 4.2.2.2 the type, frequency, and duration of the conduct;
- 4.2.2.3 the parties' ages, roles within a program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
- 4.2.2.4 the location of the conduct and the context in which the conduct occurred; and
- 4.2.2.5 other harassment in the University's program or activity.

A hostile environment can be created by persistent or pervasive conduct or by a single or isolated incident, if sufficiently severe. The perceived offensiveness of a single verbal or written expression, standing alone, is typically not sufficient to constitute a hostile environment.

4.3. Retaliation – any action taken against an individual for engaging in a protected activity and/or exercising any right protected by this Policy that might deter a reasonable person from engaging in protected activity. Retaliation may take the form of coercion, reprisal, intimidation, threats, or harassment against an individual for using applicable policies in good faith (including making a charge of protected class discrimination or harassment; testifying, assisting, or participating in a hearing, proceeding, review process or investigation of discrimination, harassment, and/or related retaliation; opposing an unlawful discriminatory practice; or requesting an accommodation).

5. Sex Discrimination Prohibited and Title IX

ECU is required by Title IX of the Education Amendments of 1972 not to discriminate on the basis of sex in its education programs and activities. For the purposes of Title IX, sex will be defined in accordance with applicable law. The Title IX Coordinator may be reached in person in Building 283; by phone at (252) 328-6804; or by email at EOIX@ecu.edu. Reports may be made during non-business hours by email, voicemail, or by completing the Report a Concern Form on POSO's website, found here <https://humanresources.ecu.edu/equal-opportunity-and-title-ix-concerns-complaints/>.

6. Obligation to Review or Investigate Prohibited Conduct

If POSO becomes aware of any information or concerns related to prohibited discrimination, harassment, and/or related retaliation, POSO will conduct a preliminary assessment and resolve the complaint in accordance with University policy.

7. East Carolina University Statement of Nondiscrimination

- 7.1. The following statement should be used in the University's academic catalogues, contracts, and applications for admission and employment:

7.1.1. East Carolina University prohibits unlawful discrimination based on the following protected classes: race/ethnicity, color, genetic information, national origin, religion, sex, sexual orientation, gender identity, age, disability, political affiliation, and veteran status (including relationship or association with a protected veteran; or Active Duty or National Guard service).

- 7.2. Any flyers, brochures, posters, or advertisements concerning a University activity or event that is open to the public must include the following statement:

7.2.1. Individuals requesting accommodation under the Americans with Disabilities Act (ADA) should contact the Office of the ADA Coordinator at (252) 737-1018 or ada-coordinator@ecu.edu and/or the Department for Disability Support Services at (252) 737-1016 or dssdept@ecu.edu at least 48 hours prior to the event.

8. Compliance

Should any portion of the laws, rules, or regulations that dictate our policies be stayed or invalidated by a court of law, or should any law, rule, or regulation be modified or withdrawn to add, amend, or invalidate elements of our policies, the elements of our policies impacted will be deemed amended or revoked as of the publication date of the opinion or order and/or the effective date of the law, rule, or regulation.



AGENDA ITEM

XII. E. Parking and Traffic Ordinance..... Stephanie Coleman
Vice Chancellor for Administration & Finance

- Situation:** This ordinance serves as the ECU parking and traffic ordinance in accordance with [NCGS 116-44.4 Regulation of traffic and parking and registration of motor vehicles](#). The statute provides each board of trustees with the authority by ordinance to prohibit, regulate, divert, control, and limit pedestrian or vehicular traffic and the parking of motor vehicles and other modes of conveyance on the campus, as well as set speed limits and provide for the registration of vehicles.
- Background:** The existing Parking and Traffic Ordinance required a comprehensive revision to address the evolving transportation landscape and advancements in technology, such as EVs, micro mobility devices and license plate recognition (LPR). This update ensures that the ordinance remains relevant, effective, and aligned with the university's commitment to sustainability, safety, and operational efficiency.
- Assessment:** This ordinance seeks to update the existing parking and traffic ordinance for the campus.
- Action:** This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

Parking and Traffic Ordinance

Topic	Old Version	New Version
Definitions	Contained a limited list of vehicle-related definitions.	Expanded definitions to include e-bike/e-scooter, micro mobility devices, low-speed vehicle, pedestrian safety zone, and chronic offender.
Concurrent Parking	Not addressed.	States that when multiple vehicles registered to one account are found parked simultaneously, each will receive a separate citation.
Electric Vehicle (EV) Parking	No specific regulations for EV spaces.	EV-designated spaces now require a valid permit and payment of applicable charging fees. Parking beyond 4 hours may result in enforcement actions.
Community Donation Program	Not addressed.	Establishes a voluntary program allowing certain citations to be satisfied through community donations (e.g., food pantry). Excludes serious violations like fire lane or ADA infractions.
Permit Display	Only addressed physical permits.	Reflects transition to license plate recognition (LPR). Improper display or failure to register plate may result in citation.
Permit Replacement	General fee for lost/stolen permits, no distinction.	Clarifies that if a portion of the permit is returned, a free replacement is issued; otherwise, a \$25 fee applies and a lost/stolen report is required.
Forging/Altering Permits	Not addressed.	Forging, counterfeiting, or altering permits may result in fines, up to one-year loss of privileges, and possible judicial action.
Micro Mobility Devices	Limited or no regulation.	Expands rules for e-scooters, e-bikes, and similar devices. Must be registered, parked in designated areas, and not operated on sidewalks or grass.
Low-Speed Vehicles	Not addressed.	Regulates golf carts and utility vehicles, including registration and safe usage, giving pedestrians the right-of-way.
Parking Restrictions	General parking rules, no detailed restrictions.	Adds rules for EV stations, pay-by-plate areas, and hatched/unmarked zones. Requires head-in parking with visible rear plate unless alternate plate is displayed.
Towing	Limited towing circumstances.	Expands to include towing for repeated violations, suspended privileges, and unauthorized permit use.
Citation Appeals	Basic appeal process.	Appeals must be submitted online via PiratePort. Limited to 4 per academic year. Late/incomplete appeals not reviewed.
Traffic Control Signs	Did not address authority over street/lot closures.	Grants ECU authority to close streets/lots for safety or maintenance, with appropriate signage.

Abandoned Vehicles	Not addressed.	Vehicles parked illegally for more than 10 days or deemed "derelict" may be removed and disposed of under state law.
Blocking Vehicles	Not addressed.	Vehicles blocking traffic or other vehicles may be towed. Inoperable/disabled vehicles must be reported to ECU Police or Parking and Transportation Services.
Payment of Fines	Fines could be paid in person or by mail.	Fines can now be paid online at any time. A 10% late fee is added if fines are not paid within 90 days.
Suspension of Parking Privileges	Not explicitly detailed.	Parking privileges may be suspended for unauthorized use of permits, chronic offenses, or failure to settle outstanding fines.
Bicycle Lanes	Not addressed.	Bicycle lanes are designated for exclusive use by bicycles. Motor vehicles are prohibited from using bicycle lanes for parking, stopping, or standing.

Parking and Traffic Ordinance

PRR Classification # (To be done by Legal)

PRR General Subject Matter (To be done by Legal)

Authority: Board of Trustees

History: First Issued: July 27, 1972. Revised: March 8, 2005 (effective July 1, 2005).

Related Policies:

[NC General Statute §116-44.4](#)

[NC General Statute §20-219.11](#)

[NC General Statute §20-137.7](#)

Additional References:

[NC General Statute §116-44.4](#)

[NC General Statute §20-219.11](#)

[NC General Statute §20-137.7](#)

[NC General Statute §20-4.01](#)

[NC General Statute § 115C-457.2](#)

[NC General Statute § 20-279.1](#)

[NC General Statute § 20-121.1](#)

[NC General Statute § 20-137.6 to 20-137.14](#)

[NC General Statutes – Chapter 115C, Article 31A – Civil Penalty and Forfeiture Fund](#)

[NC General Statutes – Chapter 20, Article 7A – Post-Towing Procedures](#)

[NC General Statute § 20-37.6](#)

[NC General Statutes Chapter 20](#)

Contact for Info: Associate Vice Chancellor for Campus Safety & Auxiliary Services (252-328-6166)

1. Introduction

Be it resolved that, pursuant to authority vested in it by [G.S.116-44.4](#), the Board of Trustees of East Carolina University adopts and records in its proceedings the following Ordinance Governing Parking, Traffic, Registration of Motor Vehicles and Collection of Parking Fines for the campus of East Carolina University. These regulations are intended only to supplement the Motor Vehicle Laws of North Carolina, all provisions of which, under the terms of the above statute, now apply to the campus of East Carolina University. From the date of filing of these regulations in the Office of

the Secretary of State and providing the appropriate signs, they shall apply to and be in effect on the streets, roads, alleys, sidewalks, walkways, parking spaces, parking areas, and parking lots on all parts of the campus of East Carolina University.

2. General Regulations

2.1. Definitions

- 2.1.1. Abandoned Bicycle/Vehicle: Any bicycle or vehicle that has been parked illegally for more than ten days or which is determined to be “derelict” or inoperable under North Carolina General Statute 20-137.7.
- 2.1.2. Academic Year: From the beginning of the fall semester of one calendar year until the beginning of the fall semester of the next calendar year.
- 2.1.3. Administrative Sanctions: Penalties that may be assessed for repeated violations of these ordinances or for failure to pay validly due fines and/or fees. Administrative sanctions include, but are not limited to, revocation of parking permits and referral to the Office of Student Rights and Responsibilities (OSRR) or the Department of People Operations, Success and Opportunity (POSO).
- 2.1.4. Bicycle: a vehicle with two wheels tandem, handlebars for steering, a seat and pedals by which it is propelled.
- 2.1.5. Campus: All property located in and around Greenville, North Carolina, which is owned or leased by the State of North Carolina and under the supervision of the Board of Trustees of East Carolina University.
- 2.1.6. Chancellor: The Chancellor of East Carolina University.
- 2.1.7. Chronic Offender: An individual who exhibits an observable pattern of recurring parking violations without demonstrating a recognizable intent to self-correct the violating behavior.
- 2.1.8. Concurrent Parking: When multiple vehicles, registered to one account (permit), are found parked on campus at the same time. Each instance of concurrent parking will result in a separate citation and a fine of \$50 per vehicle, as approved by the Board of Trustees.
- 2.1.9. Corporate Partner: Any non-University entity, or employee of such, leasing land or space from the University, which is located on one of the University’s campuses or properties.
- 2.1.10. Crosswalks: Any portion of a roadway distinctly indicated for pedestrian crossing by lines, other markings on the surface, a raised elevation of asphalt or concrete and/or signs.

- 2.1.11. Department of Parking and Transportation Services (P&T): The East Carolina University department responsible for, among other things: Parking and Transportation Services' planning, enforcement of rules and regulations for parking and traffic, registration of vehicles, distribution of permits, issuance of parking penalties, collections of Department of Parking and Transportation Services receipts and the upkeep, renovations and construction of Department of Parking and Transportation Services facilities and planning and regulation of alternative transportation.
- 2.1.12. Director of Parking and Transportation Services: A person designated by the Chancellor who shall be responsible for administering, implementing, and enforcing the provisions of the Ordinance, except where another person or party is specified in the Ordinance.
- 2.1.13. e-Bike/e-Scooter: A vehicle with two or three wheels powered by an electric motor with a maximum speed of 30 miles per hour and does not require a North Carolina vehicle registration.
- 2.1.14. e-Citation: An electronic parking citation that is delivered via an electronic method (typically email).
- 2.1.15. Employee: Any individual employed by the University and who receives a salary or a non-salaried visiting faculty. Students and Graduate assistants are not considered employees.
- 2.1.16. Fire Lane: Any area specifically marked, striped, signed or designated where vehicles are prohibited from parking, and/or any area in which direct and immediate access to a fire hydrant or firefighting apparatus would be blocked by a parked vehicle.
- 2.1.17. Fiscal Year: From July 1 to June 30 of any given year.
- 2.1.18. LPR: A technology known as License Plate Recognition which is used for parking management purposes.
- 2.1.19. Loading Zone: A time-limited space designated by signs and proclaimed for use for loading and unloading materials and supplies.
- 2.1.20. Low-speed Vehicle: Vehicles such as, but not limited to, golf carts and utility vehicles.
- 2.1.21. Micro mobility Devices: Manually operated or electric bicycles, scooters, skateboards, one wheels, segways, hoverboards or other similar devices.
- 2.1.22. Market Rate: The parking rate determined by the university that reflects operational costs of parking facilities, demand management strategies, comparable rates charged by similar institutions or nearby private parking facilities and annual sampling of comparable private parking rates in the surrounding area.

- 2.1.23. Moped: A vehicle that has two or three wheels with an engine capacity of 50 cubic centimeters or less, no external shifting device or the ability to exceed 30 mph on a level surface and requires a North Carolina vehicle registration.
- 2.1.24. Motorcycle: A vehicle that has two or three wheels with an engine capacity over 50 cubic centimeters and the ability to exceed 30 mph on a level surface and requires a North Carolina vehicle registration.
- 2.1.25. No Parking Area: Any area not specifically marked, striped, or designated for parking.
- 2.1.26. Non-University Entity: Any permit-eligible company or individual not considered part of East Carolina University through enrollment or earned pay status, this includes University corporate partners.
- 2.1.27. Operator: A person in physical control of a vehicle that is in motion, stopped or standing.
- 2.1.28. Parking Area: Any place or area specifically set aside, marked or assigned by Department of Parking and Transportation Services for the parking of vehicles, either permanently or temporarily.
- 2.1.29. Parking Pay Station: Any mechanical device activated by credit/debit card or coupon that enables an individual to purchase parking in a designated paid hourly parking location.
- 2.1.30. Parking Permit: A physical or virtual parking credential that defines and grants access to parking in a designated area(s) during designated times. All permits require registration of a vehicle (with the exception of physical hang tags). Department of Parking and Transportation Services reserves the right to limit the number of vehicles registered to each permit.
- 2.1.31. Pay-By-Plate Location: Any parking facility where payment for parking is required based on the length of time the vehicle is parked.
- 2.1.32. Pedestrian Safety Zone: Areas where cyclists, skateboarders and e-scooter drivers must either ride at the walking pace of nearby pedestrians or dismount their vehicle. Pedestrians have the right-of-way in a pedestrian safety zone. All sidewalks, pathways, plazas or walkways are pedestrian safety zones.
- 2.1.33. Personal Assistive Mobility device: A self-balancing device, designed to transport one person, with a propulsion system that limits the maximum speed of the device to 15 miles per hour or less.

- 2.1.34. Registered Vehicle: A vehicle registered with Department of Parking and Transportation Services, authorized to park on campus.
- 2.1.35. Reserved Space: Any parking space, designated for a specific user or use, such as but not limited to: Maintenance spaces, event spaces, lots/decks, materials staging, construction spaces and special reserved spaces/areas.
- 2.1.36. Retired Employees: Individuals who no longer receive a salary from East Carolina University and are declared retired from the University by the State of North Carolina. (Employees participating in the Phased Retirement Program are not considered retired employees.)
- 2.1.37. State: When unmodified, means the State of North Carolina.
- 2.1.38. Store: The parking of a bicycle or vehicle for a continual period of more than twenty-four hours.
- 2.1.39. Student: Any person registered with the University as a full-time, part-time, graduate, or other special student. This does not include employees of the University who are in a full-time permanent position and subject to the SHRA or EHRA guidelines.
- 2.1.40. Temporary Employee: Any non-student part-time or full-time temporary (nonpermanent) employee of the University.
- 2.1.41. University: Unless otherwise provided, East Carolina University
- 2.1.42. University Holidays: Those days named by the Chancellor as Official University Employee Holidays. [University Official Holidays and Closings](#). This does not include Fall and Spring Break or other student breaks.
- 2.1.43. Vehicle: Every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices moved by human power or used exclusively upon fixed rails or tracks; provided, that for the purpose of this Ordinance, bicycles and electric assisted bicycles shall be deemed vehicles and every rider of a bicycle or an electric assisted bicycle on the campus shall be subject to the provisions of this Ordinance governing traffic and parking. G.S. 20-4.01(49)
- 2.1.44. Visitor: Individuals not identified as an employee, student, non-university/corporate partner or temporary employee.

2.2.Authority

- 2.2.1.As provided by North Carolina General Statute 116-44.4 the Board of Trustees of

East Carolina University adopts these Parking and Department of Parking and Transportation Services Ordinances and through their designee, the Director of the Department of Parking and Transportation Services, shall be responsible for the registration, flow and parking of vehicles on property owned or leased in whole or in part by the State of North Carolina and which is under the control of the Board of Trustees of East Carolina University.

2.2.2. The Director of Parking and Transportation Services, acting pursuant to the authority vested by this Ordinance and the Board of Trustees, shall exercise discretion to ensure the proper conduct of University business and the effective utilization of available parking areas and facilities on campus. This authority extends to issuing exceptions to regulations, temporary rules, and suspending enforcement for special events.

The Director of Parking and Transportation Services is authorized to issue exceptions to regulations within this Ordinance, to issue temporary regulations and suspend enforcement of parking regulations to allow for the benefit and maximum convenience of visitors, students and employees. The Director of Parking and Transportation Services retains the right to authorize or deny the use of or closing of campus streets and parking lots. For special events, temporary parking regulations will be communicated via email and the university's website, with designated overflow parking areas and shuttle services provided to accommodate increased demand.

The Director of Parking and Transportation Services may suspend enforcement of parking regulations to allow for special events on campus. Exceptions to regulations, temporary regulations and enforcement suspensions are valid only for, when and how specified and shall not be considered precedent for future situations. Posting notice of this Ordinance: The Director of Parking and Transportation Services shall post notice of this Ordinance and the General Statutes of North Carolina Chapter 116-44.4 to the public.

2.2.3. The Department of Parking and Transportation Services shall be responsible for the registration and identification of all vehicles operated by staff, faculty, students, and visitors who park on university property. The department shall have the responsibility to assist the university community with planning and management of guest/conference parking and special event parking.

2.2.3.1. The Department of Parking and Transportation Services shall be responsible for enforcement of university parking and traffic regulations that supplement North Carolina motor vehicle laws, and for the collection of parking fines incurred when violations of the regulations occur.

2.2.3.2. The Department of Parking and Transportation Services shall be responsible for all parking facilities, parking signs, devices, and equipment.

2.2.3.3. The Director of Parking and Transportation Services shall be responsible for the administrative functions of the Department of Parking and Transportation Services.

- 2.2.4. Filing of this Ordinance: All ordinances adopted under this Part shall be recorded in the minutes of the Board of Trustees.
- 2.2.5. Liability: East Carolina University assumes no liability or responsibility for damage to or theft of any vehicle parked or in operation on the properties leased or under the control of the Board of Trustees of East Carolina University.
- 2.2.6. The provisions of this Ordinance shall apply to all East Carolina University employees, students, partners, vendors, contractors and visitors, as well as the operators of all vehicles, whether public or private and they shall be enforced 24 hours a day, except as herein provided. It shall be unlawful for any operator to violate any of the provisions of the Ordinance, except as otherwise permitted in this Ordinance or the General Statutes of State of North Carolina.
- 2.2.7. The operator of any vehicle shall obey the lawful instruction of any law enforcement officer, parking enforcement officer, traffic officer and any official traffic signs or control devices appropriately placed and in accordance with the provisions of these regulations. Whenever a particular section does not state that signs are required, such section shall be effective without signs being provided.
- 2.2.8. Nothing in this Ordinance shall be deemed to prohibit authorized vehicles of the University or its agents, or of any public utility company from making any such stops as the establishment and maintenance of streets, grounds, water supply, and utility lines require. It is unlawful to drive or park a motor vehicle on sidewalks, grass, or shrubbery unless such areas are designated for parking.
- 2.2.9. Monies: Any revenue collected shall be used for the Department of Parking and Transportation Services staffing and operations and such other purposes as deemed necessary by the Chancellor to carry out the Department of Parking and Transportation Services program at East Carolina University or as otherwise designated by North Carolina General Statutes.

2.3. Sustainable Mobility Initiatives

- 2.3.1. East Carolina University is committed to promoting sustainable mobility options to reduce the environmental impact of campus commuting and improve overall campus sustainability.
- 2.3.2. Electric Vehicle (EV) Parking: Designated parking spaces equipped with EV charging stations are available for electric vehicles in select parking areas across campus. EV owners using these spaces must display/posses a valid ECU parking permit for that zone and pay any applicable charging fees.
- 2.3.2.1. Parking in EV charging spaces while disconnected will be subject to citation.

- 2.3.2.2. All permits and fees are applicable at all times, covering the entire day and every day of the year.
- 2.3.2.3. To ensure fair access to EV charging stations, vehicles exceeding 4 hours charging time may face enforcement action, which could include a citation issued by Parking enforcement or a surcharge applied through the charging system.
- 2.3.3. Bicycle Infrastructure: ECU provides and maintains bicycle racks, pathways, and bike clinics to promote the use of bicycles. Cyclists are required to adhere to all relevant traffic laws and university regulations, or they may face appropriate sanctions. Additionally, bicycles may be removed and/or confiscated if deemed abandoned or if they pose a safety hazard.
- 2.3.4. ECU Transit Partnerships: ECU Parking and Transportation Services partners with ECU Transit to offer transit options for students and employees. Information on routes and schedules is available on the ECU Transit website.
- 2.3.5. Future Initiatives: The Director of Parking and Transportation Services is authorized to implement additional sustainability measures as technology and campus needs evolve, in alignment with the university's broader sustainability goals.

2.4. Violation of Ordinance

- 2.4.1. In addition to the criminal penalties set out by North Carolina General Statute, any person violating this, or any regulations issued hereunder is subject to a civil penalty as set forth in this Ordinance.
- 2.4.2. Rules of Evidence: When a vehicle is found parked or unattended in violation of this Ordinance, it shall be considered prima facie evidence that the vehicle was parked:
 - 2.4.2.1. By the person assigned the parking permit for that vehicle
 - 2.4.2.2. By the person registered with the University for the parking permit assigned to that vehicle or
 - 2.4.2.3. By the person on file as the vehicle's owner with the North Carolina Division of Motor Vehicles, or corresponding agencies of another state or nation.
- 2.4.3. Community Donation Program: The Parking and Transportation (P&T) department can utilize a program that allows a donation of community need or service, such as food for the university food pantry, to serve as payment for citation fees.
 - 2.4.3.1. The Director of Parking and Transportation Services, shall establish the procedures, requirements, and any limitations for the program. This may include, but is not limited to, the types and quantities of acceptable donations, the timeline for donation, and the maximum number of citations eligible for the program per individual per academic year.
 - 2.4.3.2. All citations are eligible for the Community Donation Program except the following:

- Tampering with University Equipment
 - Shared permit/illegal use or Tow Violation
 - Parking in Reserved Space, Grass or Sidewalk
 - Parked in Fire Lane or ADA Space Violation
 - Transferred Citations
- 2.4.3.3. Participation in the program shall be entirely voluntary. Individuals who choose not to participate will remain subject to the standard citation fees and appeals process outlined in Sections 2.4.1 and 2.4.2 of this ordinance.
- 2.4.3.4. The program is established under the authority granted to the Board of Trustees in N.C.G.S. § 116-44.4 which allows the Board to determine which prohibited acts shall not be considered infractions, and to establish procedures for the collection of civil penalties. Donations made through this program shall not be considered a civil penalty collection that requires remittance to the Civil Penalty and Forfeiture Fund pursuant to N.C.G.S. § 115C-457.2.
- 2.4.3.5. This program emphasizes education and community service, aligning with the University's mission to foster positive engagement within the university community.
- 2.4.3.6. The Board of Trustees retains the authority to modify or terminate this program at any time.

3. Registration And Issuance of Virtual or Physical Parking Permits

3.1. General Terms and Conditions

- 3.1.1. By obtaining a parking permit, the permit holder agrees to become familiar with and abide by this document. This document is subject to updates throughout the academic year.
- 3.1.2. For the purposes of this Ordinance, the terms “permit,” “parking privilege,” “virtual permit” and “credential” represent the required permission to park on the East Carolina University campus in areas designated for permit parking. All vehicles issued a permit to park on campus must have a current and valid state issued license plate that is associated with the vehicle identification number of the vehicle on which it is displayed. Vehicles not registered to park in permitted areas on campus are subject to immobilization, towing, fines, and restitution on the value of the permit. Employees who have their parking fees paid through payroll deduction are responsible for semi-monthly payment until they request termination of their parking permit.
- 3.1.3. A vehicle is to be registered to a valid permit for an individual’s use. Registering a vehicle for another’s personal use through false information is considered fraud. Permit account holders may not register another student or employee vehicle. Penalty for all parties involved includes a fine for each person, plus the cost of a boot and/or tow at rates approved by Board of Trustees.
- 3.1.4. Permit holders are allowed to park only one vehicle in lots designated by the permit they were issued on campus. A permit does not assure a parking space at any given time or

location. Parking lots or parking garages are subject to closure at any time for special events, weather conditions, construction, maintenance, safety or for any other reason without additional compensation. The inability to find a legal parking spot does not excuse illegal parking.

3.1.5. Campus visitors must obtain a visitor parking permit from the Department of Parking and Transportation Services or park at a pay-by-plate location or the parking garage. Detailed maps and availability can be accessed via the university's [parking website](#).

3.1.6. Employees, students and visitors have designated parking areas on campus which can be found online at the Department of Parking and Transportation Services website: [Department of Parking and Transportation Services Parking Map](#)

3.1.7. Fines may result from failure to purchase parking via pay station or payment applications or failure to display an appropriate permit or obtain a virtual permit, while parked in a permit-required zone or space.

3.1.8. All vehicles parked on campus must be registered with the Department of Parking and Transportation Services or use pay by plate and garage parking options.

3.1.9. Students and employees will not be permitted to register for parking until all outstanding fines are paid in full.

3.2. Employee Parking Permits

3.2.1. Employee parking assignments are based on availability and have a letter designation which indicates the zoned parking area in which the parking permits are valid. The Campus Zone A1/A3 and Zone B1/B3 permits authorize parking in spaces, lots, and zones of either campus with comparably lettered zone designations. All zone permits will be sold based on an oversell rate established by the ECU Director of Parking and Transportation Services. When permit sales for the following year are available for sale based on dates posted on the ECU official website, faculty and staff possessing high priority zone permits will have ten (10) days to repurchase their current zone permit. After the initial ten (10) day registration period, all remaining available parking permits will be offered to faculty/staff remaining on waiting lists in chronological order, until zones are filled to maximum capacity. When the zone sales maximum capacity is reached, all applicants will be placed on a first-come first-served appropriate waiting list.

3.2.1.1. Parking eligibility for faculty and staff shall be determined by primary office location, with permit allocation based on availability, vacancy rates, and oversell ratios. The Department of Parking and Transportation may reassign parking zones for buildings and adjacent spaces based on proximity, documented demand, or operational need, overriding standard eligibility when necessary. Affected employees will be notified before implementation. In the event of an employee's office relocation or job change:

- 3.2.1.1.1. Employees who are relocated from core campus to off-campus locations may retain their existing A permits for a period of up to six (6) months, subject to review.
- 3.2.1.1.2. After the six-month period, employees relocated off-campus must return their A permits and may apply for B permits or other appropriate off-campus parking options.
- 3.2.1.1.3. Employees returning to core campus locations from off-campus assignments shall be given priority consideration for core campus permits, subject to availability.
- 3.2.1.2. Courtesy permits may be available to eligible employees, including those relocated off-campus, to facilitate temporary access to core campus areas when required for work-related duties. The number of courtesy permits issued shall be limited and subject to restrictions determined by Parking and Transportation Services.
- 3.2.2. Employee Vehicle Registration: Employees may register up to six (6) vehicles per permit. Motorcycles may not be registered to a vehicle permit; however, a separate motorcycle permit may be purchased. Only one (1) vehicle or one (1) motorcycle associated with the same account is permitted to park on campus at the same time (in locations other than visitor parking areas).
- 3.2.3. Employees may request a parking permit at any time during the year. Employees may not purchase student designated permits or utilize guest or visitor parking permits.
- 3.2.4. Payroll deducted employee parking fees shall be deducted on a tax basis determined by the University, in alignment with applicable tax laws. Refund amounts shall be prorated based on the week the permit is canceled. Non-virtual Parking Permits must be returned to the Department of Parking and Transportation Services prior to a refund.
- 3.2.5. Payroll deducted employee permits do not expire. Parking permit fees apply until the employee cancels their permit.
 - 3.2.5.1. For rate definition the faculty/staff permit cycle runs from July 1 to June 30.
 - 3.2.5.2. If a rate increase occurs the employee is responsible for payment unless the permit is canceled.
- 3.2.6. Per ECU [spending guidelines](#) and [procard guidelines](#), departments may not pay for an employee's parking permit.
- 3.2.7. Permit Returns
 - 3.2.7.1. Employees who wish to return/cancel a permit that is no longer needed or who are separating from the University, must submit the [Parking Permit Cancellation Form](#) located on the Department of Parking and Transportation Services website.
 - 3.2.7.1.1. Employees approved for medical, military, or scholarly leave may request to stop payment and cancel their parking permit until they return to the University. Due to a limited number of permits, A permit holders will only be

eligible to receive the same permit type when they return to the University and reinstate their payroll deducted parking fees, if the documentation of approved leave was provided at the time of cancellation.

3.2.7.1.2. Employees who voluntarily return their A permit for any reason other than medical, military, or scholarly leave will not be reissued an A- permit upon return and will be required to get on the waitlist after they purchase their B permit.

3.2.7.1.3. Employees who do not return/cancel their permits will be responsible for parking fees during their absence.

3.2.7.1.4. Permit holders may not return/cancel payment prior to or during university holidays and academic break periods to avoid parking fees during the said period.

3.2.7.1.5. When applicable, refunds will only be given to Faculty and Staff for annual parking fee if paid with cash, check or credit card.

3.2.7.1.6. Refunds will not be given for temporary permits, i.e., hang tags.

3.2.7.1.7. Refunds will be applied based on the below permit refund schedule if the faculty and staff member paid via cash, check or card:

3.2.7.1.7.1. No refunds on permits for faculty/staff only after April 15th.

3.2.7.1.7.2. No 100% refunds on permits after 7 days from the purchase date.

3.2.7.1.8. If the customer has other outstanding debt, the refund will be applied to the outstanding debt first to bring the account into good standing with the parking office and the remainder (if any) will be processed as a refund.

3.2.7.1.9. Payroll deducted refunds are to be issued directly through payroll due to tax reasons. Our office will initiate the process through the payroll department. The process could take up to three pay periods for the refund to be applied.

Refunds will be given for payroll deducted payments for the following reasons:

3.2.7.1.9.1. If an extra payment was taken due to system glitches.

3.2.7.1.9.2. If payment of the parking fee was made prior to the pay period reaching the half-way mark to a pay day, i.e. before day 7 if employees are paid on day 15. Note: Individuals are warned that if a permit refund is requested in the middle of a pay period, they will have one more payment deducted from their paycheck. This will not constitute as grounds for a refund.

3.2.7.1.9.3. Other reasons by management.

3.2.7.1.9.4. Amounts paid through payroll deduction for one zone type will not be deducted from the current price of another permit when upgrading. The new permit will just be sold by starting a new payment plan at the current price of the new permit.

3.2.8.Special Faculty – Salaried faculty who are classified as Visiting, Clinical, Research, are considered employees of the University for the purposes of this Policy. Employee parking policies and permit eligibility apply to these individuals.

3.2.9.Retired University Employees

- 3.2.9.1. Retired East Carolina University employees may request an R (Retiree) permit. Verification of retirement is required at the initial application and annually to renew the permit.
- 3.2.9.2. If retiree had an A permit while employed here, once they retire, they are eligible to obtain an A1 permit for ½ the selling price. A1 permit holders who are retirees shall be entitled to park in designated reserved retiree parking spaces. Free retiree permits are currently only valid in B1/B3 spaces.
- 3.2.9.3. A retired employee who returns to work in either a part-time or full-time capacity must notify the Department of Parking and Transportation Services and exchange the R permit for the appropriate employee permit type.
- 3.2.9.4. Individuals who falsify employment or compensation information are subject to suspended parking permits. Permits issued to retirees may not be used by other individuals to attend work or classes on campus.
- 3.2.10. Permanent Employees: Benefits eligible permanent employees are eligible to have their semi-monthly parking permit fee deducted from their paycheck. If an individual leaves University employment prior to the expiration of their parking permit, they are responsible for notifying the Department of Parking and Transportation Services to stop their payroll deduction. If permit fees cannot be collected through payroll deduction, Department of Parking and Transportation Services reserves the right to terminate the employee's parking permit.
- 3.2.11. Temporary Employees: Individuals employed in a non-permanent position or capacity may request a parking permit. Payroll deduction is not permitted; payment must be made by money order, check or credit card. Payment must be for the full amount due on the parking permit. Permits may be purchased on an annual, monthly, weekly or daily basis. Departments may not issue temporary employees departmental, or visitor permits. Parking assignments are based upon space availability. Temporary employees are not eligible to be placed on a permit waitlist.
- 3.2.12. Employees of Government and Military Agencies or specific agreements with Parking & Transportation Services: These individuals are eligible for parking under the guidelines for university employees. They are not eligible for payroll deduction. Students who are active-duty military shall receive a parking permit based upon their permit eligibility and availability. Students may not receive faculty/staff designated permits.
- 3.2.13. Employees of Non-University/Corporate/Vendor Partners: These employees are eligible for parking under the covenant of their contracts with the University. They are not eligible for payroll deduction.
- 3.2.14. Contract Employees: Contract Employees are assigned parking based on availability and are not eligible to be placed on a permit waitlist. Departments may not issue contract employees departmental, or visitor permits.

3.2.15. Employee/Department parking permit types are valid in the parking zone areas as indicated below:

Zone A1/A3 - Faculty/Staff
Zone B1/B3 - Faculty/Staff
Handicap in each zone.
Courtesy Permit Parking
Facilities Services Vehicles
State/ University Owned
Service/Maintenance

3.3.Student Parking Permits

3.3.1.Student Vehicle Registration and Insurance: Per North Carolina General Statute 116-44.4, d – No permit to park shall be issued until the student requesting the permit provides the name of the insurer, the policy number under which the student has financial responsibility and the student certifies that the motor vehicle is insured at the levels set in G.S. 20-279.1(11) or higher. This subsection applies to motor vehicles that are registered in other states as well as motor vehicles that are registered in this State pursuant to Chapter 20 of the General Statutes.

3.3.2.Students are not eligible to use visitor permits, garage stickers, patient passes, etc. in lieu of purchasing a student parking permit.

3.3.3.Student permits are sold based on availability, classification and resident or commuter status. All students are eligible for bicycle and motorcycle parking permits.

3.3.4.Student parking permit types are valid in the parking zone area as indicated below:

Zone A2 - Resident Student (College Hill)
Zone B2 - Resident Student (Main Campus)
Zone B4 – Health Science Commuter
Zone C - Commuter Student
Zone C2A – Main Campus Commuter
Zone C2G – Main Campus Commuter Student Garage Access
Zone D - Freshman Student
Zone GEW – Main Campus Commuter Student Garage Access

3.3.5.Zone C parking permits are not valid on campus between 1:00 a.m. and 6:00 a.m. without permission from the Director of ECU Parking and Transportation Services or his/her designee.

- 3.3.6. Storing vehicles overnight is prohibited in campus parking garage and campus parking lots without permission from P&T director, unless you are a resident student with a valid ECU permit.
- 3.3.7. Department of Parking and Transportation Services reserves the right to revoke parking permits if a student is found ineligible for parking after a permit is issued.
- 3.3.8. Student permits may be canceled and returned for a prorated refund via the [Parking Permit Cancellation Form](#) on the Department of Parking and Transportation Services website. No refunds shall be issued for any used portion of the permit term, regardless of the reason for the cancellation.. Refund amounts shall be prorated based on the month the permit is canceled. Parking permit refunds are prorated by month and no refunds will be issued 60 days prior to the permit expiration date. All outstanding parking fines must be paid in full before a refund is issued.

3.4. Other Permits

3.4.1. Permits for University Departments

- 3.4.1.1. Departments may apply for and be issued special use permits for various departmental parking needs involving off-campus participants attending meetings, workshops, seminars, camps and conferences. Such permits shall designate the areas in which the permit is valid. A reasonable fee approved by the Board of Trustees will be charged by Parking and Transportation Services for parking privileges. Employees may not use this permit in lieu of an employee parking permit.
- 3.4.1.2. University department heads whose offices are not located on the core campus may apply for and be issued up to three (3) Courtesy Parking Permits to be controlled within the individual department. These permits are to be utilized by individuals in the course of departmental or university business while using personal vehicles on an occasional basis. The Courtesy Parking Permit shall not be used by university employees or students in lieu of a valid university parking permit nor utilized on a daily basis to upgrade assigned permits. Individuals utilizing the Courtesy Parking Permit in personal vehicles must have the vehicle registered with ECU Parking and Transportation Services and have a valid Zone B or C permit. The Courtesy Parking Permit is valid in all parking zones and state-owned spaces. The Courtesy Parking Permit is not valid in the parking garage, metered spaces and pay by plate spaces, reserved spaces and loading zones.

3.4.2. Accessibility Parking

Any employee (including employees of non-university/corporate partners) or student who, because of a short-term or permanent disability, requires a vehicle on campus, must apply for a parking permit to park in an accessible space. Reasonable accommodations for accessible parking may include the following: 1) The use of campus designated disability parking spaces, and 2) campus transportation (ECU Student Transit Services).

The individual student or employee is responsible for providing Department of [Disability Support Services](#) or [The Office of the ADA Coordinator](#) with all information required to process and review their request for an exception due to a disability.

A current state-issued accessibility placard, together with a valid University-issued permit, are required for individuals to park in a designated accessible space on campus. The individual's assigned University permit must be valid for that zone/area. Individuals must provide a copy of their state-issued disability placard to Department of Parking and Transportation Services. Individuals who falsify or use another individual's state-issued disability placard for their personal use to park on campus are subject to citation and loss of parking privileges.

3.4.3. Student Leader Permit: Student leader permit is limited to the Student Government Association President, who is issued a Trustee permit. The permit is granted only after the outgoing leader returns the previous one. The permit is valid in faculty/staff, student resident and commuter parking areas and must be returned at the end of the elected term.

3.4.4. Reserved Permits: Provide access to reserved spaces for specific University needs and are issued to departments or University Administrators as approved by The Chancellor. This is administered through the Vice Chancellor for Administration and Finance (VCAF). All requests should be routed through the VCAF. The VCAF will maintain the approved list of reserved permit holders and provide this list to Parking & Transportation Services at least once per year in March as part of the permit renewal process or as changes are approved. The basis for approval is grounded in an individual's official capacity, as denoted by their position title, reporting relationship, or job function, and includes, but is not limited to, senior administrative roles such as Vice Chancellor, Associate Vice Chancellor, Dean, Director of Library, President or Executive Director of the Foundation, the University Attorney, and select members of the Chancellor's senior staff.

3.4.5. A Zone Priority Parking Permits: Approval for immediate eligibility for A zone permits is exclusively granted by the Chancellor, with administration handled by the Vice Chancellor for Administration and Finance (VCAF). All requests must be submitted to the VCAF, who maintains and updates an approved list of eligible positions, which is shared with Parking & Transportation Services annually or as needed. Eligible individuals must have their primary office in the A zone, with exceptions for Major Gift Officers who meet regularly in the A zone but are based elsewhere. Eligible positions include Vice Chancellor Associate/Assistant Vice Chancellor, Associate/Assistant Dean, Chair, Director, and staff within units under the Chancellor's Office. Requests for interim/acting assignments are also approved by the Chancellor via the VCAF. Parking & Transportation Services may provide monthly hangtags for these cases. Permits are strictly non-transferable, allowing only the decal holder/A zone permit possessor to use them.

3.4.6. Board of Trustee Permits: Specific-use permits are issued to serving members of the: Board of Trustees of the University; Board of Governors of the UNC System and other University affiliated boards, as specified by the Chancellor, through their designee(s). Vehicles displaying these permits may park in any unreserved zoned space and in any service space.

3.4.7. Patron permits: The Department of Donor Relations is responsible for determining eligibility for patron permits, which are non-transferable and cannot be issued to current faculty, staff, or students in lieu of the eligible permit. The patron permit provides parking privileges in Zones A1, A3, B1, B3, or C and may be registered for use on up to two vehicles; however, hourly fees for the parking deck are not included with the Patron Pass, and certain events may still require separate parking fees. Additionally, patron passes do not substitute for parking passes at athletic events, and all users must adhere to parking rules and regulations. Violations of these terms may result in the loss of the permit for the remainder of the year and/or disqualification for future eligibility. The university reserves the right to restrict patron parking during special events or as needed for campus operations.

3.5. Permit Fees

3.5.1. The Board of Trustees of East Carolina University directs the Director of Parking and Transportation Services to collect parking fees for the use of parking facilities. No vehicle is permitted to park in any designated parking area without payment of the established fees. These fees apply to all individuals wishing to park, including officers and employees of municipal, state, and federal entities, as well as those from public or private firms, corporations, or districts, unless otherwise specified in the ordinance.

3.5.2. The owner, operator, or person in charge of the vehicle must pay all parking fees, rates, and charges. By parking in any university lot, the vehicle owner or operator consents to these terms. The handling of parking violations, including issuance, review, and penalty collection, is governed by [General Statute 116-44-4](#).

3.5.3. All vehicles parked in designated university lots must be positioned facing forward, with the rear license plate clearly visible to facilitate License Plate Recognition (LPR) enforcement. Pull-through parking and backing into spaces are prohibited, except for vehicles with front license plates or those displaying an authorized vanity plate purchased from Parking and Transportation Services. License plates serve as the official parking permits and must be registered with Parking and Transportation Services for proper recognition by the LPR system. This technology enhances parking management efficiency, enables online permit registration and payment options, and minimizes the need for in-person visits to the Parking and Transportation Services office. The university reserves the right to modify these regulations as necessary to ensure safe and orderly parking on campus.

3.6. Affixing/Displaying the Permit

3.6.1. Where physical permits are required, the following guidelines must be used to display the permit:

3.6.1.1. Hang Tag permits must be placed on the rearview mirror so that the permit number faces out. In vehicles without suspended mirrors, place permit number side up on lower left (driver) side of the dashboard.

3.6.1.2. A violation of this section (Improper Display of Permit) may result in a citation.

3.7. Permit Replacement

3.7.1. Replacement: If a permit holder returns an identifiable portion of a physical permit, including the number of the permit and the permit is registered to that individual, they may receive a replacement free of charge.

3.7.2. Charges for Replacement of Physical Permits

3.7.2.1. If a permit has been lost or stolen, the person to whom the permit was registered may receive a replacement permit for a processing fee of \$25.00.

3.7.2.2. A lost or stolen permit report must be filed with Department of Parking and Transportation Services prior to replacement.

3.7.2.3. If a lost/stolen permit is found, it must be returned to Department of Parking and Transportation Services.

3.8. Unlawful Transfer or Use on Unauthorized Vehicle

3.8.1. Parking permits and access control devices remain the property of Department of Parking and Transportation Services and, as such, parking permits, replacement permits and access control devices may not be given, sold or traded to another person. Parking permits and access control devices may only be displayed on the vehicle(s) to which they are registered.

3.8.2. Displaying and/or possession of a lost/stolen permit shall result in a fine, immobilization/Towing, loss of parking privileges for up to one year, restitution cost of the permit, loss of gate access and/or other judicial actions as applicable.

3.8.3. A violation of this section (Unlawful transfer or Use on Unauthorized Vehicle) may result in a fine, loss of parking privileges for up to one year and/or restitution of said permit.

3.9. Forging, Counterfeiting or Altering of Permits

3.9.1. It is a violation to forge, counterfeit or alter a parking permit, receipt, or vanity plate.

3.9.2. A violation of this section (Forging, Counterfeiting or Altering permits/receipts) shall result in a fine, loss of parking privileges for up to one year, restitution of the permit cost from beginning of the academic year up through recovery date of the counterfeit permit and/or other judicial actions as applicable.

- 3.9.3. Any acts or observations associated with university parking, parking regulations, and parking permits that may also be associated with criminal law violations may be reported to the ECU Police Department for additional investigation.

3.10. Presenting False Information

- 3.10.1. It is a violation to present, attempt to present or conspire to present information that an individual would have reason to believe is false, to any employee of Department of Parking and Transportation Services for the purpose of obtaining a permanent or temporary parking permit, maintaining a parking permit, processing a petition/appeal or the purpose of deceiving any employee or agent.
- 3.10.2. Vehicles parked on campus must display a current valid state-issued license plate on the outside of the vehicle. Vehicles with obscured or blocked license plates or VIN numbers or vehicles with no license plates may be immobilized or towed. Vehicles that are backed into spaces or pull through spaces, where their license plate is not visible from the drive-lane, are subject to citation. Front plates are available through Parking and Transportation Services.
- 3.10.3. A violation of this section (Presenting False Information) may result in a fine and/or loss of parking privileges for up to one year.

4. Motor Driven Cycles, Micromobility Devices And Low Speed Devices

4.1. Motorcycles and Mopeds

- 4.1.1. Motorcycles and mopeds must have a valid motorcycle parking permit, from the Department of Parking and Transportation Services to park on campus and must park in designated motorcycle parking spaces. Failure to register may result in a citation; a motorcycle or moped deemed abandoned may be impounded.
- 4.1.2. Motorcycle permits may not be used as part of a carpool.
- 4.1.3. Motorcycles and mopeds are prohibited from operating or parking on sidewalks, plazas, in pedestrian safety zones and at bike racks. Motorcycles and mopeds may not be parked or stored in a campus building.
- 4.1.4. Motorcycles and mopeds found in violation of this ordinance may be issued citations, fines, booted and towed.

4.2. Bicycles, Scooters and Other Micro mobility Devices

- 4.2.1. For the purpose of this Ordinance, micro-mobility transportation devices (hereafter referred to as devices) are defined as motorized, low-speed, small-size transportation products. These include, but are not limited to, electric scooters (e-scooters), electric bikes (e-bikes), manually operated or electric bicycles, scooters, skateboards, one wheels, segways, hoverboards, and other similar devices. Wheelchairs and other mobility devices used by persons with disabilities are excluded from this definition.
- 4.2.2. All micro-mobility devices, except shared dockless mobility devices, must be parked and/or secured only to bicycle racks or dedicated parking infrastructure. Devices must be parked upright and in a way that does not obstruct accessible pathways, building entrances and exits, driveways, fire safety equipment, or emergency egress paths. Devices must not be parked in any manner which could impede the flow of pedestrian or vehicular traffic.
- 4.2.3. All Micro mobility devices are not permitted to be parked, stored, or used on accessible ramps or other access points established for use as accessibility routes on campus. Micro mobility devices, excluding ADA-assisted mobility devices, are only permitted to be used in the vehicular right-of-way or marked bicycle lanes and shared lanes. Micro-mobility devices are not permitted on pedestrian walkways, pedestrian areas, and green spaces.
- 4.2.4. Micromobility transportation devices are not permitted in university buildings, including residence halls.
- 4.2.5. All bicycles, e-bikes, and e-scooters which are operated, parked, or stored on the campus by any employee, student, or non-university/corporate partner must be registered with the Department of Parking and Transportation Services. Permits are required and are not transferable (either between persons or assigned bicycle/e-bike/e-scooter). If a permit becomes damaged or if the owner acquires a new micro mobility device, then the owner should obtain a replacement permit from the Department of Parking and Transportation Services. There is no charge for a permit. Permits must be visibly displayed on the bicycle, e-bike, or e-scooter.
- 4.2.6. Any micro mobility device may be impounded for lack of registration/no permit, creating a safety hazard due to where or how it is parked, or if the device appears to have been abandoned. The Department of Parking and Transportation Services is not responsible for the cost of the cut lock due to impoundment.
- 4.2.7. Any impounded device, which is not claimed within ninety (90) days after notice, shall be delivered to the East Carolina University Surplus Property Office for sale in accordance with East Carolina University procedures.
- 4.2.8. Operators must adhere to traffic control devices and rules of the road applicable to motor vehicles under North Carolina state laws. Devices must not exceed posted speed limits or safe speeds based on conditions. Devices shall be operated as intended by the

manufacturer. Acrobatics, obstacle riding, and dangerous maneuvers are prohibited. Devices are only permitted in vehicular right-of-way or marked bicycle lanes and shared lanes, not on pedestrian walkways or green spaces. Devices must operate at low speed near pedestrians, who always have right of way. Devices are not permitted in university buildings, including residence halls. Devices may not be charged on campus except at authorized exterior charging stations. Helmet use is strongly encouraged. Operation under the influence of intoxicants is prohibited.

4.2.9. Frictional contact between any part of a skateboard or other micro mobility transportation device and a hardscape or landscape improvement such as a ledge, railing, step, plant, or branch, shall be prohibited to avoid damage to property.

4.2.10. Owners of micro mobility devices are responsible for keeping their devices in good working order and not abandoning or improperly parking their devices on university property.

4.2.11. Any violation of this policy by a university student is subject to the Student Code of Conduct in the Student Policy Handbook. For employees, violation of this policy will be subject to consideration as “misconduct” under EHRA policies (faculty and EHRA non-faculty) or “unacceptable personal conduct” under SHRA policies, including any appeal rights stated therein. Individuals who violate this regulation and are not affiliated with the University may be trespassed from the University. In addition, the device may be temporarily confiscated for possible use in a university hearing.

4.2.12. If violation of this policy also results in a violation of law, the violation may also be referred for criminal or civil prosecution.

4.2.13. Violations of this policy may result in termination or suspension of permission for a user to operate devices on university property, where such action is reasonable to protect the safety of others and/or property.

4.2.14. Micro mobility transportation device rental services are prohibited on university property without the express written consent of the Micro mobility Transportation Device Review Board, Department of Materials Management, and university administration.

4.3. Low Speed Vehicles

4.3.1. Authorized Use – Acquisition, use and parking is limited to university departments and University contractors with a valid business need including but not limited to transporting people, equipment and/or supplies where other means are unavailable. Departments or contractors operating low speed vehicles are expected to comply with all provisions of this document. Personally owned golf carts, mopeds or golf carts are prohibited from operating on university property. Any exceptions must be approved by Department of Parking and Transportation Services.

4.3.2.Registration – All Low-Speed vehicles are required to be registered with Facilities Services Automotive Services.

4.3.3.Approved and Prohibited Areas – Golf carts, utility vehicles and low-speed vehicles must be operated on campus roadways whenever possible. Vehicles must be operated in such a manner that does not impede or interfere with normal pedestrian or vehicular traffic flow on sidewalks, ramps, or roadways. In that respect, vehicles must be operated on campus roadways whenever possible rather than on internal campus sidewalks designed primarily for pedestrian use. Sidewalks and turf should only be used where roadways and/or parking lots are not available, and then only to the nearest adjacent street. Exceptions include travel while leaving the charging location or arriving at the destination, provided roadways are used between these two points; making a delivery that is not within 25 feet of building entrances; performing grounds keeping or other maintenance activities requiring access to sidewalks, turf, etc.; special events and tours authorized by EH&S. For special event or tour exceptions, contact the [ECU Environmental Health & Safety department](#) directly for guidance and approval.

4.3.4.Low-speed vehicles may be operated on city streets and highways where the posted speed limit is thirty-five miles per hour or less. Golf carts and utility vehicles are prohibited on city streets and highways. Low-speed vehicles may cross a road or street at an intersection where the road or street being crossed has a posted speed limit of more than 35 miles per hour. Golf carts and utility carts may also cross a road or street at an intersection if it can be accomplished in a safe manner.

4.3.5.Pedestrians have the right-of-way. Golf carts, utility vehicles and low-speed vehicles must yield to pedestrians on sidewalks and crosswalks. Speed is to be reduced to a minimum when driving along or crossing sidewalks so as to avoid accidents with pedestrians. If the vehicle is being operated on a sidewalk, the operator will pull from the sidewalk to pass the pedestrian or stop the unit when approaching pedestrians until they pass.

4.3.6.Operators of ECU golf carts, utility vehicles and low-speed vehicles must be employees.

4.3.7.Contractors wishing to operate vehicles on campus must receive prior approval from [Environmental Health and Safety](#).

4.3.8.Vehicles shall not be operated between the hours of dusk and dawn unless they have operable head, tail and brake lights.

4.3.9.The number of passengers and load capacity shall not exceed the manufacturer's rated limit. Passengers must be in seats. Seatbelts must be worn, if installed. Safety equipment, especially including seatbelts, may not be removed from the vehicle.

4.3.10. Personal golf carts, utility vehicles and low-speed vehicles are not permitted on campus except as permitted under the ADA regulations and statutes with prior approval from the office of [The ADA coordinator](#), [Disability Support Services](#) and [Environmental Health & Safety](#).

4.3.11. Parking – Low speed vehicles, gators, mules and golf carts must comply with ECU Parking Regulations with limited exceptions. Parking is prohibited on sidewalks and grass in a manner that blocks any pedestrian access or route. Vehicles may be parked at locations designated for charging or in storage areas under the direct control of the responsible department.

4.3.12. Operation – Low speed vehicles must comply with G.S. 20-121.1(1) to drive on university streets. Operators shall operate low speed vehicles, gators, mules and golf carts in compliance with all applicable laws and University traffic and parking rules.

4.3.13. Penalty – Violation of policies set forth in this ordinance, may result in citations, fees, device impoundment and/or the device being towed.

4.4. Personal Assistive Mobility Device

4.4.1. An electric personal assistive mobility device may be operated on public highways, sidewalks and greenways. A person operating an electric personal assistive mobility device on a sidewalk, roadway or greenway shall yield the right-of-way to pedestrians.

4.5. Impoundment

4.5.1. Bicycles, e-scooters and e-bikes of any kind are to be stored in an appropriate manner at bicycle racks. Motorcycles and mopeds are to be stored in designated motorcycle spaces. Those deemed to be stored in a manner that creates a safety issue or inhibits pedestrian movement may be impounded by Department of Parking and Transportation Services.

5. Parking Regulations

All violation of this section shall result in a fine and the vehicle subject to towing.

5.1. Permit Enforcements

5.1.1. A valid parking permit is required to park in permit designated areas. Permit holders must pay the required fee for time parked in any pay-by-plate locations, as parking permits are not valid in designated pay-by-plate areas.

5.1.2. A vehicle may receive citations daily until violation(s) are corrected.

5.2.Parking Restrictions

- 5.2.1.A vehicle must always be parked in the manner and direction indicated by the parking markings and within the confines of the parking space. In all spaces, vehicles must park “head-in” with the rear of the vehicle facing the drive lane and a valid state issued license plate displayed on the rear bumper or liftgate of the vehicle. Vehicles that pull through or back into a space must display a matching front license plate.
- 5.2.2.No vehicle parked on campus shall:
 - 5.2.2.1. be displayed for sale.
 - 5.2.2.2. have maintenance performed on it, including washing, greasing, or repairing the vehicle except in the case of repairs necessitated by an emergency, and only then if the vehicle is in a marked space and has been reported to Department of Parking and Transportation Services.
 - 5.2.2.3. be exempted from ticketing because a note has been left on the vehicle windshield or flashing lights have been left on.
 - 5.2.2.4. have a trailer attached to it when parked unless authorized by Department of Parking and Transportation Services.
 - 5.2.2.5. park in an unmarked or hatched area or encroach its wheels into another parking space.
- 5.2.3.No Parking Areas: It shall be unlawful for any person to park a vehicle on the campus in any area or lot except in spaces marked or designated for parking. This includes drive lanes and driveways, intersections, landscape areas, bus stop/zone and blocking of any pedestrian route or accessible aisle or route.
- 5.2.4.No person shall park a vehicle in a pay-by-plate location without making full payment for time. Payment for time parked in a pay-by-plate location must be paid at the time the vehicle parks in a space. No refunds are issued for unused time. Parking permits, including visitor permits, are not valid in pay-by-plate locations.
- 5.2.5.Parking fees in hourly pay-by-plate locations are charged for the initial sixty (60) minutes of parking and then any portion of an hour thereafter. Daily rates apply to vehicles parked continuously in a lot or space for 7 hours or longer. Customers are responsible for entering the correct vehicle license plate number in pay-by-plate locations.
- 5.2.6.It shall be unlawful for any vehicle to remain in a space or area with a designated time limit for more than the stated time.
- 5.2.7.It shall be unlawful for any person, firm or corporation to use the streets, roadways, alleys, driveways, sidewalks, parking lots or parking areas on the campus for the purpose of:
 - 5.2.7.1. Advertising any article, commodity, service or event by sign, poster, drawing or photograph, by crying out the same or by using any loudspeaker, musical instrument or noise making device, without expressed, written permission of the University.

- 5.2.7.2. Selling or offering for sale any article, commodity or service except by those persons, firms or corporations who are official selling agencies of the University.
- 5.2.8. Requests to use campus streets or parking locations for purposes other than intended use must obtain authorization from the Director of Parking and Transportation Services or designee.
- 5.2.8.1. There may be a rental fee charged based on size of lot, length of use and location.
- 5.2.8.2. A fee will be assessed for any labor and/or materials provided by Department of Parking and Transportation Services.
- 5.2.8.3. A fee will be assessed for cleaning and maintenance if the facility is not returned to its original condition.
- 5.2.9. Parking deck or lots electrical outlets shall not be used to charge personally owned electric vehicle or micro mobility device batteries. Violators will receive a “Prohibited Charging of Electric Vehicle/Device at Parking Facility” citation.

5.3. Abandoned Vehicles/Disabled Vehicles

- 5.3.1. The Director of Parking and Transportation Services is hereby authorized to remove any vehicle that has been parked illegally for more than ten days or which is determined to be “derelict” under North Carolina General Statute 20-137.7 and dispose of such vehicles as prescribed by North Carolina General Statute 20-137.6 to 20-137.14.

5.4. Blocking Vehicles

- 5.4.1. It shall be unlawful to park a vehicle in such a manner to prevent another vehicle from movement.
- 5.4.1.1. Inoperable/disabled vehicles must be reported to ECU Police and/or Department of Parking and Transportation Services.
- 5.4.1.2. Inoperable/disabled vehicles left standing in driveways, driving lanes, blocking vehicles or other no parking areas are subject to being towed and fined.

6. Enforcement

- 6.1. Drivers not complying with parking and traffic regulations are subject to assessment of the appropriate penalty fees as approved by the Board of Trustees. The following are violations and penalties:

Violation Code	Violation Description	Amount of Fine
01	No permit/unregistered vehicle/expired permit	\$50
02	Vehicle parked against the flow of traffic in a parallel parking space	\$50
03	Vehicle backed in/pulled through without matching front	\$15

	license plate	
04	Parking outside authorized permit area	\$50
05	Encroachment of two or more spaces	\$15
06	Unauthorized parking in any reserved space, lot or area	\$75
07	Overtime parking in a time-limited space	\$25
08	Failure to pay in a payment required space or pay-by-plate location	\$35
09	Parking in a no parking area, blocking vehicular/pedestrian flow	\$50
10	Parking in a fire lane	\$150
11	Tailgating through a gate	\$50
12	Parking in an accessible space, blocking an accessible aisle, path or curb cut	\$250
13	Displaying an unauthorized permit, altering a parking permit, or forging a parking permit	\$100
14	Permit improperly displayed	\$25
15	Prohibited Charging of Electric Vehicle or Micro mobility Device	\$50
16	Shared Permit	\$100
17	Towing Fee	\$20
18	Micro mobility Device Impoundment	
	1st	\$25
	2nd & >	\$40
19	Low Speed Device Impoundment	\$40
20	Traffic/Officer's signal disregarded	\$50
21	License plate illegal, obscured, non-displayed	\$50
22	Illegal use of a permit	\$50
23	Damage to or removal of parking equipment and signs	\$75
24	Bicycle impounded or not registered	\$20

6.2. The State of North Carolina considers parking tickets a civil fine. Per the State statutes that govern parking fines, the Civil Penalty and Forfeiture Fund, Department of Parking and Transportation Services must submit at least 80% of the amount collected to the State of North Carolina which is distributed to the State Public School Fund for distribution by the State Board of Education in accordance with [G.S. 115C-457.2](#). NC General Statutes – Chapter 115C, Article 31A – Civil Penalty and Forfeiture Fund. The Director of Parking and Transportation Services is required to submit a report annually to receive approval for this rate.

- 6.3. Any vehicle parked in violation of the regulations may be towed from the university. The operator of the vehicle will be responsible for the tow fee, any applicable storage fee, and a \$20.00 administrative fee. Whenever a vehicle is towed, the provision of Article 7A of Chapter 20 of the General Statutes shall apply.
- 6.4. University traffic citations issued must be paid or appealed to ECU Parking and Transportation Services. Based on circumstances and severity of the offense, ECU Police may issue uniform state citation for moving violations. The issuance of a state citation may require the operator of the offending vehicle to appear in District Court and, if found responsible, to pay additional court fees and/or associated fines.
- 6.4.1. The responsibility for finding a legal parking space rests with the motor vehicle operator. Lack of space is not considered a valid excuse for violation of this ordinance.

6.5. Towing

6.5.1. The Director of Parking and Transportation Services is hereby authorized to have vehicles towed from the campus of the University for any violation including the following:

6.5.1.1. Reserved Parking Space Violation: Vehicles parked in any reserved parking space on campus without a valid reserved parking permit may be towed after confirming that the driver is a student or staff/faculty member, or at the request of the reserved space customer.

6.5.1.2. A- Zone Parking Violation: Current faculty, staff, and student vehicles illegally parked in the A1, A3, A5, or A7 zone parking lots may be towed if the following conditions are met:

6.5.1.2.1. The vehicle is not displaying the appropriate zone permit/the holder does not possess the required permit for the A zone that the vehicle is parked in.

6.5.1.2.2. The vehicle or vehicle owner/operator has one or more prior “unauthorized zone” violations for parking in the A zone.

6.5.1.2.3. The vehicle is parked during the time when only “A” permits are authorized to park.

6.5.1.2.4. NOTE: Vehicles with A3, A5, and A7 permits are not to be towed for an “A-zone” parking violation.

6.5.1.2.5. NOTE: The citation date should be checked in the system to confirm the date of previous A1 zone violation. The previous violation must have been issued on a day prior to the current violation in order for the vehicle to be towed.

6.5.1.2.6. Tow List: The vehicles placed on the tow list may be towed even if parked legally at the time of towing. Vehicles/permits will be placed on the tow list for the following reasons:

6.5.1.2.6.1. The vehicle has accumulated three or more outstanding citations that are 10 or more business days old and has accumulated \$30 or more in outstanding citation fines.

- 6.5.1.2.6.2. An individual has had their parking privileges suspended.
- 6.5.1.2.6.3. A permit has been reported to PTS as being lost or stolen is being used.
- 6.5.1.2.7. Obstruction of Traffic or Other Vehicles: Vehicles may be towed if it is determined that they are blocking the flow of traffic, blocking garbage dumpster access, blocking another parked vehicle, or blocking an ADA accessible route.
- 6.5.1.2.8. Unlawfully parked or left standing in a space designated with a sign for handicap parking, which does not display a distinguishing license plate or removable ADA hangtag, or temporary removable ADA hangtag, or displays such license plate or temporary removable ADA hangtag or displays such license plate or hangtag without legal authority in violation of G.S. 20-37.6(e).
- 6.5.1.2.9. Parked or left standing on any sidewalk or walkway, on grass or lawn, on a crosswalk, or on the roadway beside any vehicle stopped or parked at the edge or curb of a street or roadway, whether the parked vehicle is parallel or at an angle to the curb or edge.
- 6.5.1.2.10. Parked within 10 feet of a fire hydrant or designated fire zone or within 30 feet of a "Stop" sign.
- 6.5.1.2.11. Parked in such a manner as to block a driveway, block a service entrance, create a hazard to public safety or impede construction and/or maintenance requirements.
- 6.5.1.2.12. Parked in an area marked "Towing Enforced".
- 6.5.1.2.13. Fire Zone Violation: Vehicles parked in a marked fire zone may be towed.
- 6.5.1.2.14. Suspension of Parking Privileges: Vehicles with suspended parking privileges may be towed, even if parked in a legal space.
- 6.5.1.2.15. Violation of Football Game Day parking relocation announcements.
- 6.5.1.2.16. Other Criteria:
 - 6.5.1.2.16.1. Any illegally parked vehicle in a zone marked "Towing Enforced" may be towed at management's discretion.
 - 6.5.1.2.16.2. Vehicles displaying an illegal altered or fictitious permit.
 - 6.5.1.2.16.2.1. Exception: Towing of faculty, staff, or student vehicles for illegal use of a Departmental Guest Pass.
 - 6.5.1.2.16.3. Vehicles displaying an illegally altered permit or license plate.
 - 6.5.1.2.16.4. Repeated citations for the same violation; regardless of if citations have been paid.
- 6.5.1.2.17. Towing is authorized in all parking zones, including but not limited to A, B, C, D and other designated zones, for vehicles parked in violation of these regulations.

6.5.2. In addition to fines assessed for a violation of this Ordinance, the owner of a vehicle towed from the University is responsible for payment which is made directly to the towing contractor. Payment includes the tow fee and/or storage fees. Towing/storage fees cannot be refunded or appealed.

6.5.3. Towing by ECU Police: The ECU Police Department may tow vehicles under certain circumstances, including some ECU parking regulation violations. The ECU Police Department towing policy may be found under the ECU Police Department's General Order 800-07 Towing Procedures.

6.6. Suspension of Parking Privileges

6.6.1. The Director of Parking and Transportation Services or designee may, in addition to any other penalty, suspend the parking privileges of any individual found to be in violation of the following:

- 6.6.1.1. unauthorized use of a physical or virtual permit
- 6.6.1.2. counterfeiting or altering of permits
- 6.6.1.3. presenting false information
- 6.6.1.4. chronic offender(s)
- 6.6.1.5. failure to settle outstanding fines and fees.
- 6.6.1.6. destruction or damage to university property
- 6.6.1.7. displaying aggressive or threatening behavior toward a Parking and Transportation Services employee

Chronic offenders are subject to escalating punitive enforcement measures that include, but are not limited to, towing of vehicle on each subsequent violation, revocation of parking privileges and/or (as applicable) referral to the Office of Student Conduct. Employees may be referred to their appropriate administrator.

6.7. Payment of Fines, Fees and Charges

6.7.1. Payments due to Department of Parking and Transportation Services may be made in the following manners:

- 6.7.1.1. Penalties are payable online at any time or in person at the Department of Parking and Transportation Services between 8:00 a.m. and 4:30 p.m., Monday through Friday. Penalties may be paid by mail. A night deposit facility is available for payments after hours. A 10% late fee is added to each citation if not paid within 90 days of the date of the citation. Citations sent to the cashiers office may incur additional late fee charges.
- 6.7.1.2. University funds may not be used for payment of parking violations or permits for personal vehicles.
- 6.7.1.3. University Cashier – The University Cashier shall accept payments for delinquent student parking violations that have been forwarded to the University Cashier's Office from Department of Parking and Transportation Services.

6.8. Failure to Settle Fines, Fees and Charges

6.8.1. Failure to settle outstanding Department of Parking and Transportation Services fines, fees and/or charges within the required time frame may result in the University's arranging for the collection of fees assessed against faculty, staff, students and visitors in the following manner:

- 6.8.1.1. Penalties owed by students shall be forwarded to the University Cashier for collection in the same manner that other debts owed to the University by students are collected.
- 6.8.1.2. Individuals whose fines are not collected through the University Cashier's Office shall be forwarded to the North Carolina Department of Revenue.
- 6.8.2. Payments are expected for the following.
 - 6.8.2.1. permit fees.
 - 6.8.2.2. parking violation fines
 - 6.8.2.3. replacement of returned check.
 - 6.8.2.4. returned check charges.
 - 6.8.2.5. repairs to damaged property
 - 6.8.2.6. boot removal fees and towing fees.
 - 6.8.2.7. imposed fines and fees.
- 6.8.3. Permits may not be purchased or issued if unpaid fines or fees are outstanding for an individual or a vehicle being registered.

7. Citation Appeal

- 7.1. In order to provide an adjudication system for students, staff, faculty and visitors of East Carolina University, there shall be a Citation Appeal Board Committee established and administered by the Department of Parking and Transportation Services.
- 7.2. The Citation Appeal Board Committee shall consist of two committees with a maximum of six members per committee. Members shall not currently be serving on the Parking and Transportation Committee. Membership on each of the two committees shall be determined as follows:
 - 7.2.1. One staff member appointed by the Staff Benefits Committee.
 - 7.2.2. One faculty member appointed by the Faculty Senate.
 - 7.2.3. One student member of the SGA Legislature who resides off campus.
 - 7.2.5. One student member of the Residence Hall Association and resides in the residence halls.
 - 7.2.6. One staff member appointed by the Vice Chancellor for Student Affairs.
 - 7.2.7. One staff/faculty member from the School of Medicine appointed by the Dean
- 7.3. Parking citations may be appealed within ten (10) calendar days of the date of the citation.
 - 7.3.1. Appeals must be filed online via Pirateport.
 - 7.3.1.1. All information requested on the appeal form must be provided to constitute a valid appeal.
 - 7.3.1.2. Only those appeals received during the ten (10) business day deadline shall be reviewed.
 - 7.3.1.3. After 10 days, the right to appeal is forfeited and the registered owner of the vehicle will be held responsible for all fines.

- 7.3.1.4. Late or incomplete appeals shall not be reviewed and do not require a response.
- 7.3.1.5. Appellants shall be notified by mail and/or e-mail of the decision to grant or deny their request.
- 7.3.2. An individual is limited to four appeal opportunities per academic year. If an individual does not use all four appeals, the appeals do not roll over into the next academic year. Once the first appeal opportunity has been used, all other citations to be appealed must be paid PRIOR to the appeal being submitted. If an individual tries to submit a second, third, or fourth appeal without paying the citation, the appeal will not be processed.
- 7.3.3. Parking and Transportation Services makes every effort to provide fair and consistent enforcement of the parking rules and regulations for everyone's benefit. Citations will be upheld for certain reasonings that are deemed inadequate to excuse the violation, the following of which are potential examples of:
 - 7.3.3.1. "I did not see the sign."
 - 7.3.3.2. "I was late."
 - 7.3.3.3. "I could not find another parking space."
 - 7.3.3.4. "I was only parking there for a few minutes."
 - 7.3.3.5. "I always parked there and never got a citation before."
 - 7.3.3.6. "Other cars were parked there too."
 - 7.3.3.7. "I did not read the regulations."
- 7.3.4. Appeal Rulings: Any person cited for a violation of the Ordinance may appeal the parking citation to the Citation Appeals Committee Coordinator for review. After review of the appeal, the appeals Coordinator will determine if the parking citation will be administratively adjudicated or presented to the Citations Appeal Committee.
 - 7.3.4.1. If the appeal is granted, no further action is necessary.
 - 7.3.4.2. If the appeal is denied, the appellant may submit a Request for an Appeal Committee Hearing.
 - 7.3.4.2.1. Fine amounts must be paid prior to a Committee Hearing request being accepted.
 - 7.3.4.2.2. All appeals must be submitted within ten (10) business days of the date of the citation. Appeals received after this time will not be considered.
 - 7.3.4.2.3. Appeals and arguments in support of appeals are to be submitted to the Citation Appeals Committee in writing. In addition, appellants may personally appear before a committee, if a written request to appear is submitted with the written appeal.
 - 7.3.4.2.4. The vehicle owners account record will be tagged when a vehicle (for which it is determined that the vehicle owner is responsible) receives a parking citation. Citations placed under appeal will not impact the vehicle owner record until adjudicated by the appeal board.
- 7.3.5. Accepted Committee Hearing Requests shall be presented before an Appeals Hearing Committee. Everyone is permitted one continuance of their hearing. If the individual is

unable to attend, a continuance must be requested at least 48 hours prior to the scheduled date/time. If the requesting individual does not attend the scheduled board hearing, the meeting shall occur in their absence. The Committee's decision may not be appealed or reviewed.

7.3.6. The Appeals Hearing Committee shall hear and make decisions for all eligible Committee Hearing Requests.

7.3.7. The Appeals Committee will consider the written statement of the appellant, relevant documents submitted by the Director of Parking and Transportation Services or his / her designee, and the appellant's oral statement if he or she appears. The Citation Appeals Committee will document its decisions by written letter addressed to the appellant with a copy to the Director of Parking and Transportation Services or his/ her designee.

7.3.8. The Committee's decision is based on information submitted by the individual requesting the board hearing, the citation, previous parking history and these ordinances.

7.3.9. The decision reached by the Appeals Committee is final.

7.3.10. The Director of Transportation Services or his/her designee shall have the authority to review any citation issued by a parking control officer, security guard, or student reserve officer for violation of this ordinance. The Director shall be empowered to void or adjust the citation as circumstances merit.

7.3.11. Although active participation by legal counsel is not permitted, a third-party observer may be allowed. This observer may not actively participate during the hearing process. The appellant must inform the Appeals Officer at least 48 hours prior to their hearing date if they wish to have an observer present and the name of that individual.

7.3.12. Appeals Hearing Meetings: Meetings are held twice a month during the Fall and Spring semesters.

7.3.12.1. The appeals Coordinator may add additional hearings if necessary to accommodate the appeals process.

7.3.13. Appeals Hearing Committee membership shall consist of fulltime students, faculty and staff. A representative of Department of Parking and Transportation Services attends each hearing to clarify any parking rules or regulations during the hearing.

8. Traffic Regulations

8.1. Traffic Control Signs and Devices

8.1.1. The Director of Parking and Transportation Services is responsible for establishing and posting all traffic control signs and devices on campus for the purpose of regulating vehicular operations and speeds for university streets, roads, parking lots, parking structures

or anywhere vehicles may travel. These signs/devices may regulate vehicle direction, vehicle stopping or yielding, fire lanes, no parking areas, pedestrian crossings or any other regulatory needs to direct or control the flow of vehicles.

- 8.1.2. The Director of Parking and Transportation Services or his designee shall have the authority to close any street, roadway, alley, driveway, parking lot, or parking area on the campus of the university when it shall appear necessary. When proper signs, barriers, or obstructions have been erected to give notice thereof, no person shall drive into that area or upon such street, roadway, alley, driveway, parking lot or parking area.
- 8.1.3. No person, firm or corporation shall use the streets, roadways, alleys, driveways, sidewalks, parking lots or parking areas of the University for the purpose of advertising or to convey any non-commercial message without approval of the Dean of Students who shall inform the Department of Parking and Transportation Services of such action.
- 8.1.4. No person, firm, or corporation shall use the streets, roadways, alleys, driveways, sidewalks, parking lots or parking areas on the campus of the university for the purpose of selling or offering for sale any article, commodity or service. This section shall not prohibit the sale or delivery of goods to the university by duly authorized vendors.
- 8.1.5. No person shall load or litter material on any street, roadway, alley, driveway, sidewalk, parking lot or parking area of the campus of the university, or on any place where such matter may be blown, washed, or fall upon any such street, roadway, alley, driveway, sidewalk, parking lot or parking area. This section shall not prohibit any construction or maintenance work. When in the opinion of the Director of Parking and Transportation Services or his/her designee, this material shall be deemed health impairing or dangerous to the public safety, the person who deposited the material shall be fined.

8.2. Bicycle Lanes

- 8.2.1. A portion of roadway designated by signs and pavement marking for exclusive use by bicycles. Motor vehicles are not permitted to use bicycle lanes as travel lanes, parking, stopping or standing.

8.3. Penalty for Violation of this Article

- 8.3.1. The penalty for violation of any regulation prescribed in shall be a criminal penalty payable to the District Court consistent with General Statute Chapter 20. In addition, administrative sanctions specified in this ordinance may be imposed.

AGENDA ITEM

XII. F. University Motor Vehicle Policy..... Stephanie Coleman
Vice Chancellor for Administration & Finance

Situation: This policy outlines the university motor vehicle requirements for vehicles owned by the university and leased from the North Carolina Department of Administration - Motor Fleet Management (MFM). The NC Motor Fleet Management Manual was updated February 2024. State agencies and UNC institutions were informed about new requirements in an email dated June 14, 2024. These new changes will require the university to centralize compliance and management of the university motor vehicle system, much like MFM requires of leased vehicles. These requirements are subject to audit by MFM upon request.

Background: Motor Fleet Management (MFM) has required the University to have a single point of contact for vehicles leased through NC MFM. This agency/university motor fleet coordinator manages compliance and oversight for all leased vehicles. The changes in the MFM Manual will require a similar coordination role for all university motor vehicles – owned and leased. The coordinator for leased vehicles will also manage university owned vehicles. Software solutions are being reviewed to identify a system that can allow departments to enter driver and vehicle information, send departments inspection/maintenance alerts and maintain driving records and other data for regular review by the university motor vehicle coordinator to help ensure compliance.

Assessment: The policy seeks to establish the university motor vehicle rules for campus.

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees through the consent agenda.

University Motor Vehicle Policy

PRR Classification # (To be done by Legal)

PRR General Subject Matter (To be done by Legal)

Authority: Board of Trustees

Additional References:

[Tobacco and Vaping Use on Campus](#)

[North Carolina Motor Fleet Management Manual](#)

[North Carolina Statute 130A-493 – Smoking Prohibited in State Government Buildings and State Vehicles](#)

Contact for Info: Bill Koch, Associate Vice Chancellor for Campus Safety and Auxiliary Services;
kochw@ecu.edu; 252.328.6166

1. Purpose

East Carolina University, “University” is committed to creating and maintaining a safe environment for its students, staff, faculty, and the public. In keeping with this commitment, this policy sets forth minimum standards for acquiring and operating vehicles used for official University business responsibly and safely.

University vehicles must be operated in accordance with this policy and the laws of the State of North Carolina or jurisdiction in which the vehicle is being driven. University vehicles are to be used for official University business purposes only. The University prohibits operating a University vehicle in a careless and reckless manner.

2. Scope

This policy applies to all University employees who use a vehicle to perform official University business.

3. Definitions

- 3.1 Commercial Vehicle: Any vehicle with a gross weight rating of 26,001 or more pounds, vehicle designed to transport 16 or more passengers (including the driver), or vehicle used to transport hazardous materials that are required to be placarded by the US Department of Transportation.
- 3.2 High Occupancy Van or HOV: A van originally designed to carry eight or more persons, except those requiring a Commercial Driver’s License.
- 3.3 Passenger Vehicle: Vehicle designed principally for carrying passengers on public roads and highways. Examples include automobile sedans, station wagons, or passenger-type minivans. This definition does not include public safety vehicles, service vehicles, and trucks.
- 3.4 Personal Vehicle: Any vehicle not owned, leased, or rented by the University.
- 3.5 Rental Vehicle: Vehicle rented directly from a commercial car rental agency by a University employee on official University business.

- 3.6 Take Home Vehicle: University vehicles routinely driven by a University employee between their home and workstation.
- 3.7 University-Leased Vehicle: Passenger Vehicle or HOV leased from the North Carolina Department of Administration Motor Fleet Management Division (“NC Motor Fleet Management or MFM”) and assigned to the University for use by University employees on official University business.
- 3.8 University-Owned Vehicle: Vehicle or HOV owned by, titled, and registered to the University for use by University employees on official University business.
- 3.9 University Vehicle: A University-Leased Vehicle or University-Owned Vehicle, referred to collectively in this policy as “University Vehicles.”
- 3.10 Agency Fleet Coordinator (AFC): University official appointed to serve as the primary point of contact with NC Motor Fleet Management. The AFC is responsible for coordinating with departments to ensure compliance with all requirements and information requests for all University-owned vehicles and University-leased vehicles assigned to the University.
- 3.11 Authorized Driver: University employee approved to drive University vehicles.
- 3.12 Department: Any ECU college, division, department, unit, program, center, or institute.
- 3.13 HOV Coordinator: University employee within a department or unit responsible for managing the department or unit’s HOV Drivers.
- 3.14 HOV Driver: Authorized Driver that has completed the necessary training to operate an HOV.
- 3.15 Insurance Liaison: University employee within a department or unit that coordinates the department or unit’s University-owned vehicle insurance through the ECU Office of Environmental Health and Safety.
- 3.16 Official University Business: Any authorized duties performed by a University employee within the scope of their employment.
- 3.17 University Employee: Any person, including students, paid through the University’s payroll system in a position classified as regular or temporary, full-time or part-time.

4. Policy

4.1 Passenger Vehicles

- 4.1.1 The NC Motor Fleet Management Division oversees all University Vehicles and requires that all passenger vehicles be leased from NC Motor Fleet Management. Passenger vehicles leased from Motor Fleet Management are considered University-owned vehicles in this policy.

All departments or units purchasing a passenger vehicle must contact ECU Materials Management to discuss the acquisition process.

All departments or units leasing a passenger vehicle must contact the ECU Agency Fleet Coordinator to discuss the acquisition process.

Departments that operate passenger vehicles must adhere to applicable law, the North Carolina Division of Administration’s Motor Fleet Management Manual, and any other applicable rules set forth by the North Carolina Division of Motor Vehicles and the University.

4.2 University-Owned Vehicles

4.2.1 Oversight and Responsibility

Deans, Associate Vice Chancellors, and Associate Athletics Directors are responsible for overseeing vehicle utilization, fleet management, and insurance in compliance with this policy.

All University departments or units with a University-owned vehicle under their control shall have documented procedures to ensure University-owned vehicles are used for official University business only. Authorized Drivers subject to driving University-owned vehicles must be trained in their respective departmental or unit vehicle operations procedures.

Departments and units are expected to:

- Maintain each vehicle in safe operating condition and retain maintenance records on each vehicle.
- Maintain driver logs, including the driver's name, date, and miles driven.
- Maintain accident reporting documents and procedures to follow if involved in an accident in each vehicle.

4.2.2 Registration

University-owned vehicles shall be registered under the name East Carolina University. All University-owned vehicle titles shall be submitted to and maintained by the Fixed Assets Office.

4.2.3 Insurance

All University-owned vehicles are required to have liability insurance coverage. Insurance coverage is not automatically added when a new University-owned vehicle is acquired. The ECU Facilities Services Automotive Shop and Risk Management and Insurance Program Specialist in the Office of Environmental Health and Safety will coordinate new vehicles and insurance.

Comprehensive and collision insurance coverage is available for an additional cost. If comprehensive and collision insurance is not obtained, the department or unit is solely responsible for the cost of all repairs.

4.2.4 Transferring

When University-owned vehicles are transferred between departments or units, the parties involved must contact ECU Fixed Assets. ECU Fixed Asset will communicate with the Risk Management and Insurance Program Specialist in the Office of Environmental Health and Safety.

4.2.5 Surplus

Departments and units must contact Materials Management to surplus a University-owned vehicle. Once a University-owned vehicle is transferred to surplus, the department or unit transferring the University-owned vehicle must update ECU Fixed Assets and the Risk

Management and Insurance Program Specialist in the Office of Environmental Health and Safety on the vehicle's surplus status.

4.3 Rental Vehicles

ECU has [contracted with a rental car company](#). Only ECU faculty, staff, and students traveling on university business are eligible to use this service and are subject to the rental car company's policies.

4.4 Take-Home Vehicles

A University-owned vehicle or a University-leased vehicle may be assigned to an Authorized Driver as a Take-Home Vehicle if authorized by the Vice Chancellor for Administration and Finance, the vice chancellor for the respective area requesting a Take-Home Vehicle, and approved by the NC Department of Administration. Assignment of a Take-Home Vehicle to an Authorized Driver must be based on the requirements of the individual's position with the University and the vehicle assignment and commuting eligibility requirements set forth by the NC Department of Administration.

Every Authorized Driver who has received approval for and has been assigned a Take-Home vehicle must adhere to applicable law, the NC Motor Fleet Management Manual, and any other applicable rules set forth by the North Carolina Division of Motor Vehicles and the University.

Departments or units that have Authorized Drivers who have been assigned Take-Home Vehicles are responsible for coordinating with the Controller's Office to comply with all applicable tax reporting requirements for Take-Home Vehicles, applicable Internal Revenue Service regulations, and the reimbursement requirements set forth in NCGS 143-341(8)i, 7a.

4.5 Maintenance and Safety

All University departments or units with a University-owned vehicle under their control are responsible for ensuring that safety checks, inspections, and maintenance are performed and documented for all University-owned vehicles or University-leased vehicles under its inventory control. If a University-owned or leased vehicle needs repair or maintenance, departments or units are responsible for ensuring it is not driven until repairs or maintenance are completed.

In addition, each department or unit is responsible for ensuring an Annual State Safety Inspection is performed on all vehicles under its inventory control. Failure to get a vehicle inspected by the due date will result in the vehicle's registration being blocked until the vehicle is inspected.

Departments and units are required to use ECU Facilities Services Automotive Shop to perform safety checks, inspections, maintenance, and repairs for all University-owned vehicles. Maintenance, repair, and safety activities on University-leased vehicles should adhere to the maintenance section of the Motor Fleet Management Manual.

- ECU Transit is exempt from this requirement and may use external vendors for bus maintenance and repair. This exception applies

only to ECU Transit buses and does not extend to other University-owned or leased vehicles.

4.6 Authorized Drivers

University vehicles may only be operated by university employees who are Authorized Drivers. To be an Authorized Driver, a university employee must:

- Possess a valid US driver's license in their state of residency.
- Submit their driver's license information to the Employment Department of People Operations, Success, and Opportunity.
- Have a satisfactory motor vehicle record (MVR).

The Department of People Operations, Success, and Opportunity is responsible for conducting MVR reviews on University Employees when they initially submit their request to be designated as an Authorized Driver and annually around the University employee's work anniversary date. If the MVR shows no statutory or major violations within the past three years, it will be deemed satisfactory, and the employee will be designated as an Authorized Driver. If the MVR is not satisfactory, the department or unit head will be notified, and the University employee will not be designated as an Authorized Driver.

If an Authorized Driver's license is expired, restricted, revoked, or suspended in any way, the University employee must notify their supervisor or department/unit head of the change in status immediately.

4.7 High Occupancy Vans

Each department or unit that operates a University vehicle that is a High Occupancy Van shall designate an HOV Coordinator. The HOV Coordinator is responsible for managing the department or unit's HOV drivers.

HOV drivers must be Authorized Drivers and receive training, such as the National Safety Council's Coaching the Van Driver, course before being permitted to operate an HOV. HOV Coordinators must ensure that the training has been completed.

Manufacturer vehicle weight limits for HOVs must be adhered to. No loads are allowed on the roof of HOVs and loads in the cargo space cannot exceed the horizontal seat surface height. Towing a trailer with an HOV is prohibited.

The HOV driver must complete an HOV pre-trip safety check before each trip and turn the safety check into the HOV Coordinator at the conclusion of the trip.

4.8 Commercial Vehicles

University departments or units that operate commercial vehicles are responsible for adhering to all federal, state, and local commercial vehicle and commercial driver's license laws and regulations. A commercial driver's license (CDL) is required for any University employee who operates a commercial vehicle.

4.9 University Vehicle Use

When operating a University vehicle, all Authorized Drivers must adhere to all applicable laws and rules set forth by the North Carolina Division of Motor Vehicles and the University.

University vehicles are to be operated only by Authorized Drivers in the performance of official University business. Personal use of a University vehicle is not permitted and may result in disciplinary action, up to and including termination, and adverse tax consequences for the individual.

The University strongly discourages use of cell phones or other electronic communication devices while operating University vehicles under all circumstances, including in jurisdictions where such use is not illegal. Drivers should pull off the road to a safe location and only engage in communications after the vehicle is properly parked. In North Carolina, using additional technology (i.e., any technology that provides access to digital media including, but not limited to, camera, electronic mail, music, the Internet, text messaging or games) while operating a vehicle is unlawful pursuant to N.C.G.S. 20-137.3(a)(1).

4.10 Personal Vehicles

University employees who choose to operate personal vehicles for official University business must possess a valid US driver's license, follow all applicable driving and motor vehicle laws, and possess automobile liability insurance.

University employees may be reimbursed for mileage when using a personal vehicle for official University business. All other operating expenses related to using a personal vehicle, including fuel, repairs, and insurance, must be paid by the University employee, even if they are on official University business. Repairs and routine maintenance needed for using a personal vehicle for official University business are the vehicle owner's responsibility and do not qualify for additional reimbursement.

4.11 Accidents

All accidents involving University vehicles must be investigated by law enforcement. Report all accidents involving University vehicles to the department or unit head and the ECU Risk Management and Insurance Program Specialist in the Office of Environmental Health and Safety using the [Vehicle Damage Reporting Form](#) as soon as possible but no later than 48 hours after the accident. If the vehicle is a University-leased vehicle, also follow the accident reporting process outlined in the Motor Fleet Management Manual.

If an Authorized Driver is involved in an accident while operating a personal vehicle or rental vehicle on official University business, a [Vehicle Damage Reporting Form](#) must be submitted as soon as possible but no later than 48 hours after the accident. If the vehicle is a rental vehicle, also notify the rental company. For personal vehicles, the University employee's auto liability insurance will be the sole auto insurance for the University employee.

If the law enforcement investigation determines the ECU driver was at fault, the incident must be reported to POSO Employee Relations to determine whether disciplinary action is warranted.

4.12 University Agency Fleet Coordinator

The University has appointed an Agency Fleet Coordinator (AFC) to serve as the primary point of contact with NC Motor Fleet Management for all University-owned and University-leased passenger vehicles. The AFC is responsible for coordinating with the University Vehicle Policy Workgroup and University's compliance with agency responsibilities outlined in Motor Fleet Management Manual.



Meeting of the Board of Trustees
Budget, Finance, & Infrastructure Committee
April 24, 2025

AGENDA ITEM

XIII. A. Comprehensive Budget ReportStephanie Coleman
Vice Chancellor for Administration & Finance

Situation: Select operating budgets compared to actuals.

Background: A financial report comparing budget to actual and prior year comparisons.

Assessment: No issues identified.

Action: This item is for information only.

Comprehensive University Operating Budget
 FYM810
 For MARCH FY 2025

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
State Funds						
Tuition Annual Revenues 16065						
On Campus	115,123,703	150,000	115,273,703	116,895,161	114,778,099	2,117,062
Distance Education	37,945,100	0	37,945,100	26,648,504	26,179,562	468,942
Summer Face-to-Face	2,007,087	0	2,007,087	3,723,321	3,820,068	(96,747)
**Total Tuition Annual Revenues 16065	155,075,890	150,000	155,225,890	147,266,986	144,777,729	2,489,257
	=====	=====	=====	=====	=====	=====
Tuition Annual Revenues 16066						
School of Dental Medicine	6,687,919	0	6,687,919	6,500,281	5,815,456	684,825
Brody School of Medicine	7,519,447	0	7,519,447	7,215,829	7,487,798	(271,969)
**Total Tuition Annual Revenues 16066	14,207,366	0	14,207,366	13,716,110	13,303,254	412,856
	=====	=====	=====	=====	=====	=====
Continuing Education Revenues	2,126,857	3,042,888	5,169,745	5,104,432	4,159,884	944,548
Appropriations 16065	273,608,085	(379,411)	273,228,674	201,500,000	197,600,000	3,900,000
Appropriations 16066	107,009,247	149,998	107,159,245	77,600,000	67,800,000	9,800,000
Other Miscellaneous Revenues	13,194,741	35,414,705	48,609,446	46,153,193	30,233,550	15,919,643
**Total State Funded Revenues	565,222,186	38,378,180	603,600,366	491,340,721	457,874,417	33,466,304
	=====	=====	=====	=====	=====	=====
Total 16065 Operating Expenses	443,652,113	27,221,841	470,873,954	322,722,921	311,439,707	11,283,214
Total 16066 Operating Expenses	121,570,073	11,156,339	132,726,412	78,082,331	68,828,531	9,253,800
**Total State Funded Expenses	565,222,186	38,378,180	603,600,366	400,805,252	380,268,238	20,537,014
	=====	=====	=====	=====	=====	=====

Comprehensive University Operating Budget
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 For MARCH FY 2025

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Non-State Funds						
Academic Affairs						
College of Engineering Fee						
Beginning Fund Balance				885,236	1,226,517	(341,281)
Total Annual Revenues	900,000	0	900,000	828,375	792,000	36,375
Total Annual Expenses	1,093,816	0	1,093,816	709,917	679,137	30,780
Annual Operating Results	(193,816)	0	(193,816)	118,458	112,863	5,595
Net Transfers	(19,184)	0	(19,184)	(19,592)	(325,170)	305,578
Annual Operating Results Net Transfers	(213,000)	0	(213,000)	98,866	(212,307)	311,173
Ending Fund Balance				984,102	1,014,210	(30,108)
College of Business Professional Program						
Beginning Fund Balance				485,691	506,874	(21,183)
Total Annual Revenues	43,130	0	43,130	0	9,500	(9,500)
Total Annual Expenses	136,940	0	136,940	65,276	29,383	35,893
Annual Operating Results	(93,810)	0	(93,810)	(65,276)	(19,883)	(45,393)
Net Transfers	(2,376)	0	(2,376)	(659)	(51)	(608)
Annual Operating Results Net Transfers	(96,186)	0	(96,186)	(65,935)	(19,934)	(46,001)
Ending Fund Balance				419,756	486,940	(67,184)
Admissions						
Beginning Fund Balance				1,729,825	1,741,453	(11,628)
Total Annual Revenues	911,339	0	911,339	761,590	789,765	(28,175)
Total Annual Expenses	3,051,693	0	3,051,693	1,790,901	1,779,864	11,037
Annual Operating Results	(2,140,354)	0	(2,140,354)	(1,029,311)	(990,099)	(39,212)
Net Transfers	(60,612)	0	(60,612)	(18,950)	(24,205)	5,255
Annual Operating Results Net Transfers	(2,200,966)	0	(2,200,966)	(1,048,261)	(1,014,304)	(33,957)
Ending Fund Balance				681,564	727,149	(45,585)

Comprehensive University Operating Budget
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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Performing Arts						
Beginning Fund Balance				283,251	279,269	3,982
Total Annual Revenues	63,514	0	63,514	54,470	60,397	(5,927)
Total Annual Expenses	63,484	0	63,484	63,193	34,285	28,908
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Annual Operating Results	30	0	30	(8,723)	26,112	(34,835)
=====	=====	=====	=====	=====	=====	=====
Net Transfers	(30)	0	(30)	0	(7,028)	7,028
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Annual Operating Results Net Transfers	0	0	0	(8,723)	19,084	(27,807)
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				274,528	298,353	(23,825)
=====	=====	=====	=====	=====	=====	=====
Administration and Finance						
lCard						
Beginning Fund Balance				750,359	677,360	72,999
Total Annual Revenues	116,000	0	116,000	110,631	92,512	18,119
Total Annual Expenses	124,040	0	124,040	151,682	41,317	110,365
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Annual Operating Results	(8,040)	0	(8,040)	(41,051)	51,195	(92,246)
=====	=====	=====	=====	=====	=====	=====
Net Transfers	(1,493)	0	(1,493)	(444)	(1,671)	1,227
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Annual Operating Results Net Transfers	(9,533)	0	(9,533)	(41,495)	49,524	(91,019)
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				708,864	726,884	(18,020)
=====	=====	=====	=====	=====	=====	=====
Campus Safety & Police						
Beginning Fund Balance				4,279,754	4,176,312	103,442
Total Annual Revenues	1,566,629	0	1,566,629	1,367,164	1,338,646	28,518
Total Annual Expenses	2,501,343	0	2,501,343	1,861,184	1,723,842	137,342
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Annual Operating Results	(934,714)	0	(934,714)	(494,020)	(385,196)	(108,824)
=====	=====	=====	=====	=====	=====	=====
Net Transfers	934,714	0	934,714	267,807	(5,204)	273,011
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Annual Operating Results Net Transfers	0	0	0	(226,213)	(390,400)	164,187
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				4,053,541	3,785,912	267,629
=====	=====	=====	=====	=====	=====	=====

Comprehensive University Operating Budget
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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
ECU Purchasing Card						
Beginning Fund Balance				530,984	821,728	(290,744)
Total Annual Revenues	500,000	0	500,000	554,617	509,295	45,322
Total Annual Expenses	0	0	0	0	38	(38)
Annual Operating Results	500,000	0	500,000	554,617	509,257	45,360
Net Transfers	(500,000)	0	(500,000)	(1)	(800,000)	799,999
Annual Operating Results Net Transfers	0	0	0	554,616	(290,743)	845,359
Ending Fund Balance				1,085,600	530,985	554,615
Ed & Tech						
Beginning Fund Balance				9,453,629	9,606,211	(152,582)
Total Annual Revenues	10,276,500	0	10,276,500	9,181,804	9,099,750	82,054
Total Annual Expenses	10,097,500	0	10,097,500	8,272,285	8,453,132	(180,847)
Annual Operating Results	179,000	0	179,000	909,519	646,618	262,901
Net Transfers	(179,000)	0	(179,000)	(208,183)	(199,047)	(9,136)
Annual Operating Results Net Transfers	0	0	0	701,336	447,571	253,765
Ending Fund Balance				10,154,965	10,053,782	101,183
Minges						
Beginning Fund Balance				191,046	206,887	(15,841)
Total Annual Revenues	112,500	0	112,500	106,860	108,364	(1,504)
Total Annual Expenses	61,204	0	61,204	79,882	67,521	12,361
Annual Operating Results	51,296	0	51,296	26,978	40,843	(13,865)
Net Transfers	(51,296)	0	(51,296)	(48,100)	(50,220)	2,120
Annual Operating Results Net Transfers	0	0	0	(21,122)	(9,377)	(11,745)
Ending Fund Balance				169,924	197,510	(27,586)

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Parking and Transportation						
Beginning Fund Balance				14,830,508	13,720,516	1,109,992
Total Annual Revenues	3,667,560	0	3,667,560	3,619,110	3,417,512	201,598
Total Annual Expenses	2,950,193	(103,880)	2,846,313	1,705,150	1,508,462	196,688
Annual Operating Results	717,367	103,880	821,247	1,913,960	1,909,050	4,910
Net Transfers	(689,254)	0	(689,254)	(680,657)	(392,879)	(287,778)
Annual Operating Results Net Transfers	28,113	103,880	131,993	1,233,303	1,516,171	(282,868)
Ending Fund Balance				16,063,811	15,236,687	827,124
Printing and Graphics						
Beginning Fund Balance				1,304,813	1,271,778	33,035
Total Annual Revenues	2,205,566	0	2,205,566	1,522,574	1,580,124	(57,550)
Total Annual Expenses	2,297,506	(112,239)	2,185,267	1,526,548	1,442,977	83,571
Annual Operating Results	(91,940)	112,239	20,299	(3,974)	137,147	(141,121)
Net Transfers	(61,512)	0	(61,512)	(56,365)	(58,161)	1,796
Annual Operating Results Net Transfers	(153,452)	112,239	(41,213)	(60,339)	78,986	(139,325)
Ending Fund Balance				1,244,474	1,350,764	(106,290)
Student Stores						
Beginning Fund Balance				5,186,264	5,273,931	(87,667)
Total Annual Revenues	950,000	0	950,000	1,239,910	738,093	501,817
Total Annual Expenses	296,234	0	296,234	258,483	241,444	17,039
Annual Operating Results	653,766	0	653,766	981,427	496,649	484,778
Net Transfers	(653,763)	0	(653,763)	(919)	(750,832)	749,913
Annual Operating Results Net Transfers	3	0	3	980,508	(254,183)	1,234,691
Ending Fund Balance				6,166,772	5,019,748	1,147,024

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Vending						
Beginning Fund Balance				150,881	189,744	(38,863)
Total Annual Revenues	165,000	0	165,000	197,911	191,668	6,243
Total Annual Expenses	0	0	0	0	0	0
Annual Operating Results	165,000	0	165,000	197,911	191,668	6,243
Net Transfers	(215,000)	0	(215,000)	0	(215,000)	215,000
Annual Operating Results Net Transfers	(50,000)	0	(50,000)	197,911	(23,332)	221,243
Ending Fund Balance				348,792	166,412	182,380
Warehouse & Storerooms						
Beginning Fund Balance				869,314	973,461	(104,147)
Total Annual Revenues	320,000	0	320,000	331,509	568,438	(236,929)
Total Annual Expenses	303,300	0	303,300	370,444	531,201	(160,757)
Annual Operating Results	16,700	0	16,700	(38,935)	37,237	(76,172)
Net Transfers	(12,419)	0	(12,419)	(11,656)	(16,964)	5,308
Annual Operating Results Net Transfers	4,281	0	4,281	(50,591)	20,273	(70,864)
Ending Fund Balance				818,723	993,734	(175,011)
IT Maintenance and Infrastructure						
Beginning Fund Balance				3,777,768	3,677,034	100,734
Total Annual Revenues	80,578	0	80,578	125,514	99,800	25,714
Total Annual Expenses	286,602	50,000	336,602	271,233	140,290	130,943
Annual Operating Results	(206,024)	(50,000)	(256,024)	(145,719)	(40,490)	(105,229)
Net Transfers	227,095	0	227,095	(3,212)	(1,016)	(2,196)
Annual Operating Results Net Transfers	21,071	(50,000)	(28,929)	(148,931)	(41,506)	(107,425)
Ending Fund Balance				3,628,837	3,635,528	(6,691)

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Storm Damage						
Beginning Fund Balance				631,900	631,900	0
Total Annual Revenues	0	0	0	0	0	0
Total Annual Expenses	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====
Net Transfers	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				631,900	631,900	0
=====	=====	=====	=====	=====	=====	=====
Millennial Campus						
Beginning Fund Balance				3,043,977	2,870,090	173,887
Total Annual Revenues	162,540	0	162,540	148,644	127,213	21,431
Total Annual Expenses	9,198	0	9,198	1,863	0	1,863
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Annual Operating Results	153,342	0	153,342	146,781	127,213	19,568
=====	=====	=====	=====	=====	=====	=====
Net Transfers	(345)	0	(345)	0	0	0
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	152,997	0	152,997	146,781	127,213	19,568
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				3,190,758	2,997,303	193,455
=====	=====	=====	=====	=====	=====	=====
Athletics						
Athletics Operating						
Beginning Fund Balance				(2)	0	(2)
Total Annual Revenues	37,938,000	0	37,938,000	24,950,767	24,990,077	(39,310)
Total Annual Expenses	46,584,377	402,684	46,987,061	40,239,940	36,979,016	3,260,924
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Annual Operating Results	(8,646,377)	(402,684)	(9,049,061)	(15,289,173)	(11,988,939)	(3,300,234)
=====	=====	=====	=====	=====	=====	=====
Net Transfers	8,644,377	12,161	8,656,538	212,218	(324,058)	536,276
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Annual Operating Results Net Transfers	(2,000)	(390,523)	(392,523)	(15,076,955)	(12,312,997)	(2,763,958)
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				(15,076,957)	(12,312,997)	(2,763,960)
=====	=====	=====	=====	=====	=====	=====

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Marching Pirates						
Beginning Fund Balance				9,581	13,535	(3,954)
Total Annual Revenues	74,000	0	74,000	71,240	72,243	(1,003)
Total Annual Expenses	74,000	0	74,000	82,583	79,324	3,259
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Annual Operating Results	0	0	0	(11,343)	(7,081)	(4,262)
	=====	=====	=====	=====	=====	=====
Net Transfers	0	0	0	1,297	0	1,297
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	0	0	0	(10,046)	(7,081)	(2,965)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				(465)	6,454	(6,919)
				=====	=====	=====
Southside Stadium						
Beginning Fund Balance				0	2,944	(2,944)
Total Annual Revenues	3,755,275	0	3,755,275	3,458,637	3,349,486	109,151
Total Annual Expenses	3,755,275	0	3,755,275	3,660,895	3,692,396	(31,501)
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Annual Operating Results	0	0	0	(202,258)	(342,910)	140,652
	=====	=====	=====	=====	=====	=====
Net Transfers	0	0	0	(154)	0	(154)
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	0	0	0	(202,412)	(342,910)	140,498
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				(202,412)	(339,966)	137,554
				=====	=====	=====
ESPN Media Rights						
Beginning Fund Balance				559,511	559,511	0
Total Annual Revenues	0	0	0	0	0	0
Total Annual Expenses	0	0	0	0	0	0
	-----	-----	-----	-----	-----	-----
Annual Operating Results	0	0	0	0	0	0
	=====	=====	=====	=====	=====	=====
Net Transfers	0	0	0	0	0	0
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	0	0	0	0	0	0
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				559,511	559,511	0
				=====	=====	=====

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Chancellor						
Chancellors Discretionary						
Beginning Fund Balance				95,483	358,309	(262,826)
Total Annual Revenues	0	0	0	3,500	4,902	(1,402)
Total Annual Expenses	245,182	0	245,182	214,978	198,335	16,643
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Annual Operating Results	(245,182)	0	(245,182)	(211,478)	(193,433)	(18,045)
	=====	=====	=====	=====	=====	=====
Net Transfers	134,695	0	134,695	150,970	(9,201)	160,171
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	(110,487)	0	(110,487)	(60,508)	(202,634)	142,126
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				34,975	155,675	(120,700)
				=====	=====	=====
Health Sciences						
ECU Physicians						
Beginning Fund Balance				51,638,627	73,461,819	(21,823,192)
Total Annual Revenues	281,961,913	40,939	282,002,852	199,134,269	184,471,655	14,662,614
Total Annual Expenses	283,841,638	(1,425,233)	282,416,405	205,011,264	193,854,387	11,156,877
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Annual Operating Results	(1,879,725)	1,466,172	(413,553)	(5,876,995)	(9,382,732)	3,505,737
	=====	=====	=====	=====	=====	=====
Net Transfers	(7,347,874)	0	(7,347,874)	(6,534,600)	(5,205,375)	(1,329,225)
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Annual Operating Results Net Transfers	(9,227,599)	1,466,172	(7,761,427)	(12,411,595)	(14,588,107)	2,176,512
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				39,227,032	58,873,712	(19,646,680)
				=====	=====	=====
School of Dental Medicine						
Beginning Fund Balance				22,328,276	20,330,300	1,997,976
Total Annual Revenues	22,442,343	0	22,442,343	12,675,107	12,398,259	276,848
Total Annual Expenses	25,219,137	(155,665)	25,063,472	14,647,207	15,807,101	(1,159,894)
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Annual Operating Results	(2,776,794)	155,665	(2,621,129)	(1,972,100)	(3,408,842)	1,436,742
	=====	=====	=====	=====	=====	=====
Net Transfers	(408,910)	0	(408,910)	(343,788)	(345,981)	2,193
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	(3,185,704)	155,665	(3,030,039)	(2,315,888)	(3,754,823)	1,438,935
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				20,012,388	16,575,477	3,436,911
				=====	=====	=====

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Comparative Medicine						
Beginning Fund Balance				392,161	403,884	(11,723)
Total Annual Revenues	710,705	0	710,705	446,625	500,708	(54,083)
Total Annual Expenses	911,996	(54,142)	857,854	487,355	486,827	528
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Annual Operating Results	(201,291)	54,142	(147,149)	(40,730)	13,881	(54,611)
	=====	=====	=====	=====	=====	=====
Net Transfers	(16,500)	0	(16,500)	(14,250)	(13,562)	(688)
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	(217,791)	54,142	(163,649)	(54,980)	319	(55,299)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				337,181	404,203	(67,022)
				=====	=====	=====
Research						
F&A						
Beginning Fund Balance				16,724,134	14,208,074	2,516,060
Total Annual Revenues	8,691,630	0	8,691,630	5,342,216	5,733,048	(390,832)
Total Annual Expenses	8,412,582	0	8,412,582	4,442,004	3,347,143	1,094,861
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Annual Operating Results	279,048	0	279,048	900,212	2,385,905	(1,485,693)
	=====	=====	=====	=====	=====	=====
Net Transfers	(1,881,107)	0	(1,881,107)	(1,526,832)	(631,783)	(895,049)
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Annual Operating Results Net Transfers	(1,602,059)	0	(1,602,059)	(626,620)	1,754,122	(2,380,742)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				16,097,514	15,962,196	135,318
				=====	=====	=====
Student Affairs						
Campus Recreation						
Beginning Fund Balance				4,128,760	6,462,453	(2,333,693)
Total Annual Revenues	6,111,493	0	6,111,493	5,658,834	5,932,653	(273,819)
Total Annual Expenses	4,925,603	(107,675)	4,817,928	3,712,545	3,748,000	(35,455)
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Annual Operating Results	1,185,890	107,675	1,293,565	1,946,289	2,184,653	(238,364)
	=====	=====	=====	=====	=====	=====
Net Transfers	(1,225,893)	(63,747)	(1,289,640)	(2,000,840)	(3,363,121)	1,362,281
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	(40,003)	43,928	3,925	(54,551)	(1,178,468)	1,123,917
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				4,074,209	5,283,985	(1,209,776)
				=====	=====	=====

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Dining						
Beginning Fund Balance				3,941,702	2,443,875	1,497,827
Total Annual Revenues	33,296,715	0	33,296,715	35,793,553	30,667,177	5,126,376
Total Annual Expenses	29,247,098	(66,924)	29,180,174	27,633,322	27,307,070	326,252
Annual Operating Results	4,049,617	66,924	4,116,541	8,160,231	3,360,107	4,800,124
Net Transfers	(1,521,886)	(35,000)	(1,556,886)	(552,432)	(473,404)	(79,028)
Annual Operating Results Net Transfers	2,527,731	31,924	2,559,655	7,607,799	2,886,703	4,721,096
Ending Fund Balance				11,549,501	5,330,578	6,218,923
Housing						
Beginning Fund Balance				16,287,623	14,066,283	2,221,340
Total Annual Revenues	36,577,618	0	36,577,618	34,679,782	33,313,632	1,366,150
Total Annual Expenses	24,772,115	(50,000)	24,722,115	22,278,788	20,394,809	1,883,979
Annual Operating Results	11,805,503	50,000	11,855,503	12,400,994	12,918,823	(517,829)
Net Transfers	(7,027,230)	(45,000)	(7,072,230)	(6,350,989)	(4,960,804)	(1,390,185)
Annual Operating Results Net Transfers	4,778,273	5,000	4,783,273	6,050,005	7,958,019	(1,908,014)
Ending Fund Balance				22,337,628	22,024,302	313,326
Student Health						
Beginning Fund Balance				8,572,595	7,495,058	1,077,537
Total Annual Revenues	8,704,154	0	8,704,154	6,468,620	6,729,234	(260,614)
Total Annual Expenses	8,103,972	(1,869)	8,102,103	5,474,858	4,692,608	782,250
Annual Operating Results	600,182	1,869	602,051	993,762	2,036,626	(1,042,864)
Net Transfers	(577,892)	(2,642)	(580,534)	(556,124)	(536,096)	(20,028)
Annual Operating Results Net Transfers	22,290	(773)	21,517	437,638	1,500,530	(1,062,892)
Ending Fund Balance				9,010,233	8,995,588	14,645

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Student Unions						
Beginning Fund Balance				8,101,330	7,547,129	554,201
Total Annual Revenues	6,770,580	0	6,770,580	6,378,152	5,322,015	1,056,137
Total Annual Expenses	4,391,276	888,715	5,279,991	3,889,847	3,120,567	769,280
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Annual Operating Results	2,379,304	(888,715)	1,490,589	2,488,305	2,201,448	286,857
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Net Transfers	(1,458,731)	(63,747)	(1,522,478)	(1,186,321)	(1,324,053)	137,732
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	920,573	(952,462)	(31,889)	1,301,984	877,395	424,589
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				9,403,314	8,424,524	978,790
				=====	=====	=====
Transit						
Beginning Fund Balance				1,397,851	1,088,546	309,305
Total Annual Revenues	4,954,246	0	4,954,246	4,412,784	4,384,135	28,649
Total Annual Expenses	5,873,845	0	5,873,845	3,680,222	3,153,514	526,708
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Annual Operating Results	(919,599)	0	(919,599)	732,562	1,230,621	(498,059)
	=====	=====	=====	=====	=====	=====
Net Transfers	333,574	0	333,574	390,779	321,126	69,653
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Annual Operating Results Net Transfers	(586,025)	0	(586,025)	1,123,341	1,551,747	(428,406)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				2,521,192	2,640,293	(119,101)
				=====	=====	=====
Student Activities Board						
Beginning Fund Balance				1,149,533	1,197,130	(47,597)
Total Annual Revenues	0	0	0	0	442,587	(442,587)
Total Annual Expenses	582,653	(521,198)	61,455	570	329,484	(328,914)
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Annual Operating Results	(582,653)	521,198	(61,455)	(570)	113,103	(113,673)
	=====	=====	=====	=====	=====	=====
Net Transfers	(325)	0	(325)	7,465	(366)	7,831
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Annual Operating Results Net Transfers	(582,978)	521,198	(61,780)	6,895	112,737	(105,842)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				1,156,428	1,309,867	(153,439)
				=====	=====	=====

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Student Government Association						
Beginning Fund Balance				1,158,629	1,138,347	20,282
Total Annual Revenues	522,500	0	522,500	489,777	496,777	(7,000)
Total Annual Expenses	491,447	0	491,447	458,525	292,590	165,935
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Annual Operating Results	31,053	0	31,053	31,252	204,187	(172,935)
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Net Transfers	(31,053)	0	(31,053)	8,606	(438)	9,044
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Annual Operating Results Net Transfers	0	0	0	39,858	203,749	(163,891)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				1,198,487	1,342,096	(143,609)
				=====	=====	=====
Fine Arts Funding Board						
Beginning Fund Balance				316,551	356,240	(39,689)
Total Annual Revenues	150,000	0	150,000	142,481	144,485	(2,004)
Total Annual Expenses	148,000	0	148,000	169,073	68,667	100,406
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Annual Operating Results	2,000	0	2,000	(26,592)	75,818	(102,410)
	=====	=====	=====	=====	=====	=====
Net Transfers	0	0	0	2,594	0	2,594
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Annual Operating Results Net Transfers	2,000	0	2,000	(23,998)	75,818	(99,816)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				292,553	432,058	(139,505)
				=====	=====	=====
Career Programs						
Beginning Fund Balance				996,399	954,851	41,548
Total Annual Revenues	400,000	0	400,000	433,563	440,260	(6,697)
Total Annual Expenses	365,480	0	365,480	262,026	281,430	(19,404)
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Annual Operating Results	34,520	0	34,520	171,537	158,830	12,707
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Net Transfers	(8,173)	0	(8,173)	(8,260)	(3,539)	(4,721)
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Annual Operating Results Net Transfers	26,347	0	26,347	163,277	155,291	7,986
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				1,159,676	1,110,142	49,534
				=====	=====	=====

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Orientation						
Beginning Fund Balance				745,590	541,769	203,821
Total Annual Revenues	1,047,212	0	1,047,212	668,531	764,586	(96,055)
Total Annual Expenses	1,002,367	0	1,002,367	701,468	671,909	29,559
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Annual Operating Results	44,845	0	44,845	(32,937)	92,677	(125,614)
	=====	=====	=====	=====	=====	=====
Net Transfers	(20,602)	0	(20,602)	(734)	(1,036)	302
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Annual Operating Results Net Transfers	24,243	0	24,243	(33,671)	91,641	(125,312)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				711,919	633,410	78,509
				=====	=====	=====
Student Engagement						
Beginning Fund Balance				1,451,781	1,472,731	(20,950)
Total Annual Revenues	0	0	0	0	618,418	(618,418)
Total Annual Expenses	585,657	(507,847)	77,810	8,700	517,346	(508,646)
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Annual Operating Results	(585,657)	507,847	(77,810)	(8,700)	101,072	(109,772)
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Net Transfers	(122)	0	(122)	10,040	(238)	10,278
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Annual Operating Results Net Transfers	(585,779)	507,847	(77,932)	1,340	100,834	(99,494)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				1,453,121	1,573,565	(120,444)
				=====	=====	=====
Mendenhall Student Center Renovations						
Beginning Fund Balance				7,500,000	7,500,000	0
Total Annual Revenues	0	0	0	0	0	0
Total Annual Expenses	0	0	0	0	0	0
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Annual Operating Results	0	0	0	0	0	0
	=====	=====	=====	=====	=====	=====
Net Transfers	(1,100,000)	0	(1,100,000)	(632,981)	0	(632,981)
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Annual Operating Results Net Transfers	(1,100,000)	0	(1,100,000)	(632,981)	0	(632,981)
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Ending Fund Balance				6,867,019	7,500,000	(632,981)
				=====	=====	=====

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	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Student Unions Construction						
Beginning Fund Balance				2,091,186	2,091,186	0
Total Annual Revenues	0	0	0	0	0	0
Total Annual Expenses	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====
Net Transfers	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				2,091,186	2,091,186	0
=====	=====	=====	=====	=====	=====	=====
Student Media						
Beginning Fund Balance				1,002,315	1,041,207	(38,892)
Total Annual Revenues	602,155	(1,000)	601,155	538,855	413,882	124,973
Total Annual Expenses	589,672	(5,000)	584,672	344,729	376,743	(32,014)
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results	12,483	4,000	16,483	194,126	37,139	156,987
=====	=====	=====	=====	=====	=====	=====
Net Transfers	(21,771)	(4,990)	(26,761)	(13,995)	(1,398)	(12,597)
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	(9,288)	(990)	(10,278)	180,131	35,741	144,390
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				1,182,446	1,076,948	105,498
=====	=====	=====	=====	=====	=====	=====
University						
Auxiliary Overhead						
Beginning Fund Balance				111,230,426	98,026,300	13,204,126
Total Annual Revenues	10,285,367	0	10,285,367	10,314,300	8,127,523	2,186,777
Total Annual Expenses	1,080,389	37,102	1,117,491	207,140	(517,257)	724,397
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results	9,204,978	(37,102)	9,167,876	10,107,160	8,644,780	1,462,380
=====	=====	=====	=====	=====	=====	=====
Net Transfers	(3,076,538)	0	(3,076,538)	4,761,583	6,095,942	(1,334,359)
-----	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	6,128,440	(37,102)	6,091,338	14,868,743	14,740,722	128,021
=====	=====	=====	=====	=====	=====	=====
Ending Fund Balance				126,099,169	112,767,022	13,332,147
=====	=====	=====	=====	=====	=====	=====

Comprehensive University Operating Budget
 FYMG810
 For MARCH FY 2025

06:03 Friday, April 4, 2025 16

	Original Budget	Budget Changes	Current Budget	YTD Actual Results	Prior YTD Actual Results	YTD Actual Current vs Prior
Debt Service						
Beginning Fund Balance				17,978,116	16,891,103	1,087,013
Total Annual Revenues	8,323,423	0	8,323,423	8,486,166	8,507,653	(21,487)
Total Annual Expenses	8,197,983	0	8,197,983	8,186,343	8,186,057	286
	-----	-----	-----	-----	-----	-----
Annual Operating Results	125,440	0	125,440	299,823	321,596	(21,773)
	=====	=====	=====	=====	=====	=====
Net Transfers	(360,000)	0	(360,000)	(886,477)	(36,400)	(850,077)
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	(234,560)	0	(234,560)	(586,654)	285,196	(871,850)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				17,391,462	17,176,299	215,163
				=====	=====	=====
Campus Operations Aux Funded Positions						
Beginning Fund Balance				3,551,864	3,043,783	508,081
Total Annual Revenues	559,888	0	559,888	159,795	135,576	24,219
Total Annual Expenses	7,142,918	(37,436)	7,105,482	4,751,003	4,954,112	(203,109)
	-----	-----	-----	-----	-----	-----
Annual Operating Results	(6,583,030)	37,436	(6,545,594)	(4,591,208)	(4,818,536)	227,328
	=====	=====	=====	=====	=====	=====
Net Transfers	6,583,030	14,586	6,597,616	5,885,365	6,517,143	(631,778)
	-----	-----	-----	-----	-----	-----
Annual Operating Results Net Transfers	0	52,022	52,022	1,294,157	1,698,607	(404,450)
	=====	=====	=====	=====	=====	=====
Ending Fund Balance				4,846,021	4,742,390	103,631
				=====	=====	=====

AGENDA ITEM

XIII. B. State Retirement Pension Spiking Monthly Report.....Stephanie Coleman
Vice Chancellor for Administration & Finance

Situation: In order to assist employing agencies with planning and budgeting to comply with the Contribution-Based Benefit Cap (CBBC), the State Treasurer's Office provides a monthly report of members who may require additional employer contributions should they elect to retire in the following 13 months from the date on the report. The Chief Financial Officer is required to provide a copy of the report to the Board of Trustees.

Background: During the 2014 General Assembly session, CBCC legislation was enacted effective January 1, 2015. This legislation was created to control the practice of "pension spiking" in which a member's compensation substantially increases resulting in a monthly retirement benefit that is significantly greater than the member and employer contributions would fund. The CBBC was created to protect each system from absorbing the additional liabilities caused by compensation decisions made by other employers. This legislation applies to members who retire on or after January 1, 2015, with an average final compensation of \$120,000 or higher (adjusted annually for inflation) and requires the member's last employer to pay the additional contribution required to fund the member's benefit in excess of the cap.

Assessment: The report provides a list of potential employees, including those whose compensation average may approach the threshold. It includes employees who may be eligible to retire in the next 13 months (at a reduced or unreduced benefit), whose salary is \$120,000 or greater, and whose estimated monthly retirement benefit exceeds the CBBC based on information in the employee's most recent annual benefits statement. The list is not exhaustive, and members included on the lists may or may not exceed the CBBC upon retirement. When a member submits their intent to retire, the State Treasurer's Office completes a Pension Spiking calculation using the CBBC and provides a statement to ECU if it is determined that additional contributions are due. Employers are not required to pay the additional contributions for employees hired on or after January 1, 2015.

Action: This item is for information only.



Meeting of the Board of Trustees
Budget, Finance, & Infrastructure Committee
April 24, 2025

AGENDA ITEM

XIII. C. Major Capital Project Updates William Bagnell
Associate Vice Chancellor for Campus Operations

Situation: Review status of major Capital Projects

Background: Review of project status, budget, and next steps for major Capital Projects

Assessment: Assessment is on a per-project basis.

Action: This item is for information only.

Major Capital Project Updates

Facilities Engineering and Architectural Services

April 24, 2025



Brody School of Medicine (New Medical Education Building)



- Status: Bidding
- Budget: \$265,000,000
- Designer: BSA Life Structures
- CM at Risk: TA Loving/Barnhill/Metcon
- Construction Schedule: 03/04/25 – 08/01/27
- Next Quarter: Micro piles and auger-cast piles begin. Laupus demolition continues. Brody loading dock demolition begins. Establish building pad at the parking deck. Major utility work begins.



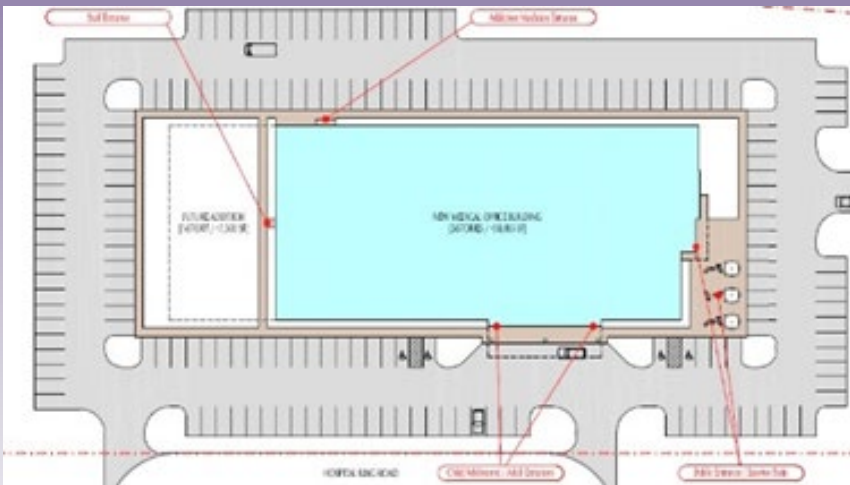
Jones and Legacy Residence Hall Renovation



- Status: Bid/Subcontractor Scoping (Legacy)
Design Development (Jones)
- Budget: \$60,000,000
- Designer: Intrepid Architecture
- CMAR: TA Loving
- Estimated Construction:
06/01/25 - 07/31/26 (Legacy)
06/01/26 - 07/31/27 (Jones)
- Next Quarter: Begin construction on Legacy



ECU Regional Outpatient Behavioral Health Facility



- Status: Advanced Planning
- Budget: \$50,000,000
- Designer: BSA LifeStructures
- CMAR: TA Loving/Blum (JV) pending BOT approval)
- Estimated Construction: 06/2026 – 07/2027
- Next Quarter: Execute design contract and begin schematic design.



Howell Science Building North Renovation



- Status: Advance Planning
- Budget: \$46,000,000
- Designer: BSA Life Structures
- CMAR: Blum Construction (pending BOT approval)
- Estimated Construction: 08/27/26 - 04/04/28
- Next Quarter: Execute design contract and begin schematic design.



Howell Science Building South Renovation



- Status: Interior demolition
- Budget: \$37,000,000
- Designer: BSA Life Structures
- CMAR: Muter Construction
- Construction Schedule : 06/03/24-01/26/26
- Next Quarter: Continue overhead rough ins, install fire main to S&T, complete elevator shafts, install windows



ECU Health Medical Examiner Complex



- Status: Design Development Documents
- Budget: \$35,000,000
- Designer: CPL
- CMAR: T.A. Loving
- Estimated Construction: 12/02/25 – 06/02/27
- Next Quarter: Construction Documents



Isley Indoor Performance Center



- Status: Construction Documents
- Budget: \$24,500,000
- Designer: CRA, Inc.
- CMAR: Hamel Builders, Inc.
- Estimated Construction: 07/01/25 – 10/01/26
- Next quarter: Begin construction



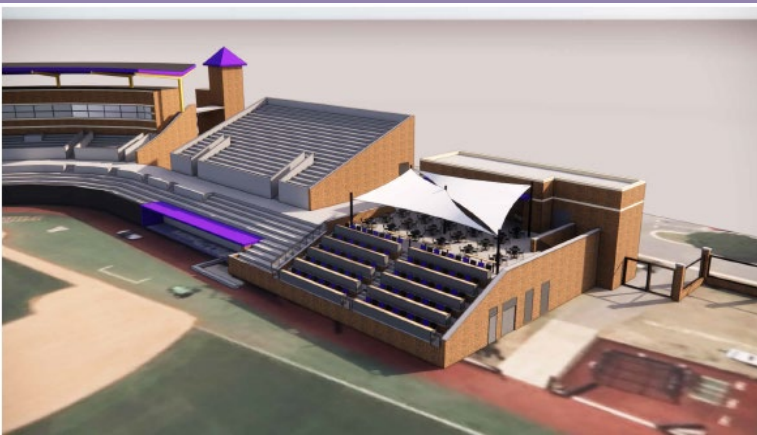
Whichard Building Comprehensive Renovation



- Status: Construction
- Budget: \$15,000,000
- Designer: HH Architecture
- CMAR: Muter Construction
- Construction Schedule: 03/17/25-03/31/26
- Next Quarter: Continue Construction



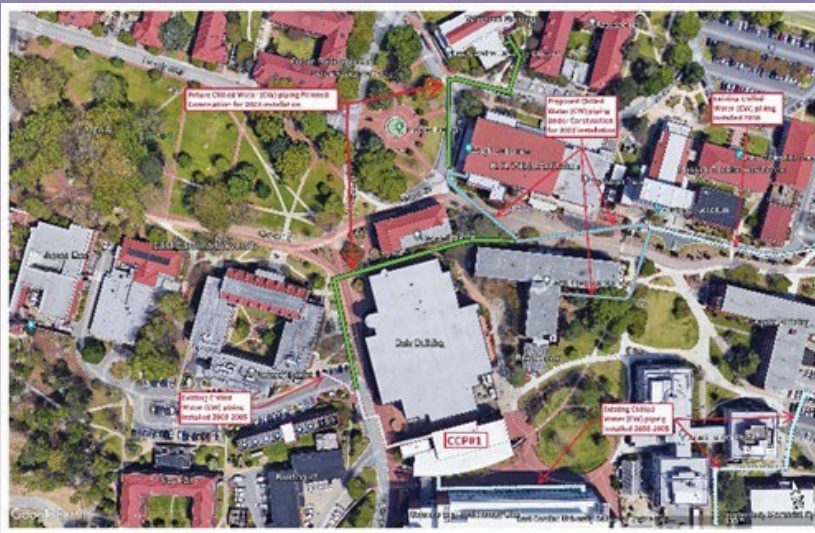
Clark-LeClair Baseball Stadium Expansion



- Status: Design
- Budget: \$10,300,000
- Designer: CRA, Inc.
- CMAR: Hamel Builders, Inc.
- Estimated Construction: 08/01/25 – 11/01/26
- Next quarter: SCO CD approval. Execute GMP. Bids estimated to be early July.



Main Campus – Chilled Water Extension to Graham and Whichard



- Status: Construction
- Budget: \$7,005,200
- Designer: Dewberry Engineers, Inc.
- Contractor: Jacobs Contracting, LLC
- Construction Schedule : 12/17/23 – 12/28/25
- Next quarter: Continue with minor piping changes work in Central Chiller Plant #1.

Brody Medical Sciences Building High Rise Code Compliance – Phase 2



- Status: Construction
- Budget: \$6,000,000
- Designer: MHAworks
- Contractor: TA Loving
- Construction Schedule: 04/25/24 - 09/12/25
- Next Quarter: Continue Construction – Complete exterior construction.



Health Sciences Building Envelope Infiltration Repairs



- Status: Construction
- Budget: \$5,000,000
- Designer: Atlas Engineering
- Contractor: Strickland Waterproofing Company, Inc.
- Construction Schedule : 08/07/23 – 05/05/25
- Next Quarter: Project closeout



Speight Building Roof, Window, and Envelope Replacement



- Status: SD/DD
- Budget: \$4,000,000
- Designer: Intrepid Architecture
- Contractor: TBD
- Estimated Construction: 01/2026 – 09/2026
- Next Quarter: Construction Documents



Health Sciences Building – College of Nursing Classroom Upgrades



- Status: Advanced Planning
- Budget: \$3,310,000
- Designer: Davis Kane Architects
- Single Prime - TBD
- Estimated Construction: 05/2025 – 11/2025
- Next Quarter: Open bids and begin construction



Jenkins Art South Building Envelope Repairs



- Status: Design in Progress
- Budget: \$1,950,000
- Designer: Intrepid Architecture
- Contractor: TBD
- Estimated Construction: 05/11/26 - 09/30/26
- Next Quarter: Continue with Construction Documents



Major Capital Projects Schedule

PROJECT	BOT MEMBER	2024												2025												2026												2026-27																							
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC																								
Health Sciences Building Envelope Infiltration Repair																																																													
Brody High Rise Code Compliance Ph 2																																																													
Health Sciences Building – College of Nursing Classroom Upgrades																																																													
MC Chilled Water Extension to Graham and Whichard																																																													
Howell Science Building South - Comprehensive Renovation	Fanning																																																												
Whichard Building Comprehensive Renovation																																																													
Speight Building Roof, Window and Envelope Replacement																																																													
Jenkins Art South Building Envelope Repairs																																																													
Isley Indoor Performance Center																																																													
Clark-LeClair Baseball Stadium Expansion																																																													
ECU Health Medical Examiner Complex																																						Jun-27																							
ECU Regional Outpatient Behavioral Health Facility																																						Jul-27																							
Brody School of Medicine (New Medical Education Building)	Isley																																					Aug-27																							
Jones and Legacy Residence Hall Renovation																																						Aug-27																							
Howell Science Building North - Comprehensive Renovation																																						Apr-28																							
KEY:		Programming												Design												Advertise, Bid & Award												Construction												Occupancy											



AGENDA ITEM

XIII. D. Designer Approval Summary William Bagnell
Associate Vice Chancellor for Campus Operations

Situation: Summary of all approvals of formal and informal project designer selections.

Background: Summary includes Direct Select Designer Approval Summary and Formal Designer Approval Summary

Assessment: All Designers reported have Vice Chancellor of Administration and Finance approvals and are for information only.

Action: This item is for information only.

Informal Designer Selection Approval Summary

<u>Direct Select Approvals 2-20-25</u>			
<u>Project</u>	<u>Funding Source</u>	<u>Service Provided</u>	<u>Consultant</u>
Student Health Center Deferred Maintenance Assessment (Study)	Student Health Receipts	Design	HH Architecture
Medical Examiners Complex	SCIF Major 23-24	Commissioning	Facilities Dynamics
Fletcher Residence Hall Elevator Controller Boards Replacement	Housing Receipts	Design	MHAWorks
Eppes Building 7 Replacement	Carry Forward 23-24	Design	Intrepid Architecture

Informal Designer Selection Approval Summary

<u>Direct Select Approvals - 3-10-25</u>			
<u>Project</u>	<u>Funding Source</u>	<u>Service Provided</u>	<u>Consultant</u>
Clark-LeClair Baseball Stadium Expansion	Educational Foundation	Geotechnical	Terracon
Clark-LeClair Baseball Stadium Expansion	Educational Foundation	Building Envelope Commissioning	Terracon
Dowdy-Ficklen Stadium Northside Booster Pump Replacements	Athletics Receipts	Design	NV5
Wright IHUB Floor Repair	SCIF Minor (R&R) 24-25	Design	Davis Kane
Tyler Hall Elevator Drive Replacement	Housing	Design	MHAworks
Greene Hall Fire Alarm Control Panel Relocation	Housing	Design	NV5
Medical Examiner Complex	SCIF Major 23-24	Geotechnical	Terracon
Athletics Indoor Practice Facility	Educational Foundation	Construction Material Testing	Terracon
Athletics Indoor Practice Facility	Educational Foundation	Special Inspections	Terracon

Formal Designer Selection Approval Summary

<u>Project</u>	<u>1794 – Brody School of Medicine New Medical Education Building - Construction Materials Testing</u>	
	November 5, 2024	Advertisement
	January 21, 2025	Pre-Selection Committee Recommendation
	January 23, 2025	Approval of Committee Recommendation
	FIRMS SHORTLISTED:	Terracon Consultants, Inc.; Winterville, NC
	(in prioritized order)	Falcon Engineering, Inc.; Cary, NC S&ME; Raleigh, NC
	FIRM SELECTED:	Terracon Consultants, Inc.; Winterville, NC

Formal Designer Selection Approval Summary

Project	<u>2024 - Science & Technology Replacement Pre-Heat Coils</u>	
	October 7, 2024	Advertisement
	November 21, 2024	Pre-Selection Committee Recommendation
	January 24, 2025	Approval of Committee Recommendation
	FIRMS SHORTLISTED:	Dewberry Engineers, Inc; Raleigh, NC
	(in prioritized order)	Wiley Wilson Engineers; Raleigh, NC
		Atlantec Engineers; Raleigh, NC
	FIRM SELECTED:	Dewberry Engineers, Inc.

Formal Designer Selection Approval Summary

Project	<u>2047 - Joyner Library - Starbucks Relocation</u>	
	January 9, 2025	Advertisement
	February 17, 2025	Pre-Selection Committee Recommendation
	February 20, 2025	Approval of Committee Recommendation
	FIRMS SHORTLISTED:	Becker Morgan Group; Wilmington, NC
	(in prioritized order)	MHAworks; Greenville, NC
		Turpentine Design; Fuquay-Varina, NC
	FIRM SELECTED:	Becker Morgan Group

AGENDA ITEM

XIII. E. Board of Governors Submission Summary William Bagnell
Associate Vice Chancellor for Campus Operations

Situation: Project Authority increases for **Parking Lot RS-12 Resurfacing and Safety Improvements** and **Main Campus Replacement Steam MH-J05 to Jones and MH-WD5 to Fletcher Residence Hall** were requested and received from the BOG in February 2025.

Background:

Project Title	Total Project Cost (\$)	Previous Authorization (\$)	Requested Authorization (\$)	Funding Source
Parking Lot RS-12 Resurfacing and Safety Improvements	\$1,000,000	\$100,000	\$900,000	Trust Funds (Transportation and Parking)
Main Campus Replacement Steam MH-J05 to Jones and MH-WD5 to Fletcher Residence Hall	\$2,000,000	\$200,000	\$1,800,000	Carry-forward

Parking Lot RS-12 Resurfacing and Safety Improvements – Project will upgrade parking lot RS-12 from a mix of gravel and asphalt to full asphalt pavement, with redesigned configuration of parking spaces to allow for added parking. Install security bollards at each entrance, parking lot landscaping, vegetated buffer, stormwater measures, as well as ECU blue light and emergency telephone.

Main Campus Replacement Steam MH-J05 to Jones and MH-WD5 to Fletcher Residence Hall - Project provides for replacement steam to Jones and Fletcher Residence Halls. Existing steam and condensate in both locations has had failures and has temporary provisions in place, but condensate is being wasted (not returned) to some extent.

Assessment: Both requests were approved by the Board of Governors.

Action: This item is for information only.

UNC Board of Governors Capital Project Funding Authorizations Received

FOR INFORMATION

BOG Submission - Authority Increases - February 26, 2025				
Project	Total Project Costs	Previous Authorization	Amount Approved	Funding
Parking Lot RS-12 Resurfacing and Safety Improvements	\$ 1,000,000	\$ 100,000	\$ 900,000	Parking Receipts
MC Replacement Steam MH-J05 to Jones and MH-WD5 to Fletcher Residence Hall	\$ 2,000,000	\$ 200,000	\$ 1,800,000	23-24 Carry Forward



AGENDA ITEM

XIII. F. Employment of Related Persons Report for 2024Stephanie Coleman
Vice Chancellor for Administration & Finance

Situation: This is an annual informational report the Chancellor is required to present to the Board of Trustees in accordance with applicable University of North Carolina and East Carolina University Anti-Nepotism Policies and Guidelines, concerning specific cases during the preceding year in which the terms of the Policies were applied. [The UNC Policy Manual 300.4.1, (*Policy on Interpersonal Relationships among Faculty, Staff, and Students*) and the East Carolina University *Employment of Related Persons (Anti-Nepotism) Policy* (POL06.05.02) (the “Policies”); and, The UNC Policy Manual 300.4.2.1[G], *Guidelines on Implementing Anti-Nepotism Policy* (the “Guidelines”).]

Background: The Guidelines require that the annual report set forth the circumstances for those cases in which the nepotism question arose during the preceding year:

- 1) All cases in which an individual making written application for employment was denied employment because of the requirements of the Policies and Guidelines (e.g., the employment would have resulted in one relative supervising another, or an unrelated candidate had demonstrably superior qualifications); and
- 2) All cases in which concurrent employment of related persons was allowed (e.g., the supervisory relationship was not “direct,” or there were no other candidates for the available position whose professional qualifications were demonstrably superior to those of the relative). In instances in which the concurrent employment of related persons was permitted, ECU ensured there was no direct supervisory relationship between the related persons (e.g., through the development of management plans).

Assessment: We have sought and received information from each division for this report and are confirming that East Carolina University is in compliance with the relevant Policies and Guidelines. In addition, more specific information as noted, above, can be found on the attached spreadsheet. Please note that during the 2024 calendar year, there were four violations of the policy. For each violation identified, appropriate personnel actions were implemented.

Please note that the attached spreadsheet contains confidential personnel information in accordance with N.C. GEN. STAT. §126-22, et seq.

Action: This item is for information only.