AGENDA
Finance & Facilities Committee
September 9, 2021

I. Approval of Minutes – April 22, 2021 (Action)

II. Review of Operational Metrics

III. All Funds Budget

IV. Dowdy Student Stores-Barnes & Noble College

V. Lease-Moye II, 3rd Floor (Action)

VI. Advance Planning-Eakin Student Recreation Center HVAC (Action)

VII. Information Items

A. Comprehensive Budget Report
B. Report of Approved EHRA Employee Salary Adjustments
C. Pension Report
D. Project Authorization Matrix
E. Designer Selections since Last Board Meeting
F. Capital Projects Update
G. Statement of Bonded Indebtedness

VIII. Other
Finance and Facilities Committee
September 9, 2021

Agenda Item: I. Approval of Minutes – April 22, 2021

Committee Chair: Jason Poole

Action Requested: Approval

Notes: N/A
The Finance & Facilities Committee of the ECU Board of Trustees met in person and virtually on April 22, 2021 at 1:30 pm. Committee members in attendance included Bob Plybon, Jason Poole, Van Isley, Max Joyner, Jr., and Angela Moss.

I. APPROVAL OF MINUTES

A. The Committee approved the minutes from the February 11, 2021 meeting.

II. REVIEW OF OPERATIONAL METRICS

A. Stephanie Coleman, Interim VC for Administration & Finance, reviewed the operational metrics. Ms. Coleman mentioned that state spending was at a higher rate than projected based on CARES funds that are available and running through state funds as well as early implementation of year end reallocations. Change in unrestricted fund balance is primarily due to impact of housing and dining refunds due to COVID and early implementation of reallocation of expenses. Admin and Finance auxiliaries are managing with decreased spending and furloughs. Student Affairs impact is primarily Housing, Dining and student fee areas. Tuition is close to plan.

III. Campus Safety and Security Presentation

A. ECU Police Chief Barnwell and Bill Koch, Associate VC for Campus Security and Auxiliary Services provided an update on campus security for calendar year 2020.

IV. Site and Exterior Elevation for Multi-Sport Strength Center

A. Jon Gilbert, Athletics Director provided a brief explanation for the need for a multi-sport strength training facility. The project is donor funded. ECU has 17 sports and one weight room. An additional facility will provide much-needed equipment and fitness space when practice times overlap. Bill Bagnell, Associate VC for Campus Operations requested approval for the site and exterior elevations.

V. Leases

A. Stephanie Coleman, Interim VC for Administration & Finance, requested approval for a lease of 110,000 SF of Office and Warehouse Space located at 220 Industrial Blvd for approval. This lease will allow ECU to relocate warehouses currently on the millennial campus being developed and historically renovated.

VI. INFORMATIONAL ITEMS

A. Stephanie Coleman, Interim VC for Administration & Finance, provided information on HEERF spending.

B. Stephanie Coleman, Interim VC for Administration & Finance, provided information about the refunding of 2014A bonds.

C. Stephanie Coleman, Interim VC for Administration & Finance, provided the Comprehensive Budget Report.
D. Stephanie Coleman, Interim VC for Administration & Finance, provided the Report of Approved EHRA Employee Salary Adjustments.

E. Stephanie Coleman, Interim VC for Administration & Finance, provided the Pension Report.

F. Stephanie Coleman, Interim VC for Administration & Finance, provided the Annual HR Compliance Report for FY 19-20.

G. Stephanie Coleman, Interim VC for Administration & Finance, provided the Annual HR Related Persons Report for FY 19-20.

H. Stephanie Coleman, Interim VC for Administration & Finance, provided the Annual Diversity and Inclusion Report for FY 19-20.

I. Bill Bagnell, Associate VC for Campus Operations, provided information on the Designer Selections since the last Board Meeting. Information provided for informal projects. Projects included: Coastal Studies Institute study for outdoor classroom upgrades; Main Campus System wide wastewater collection system permit renewal; School of Dental Medicine Faculty Practice Lab; College Hill Dr Steam and Condensate Ph 2-Construction Materials Testing and Special Inspections.

J. Bill Bagnell, Associate VC for Campus Operations, updated the Committee on Capital Projects since the Board Meeting. Information was provided on the Life Sciences and Biotechnology Center, Mendenhall Renovation Phase I, Isley Innovation Hub, Main Campus Steam Plant Fuel Tank Farm, Clement and White Elevator Modernization, Multi-Sports Strength Training Facility, Bate Building-Fire Alarm System and Smoke Containment Repairs, and College Hill Drive Replace Steam Ph 2. The Major Capital Projects Schedule was also provided.
Finance and Facilities Committee
September 9, 2021

Agenda Item: II. Review of Operational Metrics

Responsible Person: Stephanie Coleman, VC Admin & Finance

Action Requested: Information

Notes: N/A
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<thead>
<tr>
<th>Measurement</th>
<th>Prior Year</th>
<th>Target</th>
<th>YTD</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>Total</th>
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<tr>
<td>State Funded Expenditures 9% of State Budgeted Expenditure Incurred</td>
<td>Actual</td>
<td>100%</td>
<td>100%</td>
<td>9.3%</td>
<td>9.9%</td>
<td>9.3%</td>
<td>8.9%</td>
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<td>$/FTE%</td>
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<tr>
<td>Change in Unrestricted Fund Balances $1,752,72B $8,793,61B $2,153,059</td>
<td>Actual</td>
<td>(2,153,059)</td>
<td>(2,153,059)</td>
<td>(2,153,059)</td>
<td>(2,153,059)</td>
<td>(2,153,059)</td>
<td>(2,153,059)</td>
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<td></td>
<td>FTE%</td>
<td>-0.3%</td>
<td>-0.3%</td>
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<td>-0.3%</td>
<td>-0.3%</td>
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<td>Change in Major Auxiliary Balances - Admin &amp; Finance (Carol, Police, E&amp;ICTech, Merges, Parking, Printing, Stores, Vending, Warehouses, Print/ITC, Storm Damage, Memorial Campus) $1,471,492 $3,249,062 $1,253,235</td>
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<td>2.2%</td>
<td>7.8%</td>
<td>2.2%</td>
<td>7.8%</td>
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<td>4.6%</td>
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<td>7.0%</td>
<td>4.6%</td>
<td>4.6%</td>
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<tr>
<td>Change in Tuition Revenues Compared to Budget $15,278,914 $3,177,296 $2,666,425</td>
<td>Actual</td>
<td>15.2%</td>
<td>-2.5%</td>
<td>2.5%</td>
<td>2.5%</td>
<td>2.5%</td>
<td>0.6%</td>
<td>0.6%</td>
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<tr>
<td></td>
<td>FTE%</td>
<td>15.2%</td>
<td>-2.5%</td>
<td>2.5%</td>
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<td>2.5%</td>
<td>0.6%</td>
<td>0.6%</td>
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<tr>
<td>Athletics Financial Performance to Budget $1,856,676 $3,177,296 $2,666,425</td>
<td>Actual</td>
<td>7.0%</td>
<td>7.0%</td>
<td>7.0%</td>
<td>7.0%</td>
<td>7.0%</td>
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<tr>
<td>KPI</td>
<td>Measurement</td>
<td>Prior Year</td>
<td>Target</td>
<td>July</td>
<td>August</td>
<td>September</td>
<td>October</td>
<td>November</td>
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<tr>
<td>---------------------------------------------------------------------</td>
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</tr>
<tr>
<td>State Funded Expenditures</td>
<td>% of State Budgeted Expenditure Incurred</td>
<td>100.0%</td>
<td>100.0%</td>
<td>7.9%</td>
<td>7.9%</td>
<td>7.9%</td>
<td>7.9%</td>
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<td>Change in Unrestricted Fund Balances</td>
<td>Change in unrestricted Fund Balances</td>
<td>$ 32,257,494</td>
<td>$ 7,959,852</td>
<td>9.2%</td>
<td>2,050,000</td>
<td>(194,290)</td>
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<td>36,752,495</td>
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<td>Budgeted Profit(Loss)</td>
<td>July</td>
<td>Actual</td>
<td>$ 99,247,056</td>
<td>$ 1,884,054</td>
<td>106,131,112</td>
<td>10,301,765</td>
<td>(8,750,705)</td>
<td>10,376,282</td>
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<tr>
<td>Change in Major Auxiliary Balances: Admin &amp; Finance</td>
<td>Change in major auxiliary balances: Admin &amp; Finance</td>
<td>$ (405,023)</td>
<td>$ 4,881,493</td>
<td>5.8%</td>
<td>7,415,524</td>
<td>(12,495)</td>
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<td>4,909,655</td>
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<tr>
<td>Change in Tuition Revenues Compared to Last Year</td>
<td>Change in tuition revenues compared to last year</td>
<td>$ (836,231)</td>
<td>$ (1,813,648)</td>
<td>13.0%</td>
<td>4,907,524</td>
<td>(2,336,141)</td>
<td>106,131,112</td>
<td>10,301,765</td>
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<tr>
<td>Change in Tuition Revenues Compared to Budget</td>
<td>Change in tuition revenues compared to budget</td>
<td>$ (6,045,425)</td>
<td>$ (9,945,324)</td>
<td>13.0%</td>
<td>4,907,524</td>
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<td>Mandatory Fees</td>
<td>Mandatory fees</td>
<td>$ 52,700.00</td>
<td>$ 48,010.00</td>
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<td>4,907,524</td>
<td>(2,336,141)</td>
<td>106,131,112</td>
<td>10,301,765</td>
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<td>Athletics Financial Performance to Budget</td>
<td>Budgeted Profit($)</td>
<td>$ 8,245,705</td>
<td>$ 7,742,384</td>
<td>13.0%</td>
<td>4,907,524</td>
<td>(2,336,141)</td>
<td>106,131,112</td>
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<td>ECPE Financial Performance to Budget</td>
<td>Budgeted Profit($)</td>
<td>$ (5,406,547)</td>
<td>$ (9,945,324)</td>
<td>13.0%</td>
<td>4,907,524</td>
<td>(2,336,141)</td>
<td>106,131,112</td>
<td>10,301,765</td>
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Finance and Facilities Committee
September 9, 2021

Agenda Item: III. All Funds Budget

Responsible Person: Stephanie Coleman, VC Admin & Finance

Requested: Information

Notes: N/A
All Funds Budget

Board of Trustees
September 9, 2021
# All Funds Budget Template - Summary

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<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Auxiliary &amp; Other Trust Funds</th>
<th>Overhead Receipts</th>
<th>Restricted Trust Funds</th>
<th>All Funds</th>
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<td><strong>Revenues</strong></td>
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<td>State Appropriations</td>
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<td>Tuition &amp; Fees (gross)</td>
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<td>Sales and Services</td>
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<tr>
<td>Patient Services</td>
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<tr>
<td>Grants and Contracts</td>
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<tr>
<td>Gifts and Investments</td>
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<tr>
<td>Other Revenues</td>
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<tr>
<td><strong>Total Revenues</strong></td>
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<tr>
<td><strong>Expenses</strong></td>
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<tr>
<td>Salaries and Wages</td>
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<tr>
<td>Benefits</td>
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<tr>
<td>Contracted Services</td>
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<tr>
<td>Supplies and Materials</td>
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<td>Plant, Property, &amp; Equipment</td>
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<td>Utilities</td>
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<td>Scholarships &amp; Fellowships</td>
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<td>Debt Service</td>
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<tr>
<td>Other Expenses</td>
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<tr>
<td><strong>Total Expenses</strong></td>
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## Unit Level

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<th>Academic Units (Varies by Institution)</th>
<th>Administrative Units</th>
<th>Auxiliary Units</th>
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<td>College of Arts &amp; Science</td>
<td>University Administration (Chancellor)</td>
<td>Housing</td>
</tr>
<tr>
<td>School of Business</td>
<td>Business Affairs</td>
<td>Dining</td>
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<tr>
<td>School of Education</td>
<td>Public Safety (includes emergency ops.)</td>
<td>Parking</td>
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<td>School of Nursing</td>
<td>CIO/IT</td>
<td>Athletics</td>
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<tr>
<td>College of Engineering</td>
<td>Advancement</td>
<td>Student Health</td>
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<tr>
<td>School of Medicine</td>
<td>Student Affairs</td>
<td>Other Auxiliaries</td>
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<td>Academic Affairs</td>
<td>Human Resources and Payroll</td>
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<td>Library</td>
<td>Facilities</td>
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<tr>
<td></td>
<td>Financial Aid (awards not administration)</td>
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<td></td>
<td>Sponsored Research</td>
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</table>
All Funds Budget Anticipated Timeline

• August 2021- September 2021 UNC System Office develops guidance on process and governance
• September 2021 – Campus process begins
• April 2022 – Boards of Trustees approve FY 2022-23 all-funds budgets
• May 2022 – FY 2022-23 all-funds budgets reported to the President and Board of Governors
Finance and Facilities Committee
September 9, 2021

Agenda Item: IV. Dowdy Student Stores-Barnes & Noble College

Responsible Person: Bill Koch, Associate VC for Campus Safety and Auxiliary Services

Chelsea Havner, General Manager- Dowdy Student Store

Action Requested: Information

Notes: N/A
Finance and Facilities Committee
September 9, 2021

Agenda Item: V. Leases

Responsible Person: Stephanie Coleman, VC Admin & Finance

Action Requested: Approval

Notes: N/A
MEMORANDUM

TO: Stephanie Coleman

FROM: Kevin Carraway

DATE: Friday, August 27, 2021

SUBJECT: Request ECU Board of Trustees Approval to Enter New Sublease Agreement by Disposition at 517 Moye Blvd.

Request ECU Board of Trustees approval on one property matter:

ECU Physicians wishes to enter a new Sublease Lease Agreement by Disposition between East Carolina University, State of North Carolina and Vidant Medical Group, LLC for 6,125 SF of the premises for plastic services in the space currently occupied by ECU Physicians located in the Moye Medical Building II, 3rd Floor, 517 Moye Boulevard. Vidant Medical Group will sublease the 6,125 SF as well as the nonexclusive right to use in common with others those common areas on the 3rd Floor, totaling 1,498 square feet.

Initial Term: The sublease term shall begin September 15, 2021 ending December 31, 2022 for a period of sixteen months. This revise term will allow the sublease agreement to mirror the Master lease agreement’s yearly terms.

Renewal: The term of this Sublease will automatically renew on the same terms and conditions and have 3% annual rent increases until December 31, 2024. The sublease will have 2.5% yearly increases for years 2025-2030.

Rental for the Sublease:
- Partial term: effective 9/15/2021 ending 12/31/2021 the rate will be $16,500.50 each month.
- Year One term: effective 1/1/2022 and ending 12/31/2022, at the annual rate of $203,946.20 or $16,995.52/month. (3% escalator)

Lease proceeds shall be deposited by the Brody School of Medicine.

The lease has been approved by the ECU Physicians Property Review Committee and the Dean, Brody School of Medicine.

cc: Robert LaGesse
Finance and Facilities Committee
September 9, 2021

Agenda Item: VI. Advance Planning Eakin Student Recreation Center

Responsible Person: Stephanie Coleman, VC Admin & Finance
Bill Bagnell, Associate VC Campus Operations

Action Requested: Approval

Notes: N/A
Finance and Facilities Committee
Facilities Engineering and Architectural Services

Action Item

September 9, 2021
Action Item #1
Request Approval for Advance Planning
Eakin Student Recreation Center HVAC Repairs and Gym Floor Replacement

Request: Approval for Advance Planning

Funding Source for Advance Planning:
Excess Funds from Debt
Service Fee for SRC $500,000

Total Proposed Project $4,200,000
Action Item #1
Request Approval for Advance Planning
Eakin Student Recreation Center HVAC Repairs and Gym Floor Replacement

- The proposed scope for the first phase of repairs includes replacing 2 of the AHUs and the addition of low-level exhaust in the pool area. The air handlers to be replaced are for the pool and the gym floor area.

- The gym floor has warped in many areas because of lack of humidity control over the years and needs replacing. The replacement of the AHU for this area will help with humidity control, building pressurization, and energy conservation. Once the AHU is replaced, the floor can be replaced. The floor has been screwed down to remove trip hazards due to the warping.

- The AHU serving the pool area is inadequate to maintain proper operation. It has corrosion, insufficient capacity, and no ability to control humidity. The air distribution system in the pool area does not ventilate properly and needs to be replaced. The unit does not have energy saving features and its controls are no longer functioning properly.

- The low-level exhaust for the pool will skim the high chlorine-content air off the pool surface and take the air outside. This will help the longevity of the newly replaced equipment as well as chlorine odor issues in the building. It will also improve humidity control in the natatorium. Without this, the new equipment will have a shortened life span in be in poor condition in short order.

- The estimated cost of the replacement of 2 AHUs, the addition of low-level pool exhaust, the replacement of the gym floor and addressing any issues that occur as a result of removal and replacement of these systems is approximately $4.2M.
Finance and Facilities Committee
September 9, 2021

Agenda Item: VII. A. Comprehensive Budget Report

Responsible Person: Stephanie Coleman, VC Admin & Finance

Action Requested: Information

Notes: N/A
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<tr>
<th></th>
<th><strong>Original Budget</strong></th>
<th><strong>Budget Changes</strong></th>
<th><strong>Current Budget</strong></th>
<th><strong>YTD Actual Results</strong></th>
<th><strong>Prior YTD Actual Results</strong></th>
<th><strong>YTD Actual Current vs Prior</strong></th>
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<td>120,902,973</td>
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<td>On Campus</td>
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<td>Distance Education</td>
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<td>47,285,065</td>
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<td>2,007,087</td>
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<td>1,627,968</td>
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<td><strong>Total Tuition Annual Revenues 16065</strong></td>
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<td>(1,350,842)</td>
<td>154,390,105</td>
<td>151,211,599</td>
<td>153,473,048</td>
<td>(2,261,449)</td>
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<tr>
<td>Tuition Annual Revenues 16066</td>
<td>12,279,946</td>
<td>1,000,000</td>
<td>13,279,946</td>
<td>13,194,859</td>
<td>11,772,334</td>
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<td>School of Dental Medicine</td>
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<td>500,000</td>
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<td>6,240,828</td>
<td>5,177,776</td>
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<td>28,071,250</td>
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## Non-State Funds

### Academic Affairs

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### College of Business Professional Program

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### Admissions

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### Comprehensive University Operating Budget

**FYMG810**

**For JUNE FY 2021**

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## Parking and Transportation

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## Printing and Graphics

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## Vending

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## Warehouse & Storerooms

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## IT Maintenance and Infrastructure

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### Millennial Campus

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### Athletics Operating

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Comprehensive University Operating Budget
**FYMG810**
For JUNE FY 2021

07:45 Wednesday, July 7, 2021
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Back To Agenda
### Dining

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### Housing

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### Student Health

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<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
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### Fine Arts Funding Board

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### Career Programs

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<td><strong>YTD Actual Current vs Prior</strong></td>
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<th><strong>Total Annual Expenses</strong></th>
<th><strong>Annual Operating Results</strong></th>
<th><strong>Net Transfers</strong></th>
<th><strong>Annual Operating Results Net Transfers</strong></th>
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<th><strong>Total Annual Expenses</strong></th>
<th><strong>Annual Operating Results</strong></th>
<th><strong>Net Transfers</strong></th>
<th><strong>Annual Operating Results Net Transfers</strong></th>
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# Comprehensive University Operating Budget

**FYMG810**

For JUNE FY 2021

<table>
<thead>
<tr>
<th></th>
<th>Original Budget</th>
<th>Budget Changes</th>
<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
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<tbody>
<tr>
<td><strong>Student Unions Construction</strong></td>
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## Comprehensive University Operating Budget
### For JUNE  FY 2021

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<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
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## Comprehensive University Operating Budget

**FYMG810**

For August FY 2022

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<td>78,161,247</td>
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<td><strong>Tuition Annual Revenues 16066</strong></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>School of Dental Medicine</td>
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<td>6,541,667</td>
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<td>12,279,946</td>
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<td>28,000,000</td>
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<tr>
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<td>11,000,000</td>
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<td>11,895,904</td>
<td>23,737,437</td>
<td>18,578,287</td>
<td>5,159,150</td>
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<td><strong>Total State Funded Revenues</strong></td>
<td>496,374,950</td>
<td>240,422</td>
<td>496,615,372</td>
<td>153,801,079</td>
<td>145,687,482</td>
<td>8,113,597</td>
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<tr>
<td>Total 16065 Operating Expenses</td>
<td>404,855,556</td>
<td>240,422</td>
<td>405,095,978</td>
<td>65,959,565</td>
<td>67,417,172</td>
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<td>84,440,333</td>
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## Non-State Funds
### Academic Affairs
#### College of Engineering Fee

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<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
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<td>0</td>
<td>(420,072)</td>
<td>248,107</td>
<td>255,940</td>
<td>(7,833)</td>
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<td>(427,341)</td>
<td>248,107</td>
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### College of Business Professional Program

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<th>YTD Actual Current vs Prior</th>
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<tbody>
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<td>Beginning Fund Balance</td>
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<td>536,568</td>
<td>532,877</td>
<td>3,691</td>
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### Admissions

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<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
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<tr>
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<td>1,734,345</td>
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<td>1,050,000</td>
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<td>281,323</td>
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<td>(1,120,766)</td>
<td>(255,916)</td>
<td>(313,427)</td>
<td>57,511</td>
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<td>Original Budget</td>
<td>Budget Changes</td>
<td>Current Budget</td>
<td>YTD Actual Results</td>
<td>Prior YTD Actual Results</td>
<td>YTD Actual Results</td>
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<td>--------------------</td>
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<td><strong>Performing Arts</strong></td>
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<td>520</td>
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<td>(95,204)</td>
<td>(1,181)</td>
<td>(3,909)</td>
<td>2,728</td>
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<tr>
<td>Annual Operating Results Net Transfers</td>
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<td>0</td>
<td>(50,229)</td>
<td>(1,181)</td>
<td>(3,909)</td>
<td>2,728</td>
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<td>347,774</td>
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</table>

| **Administration and Finance** |                 |                |                |                    |                          |                    |
| 1Card                      | 625,835         | 46,242         |                |                    |                          |                    |
| Beginning Fund Balance     | 1,339,846       | (391,536)      |                |                    |                          |                    |
| Total Annual Revenues      | 1,252,992       | 278,740        |                | 636,063            | 357,323                  | 227,482            |
| Total Annual Expenses      | 2,131,677       | (22,682)       |                | 214,317            | 236,999                  | (22,682)           |
| Annual Operating Results   | (878,685)       | 301,422        |                | 421,746            | 120,324                  | 301,422            |
| Net Transfers              | 878,685         | 0              | 878,685        | 0                  | 43,120                   | (43,120)           |
| Annual Operating Results Net Transfers | 0 | 0 | 0 | 421,746 | 163,444 | 258,302 |
| Ending Fund Balance        | 1,761,592       | (133,234)      |                |                    |                          |                    |
### Comprehensive University Operating Budget

**FYMG810**

For August FY 2022

<table>
<thead>
<tr>
<th></th>
<th>Original Budget</th>
<th>Budget Changes</th>
<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ECU Purchasing Card</strong></td>
<td></td>
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<td></td>
<td></td>
<td></td>
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<td>400,000</td>
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<td>774,238</td>
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<td>12,165</td>
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<td>321,927</td>
<td>(12,622)</td>
<td>(12,165)</td>
<td>(457)</td>
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<td>(1,000,385)</td>
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<td>(678,458)</td>
<td>(12,622)</td>
<td>(12,165)</td>
<td>(457)</td>
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<td>762,073</td>
<td>326,604</td>
<td></td>
<td></td>
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</tbody>
</table>

| **Ed & Tech**            |                |               |                |                    |                          |                            |
| Beginning Fund Balance   | 7,203,499      | 0             | 7,203,499      | 4,579,462          | 2,624,037                |                            |
| Total Annual Revenues    | 10,520,000     | 0             | 10,520,000     | 5,099,408          | 4,944,638                | 64,770                     |
| Total Annual Expenses    | 10,365,000     | 0             | 10,365,000     | 3,287,404          | 2,311,355                | 976,049                    |
| Annual Operating Results | 155,000        | 0             | 155,000        | 1,722,004          | 2,633,283                | (911,279)                  |
| Net Transfers            | (155,000)      | 0             | (155,000)      | 0                  | 0                        |                            |
| Annual Operating Results Net Transfers | 0 | 0 | 0 | 1,722,004 | 2,633,283 | (911,279) |
| Ending Fund Balance      | 8,925,503      | 0             | 7,212,745      | 1,712,758          |                          |                            |

| **Minges**               |                |               |                |                    |                          |                            |
| Beginning Fund Balance   | 139,946        | 0             | 139,946        | 140,710            | (764)                    |                            |
| Total Annual Revenues    | 105,000        | 0             | 105,000        | 51,675             | 48,780                   | 2,895                      |
| Total Annual Expenses    | 57,109         | 0             | 57,109         | 17,814             | 23,697                   | (5,883)                    |
| Annual Operating Results | 47,891         | 0             | 47,891         | 33,861             | 25,083                   | 8,778                      |
| Net Transfers            | (47,891)       | 0             | (47,891)       | 0                  | 0                        |                            |
| Annual Operating Results Net Transfers | 0 | 0 | 0 | 33,861 | 25,083 | 8,778 |
| Ending Fund Balance      | 173,807        | 165,793       | 8,014          |                          |                          |                            |
## Comprehensive University Operating Budget

**FYMG810**

For August FY 2022

<table>
<thead>
<tr>
<th></th>
<th>Original Budget</th>
<th>Budget Changes</th>
<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Parking and Transportation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Beginning Fund Balance</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Total Annual Revenues</td>
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**Printing and Graphics**

|                                |                |                |               |                   |                          |                             |
| Beginning Fund Balance         |                |                |               |                   |                          |                             |
| Total Annual Revenues          | 2,190,000      | 0              | 2,190,000     | 1,168,343         | 1,300,252                | (131,909)                   |
| Total Annual Expenses          | 2,441,787      | 0              | 2,441,787     | 251,769           | 248,245                  | 3,524                       |
|                               |                |                |               |                   |                          |                             |
| Annual Operating Results       | (251,787)      | 0              | (251,787)     | (83,415)          | 12,961                   | (96,376)                    |
| Net Transfers                  | (42,148)       | 0              | (42,148)      | 0                 | 0                        | 0                           |
|                               |                |                |               |                   |                          |                             |
| Annual Operating Results Net Transfers | (293,935) | 0 | (293,935) | (83,415) | 12,961 | (96,376) |
| Ending Fund Balance            | 1,084,928      |                | 1,313,213     |                   |                          |                             |

**Student Stores**

|                                |                |                |               |                   |                          |                             |
| Beginning Fund Balance         |                |                |               |                   |                          |                             |
| Total Annual Revenues          | 1,460,000      | 0              | 1,460,000     | 4,364,794         | 5,344,615                | (979,821)                   |
| Total Annual Expenses          | 310,670        | 0              | 310,670       | 100,050           | 2,473,442                | (2,373,392)                 |
|                               |                |                |               |                   |                          |                             |
| Annual Operating Results       | 1,149,330      | 0              | 1,149,330     | 127,127           | 122,883                  | 4,244                       |
| Net Transfers                  | (369,886)      | 0              | (369,886)     | 0                 | 0                        | 0                           |
|                               |                |                |               |                   |                          |                             |
| Annual Operating Results Net Transfers | 779,444 | 0 | 779,444 | 127,127 | 122,883 | 4,244 |
| Ending Fund Balance            | 4,491,921      |                | 5,467,498     |                   |                          |                             |
### Vending

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<th>Changes</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
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</tr>
<tr>
<td>Total Annual Revenues</td>
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<td>4,633</td>
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<td>(135,691)</td>
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### Warehouse & Storerooms

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<th>Changes</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Total Annual Revenues</td>
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### IT Maintenance and Infrastructure

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### Athletics

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## Chancellor

### Chancellors Discretionary

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<th>Prior YTD Actual Results</th>
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### Health Sciences

#### ECU Physicians

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### School of Dental Medicine

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### Comparative Medicine

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### Research

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### Student Affairs

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## Comprehensive University Operating Budget

**FYMG810**

For August FY 2022

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<th>YTD Actual Current vs Prior</th>
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## Comprehensive University Operating Budget

**FYMG810**

For August FY 2022

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<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
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| Fine Arts Funding Board       | 327,521        | 269,468        | 58,053         |                    |                          | 58,053                      |
| Beginning Fund Balance        | 140,000        | 11,313         | 6,857          |                    |                          |                             |
| Total Annual Revenues         | 140,000        | 140,000        | 140,000        | 4,456              |                          |                             |
| Total Annual Expenses         | 0              | 0              | 0              | 0                  |                          |                             |
| Annual Operating Results      | 0              | 0              | 0              | 2,998              |                          |                             |
| Net Transfers                 | 0              | 0              | 0              | 0                  |                          |                             |
| Annual Operating Results Net Transfers | 0      | 0              | 0              | 0                  |                          |                             |
| Ending Fund Balance           | 385,108        | 330,053        | 55,055         |                    |                          | 55,055                      |

<p>| Career Programs                | 620,717        | 620,717        | 620,717        | 620,717            | 620,717                  | 620,717                     |
| Beginning Fund Balance         | 217,534        | 17,396         | 17,396         |                    |                          | 17,396                      |
| Total Annual Revenues          | 217,534        | 217,534        | 217,534        | 5,210              |                          | 5,210                       |
| Total Annual Expenses          | 214,846        | 214,846        | 214,846        | 10,051             |                          |                             |
| Annual Operating Results       | 2,688          | 17,834         | 17,834         | 15,261             |                          |                             |
| Net Transfers                  | (2,688)        | 0              | (2,688)        | 0                  |                          |                             |
| Annual Operating Results Net Transfers | 0      | 0              | 0              | 0                  |                          |                             |
| Ending Fund Balance            | 638,551        | 630,125        | 8,426          |                    |                          |                             |</p>
<table>
<thead>
<tr>
<th>Orientation</th>
<th>Original Budget</th>
<th>Budget Changes</th>
<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
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<td>0</td>
<td>(477)</td>
<td>0</td>
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<tr>
<td><strong>Annual Operating Results Net Transfers</strong></td>
<td>44,234</td>
<td>0</td>
<td>44,234</td>
<td>(57,601)</td>
<td>(36,603)</td>
<td>(20,998)</td>
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<tr>
<td><strong>Ending Fund Balance</strong></td>
<td>524,162</td>
<td>523,399</td>
<td>763</td>
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</table>

**Student Engagement**

<table>
<thead>
<tr>
<th>Orientation</th>
<th>Original Budget</th>
<th>Budget Changes</th>
<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
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</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
<td>1,200,752</td>
<td>1,200,752</td>
<td>1,200,752</td>
<td>1,205,581</td>
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<td>(15,780)</td>
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<td><strong>Total Annual Revenues</strong></td>
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<td>573,300</td>
<td>282,144</td>
<td>266,341</td>
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<td><strong>Total Annual Expenses</strong></td>
<td>527,992</td>
<td>0</td>
<td>527,992</td>
<td>54,400</td>
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<td>45,308</td>
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<td>45,308</td>
<td>227,744</td>
<td>253,077</td>
<td>(25,333)</td>
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<td><strong>Net Transfers</strong></td>
<td>(45,308)</td>
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<td>(45,308)</td>
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<tr>
<td><strong>Annual Operating Results Net Transfers</strong></td>
<td>0</td>
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<td>0</td>
<td>227,744</td>
<td>253,077</td>
<td>(25,333)</td>
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<td><strong>Ending Fund Balance</strong></td>
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<td>1,458,658</td>
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**Mendenhall Student Center Renovations**

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<th>Budget Changes</th>
<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual Current vs Prior</th>
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<tr>
<td><strong>Total Annual Revenues</strong></td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Total Annual Expenses</strong></td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Annual Operating Results</strong></td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Net Transfers</strong></td>
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<td>0</td>
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<td>0</td>
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<td><strong>Annual Operating Results Net Transfers</strong></td>
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<td>0</td>
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### Comprehensive University Operating Budget

**FYMG810**

For August FY 2022

<table>
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<th></th>
<th>Original Budget</th>
<th>Budget Changes</th>
<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual vs Prior</th>
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</thead>
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<td><strong>Student Unions Construction</strong></td>
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<td>3,066,530</td>
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<tr>
<td><strong>Net Transfers</strong></td>
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<tr>
<td><strong>Annual Operating Results Net Transfers</strong></td>
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<tr>
<td>Ending Fund Balance</td>
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<td>2,553,811</td>
<td>3,063,197</td>
<td>(509,386)</td>
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</table>

| **Student Media**       |                 |                |                |                    |                          |                     |
| Beginning Fund Balance  | 987,420         | 0              | 987,420        | 1,024,819          | (37,399)                 |                     |
| Total Annual Revenues   | 598,850         | 0              | 598,850        | 272,517            | 33,998                   |                     |
| Total Annual Expenses   | 597,578         | 0              | 597,578        | 77,540             | 100,710                  | (23,170)            |
| **Annual Operating Results** |                 |                |                |                    |                          |                     |
| **Net Transfers**       |                 |                |                |                    |                          |                     |
| **Annual Operating Results Net Transfers** |                 |                |                |                    |                          |                     |
| Ending Fund Balance     | 1,182,397       | 0              | 1,182,397      | 1,162,628          | 19,769                   |                     |

| **University Auxiliary Overhead** |                 |                |                |                    |                          |                     |
| Beginning Fund Balance     | 72,658,983      | 0              | 72,658,983     | 35,401,918          | 37,257,065              |                     |
| Total Annual Revenues      | 817,290         | 0              | 817,290        | 28,381             | 122,515                 | (150,896)           |
| Total Annual Expenses      | (45,628)        | 0              | (45,628)       | 5,382              | (51,010)                |                     |
| **Annual Operating Results** |                 |                |                |                    |                          |                     |
| **Net Transfers**          |                 |                |                |                    |                          |                     |
| **Annual Operating Results Net Transfers** |                 |                |                |                    |                          |                     |
| Ending Fund Balance        | 75,423,710      | 0              | 75,423,710     | 35,600,502          | 39,823,208              |                     |
## Comprehensive University Operating Budget
**FYMG810**
For August FY 2022

<table>
<thead>
<tr>
<th></th>
<th>Original Budget</th>
<th>Budget Changes</th>
<th>Current Budget</th>
<th>YTD Actual Results</th>
<th>Prior YTD Actual Results</th>
<th>YTD Actual vs Prior</th>
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<td>3,832,536</td>
<td>3,631,709</td>
<td>200,827</td>
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<td>7,605</td>
<td>7,969</td>
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<td>Annual Operating Results</td>
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<td>(331,095)</td>
<td>3,824,931</td>
<td>3,623,740</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>Ending Fund Balance</td>
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<td>19,495,843</td>
<td>(201,898)</td>
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</tr>
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</table>

## Campus Operations Aux Funded Positions
|                          |                 |                |                |                    |                          |                     |
| Beginning Fund Balance   | (5,537)         | 0              | (5,537)        |                    |                          |                     |
| Total Annual Revenues    | 1,256,422       | 1,256,422      | 190,759        | 0                  | 190,759                  |                     |
| Total Annual Expenses    | 7,210,364       | 7,210,364      | 962,705        | 0                  | 962,705                  |                     |
| Annual Operating Results | (5,953,942)     | (5,953,942)    | (771,946)      | 0                  | (771,946)                |                     |
| Net Transfers            | 5,953,942       | 5,953,942      | 0              | 0                  | 0                        |                     |
| Annual Operating Results Net Transfers | 0               | 0               | (771,946)      | 0                  | (771,946)                |                     |
| Ending Fund Balance      | (777,483)       | 0              | (777,483)      |                    |                          |                     |
Finance and Facilities Committee
September 9, 2021

Agenda Item: VII. B. Report of Approved EHRA Employee Salary Adjustments

Responsible Person: Stephanie Coleman, VC Admin & Finance

Action Requested: Information

Notes: N/A
MEMORANDUM

TO: ECU Board of Trustees

FROM: Ms. Kitty H. Wetherington
Associate Vice Chancellor for Human Resources and
Chief Human Resources Officer

DATE: August 24, 2021

RE: Report of Approved EHRA Employee Salary Adjustments
Pursuant to 9/30/16 Expanded Authority (June 1, 2021 – July 31, 2021)

The attached informational report is provided to you in accordance with the Resolution to Delegate Expanded Authority to the Chancellor of East Carolina University for Certain Salary Actions for Employees Exempt from the State Human Resources Act, as approved by the Board of Trustees on September 30, 2016. Please note that the attached spreadsheet contains confidential personnel information in accordance with N.C. GEN. STAT. §126-22, et seq.

Attachments

cc: Dr. Philip Rogers
Chancellor

Ms. Stephanie Coleman
Vice Chancellor for Administration and Finance

Dr. B. Grant Hayes
Interim Provost and Senior Vice Chancellor for Academic Affairs

Mr. Jon Gilbert
Director of Athletics

Dr. Ronald L. Mitchelson
Interim Vice Chancellor for Health Sciences

Dr. Virginia Hardy
Vice Chancellor for Student Affairs
Finance and Facilities Committee
September 9, 2021

Agenda Item: VII. C. Pension Report

Responsible Person: Stephanie Coleman, VC Admin & Finance

Action Requested: Information

Notes: N/A
During the 2014 General Assembly session, contribution-based benefit cap legislation was enacted effective January 1, 2015. This legislation was created to control the practice of “pension spiking,” in which a member’s compensation substantially increases, resulting in a monthly retirement benefit that is significantly greater than the member and employer contributions would fund. The Contribution-Based Benefit Cap (CBBC) approach was created to protect each system for current and future retirees and to prevent all employers in the Retirement Systems from absorbing the additional liabilities caused by compensation decisions made by other employers. This legislation applies to members who retire on and after January 1, 2015, with an average final compensation of $100,000 or higher (adjusted annually for inflation), and will directly impact only a small number of those individuals. It requires the member’s last employer to pay the additional contribution required to fund the member’s benefit in excess of the cap. [G.S. 135-5(a3); 135-4(jj); 128-27(a3); and 128-26(y)]

In order to assist employing agencies with planning and budgeting to comply with the CBBC provisions, we are required to report monthly to each employer a list of those members for whom the employer made a contribution to the Retirement System in the preceding month that are most likely to require an additional employer contribution should they elect to retire in the following 12 months. This letter and the attached report serve as our required monthly notification to your agency under this provision. [G.S. 135-8(f)(2)(f) and G.S.128-30(g)(2)(b)]

The chief financial officer of your agency is required to provide a copy of the attached report to the chief executive of your agency, as well as to the governing body, including any board which exercises financial oversight. Additionally, the chief financial officer of a public school system is required to provide a copy of the report to the local board of education and notify the board of county commissioners of the county in which the local administrative unit is located that the report was received and how many employees were listed in the report. [G.S. 115C-436(c); 135-8(jj); and 128-30(jj)]

For the purpose of determining the employees of your agency that are likely to require an additional employer contribution should they elect to retire in the following 12 months, the Retirement System modified the criteria used in the CBBC calculation. This allows for a broad list of potential employees, including those whose compensation average may approach the threshold and attempts to provide your agency with prior notification of a potential cost. The attached report
lists employees of your agency who may be eligible to retire in the next 13 months (at either a reduced or unreduced benefit), whose salary is $95,000 or greater, and whose estimated monthly retirement benefit exceeds the CBBC based on information in the employee's most recent annual benefits statement. In addition, a lower CBBC Factor (i.e., TSERS is 4.2 and LGERS is 4.4) is applied.

This list is not exhaustive, and members included on this list may or may not exceed the CBBC upon retirement, depending on a number of factors such as the member's average final compensation, the member's age at retirement, and membership service. This is merely a notification of a potential cost that your agency may be required to pay, in the form of a lump-sum payment, due after the member retirees.

For those employees hired on or after January 1, 2015, the employer is not required to pay the additional contribution to fund the member's benefit in excess of the Contribution-Based Benefit Cap. The employer has the option to pay all or part of the contribution required in excess of the CBBC; the employee also has the option to pay all or part of the contribution. However, should neither of you choose to pay this additional contribution, the employee's retirement benefit will be capped.

You can calculate the likelihood of whether the retirement benefit of a member listed on the attached report will exceed the CBBC with information available on our website at https://www.myncirement.com/employers/employer-training/pension-spiking.

If you have any questions or need assistance in calculating the likelihood of a potential CBBC liability, please contact us at the address or telephone number listed below.

Sincerely,

Retirement Systems Division
N.C. Department of State Treasurer

623_PENSPK
Finance and Facilities Committee
September 9, 2021

Agenda Item: VII. D. Project Authorization Matrix

Responsible Person: Stephanie Coleman, VC Admin & Finance
Bill Bagnell, Associate VC Campus Operations

Action Requested: Information

Notes: N/A
## UNC SYSTEM CAPITAL PROJECT PROCEDURE GUIDANCE

### FOR CAPITAL PROJECTS FROM NON-GENERAL FUND SOURCES

**Effective July 1, 2019; Updated November 10, 2020**

### PROJECT DOLLAR THRESHOLD*

<table>
<thead>
<tr>
<th>Activity</th>
<th>Up to $30,000</th>
<th>$30,000 to $300,000**</th>
<th>$300,000 to $500,000**</th>
<th>$500,000 to $750,000**</th>
<th>$750,000 to $1,000,000**</th>
<th>$1,000,000 to $2,000,000**</th>
<th>$2,000,000**</th>
</tr>
</thead>
<tbody>
<tr>
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<td>University</td>
<td>University</td>
<td>University</td>
<td>University</td>
<td>University</td>
<td>University</td>
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<tr>
<td><strong>Authorization</strong></td>
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<td>University</td>
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<tr>
<td>Design Activity</td>
<td>• BOC authorization; <strong>Except the chancellor may authorize repair and renovation projects $800,000 or less</strong></td>
<td>• Submit C-1 and OC-25 to UNC SO</td>
<td>• Submit C-1 and OC-25 to UNC SO</td>
<td>• Submit C-1 and OC-25 to UNC SO</td>
<td>• Submit to UNC SO for BOC authorization</td>
<td>• Submit to UNC SO for BOC authorization</td>
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</tr>
<tr>
<td>Capital Code/Item #</td>
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<td>UNC/SCC establishes in Interscope</td>
<td>UNC/SCC establishes in Interscope</td>
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<tr>
<td>Design Project</td>
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<td>Design Activity</td>
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<td>• Submit C-1 and OC-25 to UNC SO</td>
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<tr>
<td>Capital Code/Item #</td>
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<td>UNC/SCC establishes in Interscope</td>
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<td>UNC/SCC establishes in Interscope</td>
<td>UNC/SCC establishes in Interscope</td>
<td>UNC/SCC establishes in Interscope</td>
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### DESIGN

#### Approval of Selection
- **Open-end agreement or Direct selection**
- **BOT**
- **BOT**
- **BOT**
- **BOT**
- **BOT**
- **BOT**
- **BOT**
- **BOT**

#### Designer's Contract
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**

#### Plan Review and Approval
- **SCO code-review, as applicable**
- **SCO code-review, as applicable**
- **SCO code-review, as applicable**
- **SCO code-review, as applicable**
- **SCO code-review, as applicable**
- **SCO code-review, as applicable**
- **SCO code-review, as applicable**
- **SCO code-review, as applicable**
- **SCO code-review, as applicable**

#### Bidding
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**

#### Forms for Bid Documents
- **Template SCO informal contract format, notice to bidders, and general conditions, supplemented with institution-specific requirements**
- **Template SCO informal contract format, notice to bidders, and general conditions, supplemented with institution-specific requirements**
- **Template SCO informal contract format, notice to bidders, and general conditions, supplemented with institution-specific requirements**
- **Template SCO informal contract format, notice to bidders, and general conditions, supplemented with institution-specific requirements**
- **Template SCO informal contract format, notice to bidders, and general conditions, supplemented with institution-specific requirements**
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- **Template SCO informal contract format, notice to bidders, and general conditions, supplemented with institution-specific requirements**

### CONSTRUCTION

#### Contract Awarding Authority
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**

#### Form of Contract
- **Informal**
- **Informal**
- **Informal**
- **Informal**
- **Informal**
- **Informal**
- **Informal**
- **Informal**
- **Informal**

#### HUB Participation Reporting Contract
- **Not required**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**

#### Change Order (CO) Processing
- **University authorities/approves**
- **University authorities/approves**
- **University authorities/approves**
- **University authorities/approves**
- **University authorities/approves**
- **University authorities/approves**
- **University authorities/approves**
- **University authorities/approves**
- **University authorities/approves**

#### Final Inspection
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**
- **University**

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**ACRONYMS:**
- BOG - Board of Governors
- BOT - University Board of Trustees
- SCO - State Construction Office
- UNC/SCC - UNC - UNC System Office

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*Project authority thresholds are based on the overall project budget, including design, construction, contingency, etc. Contract awarding authority follows initial project authority level. Construction bidding thresholds are based on project construction cost alone.

**All construction contracts over $30,000 must be entered in Interscope with HUB participation reported in compliance with G.S. 143-131.
Finance and Facilities Committee
September 9, 2021

Agenda Item: VII. E. Designer Selections since Last Board Meeting

Responsible Person: Stephanie Coleman, VC Admin & Finance
Bill Bagnell, Associate VC Campus Operations

Action Requested: Information

Notes: N/A
Finance and Facilities Committee
Facilities Engineering and Architectural Services

Designer Selection Approval Summary

September 9, 2021
Informal Designer Selection Approval Summary

Below are designers selected for repair and renovation projects, with a cost less than than $500,000.

1. **Direct Select Approvals - 04/19/21**
   - **Project**: CSI - Data Room Supplemental - A/C Improvements
   - **Designer**: The East Group
   - **Project**: Bate Fire Alarm - Special Inspections
   - **Designer**: Terracon
   - **Project**: Dowdy-Ficklen Stadium - End Zone Joint Sealants
   - **Designer**: MHAworks

2. **Direct Select Approval - 03/02/21**
   - **Project**: Brody Building Biochemistry Lab/Office Upgrades
   - **Designer**: Intrepid Architecture

3. **Direct Select Approval - 06/24/21**
   - **Project**: Dowdy-Ficklen Stadium - North Side Upper Deck Evaluation
   - **Designer**: Atlas Engineering, Inc.
## Informal Designer Selection Approval Summary

### 4 Direct Select Approvals - 07/26/21

<table>
<thead>
<tr>
<th>Project</th>
<th>Designer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building 43 Steam - Surveying and SUE (Sub-grade Utility Engineering)</td>
<td>The East Group</td>
</tr>
<tr>
<td>Mendenhall Renovation Phase 1 - Special Inspections</td>
<td>Lynch Mykins</td>
</tr>
<tr>
<td>LJCC Pharmacy CHEMOShield Hood</td>
<td>BSA</td>
</tr>
</tbody>
</table>

### 5 Direct Select Approvals - 08/15/21

<table>
<thead>
<tr>
<th>Project</th>
<th>Designer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multi-Sport Strength Training Facility (Construction Materials Testing)</td>
<td>Terracon</td>
</tr>
<tr>
<td>BMP Permitting Updates for DENR for the Service Learning Centers, Coastal Studies Institute and both campuses</td>
<td>Cole Jenest &amp; Stone</td>
</tr>
<tr>
<td>ECU Warehouse Operations Relocation</td>
<td>Intrepid Architecture</td>
</tr>
<tr>
<td>Brewster Building A – Building Inspection/Indoor Air and Water Quality Testing</td>
<td>Terracon</td>
</tr>
</tbody>
</table>
Below is a designer selected for a repair and renovation project, with a cost greater than $500,000.

**HSC Steam Plant Deaerator and Surge Tank Replacement**

- **January 21, 2021**: Advertisement
- **February 23, 2021**: Pre-Selection Committee Recommendation
- **April 12, 2021**: Approval of Committee Recommendation

**FIRM SELECTED:** Affiliated Engineers, Inc., Greenville, NC
Finance and Facilities Committee  
September 9, 2021

<table>
<thead>
<tr>
<th>Agenda Item:</th>
<th>VII. F. Capital Projects Update</th>
</tr>
</thead>
</table>
| Responsible Person: | Stephanie Coleman, VC Admin & Finance  
Bill Bagnell, Associate VC Campus Operations |
| Action Requested: | Information |
| Notes: | N/A |
Life Sciences and Biotechnology Center

- Status: Construction
- Budget: $90,000,000
- Designer: Lord, Aeck & Sargent, Inc.
- Estimated Construction: 07/15/19 - 09/30/21 to 10/18/21
Mendenhall Renovation Phase I

• Status: Construction
• Budget: $6,700,000
• Designer: Davis Kane, Architects, P.A.
• Contractor: AR Chesson Construction Co, Inc.
• Estimated Construction: 03/22/21 - 01/28/22
• Next Quarter: Construction Continuing - Continued Roof Replacement, Complete Drywall Installation, Interior Finishes Will Begin
Isley Innovation Hub

- Status: Construction
- Budget: $3,568,448
- Designer: Clark Nexsen
- Estimated Construction: 01/06/21 - 11/01/21
- Next quarter: Data rough-in, painting, hanging plywood wall covering, completion of PME work, cleaning, installation of furniture, equipment, A/V, final inspection

ECU
Main Campus Steam Plant Fuel Tank Farm

- Status: Construction
- Budget: $2,552,532.00
- Designer: RMF Engineers, Inc.
- Contractor: Garrett Construction Services, Inc.
- Estimated Construction: 11/21/2019 – 09/15/2021
- Next quarter: Project Completion
Clement and White Elevator Modernization

- Status: Complete
- Budget: $2,550,000
- Designer: MHAworks
- Contractor: T.A. Loving
- Estimated Construction: 05/01/21–07/31/21
- Next quarter: Project Closeout
Multi-Sports Strength Training Facility

- Status: Construction Documents
- Budget: $2,400,000
- Consultants: CRA
- Estimated Construction: 09/10/21 – 10/17/22
Bate Building – Fire Alarm System Smoke Containment Repairs

- Status: Construction
- Budget: $2,065,000
- Designer: The East Group
- Estimated Construction: 02/12/21 - 08/13/21, 05/2021 - 08/2022
- Next quarter: Project closeout for this portion of the project. A change order will be generated that will have the project active from Mid-May to Mid-Aug of 2022.
Main Campus – College Hill Drive
Replace Steam – Phase 2

- Status: Complete
- Budget: $2,000,000
- Designer: Dewberry Engineers, Inc.
- Contractor: Mid-Atlantic Infrastructure Systems, Inc.
- Estimated Construction: 04/5/21 – 08/9/21
- Next quarter: Close-out
<table>
<thead>
<tr>
<th>PROJECT</th>
<th>BOT MEMBER</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Life Sciences and Biotechnology Building</td>
<td>Fanning</td>
<td>Jan-2019</td>
<td>Feb-2020</td>
<td>Nov-2021</td>
</tr>
<tr>
<td>Mendenhall Renovation Phase I</td>
<td></td>
<td>☑️</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Main Campus Steam Plant Fuel Tank Farm</td>
<td></td>
<td>☑️</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Clement and White Elevator Modernization</td>
<td></td>
<td>☑️</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Multi-Sports Strength Training Facility</td>
<td></td>
<td>☑️</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>MC College Hill Drive Steam Replacement Phase 2</td>
<td></td>
<td>☑️</td>
<td>☑️</td>
<td>☑️</td>
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<tr>
<td>Bate Fire Alarm and Smoke Containment</td>
<td></td>
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<td>☑️</td>
</tr>
<tr>
<td>Isley Innovation Hub</td>
<td></td>
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</tr>
</tbody>
</table>

**KEY:**
- ☑️ Project Approval
- ☑️ Designer Selection
- ☑️ Programming
- ☑️ Design
- ☑️ Advertise, Bid & Award
- ☑️ Construction
- ☑️ Occupancy

**ECU**
Finance and Facilities Committee
September 9, 2021

Agenda Item: VII. G. Statement of Bonded Indebtedness

Responsible Person: Stephanie Coleman, VC Admin & Finance

Action Requested: Information

Notes: N/A
<table>
<thead>
<tr>
<th>Facility/Equipment</th>
<th>Lessor</th>
<th>Date of Lease Inception</th>
<th>Amount of Original Lease</th>
<th>Date of Lease Expiration</th>
<th>Number of Beds (if applicable)</th>
<th>Ending Balance 06/30/21</th>
<th>Debt Service 06/30/21</th>
</tr>
</thead>
<tbody>
<tr>
<td>MRI</td>
<td>Philips Medical Capital, LLC</td>
<td>06/09/17</td>
<td>1,007,038</td>
<td>06/09/27</td>
<td>N/A</td>
<td>665,537</td>
<td>133,492</td>
</tr>
<tr>
<td>MRI Leasehold Improvements</td>
<td>Philips Medical Capital, LLC</td>
<td>06/14/17</td>
<td>624,203</td>
<td>07/14/23</td>
<td>N/A</td>
<td>281,335</td>
<td>109,086</td>
</tr>
<tr>
<td><strong>Total- East Carolina University</strong></td>
<td></td>
<td></td>
<td><strong>1,631,241</strong></td>
<td></td>
<td></td>
<td><strong>946,872</strong></td>
<td><strong>242,578</strong></td>
</tr>
</tbody>
</table>
VIII. Other

Stephanie Coleman, VC Admin & Finance

Information

N/A