

**East Carolina University
Board of Trustees
February 12, 2021**

MINUTES

The ECU Board of Trustees met at 9 a.m. on February 12, 2021 as part of their regularly scheduled board meeting. The meeting originated from Main Campus Student Center Ballroom A, on the campus of East Carolina University in Greenville, NC. Chairman Vern Davenport called the meeting to order.

PLEDGE OF ALLEGIANCE

Mr. Davenport called on Mr. Tucker Robbins to lead the board in the Pledge of Allegiance.

ROLL CALL

Mr. Davenport called on Ms. Megan Ayers, Assistant Secretary to the Board of Trustees, to call the roll. A quorum was established.

PRESENT:

Vern Davenport
Leigh Fanning
Tom Furr
Van Isley
Max Joyner, Jr.
Fielding Miller
Angela Moss
Bob Plybon
Jason Poole
Tucker Robbins
Scott Shook
Vince Smith

ABSENT:

Jim Segrave

READING OF ETHICS STATEMENT

In compliance with the State Government Ethics Act, Mr. Davenport read the conflict of interest statement and asked if anyone had a conflict to disclose. No conflicts were identified.

Mr. Davenport called on Mr. Miller to provide an update on a conflict of interest matter.

Mr. Miller shared a February 11, 2021 letter to the board from the State of North Carolina Ethics Commission notifying the board of the conclusion of the investigation into a complaint against board member Max Joyner, Jr. The letter stated Mr. Joyner was cleared of all ethics violation complaints.

APPROVAL OF MINUTES

Mr. Davenport asked for a motion to approve the minutes from the November 6, 2020 regular meeting and the December 6, 2020 special called meeting.

Mr. Robbins moved to approve the minutes from the November 6, 2020 and December 6, 2020 meetings. Mr. Joyner seconded the motion. Mr. Davenport called on Megan Ayers, Assistant Secretary to the Board of Trustees, for a roll call vote:

ROLL CALL VOTE	Y/N
Vern Davenport	YAY
Leigh Fanning	YAY
Tom Furr	YAY
Van Isley	YAY
Max Joyner, Jr.	YAY
Fielding Miller	YAY
Angela Moss	YAY
Bob Plybon	YAY
Jason Poole	YAY
Tucker Robbins	YAY
Jim Segrave	Absent
Scott Shook	YAY
Vince Smith	YAY

CAMPUS REPORTS

UPDATE FROM THE BOARD OF GOVERNORS

Mr. Davenport called upon Leo Daughtry, ECU's Board of Governors Liaison, to provide an update from the Board of Governors. A full text version of Governor Daughtry's remarks is listed as "Attachment A."

REPORT FROM THE STUDENT BODY

Mr. Davenport called upon Mr. Tucker Robbins, President of the Student Government Association, to provide an update on behalf of the student body. A full text version of his remarks is listed as "Attachment B."

REPORT FROM THE FACULTY

Mr. Davenport called upon Purificacion Martinez, Chair of the Faculty Senate, to provide an update on behalf of the faculty. A full text version of Dr. Martinez's remarks is listed as "Attachment C."

REPORT FROM THE STAFF

Mr. Davenport called upon Todd Inman, Chair of the Staff Senate, to provide an update on behalf of the staff. A full text version of Mr. Inman's remarks is listed as "Attachment D."

REPORT FROM THE BOARD OF VISITORS

Mr. Davenport called upon Linda Hofler, Chair of the Board of Visitors, to provide an update on behalf of the Board of Visitors. A full text version of Ms. Hofler's remarks is listed as "Attachment E."

REPORT FROM THE INTERIM CHANCELLOR

Mr. Davenport called upon Interim Chancellor Ron Mitchelson to provide an update to the board. A full text version of Dr. Mitchelson’s remarks are listed as “Attachment F.”

RECOMMENDATIONS FROM COMMITTEES

Board of Trustee committees met Thursday, February 11, 2021. Reports were not read during the meeting, but have been entered into the minutes as part of the official record.

Committee reports are listed as “Attachment G.”

EXECUTIVE SESSION

Mr. Robbins motioned for the board to move into Executive Session to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award; and to prevent the disclosure of confidential information under N.C. General Statutes §126-22 to §126-30 (personnel information) and the federal Family Educational Rights and Privacy Act; and to consider the qualifications, competence, performance, character, fitness, or appointment of prospective and/or current employees and/or to hear or investigate a complaint or grievance by or against one or more employees; and to consult with an attorney to preserve the attorney-client privilege between the attorney and the Committee. Mr. Joyner seconded the motion.

Mr. Davenport called on Ms. Megan Ayers for the roll call vote.

ROLL CALL VOTE	Y/N
Vern Davenport	YAY
Leigh Fanning	YAY
Tom Furr	YAY
Van Isley	YAY
Max Joyner, Jr.	YAY
Fielding Miller	YAY

Angela Moss	YAY
Bob Plybon	YAY
Jason Poole	YAY
Tucker Robbins	YAY
Jim Segrave	Absent
Scott Shook	YAY
Vince Smith	YAY

The board moved into Executive Session.

RETURN TO OPEN SESSION

Upon the return to open session, the board had items for consideration from committee recommendations.

ACTIONS FROM EXECUTIVE SESSION

Mr. Davenport called on Mr. Miller to present naming items from the Athletics & Advancement Committee meeting.

Mr. Miller moved that the board approve naming a conference room in the Main Campus Student Center in honor of Leahmarie Gottlieb and Gigi Curtin as presented in board materials. A copy of this item is listed as "Attachment H." The motion was seconded.

Mr. Davenport called on Ms. Ayers for the roll call vote.

ROLL CALL VOTE	Y/N
Vern Davenport	YAY
Leigh Fanning	YAY
Tom Furr	YAY
Van Isley	YAY
Max Joyner, Jr.	YAY
Fielding Miller	YAY
Angela Moss	YAY
Bob Plybon	YAY
Jason Poole	YAY
Tucker Robbins	YAY

Jim Segrave	Absent
Scott Shook	YAY
Vince Smith	YAY

The motion carried.

Mr. Miller moved that the board approve naming the President’s Suite in the Taylor Slaughter Alumni House in honor of Mr. Don Leggett as presented in board materials. A copy of this item is listed as “Attachment I.” The motion was seconded.

Mr. Davenport called on Ms. Ayers for the roll call vote.

ROLL CALL VOTE	Y/N
Vern Davenport	YAY
Leigh Fanning	YAY
Tom Furr	YAY
Van Isley	YAY
Max Joyner, Jr.	YAY
Fielding Miller	YAY
Angela Moss	YAY
Bob Plybon	YAY
Jason Poole	YAY
Tucker Robbins	YAY
Jim Segrave	Absent
Scott Shook	YAY
Vince Smith	YAY

The motion carried.

Mr. Miller moved that the board approve naming the foyer of the Taylor Slaughter Alumni House posthumously in honor of Mr. Harry Stubbs as presented in board materials. A copy of this item is listed as “Attachment J.” The motion was seconded.

Mr. Davenport called on Ms. Ayers for the roll call vote.

ROLL CALL VOTE	Y/N
Vern Davenport	YAY
Leigh Fanning	YAY

Tom Furr	YAY
Van Isley	YAY
Max Joyner, Jr.	YAY
Fielding Miller	YAY
Angela Moss	YAY
Bob Plybon	YAY
Jason Poole	YAY
Tucker Robbins	YAY
Jim Segrave	Absent
Scott Shook	YAY
Vince Smith	YAY

PERSONNEL APPOINTMENT

Mr. Davenport called on Mr. Shook to present a motion approving the recommendation from Interim Chancellor Ron Mitchelson and Chancellor Elect Philip Rogers to appoint Dr. Christopher Locklear as Chief of Staff effective February 15, 2021. A copy of this item is listed as “Attachment K.” Mr. Joyner seconded the motion.

Mr. Davenport called on Ms. Ayers for the roll call vote.

ROLL CALL VOTE	Y/N
Vern Davenport	YAY
Leigh Fanning	YAY
Tom Furr	YAY
Van Isley	YAY
Max Joyner, Jr.	YAY
Fielding Miller	YAY
Angela Moss	YAY
Bob Plybon	YAY
Jason Poole	YAY
Tucker Robbins	YAY
Jim Segrave	Absent
Scott Shook	YAY
Vince Smith	YAY

The motion carried.

UNFINISHED BUSINESS

Mr. Davenport provided remarks about the Renaming of Buildings item coming from the Athletics and Advancement Committee meeting on February 11, 2021. The committee requests the Chancellor and/or the naming committee for three items:

1. Recommend a set of standards no later than March 31 that could be applied to all current and future naming requests.
2. Complete the comprehensive naming review as originally requested.
3. Recommend a physical location for Heritage Hall.

NEW BUSINESS

New members will be appointed to the ECU Board of Trustees at the April UNC System Board of Governors meeting.

ADJOURNMENT

Hearing no further business to come before the board, Mr. Davenport adjourned the meeting.

Respectfully Submitted,

Megan Ayers
Assistant Secretary to the Board of Trustees

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**Board of Governor liaison remarks
Board of Trustees Meeting
February 12, 2021**

Thank you very much. First of all, let me say that every opportunity I get, I tell the people on the Board of Governors what a good group of trustees we have at East Carolina and what a great job you all are doing. I'm really proud of the fact that we're getting along and you all are doing a good job.

First of all, I've been meeting with Jennifer Haygood and Bart Goodson and the Higher Education Committee in the House and at this point, there should be \$4.7 million in enrollment growth, \$3.3 million for building reserves which goes for the Life Sciences and Biotechnology Building, and \$15 million for the planning of the Brody School of Medicine. There are also three individual bills filed for the Brody School including one filed by John Bell and Tim Moore. So, it looks like we at least have their attention about the School of Medicine, we just don't have enough money. That's what's happening in the General Assembly and I will be happy to keep an eye open for anything else that may occur.

That's my report – thank you.

**SGA President remarks
Board of Trustees Meeting
February 12, 2021**

Let me first start by saying how proud I am of the continuity of the spring semester thus far. While I would love to see more people on campus and in the classrooms, I'm just glad we have sustained the infrastructure more so than last fall. Let me try to articulate how students are feeling so far. They are pleased in the following areas:

1. The cleaning staff have done a great job making sure that campus stays safe and sanitized in the residence halls, student centers, and classrooms. Thank you to Bill McCartney and his team. The housekeeping staff's work does not go unnoticed.
2. Campus advertising of the expectations for students has been positively aggressive. Overall I hope we are steering away from punishments and more educational techniques.
3. Joyner has done a great job of letting students borrow equipment for online courses.
4. Transit is still operating at a reduced capacity but very effectively.
5. Less Evasive COVID Testing has allowed for more participation
6. Supervisors have been flexible with GA's work schedule, alleviating unneeded stress for those individuals.
7. The new Chancellor announcement has sparked a lot of excitement in students and in the community.

Students have concerns in the following areas:

1. There are a few concerns with faculty members and virtual classes overall.
 1. Class meeting times have continued to be changed without the consent of students when they first registered for the class
 2. Quite a few professors have not been very effective communicators and struggle when replying to questions via email in a timely manner.
 3. This extends to struggles using Canvas software and tools needed for classes to run more efficiently.
 4. Asynchronous Lectures and its challenges for learning material effectively have created another learning curve for our students to navigate. I advocated for more synchronous courses for this semester, and I hope some professors are at least trying to go that route. I am trying to find a compromise on pass/fail accommodations for students due to the pandemic still affecting our semester. This includes advocating for graduate students to also have some form of pass/fail.
2. Exam proctoring and its stressful ramifications continue to impact students; however, I must also thank Provost Hayes for hearing my concerns on the monetary burden it caused on our students and quickly working toward a solution. He has ensured there will be funding for students who must participate in paid proctoring systems. Thank you to you and your team Dr. Hayes.
3. GA funding was cut over the winter break and has affected their stipends without those students even being informed that it would be cut

4. Limited food options for West-End Residents - Limited facility accessibility for on and off campus students. Todd on college hill is the only dining hall open which has created some student concerns from other areas of campus.

In addition to what I shared above about pass/fail our student government assembly, composed of graduate, undergraduate, professional, and non-professionals voted on two hot topics regarding the pass/fail accommodation as well as the spring commencement which I will elaborate on further in a few minutes.

For Pass Fail accommodations, 30 votes in favor of the accommodation with 7 votes not in favor. I've learned that the pass fail is not the popular opinion amongst faculty for this semester. Some of the rationale I can understand; however, I do think there are some serious student concerns regarding the potential of no pass fail accommodations. I think a hybrid approach for the accommodation can be made to prevent abuse of the system, while also providing the relief to students who may need the option. In fact, some of these approaches are already in place at other UNC institutions currently. I do appreciate chair of the faculty Dr. Martinez for engaging in a productive conversation with me around this topic and I look forward to further discussion as the semester progresses.

For the spring semester commencement, 10 voted for an all in person ceremony, 25 voted for a hybrid approach, and 2 voted for a virtual ceremony.

To elaborate on the spring commencement ceremony and my thoughts. While the decision is dependent upon a multitude of factors that students may not even be aware of, I do think it's important to consider a couple of things. The last two commencements were as appropriate as they could've been given the circumstances; however, those students deserved to walk across the stage and celebrate their accomplishments with their loved ones, as I'm sure you all can agree. Looking forward, I believe we are in a different place with this pandemic now. We know so much more than we did last spring and this past fall. If we can't offer at least some sort of hybrid approach to this spring's commencement, I feel like we would be doing our students a serious injustice. Perhaps the online approach is more cost efficient, but I sure hope that is not the biggest driving factor in the decision making here. If anything, I hope the biggest factors are the safety of those who will be in attendance or a governors executive order, and those two alone. I don't believe I'm speaking on behalf of every student here, but I do think I'm speaking on behalf of an overwhelming majority. If we can't make it happen strictly from a science and safety perspective, I think the decision will be understood. Ultimately, these student have earned this moment and I firmly believe that it should be our obligation to ensure some sort of approach that is not fully virtual for those who would want to attend such a special celebration, in person.

In summary, I believe we are in a better place that we were last semester and I want to thank everyone who has played a part in that. We still have some work to do to get where we want to be. Thank you all and Go Pirates!

**Faculty Senate remarks
Board of Trustees Meeting
February 12, 2021**

Good morning. I bring you warm greetings on behalf of ECU's faculty. Happy New Year, Happy Valentine's day!! I am sincere when I tell you that this is the happiest I have felt since March 2020. In Spanish we have a saying, newborns come with a loaf of bread under their arms ("con un pan debajo del brazo"). The saying emphasizes the prosperity and hope that children bring and it is used when an event has brought unexpected positive outcomes. I think 2021 has come "con un pan debajo del brazo." Finally, some very much needed good news! multiple vaccines, the Coronavirus Response and Relief Supplemental Appropriations Act of 2021, the positive outlook of the state budget. I hope that this loaf of bread means that soon all of us will be here on this beautiful campus able to interact with one another. Every faculty member will be back on campus, with freshly signed contracts. Those learning, teaching or working remotely will do so by choice, not out of necessity.

A huge piece of this optimistic bread is that 2021 brings to us a new chancellor, Dr. Philip Rogers, a Greenville native, who does not need any introduction to ECU and what it means to Eastern North Carolina. I have met with Chancellor-Elect Rogers multiple times since he was elected, and I found him to be authentic and engaging. During our first meeting, I told him that the faculty is invested in his success. He promptly corrected me, it was not **his** success, it is **our** success. I want to publicly reiterate my commitment to him to be a responsible member in this new partnership. The Faculty will provide honest and thoughtful input to administrative decisions; the Faculty Senate will responsibly exercise the duties assigned to it. I agree with what Chancellor-Elect Rogers has told me: his chancellorship should be focused on policies that further advance the mission of the institution and the center of which are people. I think that he would also agree with me that in order to carry out this task, ECU will have to ensure that budgets are aligned with priorities. We have limited resources, only by purposeful investment in the academic enterprise we will grow stronger.

Just this past Tuesday, Dr. Rogers met with the chairs of the 27 faculty senate committees. During a cordial and intense hour, the chairs shared with him the work they do on behalf of ECU. Very quickly Dr. Rogers pointed out the depth and breadth of the Senate business. His comments made me realize that since July I

have not properly updated the Board about what the faculty is working on in that ill-defined category of service. Through the reports from Provost Hayes, Vice Chancellor Stacy, and Vice Chancellor Van Scott, or even with the college updates, you get an accurate picture of our teaching and research activities. There you see the grants submitted, the articles written, the students we taught. I overjoy every single time they highlight for you those beautiful green lines, the awards, the dollar figures because, deep down, those represent us, the faculty, and our efforts on behalf of this great university. There was pride in Trustee Fanning yesterday when she said that ECU is the place to be. I could not agree more with her. My fellow faculty members make it so.

A faculty member does research and teaching because we want to contribute to the advancement of humankind. When we do service, our focus is improving the standards of our profession. What do I mean by that? Let me give you a few examples. The Undergraduate Curriculum Committee approves every single course or program created at ECU. It approves the mode of delivery of the courses, the credit hours, the content of the program, the hours to complete. How do we know that a program is academically sound and does adhere to the highest standards of excellence? Because a dedicated group of faculty meet at least twice a month for hours on end to make sure of it. But what constitutes a minor? What are the areas of academic innovation that ECU should invest on? That is the work of the Educational Policies and Planning Committee. Faculty need to keep up with the latest technological advancements and know how to employ the best digital tools out there. Selecting those tools and issuing recommendations on how to use them to enhance teaching is the job of the Distance Education and Learning Technology Committee. I will not bore you with a long list of committees' responsibilities. But I would like to emphasize for you the deep collaboration between faculty and administration that takes place in those meetings. Yesterday, you heard Dr. Mitchelson talk about ECU's effort around issues of Diversity Equity and Inclusion. Parallel to programs designed by the Office of Equity and Diversity, the Faculty Senate embarked on a deep examination of our policy documents. Lead by three faculty members who are very familiar to you, the previous officers of the faculty, doctors Crystal Chambers, Amanda Klein and Jeff Popke, the Faculty Governance Committee has revised the entire Faculty Manual to infuse it and all the senate committees with language that highlights ECU's commitment to equity and social justice, in the words of Chair Davenport. A Diversity, Equity and Inclusion faculty senate

committee has been proposed. Faculty and Administration have worked hand in hand on this initiative.

Three more examples, if you allow me. After recent changes to the UNC Code 610, which has the potential to make it easier to fire fixed term faculty members, Chancellor Mitchelson and Provost Hayes express on the Senate floor their support for ECU's fixed term faculty members. The Chancellor charged the Faculty Senate with a reexamination of the Faculty Manual to ensure that appropriate regulations regarding fixed term employment are in place. Dr. Mitchelson requested policies and timelines around portfolios for advancement in title, and supported salary increases attached to those advancements. Provost Hayes has shared with the Faculty senate critical information about contract lengths and a productive dialogue around multi-year contracts is taking place. Together, with new policies, we will demonstrate to our fixed term faculty that we value them. The university needs them to achieve its academic mission and to be financially stable.

The Faculty Senate Budget Committee is working with Interim Vice Chancellor Coleman on the design of a user-friendly web page for ECU's budget. After the committee did extensive research into university budgets and best practices on what financial information should be easily accessible to the public, the Committee and the Vice Chancellor came up with a list of 10 priorities and a timeline to implement them. The first three will be ready by the end of May. The efforts of a faculty committee and the administration will increase ECU's transparency and accountability.

My last example, early in January, Provost Hayes charged the Faculty Senate with studying emergency grade accommodations for the Spring. The Faculty Senate committee in charge received input from faculty, deans, and advisors to formulate a recommendation. They are now working with another Faculty Senate Committee, in charge of establishing the academic calendar, to bring forward an answer.

I followed with interest yesterday's discussions about the renaming of a few buildings on campus. The committee that studied the issues was, once again, composed of faculty and administrators, working collaboratively in the examination of this complex issues. I know very well some of those faculty

members. They have extensive scholarly expertise in the history of the period, and in public history. I also know very well some of the administrators on the committee, they have a deep knowledge of the feelings and thoughts of minoritized, students and staff. There is no doubt in my mind that that their recommendation came only after rigorous scholarly research and debate.

Thank you Chancellor Mitchelson for trusting that the Faculty Senate will do its best to fulfill his request around issues of fixed-term faculty employment. Thank you, Chancellor Mitchelson for your recommendation to remove the names of white supremacist from buildings. Thanks to the committee as well. I trust their work and your decision. I often talk about shared governance, the three-legged stool of Trustees, Administration and Faculty. Maybe there is another expression for it: trusted governance. We all carry out our part to make sure that ECU reaches its potential. And in order to do that, we need to look with clear eyes to our past and our future.

I am looking forward to the future that Dr. Rogers represents. I am grateful for the stable immediate past that Dr. Mitchelson has brought to campus. I want to confront our distant past. Preferably once and for all but, if not, every single time we identify an injustice.

I welcome your questions, if you have any. If not, you know how you can reach me, martinezp@ecu.edu

**Staff Senate remarks
Board of Trustees Meeting
February 12, 2021**

***Staff Appreciation Week (April 19-23)**

- Outstanding Staff Award from each division (hoping to have VC prerecord to present the award for each division) April 23
- Giftbag giveaway (April 20, April 22) one and main campus and other on HSC
- Preparing video of Employee Perks (April 21)

***Diversity Roundtable Discussions**

- February) collaborating with HR Department
- (March) Teaming up with Faculty on the topic of Allyship between each other
- (April) collaborating with LBGTO

***BALL event**

- Joseph Kapacziewski – only amputee in Army ranger’s history to return to combat
 - Served (9) tours in Middle East
- Finalizing presenter and date in April
- Would like to personally invite each of you to attend

*Staff Emeritus Awards being presenting at the Horizon Awards (March 16) - including last year's recipients (2-2019, 6-2020)

*UNC Chancellors Cup date moved to September 29 (ECU has already registered a team) one of four from UNC System

*REI (Racial Equity Inst.) training was very informative and the staff I have talked to thought it was a great educational workshop

*February 24 (5:00-9:00) @ Chipotle on Greenville Blvd (33% Proceeds benefits ECU Staff Senate)

*(2) Staff Senators continue to serve on the Fiscal Sustainability committees

Staff Senate Statement on Injustice, Racism, and Inequalities

The ECU Staff Senate is a diverse representative body of employees that promotes communication between University employees (SHRA, CSS, and EHRA Non-Faculty) and the University administration. Staff Senate strives to make a difference in our campus community and region by raising issues of injustice, racism, and inequalities. We must stand together in the fight for equality, respect, and justice for our staff and region. Now is the time to face injustice head-on when we see it; we must no longer turn a blind eye. Today, we still see buildings on the campus of our great university named after people who promoted injustice and racism. This directly conflicts with the values we hold as a university, and as a community.

stand in support and solidarity in the renaming of those buildings. We hope that you consider our voices when reviewing this in your next Board of Trustees meeting.

**Board of Visitors Chair remarks
Board of Trustees Meeting
February 12, 2021**

The ECU Board of Visitors held its second meeting of the 2020-2021 Academic Year virtually on January 22, 2021.

Year of Engagement

In a year where everything and everyone has been challenged to innovate, the BOV is no exception, I am so proud of the attendance of our members and their level of interest and participation, despite the challenges of doing work remotely.

We have adopted a few additional thoughts for this year of engagement and that includes grace, kindness and hope.

Thank you Mr. Shook for doing a great update from the BOT. Our members are always very interested in the vision of our board and how they intend to use the BOV to advocate for the University

I appreciate your continued information on the work to make ECU a safe campus for students and the work underway to assure that we rise to the challenges of Covid and meet the needs of students.

Dr. Phillip Rogers, the 12th chancellor of the university, joined our meeting and shared top national issues for institutions of higher learning,

Number one was mental health and the well-being of faculty and staff; enrollment and demographic issues was number two; and budget and financial challenges was number three.

He shared that we:

1. Must be a mission aligned and mission focused university. That it is about mission, market and margin.
2. Must be future focused and committed to the long-term health of the university.
3. Must be innovation driven in what we do. Focused on innovative, and cutting-edge ways of capturing students, data analytics, creating an evolution in our business model and revenue streams.

He concluded his comments with this quote by Freeman Hrabowski. “Challenge your network of leaders, not just your leadership teams, to be unapologetically aspirational.”

His words surely resonated with the BOV membership. We are excited to welcome Dr. Rogers back home.

Dr. Grant Hayes. – Interim Provost gave a comprehensive report on the current state of the university operations, Chris Dyba reported on fundraising, and John Gilbert gave a comprehensive update on Athletics.

College of Engineering & Technology. Dean Harry Ploehn of the College of Engineering & Technology provided an overview of the college, its vision and purpose, degree programs and enrollment. He

presented many student engagement opportunities, research awards and an action plan for building a CET Student Success Center.

Covid 19

Dr. LaNika Wright, Director of Student Health and Dr. Lauren Thom, Associate Dean of Students were introduced by Dr. Virginia Hardy to provide an update on the university's response to COVID-19 during the fall of 2020 and it's current testing, tracing, and quarantine protocols for the spring semester. We also heard a report from Dr. Paul Shackelford and Dr Paul Bolin on community outreach for Covid testing, and vaccination planning. They shared the amazing contributions ECU Scientists are making to national clinical trials for Covid 19.

BOLV Committee Reports

- A. **Access Scholars**. Johna Falconer reported that the committee met on January 6th to outline their plan of work. Information on the university's Access Scholar program, how the scholarships are funded and specific information about the four BOV scholars was shared. The committee provided a list of opportunities for BOV engagement. The committee also recommended adding pictures of the BOV scholars to the website and a link to make donations. Those changes are underway.

- B. **Nominations**. Dutch Holland thanked his committee for their commitment and multiple meetings to prepare for the nomination process for new members and new officers. A revised nomination form was presented, and members were asked to make nominations for now and for the future. The BOV has about a month to get nominations in, vetted and into the chancellor's office and the BOT. At least 4 new members are needed to replace members rotating off.

Despite the challenges we have faced this year, the BOV membership has continued to remain engaged and excited to support the work of our University.

**Interim Chancellor remarks
Board of Trustees Meeting
February 12, 2021**

Thank you. This morning I was late because I went to get my second shot. Thank you for adjusting the agenda so I can get that second COVID vaccination shot. I've got a slide deck – I'm a visual learner and teacher. I can't help myself! Before I begin the slides, thank you, trustees, for your service to the university. This is a special place, and we couldn't do it without you. I'm very pleased and I'm grateful for your leadership.

I've said this before. Every morning I wake up and check the numbers. The first set of numbers I check are the COVID numbers, for good reason. Plenty of good news around the numbers. We are averaging less than 10 new cases a day in a population of staff, faculty, students that is probably in the neighborhood of 34,000. Testing is at large volume. You can see the infection rate was around 2 percent when I took this snapshot on Wednesday of this week. Excellent, when compared to local, state and national levels. The number in isolation and quarantine on campus is well within our capacity. We've worked with students, so they stay on task while in quarantine and isolation. This is from our dashboard. We have a national ranking when it comes to dashboards and it is official. There are 367 COVID dashboards rated in this country and we are tied for first with universities like Johns Hopkins University and there are three others in the country that received A++ ranking and we are proud of our teamwork. There was teamwork between Environmental Health and Safety, IPAR, Student Health. Great teamwork. I think we all agree on that. Great teams always win.

It's not just COVID that I'm checking. On the next slide we have our recent men's basketball win over Houston. Great win that lifted our pirate spirits. I do check the scores of our competing athletic teams. I follow the Twitter. This is one of my favorite basketball players, Jayden Gardner. He is a warrior. He's a pirate warrior. I really think he symbolizes the spirit of that group of young men. They are having a hard time right now, having to pause again. My empathy to the coaches. That is memorable. Our first win over a top-five program for the first time in our history.

Here is another good number. I check the enrollment cycle. This slide shows completed applications. For fall 2021 we are 2,700 completed applications ahead of last year. What a remarkable effort and outcome by everyone, but especially our undergraduate admissions office, which has been reformed. You've met Stephanie Whaley here before and you know of the great job this office is doing. They do their jobs well. I'm thankful for Provost Hayes, he mentioned yesterday this is something we make sure we stay on top of. I looked at the housing deposits this morning. Vice Chancellor Hardy – we are up 220 over last year. That is a financial commitment to come to ECU. Those all look good.

Here is another set of numbers that I'm really pleased with. These are ECU graduation rates. We've worked hard for over a decade on improving graduation rates. I reported to you years ago on this effort – Finish in Four. We've worked really hard on this. Our four-year, five-year and six-year graduation rates. There are two ways to look at the world as far as I am concerned, and it is continuous improvement. The university has been on the upward trajectory for the past decade and I'm really pleased with the way we are going.

The next slide is really important for a couple reasons. The Board of Governors, at their October meeting, approved a new set of peer institutions for ECU. I want to make sure you are aware of our new peer set. We are going to be compared to this peer set. Here I am showing you our five-year graduation rate of our 2012 cohort, which is the most recent comparison available. As you can see, we rank second amongst our peers. The only institution above us is Illinois State University. We have continuous improvement, and we compare favorably to our benchmarked peers. I'm proud of our faculty, advisors, our counselors. It takes a community and a lot of divisional cooperation for this to happen. Our secret sauce is engagement. Engagement in the classroom, engagement out of the classroom. We haven't been able to apply our secret sauce much recently, but I can't wait to get back to normal times. I'm proud of the results.

It was mentioned earlier, we are doing well on sponsored programs in general. This is the NSF-HERD survey. You probably don't look at this survey but most of higher ed does and it becomes an indicator of quality. We've come a long way in a short period of time in making sure we fund our work. To a greater extent, we fund our work. When compared to universities across the country we had the highest growth rate between 2016 and 2019. There is an intentionality among the faculty and support staff in this. It's great news for ECU.

Our next slide illustrates a different kind of funding. I mentioned research in the last slide. About half of our research funding is devoted to educational programming and service programming. That is a large chunk of our total sponsored programs. You heard earlier, the first floor of the new Life Sciences and Biotechnology Building will house the new pharm center. We had a previous investment in pharm training in the department of chemistry. There are good pharma manufacturing practices being taught to our chemists. They are popular and they leave as quickly as they can get a degree. This is different. This will focus on engineering and many process-oriented things here. I'm pleased about this because it illustrates to intentionality and investments taking place. Intersect East, you heard about it yesterday, will take advantage of this intellectual capital. We will be working on pipelines, involvement with high schools in the region. We will work with local community colleges to ensure the industry has all the talent it needs. It's key in terms of location and manufacturing the talent and skill level needed for the work force. This is what it's all about and we are listening.

I want to re-emphasize as a new Chancellor comes on board, we've left it in pretty good shape. In terms of long-term debt, we've postponed some things and we will continue to postpone and slow down until we get back to the point where we want it. Our unrestricted cash on hand actually improved a bit between the end of 2019 and the end of 2020. This doesn't just happen. There was a hiring freeze, and it was a painful hiring freeze. My tally of reduced FTE at this university is around 180 with furloughs, reduction in FTE, much more careful expenditure in operating money. We've weathered the storm. I'm thankful to the team. I believe we are moving the difficult times behind us.

The next slide indicates the group we put together, the fiscal sustainability coordinating committee. I met with the leaders of the committee on Wednesday of this week to talk about structure and organization of the university. There are deep questions posed by this group and I'm impressed with the analysis and the importance of the topics this group is addressing. The group is headed by Mike Van Scott and I'm thankful for the work he's done. The group has remained very transparent and accessible, and they will turn over their recommendations to the new Chancellor, Dr. Rogers, and he will have some things to really think about, almost

immediately. We took a page out of the playbook from the past, 2014, when we had a fiscal sustainability committee, and it was very useful. This group is doing excellent work.

You've heard comments about the institutional level focus. I want to make sure we all understand how important this is to the individuals that live and work here. That teach here. How important it is to the region. Whether we are talking about individuals and their success, regional success. We have a lot of work to do. You've heard about the REI – Racial Equity Institute – workshop that had seventy leaders from our institution participate – staff, faculty, administrators. They went through a two-day workshop. It's not just awareness. We are doing it together. It's challenging to discuss difficulties and hear about them. It's not just awareness and we have work to do. We're committed to it and we need your help. Just to remind you, our region calls for it. We've got to do a better job at reflecting the face of this region. We have a way to go, and I know the university is up for the task. I know it's a focus of our incoming Chancellor.

The last slide, I want to say a few things about moving forward and looking back. Vern mentioned yesterday evening when we were together on another topic and he said, "you know, this is your last shot so make it good." I'll try. I've got to summarize this; this is eighteen months that I've served as the interim chancellor and it's been a privilege. It's been a privilege to serve in this manner. For people to have the confidence in me, for me, it's been forty-two years of being a professor, chair, provost, interim chancellor. Forty-two years of that and this is definitely a highlight. I will forever remember the effort, the relationships, the work we've done together. It's a capstone. We always want our students to have a capstone experience where they learn a bunch in the classroom and then they put it all together. This has been a capstone experience. Eighteen months of effort, a bit of a rollercoaster – as you can imagine. Some days have been really gratifying and rewarding, fulfilling, joyous. We've had days like that in the last eighteen months. Other days have been quite surprising. There's always a surprise. We always have challenges; every day is bit of a challenge. Some days are scary. There were a couple days when it's terrifying. Most of it involved health and safety, and COVID. We were really worried, with hundreds of COVID cases last fall, that someone was really going to get sick. We've gone the gamut. We've lost students this year, not from COVID. Those are sad days and writing those notes to loved ones and parents. It's sad. I'm thankful that we are pirates, and we can work our ways through those sad times. Two things are constant: One, is support. I can't tell you how supported I've felt in this work. It comes in a variety – faculty, staff, Board of Visitors, my colleagues. How much support and patience they have provided? They are all very generous. The way I look at it is the campus has been very generous and patient with me as an individual. And then the various board support. I've had great support from the Board of Governors – regular visits. Mr. Daughtry, thank you for your ongoing support for this university. He's been very generous with his time in his support for me and our university. Trustees, you've been patient with me, and you've expressed some impatience with me at times and that's okay, that's the way we do it. That's another thing we can count on. It's a constant. The other constant is commitment to the institution. Above all, the commitment to this great institution and this university and you all share that commitment. Especially the mission, you can have the weirdest of times and nobody can take your mission away. And that has been the success of our students, the success of our region.

I'm very grateful. I'm looking forward to March 15 when we welcome our new chancellor to campus. He'll have your full support. He'll have my full support. I'm excited about it. The campus and the system are excited about it.

Vern – I want to thank you. I'm going to miss our weekly calls. It's really important in this shared governance notion that whether it's a three-legged stool, four- or five-legged stool that we stay glued together and those weekly calls have meant a lot to me. You are one wise human being and I appreciate that you would share your wisdom with me in those weekly calls. Thank you.

Report of the Audit, Risk Management, Compliance, and Ethics Committee for February 11, 2021

Operational Metrics Review

The committee reviewed the operational metrics related to Internal Audit, Healthcare Compliance, Research Compliance, and Athletics Compliance. For the year to date, Internal Audit is ahead of schedule on audit plan completion, and slightly below the metric for the auditor productivity rate. Management has completed or made satisfactory progress on 100% of the audit recommendations that Internal Audit followed up on during July and August.

Athletics Compliance and Healthcare Compliance are exceeding their metrics for the number of compliance education sessions. The NCAA and federal healthcare regulations have been very fluid due to the pandemic and this has resulted in a greater need for monitoring and education by those respective compliance offices. Healthcare compliance is also exceeding the metric for the number of provider documentation reviews that have been completed. For the year to date, healthcare providers have an 90.7% pass rate, slightly above the 90% benchmark.

Action Items

Mr. Wayne Poole presented changes to the University's annual audit plan. Two audits were removed and one audit was added to the plan. The committee approved the changes as presented in the Board materials.

Informational Items

Enterprise Risk Management – Ms. Stephanie Coleman

Ms. Coleman presented the University's top enterprise risks matrix, which included the responsible senior management official for each risk. The matrix included communications and steps that have been taken on each risk.

Top Risk Update – Workforce and Employee Wellness

Chief Human Resources Officer Kitty Wetherington presented information on the University's employee wellness initiatives. Workforce retention, morale, and wellness has been identified as a top risk to the University.

Office of Internal Audit – Mr. Wayne Poole

Mr. Poole reminded the committee that the University's annual financial statement audit has been completed by the North Carolina State Auditor. The external audits of ECU's affiliated entities have also been completed. All reports contained no findings, meaning the external auditors found no internal control weaknesses that were deemed likely to have an impact on the entities' financial statements.

Mr. Poole reminded the committee that the external Quality Assessment Review of the Internal Audit activity is underway and should be concluded in the next few weeks. The committee will receive the report when it is published.

Mr. Poole provided an update on the internal and external audits related to the federal and state pandemic relief funds that the University has received. The audits are intended to provide assurance that the funds have been used in a manner that is consistent with their intended purpose.

Mr. Chairman, that concludes my report.

**University Affairs Meeting – Board of Trustees
February 11, 2020**

BOT Members Attending: Leigh Fanning (chair), Max Joyner, Vince Smith and Tucker Robbins

Meeting started at 9:10am.

Ms. Fanning opened the meeting at 9:10am by reading the conflict of interest statement as well as the Jurisdiction Review and Conduct Statement for University Affairs.

Meeting from the November 2020 UA meeting were approved without dissent

- **Metrics**
 - **Academic Affairs – Grant Hayes**
 - On target to welcome good freshman class for fall 2021. We have already broken freshman application numbers (21,410 received to date – that’s 1,097 more than the end of the last year cycle). More than 18,000 students have been admitted. The deadline is April 1. Enrollment deposits do trail behind last year but since the housing contracts opened, we have made gains on that. Our early indicators are looking good, but student engagement in the spring and summer will be key for transfer and graduate students. Grad admissions are up by 12 and overall applications are up by 474 by last year and we expect those to go up in the next two months.
 - **Research – Mike Van Scott**
 - We are up by about \$17 million for awards and sponsored awards. We are up for the total year. Sponsored programs dollars are growing a bit faster than our research, but all are growing. We expect growth to continue but are watching as we have a transition in the federal government.
 - **Student Affairs – Virginia Hardy**
 - Housing contracts are just beginning with those since it opened in January. We are hoping for a target goal for 4,250 for first time-first-year students. One of the biggest challenges will be what the pandemic brings for us.
 - Counseling numbers – we saw 29% fewer from Fall 2020 and Fall 2019. The wait time was much lower due to teletherapy. Depression, isolation, relationship problems, disconnected and academic struggles are many of the issues students are facing.

- **Divisional Reports**

- **Academic Affairs – Grant Hayes**

- We have 68% of classes held online for spring 2021 (32% in person). We have made the classrooms very safe with social distancing. We are going to offer 17 Pirates Aboard days this spring for students and families to come to campus and visit as they look to make their decision. This will be focused on the colleges and departments and each session will be capped with a safe number.

- **Student Affairs – Virginia Hardy**

- We started in the spring with about 1860 students in the hall – we have about 1825 currently. We did entry testing for students before they came back to the halls. This worked perfectly and prevented students that were positive from coming to ECU. As of Feb. 10, we only have 20 students that want to live on campus but haven't gotten medical clearance yet. We did mass testing of all students in the residence halls last week (the students in the halls have done a great job with compliance) – out of the 90% tested in the halls (some were exempt) we had a very small number that tested positive. They moved to Q&I and are doing well. We have done more testing through the semester so far and will keep testing. We have only a little over a 1% positivity rate, which is quite impressive. The students in the Outer Banks have been monitored and cared for too. We have 14 people currently in Q&I in College Hill Suites and we are taking care of them and also doing some programming for them to remain connected. We continue to do contact tracing (we have nearly 200 people working on contact tracing). A vaccine clinic (SHS has been approved to distribute the vaccine) will be operating in the next couple of weeks once the supplies are ready – the location will be in the Croatan. The number of large gatherings started quite high at the start of the semester, but it has been going down and folks are more compliant. We have concerns once the weather gets better, but we are really trying to stay strong and communicate with our students to have an investment in keeping ECU safe. We are doing 25% testing in the halls each week to stay on top of our rates. We are using Wastewater testing to help get out in front of the virus and this is working well too.

- **Research – Mike Van Scott**

- Our students came back in the spring and were able to re-engage – we are prioritizing our needs for students and suspended any non-essential activities until the post-holiday surge. That is going by now and students are re-connecting. In addition to the wastewater testing, we have researchers that are also doing air testing in the residence halls and this going well too. Once the saliva testing is able to go forward, Brody and Vidant will be working with ECU on getting this rolled out.

Spotlight Colleges

- **College of Education – Art Rouse, acting dean**

- Challenges due to COVID included interactive modules, personalized instruction, the holistic needs of our students and innovative instructional methods. He shared some student testimonials regarding the work COE has done to help during the fall and spring. Some successes are being seen at the teaching licenses and community school. He shared some of the service elements from COE related to the Rural Education Institute (1500 participants = 120 hours of service). Faculty have provided support to families and schools in the state and region totaling more than 1,400 contact / services hours. In transformation categories, a \$3 million grant funded the PIRATE Leadership Academy to train principals to serve in rural eastern NC. Counselor Education received a million-dollar grant from SAMHSA in the US Dept. of Health. More than \$35 million in total awards and nearly \$15 million in external funds have gone to the COE in 2019-20.
- **College of Health and Human Performance – Anisa Zvonkovic**
 - HHP is looked at as the Home of Prevention Science in varied disciplines through research, teaching, training and service. Many HHP graduates seek professions in public service and public health agencies. We have close to 4,000 students and they are producing a strong level of return on our investment in many of our programs. Sponsored programs are up in significant numbers in the last couple of years. Research awards have also gone up. She featured one of the programs in HHP called the Design for Disability in 2019-20. This is a multi-disciplinary effort with CET, Geography, and Athletics. Another program called Aging Well Together in 2020-21 include monthly brown bags with a movie festival coming up in late February. We will have Diane Rheem from NPR as a part of the panel presentation as well as a documentary director for the film being shown. An upcoming program in 2021-22 is called Trauma and Resilience. This will be an intersection of research and application on various topics and will include a film series.

Meeting Adjourned at 10:13 am

Advocacy AdHoc Committee meeting
ECU Board of Trustees
February 11, 2021

Members present: Scott Shook (Chair), Angela Moss (Vice-Chair) Leigh Fanning, Max Joyner, Jr., Vince Smith

Mr. Shook called the meeting to order and Assistant Secretary to the Board, Megan Ayers, called the roll. A quorum was established. The State Government Ethics Act was read and no conflicts of interest were identified.

Mr. Shook asked for a motion to approve the minutes from the November 5, 2020 committee meeting and the motion was made by Mr. Joyner and seconded by Mrs. Fanning. After a roll call vote, the minutes were approved.

The committee moved to Committee Liaison Updates from committee members. Ms. Moss provided an update on her interactions with Board of Governors members. The next Board of Governors meeting is scheduled for February 17 and 18 and will be held in a virtual/in-person format. Mrs. Moss will update the committee at the next meeting on additional ways for Board of Trustee members to interact with Board of Governors members.

Mr. Shook updated the committee on the ECU Board of Visitors meeting that took place in January. Mr. Shook relayed comments to the BOV on behalf of the BOT. The remarks were well received, and the Board of Visitors are looking forward to the upcoming arrival of Chancellor-Elect Rogers to campus next month.

Mr. Shook updated the committee on the Pirate Club. He is scheduled to provide remarks to the Pirate Club Executive Board at their March meeting. He plans to share an update similar to what he shared with the Board of Visitors.

Mrs. Moss recently met with the Chair of the Medical and Health Sciences Foundation Board and the discussed ways the MHSF Board and the ECU Board of Trustees can work together. The MHSF Board meets March 25 and Chancellor-Elect Rogers will provide remarks to the Board. Mrs. Moss will also be in attendance. She plans to bring back a report to the next Advocacy Committee meeting on accomplishments of the MHSF Board.

Mr. Shook called on Mr. Smith to provide an update to the board on the Alumni Association and ECU Foundation boards. Mr. Smith plans to meet with both boards in the coming months and he will bring a report back to the Advocacy Committee on both meetings.

Mr. Shook called on Michelle Brooks to provide a State Relations update to the committee. Ms. Brooks summarized the process of General Assembly meetings and their committee selections for upcoming assembly sessions. She discussed short and long session plans for budget and other pieces of related legislation.

Mr. Shook and Mrs. Brooks gave a brief summary of plans for an ECU Day at the North Carolina General Assembly. Plans for the day will be based solely on what rules are in place for visitors to the legislature with respect to the ongoing pandemic.

Hearing no further business to come before the board, Mr. Shook asked for a motion to adjourn. The motion was made and seconded. The meeting adjourned.

**Highlights - Athletics & Advancement Committee
February 11, 2021**

Athletics

Annual Fund renewals went out recently. The Annual Fund is currently in the green primarily due to the We Believe campaign which brought in \$976,000.

With the upcoming 86 events over the next couple of months expenses will start trending upward.

Football season ticket applications will be mailed March 1. Season ticket prices will remain the same as last year.

The Academic Progress Rate (APR) is at 984 which is the highest ECU has been in six years.

The reinstatement process of swimming and tennis is going extremely smooth so far.

Intercollegiate things that are currently trending:

- Name, image, and likeness - rights which allows athletes to profit is still a hot topic.
- One-time transfer exemption which allows students to transfer without sitting out a year. This has a potential to cause universities to “re-recruit” their current plays.
- Supreme court to hear NCAA v. Alston case regarding amateurism.

Morale in the athletic department is reported as good because of good communication and support from the chancellor. The staff have a good understanding of where things are.

Advancement

East campus fundraising is in the green and the goal for this is year, \$20M has already been met. A recent gift of \$1.9M from the Golden Leaf Foundation was a collaboration of efforts across academic units and campus leaders. Next month, March 17th is Pirate Nation Gives (PNG) Day.

To date, west campus has raised over \$6M. Last year’s total gifts were \$7.5M.

Dr. Mitchelson recommended the following five current buildings for re-naming with the Proposed New Name:

Current Name	Proposed New Name
Jarvis Hall	Pamlico Hall
Joyner (West) Library	Main Campus Library
Joyner East	School of Communication
Cotton Hall	Albemarle Hall
Fleming Hall	Currituck Hall

The BOT policy on the criteria for naming, the university’s commitment and responsibility to diversity and inclusion from the Strategic Plan and the ECU Creed were all addressed as well as the University’s pledge to act against racism and injustice. Examples of re-namings that have taken place at other institutions were shared. The committee encouraged a comprehensive look at all namings and asked the Chancellor to return at the next meeting with standards that are objective and consistent and can be used for pending and future re-namings.

There are three naming opportunities for full board approval.

Finance and Facilities Committee meeting
ECU Board of Trustees
February 11, 2021

Members present: Bob Plybon (Chair), Jason Poole (Vice-Chair), Van Isley, Max Joyner, Jr., Angela Moss.

Chair Plybon called the meeting to order and Assistant Secretary to the Board, Megan Ayers, called the roll. A quorum was established. The State Government Ethics Act was read, and no conflicts were identified.

Mr. Plybon welcomed Stephanie Coleman, Interim Vice Chancellor for Administration & Finance, to the committee meeting and thanked her for assuming the interim role.

Approval of Minutes

Mr. Plybon asked for a motion to approve the minutes from the November 5, 2020 committee meeting and the motion was made by Mr. Joyner and seconded by Mr. Isley. After a roll call vote, the minutes were approved.

Review of Operational Metrics and Financial Audit Results

Interim Vice - Chancellor Coleman provided a review of the operational metrics to the committee. She highlighted changes in state fund expenditures, unrestricted fund balances, and auxiliary fund balances, changes in tuition revenues, mandatory fees and changes in long term debt.

Interim Vice-Chancellor Coleman also went over financial audit results, which were also explained during the audit committee meeting earlier in the day. ECU received an unqualified opinion on the audit. An unqualified opinion means no major issues were raised after review of the audit. The audit also shared information on operating expenses by function during fiscal year 2020.

Information Items

- A. Comprehensive Budget Report – Chair Plybon asked for any questions on the comprehensive budget report provided in meeting materials. No questions from the committee.
- B. Report of Approved EHRA Employee Salary Adjustments – Chair Plybon opened the floor for questions related to EHRA Employee Salary Adjustments and there were no questions.
- C. Pension Report – the pension report was included in meeting materials, no questions from the committee.
- D. Designer selections since last board meeting – Chair Plybon called on Bill Bagnell to present on designer selections since the last board meeting in November 2020. There were two renovations in which designers were selected and the information is included in board materials.

- E. Capital Projects approved since last board meeting – Bill Bagnell provided updates to the board on capital projects under \$750,000 with approval authority delegated to the Board of Trustees Finance and Facilities Committee Chair since the November 2020 board meeting. All project information is included in board materials and there were no questions from the committee.
- F. Capital Projects update - Bill Bagnell provided updates to the board on the progress of capital projects since the November 2020 board meeting. All project information is included in board materials and there were no questions from the committee.
- G. BOG Project submission for capital authorization – Bill Bagnell updated the committee on a project submitted to the Board of Governors for consideration at the February 18, 2021 meeting. The proposed project is the Health Science Campus Heat Plant Deaerator Tank and the project authorization is in the amount of \$935,000.

Meeting Adjournment

Hearing no further business to come before the board, Chair Plybon adjourned the meeting.

Health Sciences Committee
February 11, 2021

- Minutes from the November 5, 2020 meeting were approved.
- Dr. Mark Stacy reviewed the Health Sciences Division metrics. ECU Physicians missed financial targets; however, overall volumes and gross charges continue to improve. The UPL payment, budgeted to be received in Dec. was received in Jan. and resulted in a \$2.5M reduction in expected revenue. Outpatient visits are up FYTD 1.5% and revenue continues to improve. Personnel expenses are 6% lower than budget and behind prior year actuals by 1%. The number of scholarly publications continues to rise with YTD totals well above target.
- Dr. Mark Stacy updated the committee on COVID-19 related activities of the Brody School of Medicine. The funds invested by the state have been fully expended. Dr. Pete Schmidt is studying the spread of COVID cases in partnership with the Dartmouth Atlas team. NC's highest at-risk population is in the east. Our mission, regarding the health of our region, means we focus on the health of some of America's highest-risk populations. ECU is a leader in convalescent plasma transfusions and monoclonal antibody trials and has received multiple secondary grants for research and treatment advances. Our faculty have demonstrated that we have both the will and the expertise to effectively shepherd valuable resources and deliver outcomes that benefit the people of ENC and the state. Vans were purchased with CARES funding for the purpose of providing health related services to remote and underserved populations. The Brody School of Medicine is partnering with public health departments to administer COVID vaccine to residents of group homes and long-term care facilities.
- Dr. Jason Foltz, Medical Director of ECU Physicians, updated the committee on the status of vaccine administration in North Carolina. He reviewed the work of ECU Physicians and Student Health Services to establish a process and timeline for vaccine delivery to ECU faculty, staff and students. Over 2,500 first dose and nearly 1000 second dose vaccinations have been administered. No doses have been wasted.
- Dr. Herb Garrison, Interim President of the Medical & Health Sciences Foundation, provided an update on foundation activities. YTD performance is 26% higher than the previous year.
- Ms. Natalie Broder, Master of Public Health student, discussed her experiences as a student at ECU, her impetus for choosing ECU and her plans for the future.

Economic Development AdHoc Committee meeting
ECU Board of Trustees
February 11, 2021

Members present: Jason Poole (Chair), Van Isley (Vice-Chair), Fielding Miller, Bob Plybon.

Chair Poole called the meeting to order and Assistant Secretary to the Board, Megan Ayers, called the roll. A quorum was established. The State Government Ethics Act was read, and no conflicts were identified.

Chair Poole asked for a motion to approve the minutes from the February 6, 2020 meeting. The motion was made and seconded. Megan Ayers, Assistant Secretary to the Board of Trustees took a roll call vote and the minutes were approved.

Chair Poole called on Dr. Michael Van Scott, Interim Vice Chancellor of research, economic development and engagement to introduce the student presentation. Dr. Van Scott introduced Oswaldo Rangel Corona to share his experience at ECU as a junior majoring in entrepreneurship in the Miller School of Entrepreneurship. In conjunction with his studies at ECU, Oswaldo is working with Mr. Beast, a well-known YouTuber. Oswaldo is also operating a philanthropy focused on fighting poverty and food shortages in Eastern North Carolina. He currently has twelve employees and will hire more soon.

Chair Poole called on Keith Wheeler and Sharon Paynter to provide an update on the status of the research and innovation campus. Mrs. Paynter shared a brief history on centennial campuses in North Carolina, the design and development currently taking place on ECU's research and innovation campus, existing assets and active construction currently happening on the campus. Mr. Wheeler shared exciting pharma development news recently announced at ECU.

Merrill Flood and Stephanie Coleman brought an update to the committee on Intersect East and hotel development. ECU is collaborating on the project with Elliott Sidewalk Communities. Intersect East provides a crossroads where academia, business, culture and community will converge. Mr. Flood shared key accomplishments on site plans and plans for construction to begin in Summer 2021, if all goes as planned.

Hearing no other business to come before the board, Mr. Poole adjourned the meeting.



Athletics & Advancement Committee

February 11, 2021

Agenda Item:

IV. A. Naming Proposal
Leamarie Gottlieb and Gigi Curtin
Conference Room

Responsible Person:

Chris Dyba
Vice Chancellor for
University Advancement

Action Requested:

Action

Notes:

**NAMING PROPOSAL TO EAST CAROLINA UNIVERSITY
BOARD OF TRUSTEES**

Will Williams

Name of Originator

Student Affairs

Department/Division

252-737-5299

Phone

williamswi17@ecu.edu

Email

Proposed Name(s) to Honor:

The Leahmarie Gottlieb and Gigi Curtin Conference Room800 Graydon Ave Apt B-1

Address:

Norfolk

City

Va

State

23507

Zip

Telephone: 737-544-4126

Home

Business

Relationship to the University: Donor and ParentProposed Object for Naming: Conference Room in the Student Center

Purpose for recommendation:

 Honorary (Attach background materials as appropriate to justify the recommendation) Gift (Attach background materials as appropriate to justify the recommendation and complete the section below)Purpose of Gift: Annual Capital EndowmentDate of Original Commitment: October 2020Amount of the Total Commitment: \$25,000Amount Paid: \$15,000Current Pledge Balance: \$10,000Status of Payments: 60% payed offWas the gift part of a campaign: Yes No Define: _____Was the project pre-approved: Yes NoDirected to: ECU Foundation Educational Foundation Medical Foundation Other

If the Gift was more than \$25,000:

1. Attach a copy of the signed Letter of Intent.
2. Define in detail any special arrangements or expectations the donor may have resulting from this Gift.
3. If the Gift is other than cash or cash equivalent, explain the method of valuation, and the plan for liquidation.

W Williams III

Signature of Originator

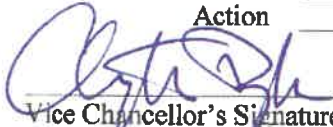
1.11.21

Date

PROPOSAL TO EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES
TO NAME A FACILITY OR ACTIVITY

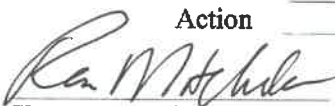
ROUTING SHEET

Office of Vice Chancellor for University Advancement:

Received _____
Action _____ / _____
 Vice Chancellor's Signature
Forwarded or returned _____ Date Jan 22, 2021
Date _____

Comments _____

Chancellor's Office:

Received _____
Action _____ / _____
 Chancellor's Signature
Forwarded or returned _____ Date 2/4/2021
Date _____

Comments _____

Athletics and Advancement Committee of the Board of Trustees:

Received _____
Action _____ / _____
_____ Date _____
Forwarded or returned _____
Chair's Signature _____ Date _____

Comments _____

Board of Trustees:

Received _____
Action _____ / _____
_____ Date _____
Forwarded or returned _____
Chair's Signature _____ Date _____

Comments _____



Gift / Pledge Form

Revised 1.16.2020

Mrs. Gigi Curtin

Name		ECU Class Year	
101 Durrington Circle		North Chesterfield	VA 23236
Street Address		City	State Zip
Phone (home)	Phone (cell)	Phone (business)	
E-mail		Fax	
rivercitylogo@yahoo.com			
Spouse's Name		Spouse's ECU Class Year	

GIFT COMMITMENT

As an investment in East Carolina University, I/we will commit a gift to the ECU Foundation Inc. in the sum of \$ 10,000 to be paid in cash, securities, and/or other property of equivalent value.

DESIGNATION OF GIFT:
ECU Parent Fund (ET3002)

** Monthly gift of \$208.34 starting Jan 2021 through December 2024

METHOD OF PAYMENT:

Check enclosed for the amount of \$ _____ made payable to the ECU Foundation Inc.

Credit Card Visa Master Card American Express Discover Amount: \$ _____

Card Number	CVV	Expiration Date	Signature
<input type="checkbox"/>			

I/we intend to request our donor advised fund to make the following payments to the Foundation.
Gifts from donor advised funds cannot be used to satisfy personal pledges (thereby converting this into an intent).

PAYMENT SCHEDULE:

Total Commitment \$ 10,000
Amount Paid \$ _____
Balance Due \$ _____

Balance to be paid as follows:

Month	Jan	Year	2021	Amount	\$ 208.34**
Month	Jan	Year		Amount	\$ _____
Month	Jan	Year		Amount	\$ _____
Month	Jan	Year		Amount	\$ _____
Month	Jan	Year		Amount	\$ _____

Please send reminders one month before each installment due date.

I/we work for the following matching-gift company: _____

Donor Signature		Date	9/28/20
	Will Williams	Advancement Officer Signature	Date

ECU Foundation Inc. • 2200 South Charles Boulevard • Greenville Centre, Suite 1100
East Carolina University • Greenville, NC • 27858-4353
E-mail: give2ecu@ecu.edu • Phone: 252-328-9550 • Fax: 252-328-4904

To protect your information, do not e-mail or fax this document if you have provided your credit card details above.

**Gift / Pledge Form**

Revised 1.16.2020

Ms. Leahmarie Gottlieb

Name	Norfolk		ECU Class Year
800 Graydon Ave	VA	23507	
Street Address	City	State	Zip
Phone (home)	Phone (cell)	Phone (business)	
E-mail	Fax		
leahmarie.gottlieb@gmail.com			
Spouse's Name	Spouse's ECU Class Year		

GIFT COMMITMENT

As an investment in East Carolina University, I/we will commit a gift to the ECU Foundation Inc. in the sum of \$15,000 to be paid in cash, securities, and/or other property of equivalent value.

DESIGNATION OF GIFT:
 ECU Parent Fund (ET3002)
METHOD OF PAYMENT:

Check enclosed for the amount of \$ _____ made payable to the ECU Foundation Inc.

Credit Card Visa Master Card American Express Discover Amount: \$ _____

Card Number	CVV	Expiration Date	Signature
-------------	-----	-----------------	-----------

I/we intend to request our donor advised fund to make the following payments to the Foundation.
Gifts from donor advised funds cannot be used to satisfy personal pledges (thereby converting this into an intent).

PAYMENT SCHEDULE:

Total Commitment \$ 15,000
 Amount Paid \$ _____
 Balance Due \$ _____

Balance to be paid as follows:

Month	Dec	Year	2020	Amount	\$ 15,000
Month	Dec	Year		Amount	\$ _____
Month	Dec	Year		Amount	\$ _____
Month	Dec	Year		Amount	\$ _____
Month	Dec	Year		Amount	\$ _____

Please send reminders one month before each installment due date.

I/we work for the following matching-gift company: _____

Donor Signature	Date	Will Williams	9/28/20
		Advancement Officer Signature	Date

ECU Foundation Inc. • 2200 South Charles Boulevard • Greenville Centre, Suite 1100
 East Carolina University • Greenville, NC • 27858-4353
 E-mail: give2ecu@ecu.edu • Phone: 252-328-9550 • Fax: 252-328-4904

To protect your information, do not e-mail or fax this document if you have provided your credit card details above.



Athletics & Advancement Committee

February 11, 2021

Agenda Item:

IV. B. Naming Proposal
Don Leggett President's Office
Taylor-Slaughter Alumni House

Responsible Person:

Chris Dyba
Vice Chancellor for
University Advancement

Action Requested:

Action

Notes:

**NAMING PROPOSAL TO EAST CAROLINA UNIVERSITY
BOARD OF TRUSTEES**

Scott Francis

Name of Originator

President, ECU Alumni Assoc.

252-328-1950

francissc19@ecu.edu

Department/Division

Phone

Email

Proposed Name(s) to Honor: Donaldy Y Leggett

113 Bells Street Greenville

NC

27858

Address: City

State

Zip

Telephone: 252-714-1822

Home

Business

Relationship to the University: Held various positions since 1970, graduate, advocate and supporter

Proposed Object for Naming: President's Office - Taylor Slaughter Alumni House

Purpose for recommendation:

Honorary (Attach background materials as appropriate to justify the recommendation)

Gift (Attach background materials as appropriate to justify the recommendation and complete the section below)

Purpose of Gift: Annual Capital Endowment

Date of Original Commitment: _____

Amount of the Total Commitment: _____

Amount Paid: _____

Current Pledge Balance: -0-

Status of Payments: _____

Was the gift part of a campaign: N/A No Define: _____

Was the project pre-approved: Yes No

Directed to: ECU Foundation Educational Foundation

Medical Foundation Other

If the Gift was more than \$25,000:

1. Attach a copy of the signed Letter of Intent.
2. Define in detail any special arrangements or expectations the donor may have resulting from this Gift.
3. If the Gift is other than cash or cash equivalent, explain the method of valuation, and the plan for liquidation.

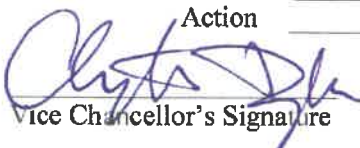
Signature of Originator

Date

PROPOSAL TO EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES
TO NAME A FACILITY OR ACTIVITY


ROUTING SHEET

Office of Vice Chancellor for University Advancement:

Received _____
Action _____ / _____
Date _____
 Forwarded or returned Feb 2, 2021
Date _____
Vice Chancellor's Signature

Comments _____

Chancellor's Office:

Received _____
Action _____ / _____
Date _____
 Forwarded or returned 2/4/2021
Date _____
Chancellor's Signature

Comments _____

Athletics and Advancement Committee of the Board of Trustees:

Received _____
Action _____ / _____
Date _____
Forwarded or returned _____
Date _____
Chair's Signature

Comments _____

Board of Trustees:

Received _____
Action _____ / _____
Date _____
Forwarded or returned _____
Date _____
Chair's Signature

Comments _____



Athletics & Advancement Committee

February 11, 2021

Agenda Item:

IV. C. Naming Proposal
Harry Stubbs Foyer
Taylor-Slaughter Alumni House

Responsible Person:

Chris Dyba
Vice Chancellor for
University Advancement

Action Requested:

Action

Notes:

**NAMING PROPOSAL TO EAST CAROLINA UNIVERSITY
BOARD OF TRUSTEES**

Scott Francis

Name of Originator _____

President, ECU Alumni Assoc.

252-328-1950

francisc19@ecu.edu

Department/Division _____

Phone _____

Email _____

Proposed Name(s) to Honor: Harry W Stubbs IV (posthumously)

Address: _____

City _____

State _____

Zip _____

Telephone: _____

Home _____

Business _____

Relationship to the University: Graduate, long time donor, advocate

Proposed Object for Naming: Foyer - Taylor Slaughter Alumni House

Purpose for recommendation:

Honorary (Attach background materials as appropriate to justify the recommendation)

Gift (Attach background materials as appropriate to justify the recommendation and complete the section below)

Purpose of Gift: Annual

Capital

Endowment

Date of Original Commitment: _____

Amount of the Total Commitment: Property and Cash in excess of 500K

Amount Paid: _____

Current Pledge Balance: -0-

Status of Payments: _____

Was the gift part of a campaign: Yes

No Define: _____

Was the project pre-approved: Yes

No

Directed to:

ECU Foundation

Educational Foundation

Medical Foundation

Other

If the Gift was more than \$25,000:

1. Attach a copy of the signed Letter of Intent.
2. Define in detail any special arrangements or expectations the donor may have resulting from this Gift.
3. If the Gift is other than cash or cash equivalent, explain the method of valuation, and the plan for liquidation.

Signature of Originator

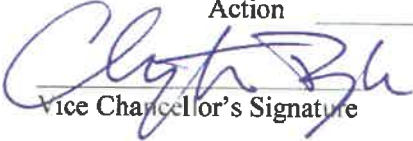
Date

PROPOSAL TO EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES
TO NAME A FACILITY OR ACTIVITY

ROUTING SHEET

Office of Vice Chancellor for University Advancement:

Received _____
Action _____ / _____

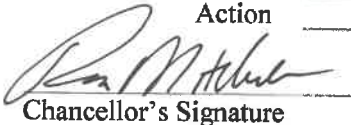

Vice Chancellor's Signature

Forwarded or returned _____
Date Feb 7, 2021
Date

Comments _____

Chancellor's Office:

Received _____
Action _____ / _____


Chancellor's Signature

Forwarded or returned _____
Date 2/4/2021
Date

Comments _____

Athletics and Advancement Committee of the Board of Trustees:

Received _____
Action _____ / _____

Chair's Signature

Forwarded or returned _____
Date _____
Date

Comments _____

Board of Trustees:

Received _____
Action _____ / _____

Chair's Signature

Forwarded or returned _____
Date _____
Date

Comments _____

East Carolina University Institutional Trust Funds Fund Authority Form

This is a NEW Fund Authority Form
(A Fund Request Form is required for all new funds)
This is a REVISED Fund Authority Form _____

*Organization #: 210101
*Date: 8/30/2016
*Prepared By: Virginia Bridgman
*Approved By: Stephanie Ledeman
*Approved By: Dean Frederick Newlander and/or Dept Approval
Vice Chancellor
*Fund Name: Harry Stubbs IV Estate Fund

For Accounting Office Use Only	
Fund:	622003
Program:	0000
Approved By:	<u>Virginia Bridgman</u> Institutional Trust Funds Office
Approved By:	<u>Dee Bowling</u> Vice Chancellor Admin & Finance
General Statute:	GS 116-36.1

Authority for Disbursements:

*Position Title: Asst Vice Chancellor
*Department: Admin & Finance
Dept Address: _____
Secondary Approval (if applicable): _____

Fund Restrictions:

Internal Restrictions: _____
Donor Restrictions (if applicable): _____

*Source of Revenue:

Land gift from Harry Stubbs IV Estate

Person who initially records receipts: _____
Are prenumbered receipts used: _____
Source of receipt book: _____

*Nature of Expenditures:

Transfers

Reporting Requirements:

Attach correspondence of other data that may be pertinent (Letter from donor)

Other Comments:

Attach separate sheets if needed X

* Indicates required field

SCANNED

SEP 20 2016



East Carolina University Fund Request Form

College/Department/Unit: Administration & Finance	Organization Code 210101
Suggested Title of Requested Institutional Trust Fund: Harry Stubbs IV Estate Fund	How long will this fund be needed? Permanently

Type of Institutional Trust Fund Requested: (Select From the Drop-Down Box)

University Endowments

If requesting a fund for extracurricular activities of students; Self supporting auxiliary enterprises/activities supporting scholarship and student activity programs; Fees for service of health care professionals; Moneys received from disposal of real property - you must attach a copy of the related agreement/deed/lease/request. Please complete the Sales Activity Questionnaire if noted in the Type of Fund Requested.

If requesting a fund for Analytical Testing Agreements or Other Contract Services for External Customers - you must attach a copy of the related ATA or sales/service contract.

If Requesting a Clearing/Processing fund - you must provide a narrative of the processing requirements, identify the accounts that will be used by this fund, and explain the account reconciliation procedures. This can be provided in the boxes that follow.

Describe What the Institutional Trust Fund Will Be Used For and the Source of Funds Supporting the Institutional Trust Fund:

Land gift to university from Harry Stubbs IV estate

Describe Any Specific Restrictions, Terms, or Conditions Established By Contract/Agreements Related to This Institutional Trust Fund:

No spending. Fund will be used to hold the land until it is liquidated at which point the endowment board may vote to move the proceeds from the endowment fund.

Describe the Type of Expenses That Will Be Paid From This Institutional Trust Fund:

No expenditures - may only be transferred from the endowment fund upon approval by the endowment board.

Institutional Trust Funds may not carry "Deficit Cash Balances". Describe the cash working capital to be utilized to start this account and/or cover receivables and the management controls that will be utilized to ensure the fund always maintains a positive cash balance:

No expenditures will be made from this fund.

Persons Responsible for the Institutional Trust Fund

List the Person Responsible for the Fund on First Row and All Other Persons Authorized to Accept Receipts and Initiate Disbursements From the Account on the Following Rows:

Name of Person :	Title:	E-MAIL:	Campus Phone:	Campus Box:
Stephanie Coleman	Asst Vice Chancellor	colemans@ecu.edu	252-328-5629	MS 170
Rick Niswander	Vice Chancellor, A&F	niswanderf@ecu.edu	252-328-6975	MS 201

SIGNATURES:

Please route this form with the Fund Authority Form and Sales Activity Questionnaire (if required)

Prepared By: <i>Virginia Bridgman</i>	Title: Accountant - Accounting Services	Date: 8/30/2016
Dean:	Title:	Date:
Vice Chancellor Approval: <i>Frederick Niswander</i>	Title: Vice Chancellor for Administration & Finance	Date: 8/30/2016

By signature of the person primarily responsible for this Institutional Trust Fund (the requestor), the requestor certifies that the fund will always carry a positive cash balance. In the event that the fund incurs a deficit cash balance without approval from the Vice Chancellor for Administration and Finance, the fund may be terminated and the department required to immediately cover the deficit from other available funds.

FILED

15E 00698

NORTH CAROLINA

2015 AUG 31 AM 10:17

PITT COUNTY

PITT COUNTY, C.S.C

BY _____ CODICIL OF

HARRY WILLIAMS STUBBS, IV

I, HARRY WILLIAMS STUBBS, IV, a resident of 1725 Forest Hills Drive, Greenville, Pitt County, North Carolina, declare this to be the First Codicil to the Last Will and Testament executed by me on July 24, 2009.

I revoke and annul Article V of this my Last Will and Testament, and

in lieu, and in substitution thereof, I devise my primary residence located at

1725 Forest Hills Drive, Greenville, N.C. to East Carolina University and/or the

Trustees of East Carolina University in fee simple if owned by me at the time of

my death,

In all other respects I ratify and confirm all of the provisions of my said Will dated July 24, 2009.

IN WITNESS WHEREOF, I have this 31st day of August, 2015, subscribed my signature to this First Codicil to my Last Will and Testament, at Greenville, North Carolina.

Harry Williams Stubbs IV (SEAL)
HARRY WILLIAMS STUBBS, IV
Testator

We, Victoria C. Collins and Wayne H. Crawford

the witnesses, sign our names to this instrument, being first duly sworn, and do hereby declare to the undersigned authority that the Testator signs and executes this instrument as his First Codicil, and that he signs it willingly, and that each of us, in the presence and hearing of the Testator, hereby sign this First Codicil as witness to the Testator's signing, and to the best of our knowledge the Testator is 18 years of age or older, of sound mind, and under no constraint or undue influence.

Witness Victoria C. Collins Residing at Rocky Mount, N.C.
Wayne H. Crawford Raleigh, NC

STATE OF NORTH CAROLINA-COUNTY OF PITT

Subscribed, sworn to, and acknowledged before me by HARRY WILLIAMS STUBBS, IV, the Testator, and subscribed and sworn to before me by _____

Victoria C. Collins and Walter G. Cochran
witnesses, this 5th day of August, 2015.

My Commission Expires: March 11, 2016 John J. Beck
NOTARY PUBLIC



FILED

15E 00698

VIRGINIA

2015 AUG 31 AM 10:17

PITTSBURGH COUNTY, VIRGINIA

LAST WILL AND TESTAMENT

BY.....

OF

HARRY WILLIAMS STUBBS, IV

I, HARRY WILLIAMS STUBBS, IV, now residing at 4201 Lee Highway, Unit 802, Arlington, Virginia, being of full age and of sound mind and memory, do make, publish, and declare this to be my Last Will and Testament, hereby revoking every testamentary disposition which I previously made.

I was born on the 4th day of July, 1952.

My Social Security Number is [REDACTED]

My Parents:

Father Harry Williams Stubbs, III

Mother Mary Katherine Spreull Stubbs

ARTICLE I

I direct that all of my just debts, last illness expenses, funeral, and related expenses (including the cost of a suitable marker), costs of administration of my estate and all death taxes be paid out of the assets of my estate as soon as practicable after my death.

ARTICLE II

I have already provided for my retirement benefits outside of the purview of this my Last Will and Testament, which retirement benefits are my 401(k) and my IRA. My said retirement investments are already set up with fifty per cent (50%) of said benefits going to the ECU Alumni Association and fifty per cent (50%) of said benefits going to the ECU Educational Foundation/Pirate Club.

ARTICLE III

I devise the Hope Farm located in Bertie County to LEE MATTHEW TAVASSO, son of KIM ELRAY TAVASSO and wife DEBRA JO FINLEY TAVASSO, in fee simple, if owned by me at the time of my death. Said farm consists of 265.51 acres, more or less.

I also bequeath to LEE MATTHEW TAVASSO all money coming from and paid from the National Tobacco Grower Settlement Trust and USDA-Tobacco Transition Payment Program with regard to said farm.

ARTICLE IV

I devise the Harris Farm located in Franklin County to East Caro-

lina University and/or the Trustees of East Carolina University in fee simple if owned by me at the time of my death. Said farm consists of 88.50 acres, more or less.

ARTICLE V

I devise my residence located at 4201 Lea Highway, Arlington, Virginia, Unit 802 to East Carolina University and/or the Trustees of East Carolina University in fee simple if owned by me at the time of my death.

ARTICLE VI

I devise my one-third (1/3) ownership interest in my beach house located at Emerald Isle in Currituck County to KIM ELBAV TAVASSO and wife DEBRA JO FINELEY TAVASSO in fee simple. Kim and Debra already own a one-third (1/3) undivided interest in said beach house, and Rachel Hawkins Stubbs presently owns a one-third (1/3) undivided interest.

ARTICLE VII

I bequeath to East Carolina University and/or the Trustees of East Carolina University all of my money that remains after the satisfaction of Article I of this My Last Will and Testament, including, but not limited to, cash on hand, financial institution deposits, checking accounts, savings accounts, certificates of deposit, stocks, mutual funds, annuities, securities, bonds, money market, notes, securities, and other choses in action.

For information purposes, my common stock portfolio presently consists of the following:

Aristo-Myers Squibb (AMV), Family Dollar Stores (FDO), Sava Lee (SLE), Hanesbrands (HBI), Wells Fargo (WFC), R.J. Heist (RHZ), Verizon Communications (VZ), Idearc (IDAR), Paper (PEP), General Electric (GE), Equifax (EFX), Hillenbrand (HI), Hill Row Holdings (HRQ), Dalhousie - Le Lion (DLG), Crown Cork and Seal (CCX), and Service Corp. Int'l (SCI)

ARTICLE VIII

I bequeath to the University Advancement at East Carolina University, Greenville, N.C. the following personal property, if owned by me at the time of my death. University Advancement may decide what to keep in its permanent collections and may decide what to sell.

a) American Empire, Duncas Phyfe school, circa 1805-1815, gold valvet upholstered sofa

b) American Empire, New York school, circa 1810-1820, mahogany side table

c) American Empire, Baltimore school kilmor style, circa 1810-1820 mahogany arm chair

- d) American Empire, North Carolina, walnut 3/4 bed Harris family heirloom (my paternal grandmother's family from Wake County), circa 1810-1830
- e) American Empire, North Carolina, mahogany mirror and five drawer dresser Harris family heirloom (my paternal grandmother's family from Wake County), circa 1820-1840
- f) Chippendale apple wood Shenandoah valley arm chair, circa 1770-1800
- g) Hepplewhite/Sheraton North Carolina walnut corner cupboard, Harris family heirloom (my paternal grandmother's family from Wake County), circa 1790-1810
- h) Victorian Gentleman and Lady, North Carolina, mahogany chairs Harris family heirloom (my paternal grandmother's family from Wake County), circa 1840-1860

ARTICLE IX

I bequeath to the East Carolina University College of Human Ecology, specifically the Department of Nutrition and Dietetics my Knopf America Cooks Series cookbooks and all my other signed, limited edition cookbooks, if owned by me at the time of my death.

ARTICLE X

I bequeath to East Carolina University Alumni Association the following personal property, if owned by me at the time of my death:

- a) Framed ECTC, ECG, ECU postcards and framed Pirates Club postcard.
- b) American Empire mahogany card table, circa 1810-1830, which is a Stubbs family heirloom
- c) Four oriental carpets - one tribal, two red wool and one gold wool

ARTICLE XI

I bequeath to East Carolina University School of Art, specifically the Wellington B. Gray Gallery the following personal property, if owned by me at the time of my death.

- a) Pencil drawing of Puerto Vallarta by Patrick Demoun (was cover page of Summer 2000 Vallarta Lifestyles magazine - I have a copy)
- b) Nineteenth Century landscape oil painting by Goodwin
- c) Magnolia Warbler watercolor by GC McLaurin (was cover page of Wildlife in North Carolina)
- d) Several limited edition, including one artist's proof by Donald Haxauer (former ECU Professor of Printmaking)
- e) Hope Plantation fields watercolor by Franz van Esare
- f) Tobacco Barns watercolor by Edwin Voorhies
- g) Watercolors of Friday Harbor, Washington and Mount Constitution, San Juan Islands, by Zhu

ARTICLE XII

I bequeath my Parker Brothers double barrel shotgun, consisting

of a 12 gauge shotgun and a 20 gauge shotgun, to KIM ELRAY TAVASSO and wife DEBRA JO FINLEY TAVASSO, if owned by me at the time of my death.

ARTICLE XIII

I bequeath all of my remaining personal property including, but not limited to, Antiques, jewelry, silver, paintings, prints, watercolors, cookware, and furniture to KIM ELRAY TAVASSO and wife DEBRA JO FINLEY TAVASSO. However, I direct that the following persons may choose and have one (1) item from this property referred to and set forth in this Article XIII of this my Last Will and Testament as a memento. Each person shall choose and take his one (1) item of personal property within ninety (90) days following the date of my death, and make arrangements to do so with the Executor of this my Last Will and Testament,

- a) Michael Currie Aho
- b) Martha Allison
- c) Valencis Yvonne Camp
- d) Mike Cashwell
- e) Matt Crouch
- f) Paul Gambino
- g) Donald Laffert
- h) David Mabee
- i) Dr. J. Thomas O'Rourke
- j) Syall Smith
- k) Doug Barton
- l) Suzann Lamb
- m) Henry Lee Woods
- n) Sumia Smith
- o) Mary Elizabeth Boyd
- p) David Rogowski
- q) Daniel Vitug
- r) James Murray
- s) William Benjamin Stubbs, III

ARTICLE XIV

If KIM ELRAY TAVASSO should predecease me, then I bequeath and devise the property that he would have received under this my Last Will and Testament to his wife, DEBRA JO FINLEY TAVASSO. And if, DEBRA JO FINLEY TAVASSO should predecease me, then I bequeath and devise the property that she would have received under this my Last Will and Testament to her husband, KIM ELRAY TAVASSO.

ARTICLE XV

I nominate and appoint my step-brother, KIM ELRAY TAVASSO presently of Winterville, N.C. as Executor of my Last Will and Testament and request that he be permitted to serve without bond. I hereby authorize my said step-brother acting in his capacity as Executor in the exercise of his discretion and without an order of court, to do all things and to perform all things that to him shall seem requisite or desirable in the business-like settlement of my estate. If my step-brother does not survive me, or if he is unable to serve as my Executor, I appoint his wife, DEBRA JO FINLEY TAVASSO to

serve as Executor of this my Last Will and Testament, without bond, to do every act and thing necessary or appropriate for the complete administration of my estate.

IN WITNESS WHEREOF, I, HARRY WILLIAMS STUBBS, IV, the Testator, sign my name to this instrument, this 24 day of July, 2009 and being first duly sworn, do hereby declare to the undersigned authority that I sign and execute this instrument as my Last Will and Testament, and that I sign it willingly, that I execute it on my free and voluntary act for the purposes therein expressed, and that I am 18 years of age or older, of sound mind, and under no constraint or undue influence.

Harry Williams Stubbs IV (SEAL)
HARRY WILLIAMS STUBBS, IV
Testator

We, Delgado Elias and Patricia A. Nichols, the witnesses, sign our names to this instrument, being first duly sworn, and do hereby declare to the undersigned authority that the Testator signs and executes this instrument as his Last Will and Testament, and that he signs it willingly, and that each of us, in the presence and hearing of the Testator, hereby signs this Last Will and Testament as witness to the Testator's signing, and to the best of our knowledge the Testator is 18 years of age or older, of sound mind, and under no constraint or undue influence.

Witness
Delgado Elias Residing at Guaymas
Patricia A. Nichols Guaymas, N.S.

STATE OF N.S. - COUNTY OF PH

Subscribed, sworn to, and acknowledged before me by HARRY WILLIAMS STUBBS, IV, the Testator, and subscribed and sworn to before me by Delgado Elias and Patricia A. Nichols, witnesses, this 24 day of July, 2009.

My commission expires: 1-10-11 Delgado Elias
NOTARY PUBLIC

Bridgman, Virginia Driggers

From: Niswander, Rick
Sent: Tuesday, March 22, 2016 8:41 AM
To: Buck, A. Scott; Abeyounis, Greg; Dyba, Christopher Michael; Johnson, Sherrilyn R
Subject: FW: Endowment Fund properties vote needed

A majority of the Endowment Board voted in the affirmative.

Dr. Frederick (Rick) Niswander, Ph.D., CPA, CGMA
Vice Chancellor for Administration and Finance
Spilman 106
East Carolina University
Greenville, NC 27858
252-328-6975
252-328-4835 (FAX)

From: Niswander, Rick
Sent: Wednesday, March 16, 2016 9:44 AM
To: 'Jones, Steve'; 'Shanahan, Kieran'; SCB; 'Kel Normann'; Bob Plybon (rplybon@plybon.com); 'angela.moss@hotmail.com'
Cc: Buck, A. Scott; Abeyounis, Greg; Dyba, Christopher Michael; Johnson, Sherrilyn R
Subject: Endowment Fund properties vote needed

Members of the ECU Endowment Fund Board:

Harry Stubbs was a long-time supporter of ECU and served in various volunteer capacities (including the Alumni Board). About six months ago, he passed away. He left two properties to the University.

By this email, I am requesting that, in your capacity as Endowment Fund Board members, you approve to accept and to sell the two properties. Particulars are below.

Residence

The first property is the late Mr. Stubbs' residence located at 1725 Forest Hills Drive, Greenville, N.C. (tax parcel# 15222). The 3,247 SF single-story residence built in 1956 is sited on a 0.61 acre wooded lot and is in excellent condition. The property was appraised November 2015 for \$385,000 and will be marketed directly for sale via the Daily Reflector.

Timber Land

The second property is an 88.50 acre rural tract of timber located off R.D. Collins and Mann Road in the ETJ of Franklinton in Franklin County off U.S. 1 (tax parcel# 009804). The tract was heavily cut approximately 18 years ago and all timber rights have expired. The property was appraised December 2015 for \$265,000 and net timber present value is approximately \$34,800. The Franklin County property will be marketed locally in Franklin County and if these efforts are deemed unsuccessful, the property will be placed on auction.

For your information, we believe the residence will sell easily but the timber land will be more difficult to sell.

Net proceeds from the sales will go to the Endowment Fund.

Contact me if you have questions.

Please indicate your approval or disapproval to me by email.

Rick

Dr. Frederick (Rick) Niswander, Ph.D., CPA, CGMA
Vice Chancellor for Administration and Finance
Spilman 106
East Carolina University
Greenville, NC 27858
252-328-6975
252-328-4835 (FAX)

Bridgman, Virginia Driggers

From: Johnson, Sherrilyn R
Sent: Sunday, July 24, 2016 1:55 PM
To: Bridgman, Virginia Driggers
Cc: Modlin, Cynthia Spruill
Subject: RE: Harry Stubbs Estate - 6Z Fund

Virginia,

See information below.

Let me know if you have questions.

Sherrilyn

From: Bridgman, Virginia Driggers
Sent: Friday, July 22, 2016 3:22 PM
To: Johnson, Sherrilyn R <JOHNSONS@ecu.edu>
Cc: Modlin, Cynthia Spruill <MODLINC@ECU.EDU>
Subject: Harry Stubbs Estate - 6Z Fund

I'm trying to work on this and keep getting confused....

What is driving the need for a 6Z fund to be created for this? The need to report the land gift in the endowment fund. -Is the 6Z fund temporary or is it replacing 250050? The 6Z fund will hold the land until it is liquidated and the endowment board votes to move the proceeds.

-Does this need to be set up in 3 parts (6Z, 6R, 2E) or is it more similar to the EC Scholars Reserve fund, which only has the 6Z fund? Would this fund be participating in the endowment investment pool? It will not initially need 3 parts as the only entry will be the value of the land. At the point that the land is sold, it could be that the cash should participate in the pool until the endowment board votes to move it to 250050. So initially there is nothing to include in the pool for investment.

-Should STIF Interest earned post back to the fund, to 6Z2000, somewhere else? If the land is sold and the cash sits in the fund for a period of time, we could treat it as participating in the pool which is consistent with the other funds. If so, the STIF interest would post to 6Z2000, right?

-I will need to get a fund authority completed for this too at some point – I guess the source of revenue would be related to the land gift, but what would the expenditures be since the 6Z would represent a corpus endowment: None, transfers to another fund, expenses in support of ECU, something else? No expenditures but possible transfer to an expendable fund upon endowment board approval.

-Are these the attributes that we would want to use for CN_ASSET, NCAS, & PROG? The 0800 and 7280 would be appropriate.

UNRE	Unrestricted
0170	Cur Institutional Support
1700	Institutional Support

Or do we need to use these (which is what most other 6Z funds are set up with)?

UNRE	Unrestricted
0800	Endowment Funds
7280	Endowments

Virginia Bridgman
Institutional Trust Funds
Financial Services
East Carolina University
(252) 737-1138
Mail Stop 203





MEMORANDUM

TO: Vern Davenport
Chair, ECU Board of Trustees

FROM: Dr. Ronald L. Mitchelson
Interim Chancellor

A handwritten signature in blue ink that reads "Ronald L. Mitchelson".

DATE: January 21, 2021

RE: Chief of Staff Appointment

I respectfully request the Board of Trustees approve the recommendation from Chancellor-Elect Rogers and me to appoint Dr. Christopher D. Locklear as Chief of Staff based on the following terms and conditions:

- 1) Appointment effective February 15, 2021, at a twelve-month annual salary of \$230,500. This salary rate is a 3% percent increase over his current annual salary and has been approved by me and Chancellor-Elect Rogers.
- 2) An annual phone allowance at the rate of \$720 per year.