

ECU Board of Trustees
April 24, 2015
East Carolina Heart Institute
Minutes

The Board of Trustees met in regular session at the East Carolina Heart Institute on the Health Sciences Campus of East Carolina University. Chair Robert Brinkley called the meeting to order and introduced Army ROTC Cadet Caroline Finley, a nursing major from Raleigh, NC and Cadet William Blackwell, a sophomore criminal justice major from Linden, NC, who led the Pledge of Allegiance.

In compliance with the State Government Ethics Act, Mr. Brinkley read the conflict of interest statement and asked if anyone had a conflict of interest to disclose. No conflicts were identified.

Mr. Brinkley called on Secretary Edwin Clark to call the roll:

Members Present

Robert Brinkley
Edwin Clark
Mark Copeland
Vern Davenport
Steve Jones
Max Joyner
Carol Mabe
Bob Plybon
Danny Scott
Kieran Shanahan
Jake Srednicki
Terry Yeargan

Members Absent

Deborah Davis

APPROVAL OF MINUTES

Mr. Brinkley asked for a motion to approve the minutes from the February 21, 2015. Mr. Plybon moved approval of the minutes and Mr. Joyner seconded the motion. The motion was approved with no negative votes.

UNIVERSITY REPORTS

CHANCELLOR'S REPORT

Dr. Ballard gave his remarks to the board. A full text version of the Chancellor's remarks is listed as "Attachment A." Following his remarks, Chancellor Ballard presented outgoing members Mr. Brinkley, Ms. Mabe and Mr. Srednicki with a token of appreciation for their service on the board.

REPORT FROM THE UNC BOARD OF GOVERNORS

Mr. Henry Hinton brought an update from the Board of Governors

REPORT FROM THE CHAIR OF THE FACULTY

Dr. Andrew Morehead, Chair of the Faculty, addressed the board. A full text version of his remarks is listed as "Attachment B."

REPORT FROM THE STUDENT GOVERNMENT ASSOCIATION

Mr. Jake Srednicki brought an update from the Student Government Association. Mr. Srednicki said this would be his last meeting as president of the SGA. He spoke briefly about the what SGA was able to accomplish in the few short months he was president and he thanked the board for their support during his tenure. He also introduced the incoming president, Mark

Matulewicz. Following his remarks, Mr. Brinkley and the Chancellor presented Mr. Srednicki with a pewter plate honoring his service as President of the SGA.

REPORT FROM THE BOARD OF VISITORS

Ms. Angie Moss, Chair of the Board of Visitors, brought an update from the group. A text version of her remarks is listed as “Attachment C.”

COMMITTEE REPORTS

Athletics & Advancement Committee

Mr. Clark, chair of the Athletics and Advancement Committee gave the committee report. A summary of his comments are listed as “Attachment D.” There were two items that required board attention.

Mr. Clark moved that the board approve the naming proposals as presented in board materials. The motion, not requiring a second, was approved with no negative votes. A summary of the naming proposals is listed in this document as “Attachment E.”

Mr. Clark moved that the board approve the slate of nominees for the ECU Board of Visitors as presented in board materials. That motion, also not requiring a second, was unanimously approved. The nomination summary for the Board of Visitors is listed as “Attachment F.”

Audit Committee

Mr. Copeland, chair of the Audit Committee, gave the committee report. A summary of his report is listed as “Attachment G.” There were no items that required board attention.

Finance & Facilities Committee

Mr. Plybon gave the report from the Finance and Facilities Committee. A summary of his report is listed as “Attachment H.” There were several items that needed board attentions.

Mr. Plybon moved that the board approve the designer selection for the Student Services Building (One Stop Shop) Item: 306 as presented in board materials. The motion was approved with no negative votes. Board member Terry Yeargan recused himself from the vote. A summary of the designer selection is listed as “Attachment I.”

Mr. Plybon moved that the board approve the designer selection of the Jones Gallery renovation and expansion project as presented in board materials. The motion was approved with no negative votes. A summary of the designer selection is listed as “Attachment J.”

Mr. Plybon moved that the board approve the request to lease +/- 10,700 NSF of office and clinical training space at 2450 W. 5th Street in accordance with the terms and conditions presented in board materials. The motion was approved unanimously. The summary of the request is listed as “Attachment K.”

Mr. Plybon moved that the board approve a request granting right-of-ways and easements to the North Carolina Department of Transportation for the 10th Street Connector project as presented in board materials. The board approved the motion unanimously. This request is listed as “Attachment L.”

Mr. Plybon moved that the board approve a request for the construction manager at risk selection for Clement Residence Hall renovation. The motion was approved with no negative votes. This request is listed as “Attachment M.”

Health Sciences Committee

Mr. Jones, chair of the Health Sciences Committee, gave the report. A summary of his report is listed as “Attachment N.” There was one item that required board attention.

Mr. Jones moved that the board approve the conferral of two initial appointments with permanent tenure to Dr. Janet Tuttle-Newhall and Dr. Espen E. Spangenberg as presented in board materials. The motion was unanimously approved.

University Affairs Committee

Mr. Scott gave the report for the committee in the absence of committee chair Ms. Davis. A summary of this report is listed as “Attachment O.” There were items that required the board’s attention.

Mr. Scott called on Mr. Srednicki for the first item. Mr. Srednicki moved that the board approve the candidates for degrees, as approved by the Faculty Senate and the Chancellor, be authorized for conferral on Friday, May 8, 2015 at the annual Spring commencement. The motion was approved unanimously.

Mr. Scott moved that the board approve the request to discontinue the Center for Applied Computational Studies as presented in board materials. The motion passed with no negative votes. A summary of this request is listed as “Attachment P.”

CLOSED SESSION

Mr. Brinkley asked Mr. Srednicki for a motion to go into Closed Session. Once the motion was made and seconded, the board went into closed session. Upon return to open session, there were several items that required the board’s attention.

Mr. Scott moved that the board approve the Academic Affairs tenure recommendations as presented in board materials. The motion was approved unanimously.

UNFINISHED BUSINESS

Mr. Joyner gave a brief update regarding the board orientation program. The training modules that have been in development will be completed and posted on the sharepoint site in June. These modules can be used during the actual orientation or for a resource during the course of the year.

NEW BUSINESS

In accordance with the Board of Trustee bylaws, Mr. Brinkley appointed three board members to a Nominating Committee, whose task is to identify and present a slate of officers for the 2015-2016 year. Mr. Brinkley appointed Mr. Clark as chair of the committee, and Vern Davenport and Terry Yeargan as members. He reminded this group that they must distribute their proposed slate of officers to the entire board no later than June 30 in advance of the July 17 Board of Trustee officer elections.

ADJOURNMENT

Hearing no other business, Mr. Brinkley adjourned the meeting at 11:15 a.m.

ADJOURN

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BOARD OF TRUSTEES

April 2015

Thank you Mr. Brinkley.

It has been a very busy time period for ECU. Over a six week period, we've had meetings of every affiliated entity, a significant event in New Bern for the ECU Foundation, an excellent Board of Visitors meeting last week, the Board of Governors, and now the Board of Trustees. On Saturday, we have events for the Alumni Board along with the Board of Visitors. I'm greatly appreciative of the engagement of our Trustees in so many of these processes. In about two weeks, many of you along with President Ross will be involved in our commencement ceremonies.

Economic Development

Dr. Mitchelson and Dr. Morris have made numerous presentations over the last few weeks regarding our economic development projects. Yesterday, you heard Dr. Morris discuss the Millennial Campus designation, recently

approved by the Board of Governors. Dr. Mitchelson made an excellent presentation on our economic impacts. Just in case you missed it, ECU:

Contributes \$1.3 billion dollars each year to the local economy
(defined as an 8 county proximity zone);

Contributes \$1.8 billion dollars each year to Eastern North Carolina;

Contributes \$2.8 billion dollars each year to North Carolina;

The return on the investment of the State is estimated at 10:1 and the
return on the state's contribution to the Brody School is 14:1.

While our primary mission is educational, I think everyone can agree that we also make an essential economic contribution, especially to the east.

These economic develop impacts and our new millennial designation are catalysts for new partnerships with business and industry...and that is exactly what the millennial designation is intended to make happen. We recently signed our second partnership agreement with IBM, thanks to the hard work of David White in the College of Engineering and Technology.

In addition, ECU is teaming with Pitt Community College to develop a premier education and training network for the pharmaceutical industry. This partnership received a \$1.75 million grant from the Golden Leaf Foundation, the largest grant given by that foundation this year. The grant will be used to establish a Center of Excellence in Bio-Pharmaceutical Workforce Development.

Academic Quality

The primary theme in my remarks this year is academic quality and I will continue that theme today by mentioning the achievements of two very different programs.

First is the Medical Family Therapy Program, a doctoral program we created 10 years ago to combine the strengths of our faculty in family behaviors with those of our medical school. We are very proud of this program which has gone from a hope 10 years ago to national prominence today. For example:

A degree from this program is a virtual guarantee of a good job. The program has placed 100% of its graduates. They go to such places as post-docs at Johns Hopkins and the Chicago Center for Family Health. Every student in the program over the past 8 years has been funded by external grants directed by faculty of the Center; Alumni of the center are nationally known and leading this area of clinical practice. They have gone to prestigious positions at Duke, Ohio State, and Nebraska Medical Center. The Program is doing very well in building ECU's research reputation – today, six externally funded grants are directed by faculty of the program. And, as you would expect, the faculty of the center are fully in engaged in the Greenville community and surrounding counties to provide behavioral healthcare. Community Service includes a partnership with Seymour Johnson Air Force Base.

Yesterday, we learned that the Medical Family Therapy program was selected as the recipient for the 2015 American Association for Marriage and Family Therapy Training Award. This is the highest national honor given by the American Association for Marriage and Family Therapy to a training program.

An area of excellence at ECU which has not received enough attention is our world class College of Fine Arts and Communication under the leadership of Dean Chris Buddo. Their accomplishments include excellence in theatre, dance, metallurgy and many other visual and performing arts.

Two performers are world-renown. You heard the quality of ARA Gregorian and his Chamber Music Festival during the visit by the Board of Governors. Ara is bringing both world class performances to North Carolina, and also bringing the very top quality of students to study here.

And, the School of Music Chamber singers became the first American choir to ever win the International Choral Completion, recently completed in Slovenia. The competition is part of the European Grand Prix for Choral Singing. ECU was the only group invited from the Americas.

Congratulations to Director Andrew Crane, to the School of Music Director, Chris Ulffers, and to all 32 students of the Choral Group.

RANKINGS

I will close with a brief word about ranking of universities. We primarily pay attention to indicators of our mission because we believe we have a distinct, bold and authentic mission for ECU.

However, it is always nice when others rate us positively, especially when they use criteria that fit our mission.

Two examples are important. First, the Non-Profit group “Educate to Careers” ranked 1200 US universities based on the affordability of the degrees along with what actually happened to the students in terms of jobs and earnings. ECU ranked 4th of all universities in Return on Investment.

Similarly, the Washington Monthly reviewed American universities based on cost and “Band for the Buck.” In the Southeast region, ECU ranked first.

I think we have a great story to tell prospective students and parents based on these results.

Remarks to the ECU Board of Trustees
Andrew T. Morehead, Jr., Chair of the Faculty
April 24, 2015

Good morning! The Faculty Senate held our last meeting of the year on the 14th of April, completing our 50th year of shared governance here at ECU. Our celebration of those fifty years culminated at the end of March with a reception hosted by the Chancellor in which we presented medallions to the faculty, staff, and administrators nominated and selected for making a significant contribution to shared governance at ECU.

At the organizational meeting on the 21st of April, the Faculty Senate elected Professor John Stiller of the Department of Biology as the Chair of the Faculty for the next year. Professor Kylie Dotson-Blake (Counselor Education) will become Vice-Chair following her service this year as Secretary, and Professor Donna Kain of the English Department will be Secretary next year.

This really has been a busy and momentous year. With the help of the procedures in the *Faculty Manual*, the faculty of the College of Human Ecology departments were distributed into other colleges of their choice, and the reduction in the number of colleges will result in administrative savings that may be redirected into teaching and research efforts. With faculty members as influential parts of the workgroups, the University Committee on Fiscal Sustainability reports on the foundations curriculum and on the consolidation of the basic sciences in the School of Medicine are nearing completion.

The Faculty Governance Committee of the Senate has neared completion of the (long) process of revising the tenure and promotion section of the Faculty Manual. A campus forum followed the meeting this week with another taking place next week to obtain feedback on that draft. We firmly intend to present the finalized version for approval at the first Senate meeting in the fall so that it can be sent to the General Administration shortly thereafter. With the recent Senate

vote approving the revised post-tenure review process, we will have completed revisions of one of the most critical sections of the *Faculty Manual*.

As I alluded to previously, this has also been a momentous, 50th year for the Faculty Senate, for the Faculty Assembly, and for the University. As you are well aware, we have completed the Provost search with the appointment of Dr. Ron Mitchelson. The mandated five-year strategic plan process took up plenty of time and effort for the faculty, staff, and administration here at ECU, but in my mind *Beyond Tomorrow* reflects three commitments we all believe are critical – student success, public service and regional transformation.

The debate around the naming of Aycock Residence Hall ultimately resulted in the decision to transition the name to a new location, Heritage Hall, which, once completed, will reflect the history, diversity of perspectives, and often problematic roots of the institution we have become. I appreciate how all involved in the debate were passionate but remained respectful of other perspectives, and in particular I am very proud of our students. They reflected the lessons we all hope we are teaching: that we should engage in our university and the free exchange of ideas, and that we should passionately advocate for our beliefs.

Finally, the Board of Governor's decision to transition the UNC Presidency and their actions around UNC Centers and Institutes and the revised Chancellor search procedures prompted the Senate to pass resolutions strongly advocating our position that the faculty, staff, students, and administration of East Carolina University are best positioned to decide what kind of institution best serves our community.

It has been a privilege to serve as Chair of the Faculty this year, and to work with the Board, administration, faculty, students and staff as we tackled these challenges. Thanks for your attention, and I would be happy to answer any questions.

ECU Board of Visitors
Report to the Board of Trustees

April 24, 2015

Given by Angela Moss, Chair

The Board of Visitors had our last meeting of the year on April 17, 2015.

Committee updates and accomplishments:

- 1) **Legislative Advocacy Committee** – *seeks to support the UNC Board of Governors, the ECU Board of Trustees, and the Office of the Chancellor in promoting the University's budget and policy agenda before the North Carolina General Assembly and other governing bodies.*

This committee is chaired by Reid Tyler and is advised by Michelle Brooks.

- **Interactive session with legislators on our campus:** this event was held on February 9th and the purpose of the session was to highlight several programs related to our strategic priorities, and to have interaction/discussion with students, faculty, and business leaders.
- **University Day at the Legislature:** this event was held March 25th. This traditionally is the day to discuss the UNC policy agenda. Each campus brings a small delegation to Raleigh to interact with legislators.
- **Board of Visitors reception in Raleigh:** this was held last Thursday, April 16th. The BOV has started a tradition of having our spring meeting in Raleigh and inviting legislators to our reception the evening before the meeting. Our event last week went well and we had representation from the legislature, the Speaker's office, General Administration, and others.
- **Contacts spreadsheet:** a spreadsheet has been created to track connections we have to legislators and other key leaders.
- BOV members are ready to assist the BOT on legislative affairs if and when support is needed. In particular, if there are any known elected officials we should target for a visit and/or thank you please let us know.

- 2) **Engagement Committee** – *seeks to “engage” the membership by continuously seeking ways to get members involved. This should help members be more effective in their role. Some initiatives include “buddy/mentor system” for new members, onboarding procedures for new members, member expectations, social activities, outreach programs into the broader community (e.g., Kinston meeting), etc.*

This committee is chaired by Doug Strickland and is advised by Erin Eatman.

- **Greater member effectiveness initiative:** the committee has developed a document outlining helpful tips on how to be a more effective member.
- **Continue to support established activities of BOV Engagement Committee:** e.g., Watch List, social gatherings, pre-meeting events, recognition of contributions, helping find ways to serve the University effectively, etc.
 - **Baseball game tomorrow, April 25,** the BOV has invited the BOT and the Alumni Association board. BOV member Doug Strickland is hosting us at his

motor home at Stratford Arms starting at 12:30pm. Game time is 4:00pm.
Thanks to Athletics for providing tickets!

3) **Fundraising and Development Committee** – *funds donated by board members go to funding Access Scholarships. We have successfully reached our goal of supporting **four Access Scholars**. We currently have two sophomores and two freshmen and their majors include Accounting, Nursing, and Public Health.*

This committee is co-chaired by Sabrina Bengel and Brenda Myrick and is advised by Vice Chancellor Dyba.

- We successfully **raised more money this fiscal year than any other year** in the past!
- At our December meeting, we got to interact with our scholarship recipients through a panel format which was very engaging. An idea we have for next year is “where are they today?” to show what our former recipients (graduates) are doing now.

BOV Executive Committee:

- **Angela Moss**, Chair
- **Reid Tyler**, Vice Chair and Chair of the Legislative Committee
- **Mark Garner**, Secretary
- **Doug Strickland**, Chair of the Engagement Committee
- **Sabrina Bengel** and **Brenda Myrick** are co-chairs of the Fundraising Committee

Purpose of the BOV – *to assist the Board of Trustees and the Chancellor to promote the development of the university. Members will:*

- *help ensure university effectiveness,*
- *convey its mission, programs and accomplishments,*
- *advise and assist with developmental activities, and*
- *serve as ambassadors for the university*

Please let us know how we can support you!

Angela Moss, Chair

Angela Moss
angela.moss@hotmail.com
(m): 919-348-1910

**Board of Trustees
Athletics & Advancement Committee
April 23, 2015
East Carolina Heart Institute**

Committee members present included Vern Davenport, Max Joyner, Bob Plybon. Other board members present included Mark Copeland, Robert Brinkley, Carol Mabe, Danny Scott, Steve Jones and Jake Srednicki.

UNIVERSITY ADVANCEMENT

Heritage Hall

We had a lengthy discussion regarding the plan and establishment of Heritage Hall. I appointed two of our committee members, Max Joyner & Bob Plybon to be liaisons for this project. There was a consensus that the group should capitalize on the current enthusiasm to move this project along quickly. VC Dyba shared that he has had conversations with some key personnel at the university, such as Virginia Hardy, Rick Niswander and Jan Lewis with the library, but there are still many questions that need answering that will help determine the project scope and next steps. The next step is Vice Chancellor Dyba, Max and Bob will name a staff working group to include all vested parties such as alumni, students, faculty, etc... The expectation is that at the July meeting, a more defined timeline will be presented and hopefully where it will be located and even an estimated cost so we know what fundraising efforts will be needed.

Fundraising Update & Campaign Preparation

Vice Chancellor Dyba shared the fundraising figures through March 2015. He was happy to report that our fundraising efforts as of March 31 exceed totals compared to last year.

Vice Chancellor Dyba also shared that the ECU Foundation and the Medical and Health Sciences Foundation have been working on updating their strategic plan in order to be in line with the university's strategic plan. As the division of Advancement begins preparation for an upcoming campaign it is important that the foundations and the university mirror one another. He informed the committee that a newly created position is in the works to hire a campaign manager/director of strategic initiatives. University Advancement continues to prepare for a comprehensive campaign and will present a full presentation on campaign readiness at a future Trustee meeting.

Associated Entities

All four foundations provided edits to the Chancellor's office regarding the revised regulations from UNC GA. ECU's collective revisions were sent to GA by the requested March deadline and we have not received any feedback. Vice Chancellor Dyba expressed that the leadership of the four foundations is prepared and ready to be in compliance by July 1.

Namings

Vice Chancellor Dyba presented three Naming Proposals – the documentation is included in your board material. The proposals were all approved by the committee and I'll have a motion at the end of my report.

BOV Appointments

Dr. Chris Locklear presented the slate of nominees for appointment to the Board of Visitors. There are five nominees for reappointment, 10 nominees for the Class of 2019 and one nominee to fill the vacancy in the Class of 2018. The slate of nominees were approved by this committee as presented and again, I'll have the official motion at the end of my remarks.

ATHLETIC**Coaches Update**

Coach Kobe from the Swimming and Diving Team brought the coach's update yesterday. I want to take a minute to congratulate Coach Kobe and all his athletes for winning the AAC Championship this year, which is the first for ECU in the AAC.

Here are a few stats from the AAC Conference Championship meet:

ECU won 11 events – eight men's and three women's events

There were 45 All Conference Performances – 29 men and 16 women

They broke 21 school records – 15 men's records and 6 women's records

And at the end of the meet they were ranked 17th in the country

Overall this year, the women went 6-1 and the men went 5-2 – which represents 32 YEARS of non-losing seasons.

The swimming and diving team not only performs in the pool but they perform in the community and in the classroom. The team has logged over 2,000 community service hours this year and both the men and women's team were Academic All American teams last year. We're expecting the same for this year.

So again, congratulations to Coach Kobe and his athletes for representing ECU!

Sports Update

Jeff Compher brought a sports update. Spring football kicked off last weekend with well over 4,500 people attended the Spring football game. There was an equipment sale that brought over \$53,000. This was the second year ECU Athletics has done this and hopefully will continue to do this in the future.

Baseball also had a great week this week, with two come-from-behind victories against ACC opponents – NC State and Duke.

Facilities Update

Jeff Compher also reported that ECU Athletics has identified CSL to perform a feasibility study on the premium seating in Dowdy – there will be more to come on that front. Repairs at Clark LeClair are also on the list of priorities.

Athletics Financial Report

Nick Floyd brought the Financial Report. Pirate Club numbers are up with \$6.8M in pledges and over \$5M in receipts. Since this is a reseating year, there was a huge incentive for Pirate Club members to get their payments made by April 1.

The increase in Pirate Club fees accounts for a portion of the numbers, but early returns are encouraging.

Cost of Attendance

Last week, ECU announced their approach to the full cost of attendance for student athletes. This initiative will allow athletes who receive a full scholarship to not only receive tuition and fees, room and board and books to be paid for, but will also account for supplies, personal expenses, transportation and loan fees. The total cost for in-state students will be \$20,694 and for out of state \$36,268. The additional money will be distributed into student bank accounts.

ECU Athletics is phasing this in over two years, with football, men's and women's basketball the first year and the other 16 sports the following year. This is the most aggressive implementation in the conference so far, which may help with recruiting. Other institutions are looking at a 4-5 year implementation schedule, or even capping the funding lower than 100%.

MOTIONS

I move that the board approve the naming proposals as presented in board materials.

I move that the board approve the slate of nominees for the ECU Board of Visitors as presented in board materials.

NAMING PROPOSAL TO EAST CAROLINA UNIVERSITY
BOARD OF TRUSTEES

J. Batt

Name of Originator

ECU Educational Foundation
Department/Division

252-737-4540
Phone

battj@ecu.edu
Email

Proposed Name(s) to Honor: Fielding Miller #13873

4208 Six Forks Road, Suite 1700
Raleigh NC 27609
Address: City State Zip

Telephone: (919) 604-2180
Home Business

Relationship to the University: Donor

Proposed Object for Naming: Head Men's Tennis Coach Office

Purpose for recommendation:

Honorary (Attach background materials as appropriate to justify the recommendation)

Gift (Attach background materials as appropriate to justify the recommendation and complete the section below)

Purpose of Gift: Annual Capital Endowment

Date of Original Commitment: 9/22/2010

Amount of the Total Commitment: \$50,000

Amount Paid: \$50,000

Current Pledge Balance: \$0

Status of Payments: Paid

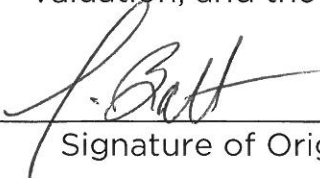
Was the gift part of a campaign: Yes No Define: _____

Was the project pre-approved: Yes No

Directed to: ECU Foundation Educational Foundation
 Medical Foundation Other

If the Gift was more than \$25,000:

1. Attach a copy of the signed Letter of Intent.
2. Define in detail any special arrangements or expectations the donor may have resulting from this Gift.
3. If the Gift is other than cash or cash equivalent, explain the method of valuation, and the plan for liquidation.


Signature of Originator

3.30.15
Date

PROPOSAL TO EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES
TO NAME A FACILITY OR ACTIVITY

ROUTING SHEET

Office of Vice Chancellor for University Advancement:

Received _____
Action _____/_____ Date _____

Vice Chancellor's Signature Forwarded or returned _____ Date _____

Comments _____

Chancellor's Office:

Received _____
Action _____/_____ Date _____

Chancellor's Signature Forwarded or returned _____ Date _____

Comments _____

Athletics and Advancement Committee of the Board of Trustees:

Received _____
Action _____/_____ Date _____

Chair's Signature Forwarded or returned _____ Date _____

Comments _____

Board of Trustees:

Received _____
Action _____/_____ Date _____

Chair's Signature Forwarded or returned _____ Date _____

Comments _____



STATEMENT OF INTENT

STEP UP TO THE HIGHEST LEVEL Campaign

East Carolina University

Name FIELDING MILLER

Street Address 88 4208 SIX FORKS ROAD, SUITE 1700

City RALEIGH State NC Zip 27609

Phone () 919-604-2180 Fax () _____

E-mail _____

Naming Opportunity(ies) N/A Head Men's Tennis Coach ^{8/13/12}

To assist in attaining the goals set forth by the Department of Athletics under the STEP UP TO THE HIGHEST LEVEL Campaign for East Carolina University, I/we will commit a gift to the East Carolina Educational Foundation, Inc., in the sum of \$ 50,000⁰⁰ to be paid in either cash, securities or other property of equivalent market value.

I/we desire to have this financial support distributed in the following manner:

- \$ 50,000 in 2010 (Year)
- \$ " in 2011 (Year)
- \$ " in 2012 (Year)
- \$ " in 2013 (Year)
- \$ " in 2014 (Year)

Annually () Semi-Annually () Quarterly

In making this Statement of Intent, it is understood that this document constitutes a declaration of intent only, and shall not legally bind me/us or my/our estate.

Signature [Handwritten Signature]

Signature _____

Date 9/22/2010

NAMING PROPOSAL TO EAST CAROLINA UNIVERSITY
BOARD OF TRUSTEES

J. Batt
Name of Originator

ECU Educational Foundation 252-737-4540 battj@ecu.edu
Department/Division Phone Email

Proposed Name(s) to Honor: Sam and Judy Lovelace #13299

165 Sea Isle North Drive
Salter Path NC 28575
Address: City State Zip

Telephone: (252) 622-4130
Home Business

Relationship to the University: Donor

Proposed Object for Naming: Athletic Director's Conference Room in WSMB

Purpose for recommendation:

Honorary (Attach background materials as appropriate to justify the recommendation)

Gift (Attach background materials as appropriate to justify the recommendation and complete the section below)

Purpose of Gift: Annual Capital Endowment

Date of Original Commitment: 4/8/2010

Amount of the Total Commitment: \$100,000

Amount Paid: \$65,000

Current Pledge Balance: \$35,000

Status of Payments: Current

Was the gift part of a campaign: Yes No Define: _____

Was the project pre-approved: Yes No

Directed to: ECU Foundation Educational Foundation
 Medical Foundation Other

If the Gift was more than \$25,000:

4. Attach a copy of the signed Letter of Intent.
5. Define in detail any special arrangements or expectations the donor may have resulting from this Gift.
6. If the Gift is other than cash or cash equivalent, explain the method of valuation, and the plan for liquidation.

J. Batt
Signature of Originator

3.30.15
Date

PROPOSAL TO EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES
TO NAME A FACILITY OR ACTIVITY

ROUTING SHEET

Office of Vice Chancellor for University Advancement:

Received _____
Action _____/_____ Date _____

Vice Chancellor's Signature Forwarded or returned _____ Date _____

Comments _____

Chancellor's Office:

Received _____
Action _____/_____ Date _____

Chancellor's Signature Forwarded or returned _____ Date _____

Comments _____

Athletics and Advancement Committee of the Board of Trustees:

Received _____
Action _____/_____ Date _____

Chair's Signature Forwarded or returned _____ Date _____

Comments _____

Board of Trustees:

Received _____
Action _____/_____ Date _____

Chair's Signature Forwarded or returned _____ Date _____

Comments _____



PC# 13299

STATEMENT OF INTENT

STEP UP TO THE HIGHEST LEVEL Campaign

East Carolina University Athletics

Name Judy and Sam Lovelace

Street Address 165 Sea Isle North Drive, P. O. Box 320

City Salter Path State NC Zip 28575

Phone (252) 622-413 Fax (252) 222-4701

E-mail jlovelace@nnsads.com

Naming Opportunity(ies) Athletic Directors Conference Room in Ward Sports Medicine Building

To assist in attaining the goals set forth by the Department of Athletics under the STEP UP TO THE HIGHEST LEVEL Campaign for East Carolina University, I/we will commit a gift to the East Carolina Educational Foundation, Inc., in the sum of \$ 100,000 to be paid in either cash, securities or other property of equivalent market value.

I/we desire to have this financial support distributed in the following manner:

\$ - 0 - in 2011 (Year)

\$ 25,000 in 2012 (Year)

\$ 25,000 in 2013 (Year)

\$ 25,000 in 2014 (Year)

\$ 25,000 in 2015 (Year)

Annually () Semi-Annually () Quarterly

In making this Statement of Intent, it is understood that this document constitutes a declaration of intent only, and shall not legally bind me/us or my/our estate.

Signature Judy Lovelace

Date 4-8-2010

Signature Sam J. Lovelace

Date 4/8/2010

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NAMING PROPOSAL TO EAST CAROLINA UNIVERSITY
BOARD OF TRUSTEES

J. Batt

Name of Originator

ECU Educational Foundation
Department/Division

252-737-4540
Phone

battj@ecu.edu
Email

Proposed Name(s) to Honor: Thomas F. Taft, Jr. #711866

P. O. Box 566
Greenville NC 27835
Address: City State Zip

Telephone: (252) 531-8716
Home Business

Relationship to the University: Donor

Proposed Object for Naming: Women's Tennis Assistant Coach Office in
memory of Kathy A. Taft

Purpose for recommendation:

Honorary (Attach background materials as appropriate to justify the recommendation)

Gift (Attach background materials as appropriate to justify the recommendation and complete the section below)

Purpose of Gift: Annual Capital Endowment

Date of Original Commitment: 2/27/2012

Amount of the Total Commitment: \$25,000

Amount Paid: \$15,347

Current Pledge Balance: \$9,653

Status of Payments: Current


Was the gift part of a campaign: Yes No Define: _____

Was the project pre-approved: Yes No

Directed to: ECU Foundation Educational Foundation
 Medical Foundation Other

If the Gift was more than \$25,000:

7. Attach a copy of the signed Letter of Intent.
8. Define in detail any special arrangements or expectations the donor may have resulting from this Gift.
9. If the Gift is other than cash or cash equivalent, explain the method of valuation, and the plan for liquidation.


Signature of Originator

3.30.15
Date

PROPOSAL TO EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES
TO NAME A FACILITY OR ACTIVITY

ROUTING SHEET

Office of Vice Chancellor for University Advancement:

Received _____
Action _____/_____ Date _____

Vice Chancellor's Signature Forwarded or returned _____ Date _____

Comments _____

Chancellor's Office:

Received _____
Action _____/_____ Date _____

Chancellor's Signature Forwarded or returned _____ Date _____

Comments _____

Athletics and Advancement Committee of the Board of Trustees:

Received _____
Action _____/_____ Date _____

Chair's Signature Forwarded or returned _____ Date _____

Comments _____

Board of Trustees:

Received _____
Action _____/_____ Date _____

Chair's Signature Forwarded or returned _____ Date _____

Comments _____



PC# 711806

STATEMENT OF INTENT
"STEP UP TO THE HIGHEST LEVEL" CAMPAIGN
East Carolina University Athletics

Name Thomas F. Taft Jr
Street Address 206 Dalebrook Cir
City Greenville State NC Zip 27858
Phone () _____
Fax () _____
E-Mail _____
Naming Opportunity(ies) W Tennis
Kathy A. Taft

To assist in attaining the goals set forth by the Department of Athletics under the "Step Up To The Highest Level" Campaign for East Carolina University, I/we will commit a gift to the East Carolina Educational Foundation, Inc., in the sum of \$ 25,000 to be paid in either cash, securities or other property of equivalent market value.

I/we desire to have this financial support distributed in the following manner:

\$ 5,000 in 2013 (Year) CCH# 101
\$ _____ in 2013 (Year)
\$ ↓ in 2014 (Year)
\$ _____ in 2015 (Year)
\$ ↓ in 2016 (Year)

Annually () Semi-Annually () Quarterly

In making this Statement of Intent, it is understood that this document constitutes a declaration of intent only, and shall not legally bind me/us or my/our estate.

Signature [Signature]

Signature _____

Date 2/27/12

(CCH)

ECU Board of Visitors Nominations

The following individuals are nominated for the **Class of 2019**:

1. **Sabrina Bengel**, of New Bern, NC. Eligible for reappointment
2. **Jonathan Brooks** of Greenville, NC. Eligible for reappointment
3. **Alisa Chapman** of Chapel Hill, NC. Eligible for reappointment
4. **Tommy Lewis** of Raleigh, NC. Eligible for reappointment
5. **Ray Rogers**, of Greenville, NC. Eligible for reappointment
6. **Jim Bolding** of Cary, NC. New member appointment
7. **Shirley Carraway** of Winterville, NC. New member appointment
8. **Jon DeFriese** of Charlotte, NC. New member appointment
9. **Bernita Demery** of Greenville, NC. New member appointment
10. **Jim Dodson** of Pinehurst, NC. New member appointment
11. **Mickey Foster** of Greensboro, NC. New member appointment
12. **Lynne Garrison** of Greenville, NC. New member appointment
13. **James Gorham** of Kernersville, NC. New member appointment
14. **Kent Lawrence** of Cary, NC. New member appointment
15. **James Morgan** of Raleigh, NC. New member appointment

The following individual is nominated to fill a vacancy in the **Class of 2018**:

- Brad Congleton** of Raleigh, NC. New member appointment

Action Items:

- Approval of February 19, 2015 minutes
- Approval of two changes to the FY 2014-15 audit plan (deferral of the Payroll/Kronos audit and the Follow-up of University Youth Programs); both deferred until the FY 2015-16 audit plan since the reviews would not have added significant value or advised management of anything that is not already known at this point

Managing and Governing Information Security Presentation – Mr. Don Sweet and Dr. Jack McCoy

- The CIO and CISO briefed the audit committee on the state of cybersecurity efforts at the University; security is an ongoing endeavor across all business areas...not just an “IT issue”
- “Hacking” is now about money – there is a large black market for the sale of big data; healthcare data is among the most valuable
- Historically the focus has been on prevention of breaches or exposures; this is important, but we also must focus on detection of such incidents so that the effects can be mitigated quickly
 - ECU does have resources allocated to reviewing activity and detecting events, but implementation of additional aggregation and monitoring tools will make this more efficient and effective
- ECU (and the UNC system) has adopted the ISO-27002 *Information Technology Security Techniques* international standard and is in the process of closing gaps in our existing policies and the optimal state
- The committee stressed the importance of timely implementation and enforcement of strong security policies and mandatory training/awareness efforts so that employees can be held accountable for the security and privacy of data in their care – security must be embedded into the University’s culture
- The committee has requested more frequent updates on cybersecurity due to the high level of risk involved

ERM Report – Mr. Tim Wiseman

- Mr. Wiseman presented an update on the current year’s risk prioritization exercise – this exercise results in the “top 10” risk list for the University. This list is used in the development of the annual internal audit plan, and is used by legal and other offices in determining resource allocation
- Mr. Wiseman presented the current list and compared it with previous lists, discussing trends and the risk management committee’s assessment of whether the potential impact of specific risks has improved or worsened over time. The committee members advised that it was important to also consider the mitigation efforts that are in place, as well as an assessment of whether ECU “owns” or can only “influence” the specific risk in order to paint an accurate picture in this regard.
- The next steps are to share the top risk list with the Chancellor’s Executive Committee, and to assign each risk to sub-groups of the risk management committee and to risk owner(s) for discussion and action on mitigation efforts.
- Chancellor Ballard noted that ECU is considered by UNC-GA to be the most proactive and transparent institution in the system with regard to discussing risks and mitigation efforts.
- Board Chair Brinkley requested that thought be given to how we engage the entire board in the discussion of top risks and mitigation efforts

Internal Audit Report – Ms. Stacie Tronto

- Ms. Tronto presented the Internal Audit dashboard. The current year’s audit plan is 58% complete and is on track to meet or exceed the target 80% completion rate by June 30. The direct productivity hours may not meet the goal of 75%, due to extended medical leave of staff member(s). IA is currently at 70% direct hours.
- There are currently three (3) outstanding/unresolved corrective actions by management on prior audit recommendations; additional follow-ups are in progress, so this number will likely change
 - The overall completion rate is 81%; the target is 95%
 - Ms. Tronto stated that while the University is short of the target, management is taking these items seriously, and “we are in a good place” with regard to the University’s overall responsiveness in addressing internal controls and other recommendations
- The committee discussed the importance of the recommendations related to University Youth Programs being addressed in a timely manner; wherever possible, prior to this summer’s camps.

East Carolina University | Board of Trustees

Finance & Facilities | ECHI | April 24, 2015

Highlights

Finance and Facilities Committee Met on April 23, 2015.

II. ACTION AND INFORMATION ITEMS

- A. The Committee reviewed the Request to approve the Designer Selection for the Student Services Building (One Stop Shop) Item: 306. The request was discussed and Bill Bagnell, Associate Vice Chancellor for Campus Operations, was available for questions. The Committee approved a motion to recommend that the full Board approve the request.
- B. The Committee reviewed the Request to approve the Designer Selection of the Jones Gallery Renovation and Expansion Project. Bill Bagnell, Associate Vice Chancellor for Campus Operations, was available for questions. The Committee approved a motion to recommend that the full Board approve the request.
- C. The Committee reviewed a Request to Lease +/- 10,700 NSF of Office and Clinical Training Space at 2450 W. Fifth Street. Scott Buck, Associate Vice Chancellor for Business Services, was available for questions. The Committee approved a motion to recommend that the full Board approve the request.
- D. The Committee reviewed a Request to approve granting Right of Ways and Easements to the NC Department of Transportation for the 10th Street Connector Project. Scott Buck, Associate Vice Chancellor for Business Services, was available for questions. The Committee approved a motion to recommend that the full Board approve the right of ways and easements.
- E. The Committee reviewed a Request for the CM at Risk Selection for Clement Resident Hall Renovation. Bill Bagnell, Associate Vice Chancellor for Campus Operations, was available for questions. The Committee approved a motion to recommend that the full Board approve the request.

INFORMATION

- F. Dr. Niswander, VC for Admin & Finance, shared the Annual Related Persons Report. Melissa Bard, Associate Vice Chancellor for Human Resources and Kitty Wetherington, Assistant Vice Chancellor for EPA Personnel, were available for questions.
- G. Bill Bagnell, Associate Vice Chancellor for Campus Operations, gave an update on Capital Projects.
- H. Dr. Niswander mentioned that the Governor's allocation of proceeds from the proposed statewide bond issue did not include our Science Building in the allocation. We are addressing the matter and members of the Board may be called upon to assist.

Mr. Joyner asked some questions related to the Millennial designation. There will be a report provided to the committee in July related to the process and the Haney building. Also in July, Mr. Koch will report on traffic, parking, and pedestrian flow in relation to the upcoming student center construction on main campus.

Meeting adjourned at 2:56pm.


**Facilities Engineering
and Architectural
Services**

Campus Operations
1001 East Fourth Street
East Carolina University
Greenville, NC 27858-4353

252-328-6858 office
252-328-4259 fax

MEMORANDUM

TO: Dr. Rick Niswander, Vice Chancellor
Administration and Finance

FROM: John G. Fields, PE 
Director

DATE: March 18, 2015

SUBJ: Designer Selection Recommendation
Student Services Building (One Stop Shop)
Code: 41336 Item: 306

On March 16th, 2015 the designer pre-selection committee for the above referenced project conducted interviews with three firms who were shortlisted based on qualifications based selection criteria as required by the State Building Commission.

The committee consisted of Mr. Max Joyner of the ECU Board of Trustees; Mr. John Fletcher, Associate Provost of Enrollment Services; Ms. Julie Poorman, Director of Financial Aid; Mr. William Bagnell, Associate Vice Chancellor of Campus Operations; Mr. John G. Fields, Director Facilities Engineering & Architectural Services; Robert M. Brown Assistant Director of Facilities Engineering & Architectural Services and Ms. Dawn Pilgrim – Dunn of Institutional Planning Research and Effect.

Based on the interviews and requirements of this project the committee recommends the following firms in prioritized order with LS3P being the top recommended firm.

LS3P	Wilmington, NC
Moseley Architects	Morrisville, NC
MHA works, PA	Greenville, NC

To the best of our knowledge and belief all steps in the selection process were conducted in accordance with State Building Commission requirements as they apply to the institutions of the University of North Carolina.

Approval of the recommended firm, LS3P, is requested by the Board of Trustees.

If you have any questions or need additional information, please do not hesitate to call.

JGF/rmb

Enclosure: Designer Advertisement Memo

cc: William Bagnell
Pre-selection Committee Members



**Facilities Engineering
and Architectural
Services**

Campus Operations
1001 East Fourth Street
East Carolina University
Greenville, NC 27858-4353

252-328-6858 office
252-328-4259 fax

MEMORANDUM

TO: Interested Designers
FROM: John G. Fields, PE
Director
DATE: Dec 05, 2014
SUBJECT: Student Services Building (One Stop Shop)

East Carolina University is seeking the services of a qualified design firm to provide advanced planning services for a new Student Services Building. This 50,000 square foot facility will create a centralized "one stop shop" location for students and parents to access student support services such as Financial Aid, Registrar, Academic Advising and Support Center, Career Center, Admissions and other services. The three story building will be located near the main campus on Reade Street and may include a parking deck.

Pending the results of the study the selected design firm may be retained through design and construction at the University's sole discretion.

Interested firms should submit six (6) copies of their combined letter of interest along with a complete current SF330 and a portfolio of relevant work. The format should be 8.5"x 11" pages stapled in the upper left-hand corner. The submission should not exceed (10) single sided pages or (5) double sided pages plus the required SF330.

To be considered for this project, ensure that your submission is received at the following address before 5:00 p.m. on December 22, 2014.

Robert M. Brown, AIA
East Carolina University
1001 East Fourth Street
Greenville, NC 27858

In accordance with our qualifications-based selection system, designers are expected to make no contact with our University staff, faculty or trustees at this stage of the selection process. All questions should be directed to this office, attention Mr. Robert M. Brown, AIA. The use of fax or email is highly recommended (brownro@ecu.edu). East Carolina University encourages participation by MWBE firms and supports the UNC system's policy of ensuring and promoting opportunities for Historically Underutilized Businesses.

Thank you for your interest in East Carolina University

Designer Actions, Recommendations and Selection Approvals

1. Jones Galley Renovation and Expansion

December 5, 2014	Advertisement
February 13, 2015	Pre-Selection Committee Recommendation
February 13, 2015	Approval of Committee Recommendation
FIRM SELECTED:	HH Architecture--Raleigh, NC



Facilities Engineering and Architectural Services

Campus Operations
1001 East Fourth Street
East Carolina University
Greenville, NC 27858-4353

252-328-6858 office
252-328-4259 fax

MEMORANDUM

TO: Dr. Rick Niswander, Vice Chancellor
Administration and Finance

Approved: [Signature]
Date: 2/12/15

FROM: John G. Fields, PE [Signature]
Director

DATE: February 13, 2015

SUBJ: Designer Selection Recommendation
Jones Galley Renovation
Code: 41436 Item: 305

On February 11, 2015, the designer pre-selection committee for the above referenced project conducted interviews with four firms who were shortlisted based on a qualifications based selection criteria as required by the State Building Commission.

The committee consisted of Joyce Sealey of Dining Services, Bill McCartney of Campus Living, Robert Trotta, Facilities Maintenance Supervisor, and Gina Shoemaker and Michael Talton of Facilities Engineering & Architectural Services.

Based on the interviews and requirements of this project the committee recommends the following firms in prioritized order with HH Architecture being the top recommended firm.

- HH Architecture Raleigh, NC
310 Architecture & Interiors Raleigh, NC
JKF Architecture Greenville, NC
Gurlitz Architectural Durham, NC

To the best of our knowledge and belief all steps in the selection process were conducted in accordance with State Building Commission requirements as they apply to the institutions of the University of North Carolina.

Approval of the recommended firm, HH Architecture, is requested.

If you have any questions or need additional information, please do not hesitate to call.

JGF/mt

Enclosure: Designer Advertisement Memo

cc: William Bagnell
Pre-selection Committee Members



**Facilities Engineering
and Architectural
Services**

Campus Operations
1001 East Fourth Street
East Carolina University
Greenville, NC 27858-4353

252-328-6858 office
252-328-4259 fax

MEMORANDUM

TO: Interested Designers

FROM: John G. Fields, PE
Director *John G. Fields rmb*

DATE: December 5, 2014

SUBJECT: Jones Galley Renovation and Expansion

East Carolina University is seeking the services of an architectural firm to perform a feasibility study for the Renovation and Expansion of Jones Galley. The study will provide options with associated costs to renovate and expand a casual dining area located in Jones Residence Hall. Services will investigate splitting the project into two phases and the costs associated with this. Speculation is the first phase would be the expansion of existing interior space as well as expansion of the existing building exterior roof overhangs. The second phase would rebuild the entire serving area and kitchen and expand the seating area for the renovated dining venue. The total square footage is approximately 4,720 sf.

Pending the results of the study the selected design firm may be retained through design and construction at the University's sole discretion.

Interested firms should submit four (4) copies of your letter of interest and four (4) copies of your current SF330 to the following address by Friday, December 19, 2014:

John G. Fields, PE
East Carolina University
Facilities Engineering & Architectural Services
1001 E. Fourth St.
Greenville, North Carolina 27858

In accordance with our qualifications-based selection system, designers are expected to make no contact with University staff, faculty or trustees at this stage of the selection process. Michael Talton will be ECU's project manager for the project and any related questions should be directed to him at the above address. East Carolina University encourages participation by HUB firms and supports the UNC System's policy of ensuring and promoting opportunities for historically underutilized businesses.

Thank you for your interest in East Carolina University.

Associate Vice
Chancellor for
Administration
and Finance -
Business Services

224 Ragsdale Building
East Carolina University
Greenville, NC 27858-4353

252-328-6910 office
252-328-1558 fax

MEMORANDUM

TO: Rick Niswander

FROM: Scott Buck *Scott*

DATE: March 24, 2015

SUBJECT: Request ECU Board of Trustees Approval to Lease ± 10,700 NSF of Office and Clinical Training Space at 2450 West Fifth Street

Request ECU BOT approval to lease ± 10,700 NSF of office and clinical training space from Eastern Area Health Education Center, Inc. (EAHEC) at 2450 West Fifth Street. The leased space will occupy the entire second floor of a proposed three story facility to be built by EAHEC. The second floor space will house the Office of Clinical Skills Assessment and Education, Division of Health Sciences.

The lease shall be \$19.00/NSF/YR or \$203,300 annually for a five (5) year term with one (1), five (5) year renewal option with CPI rate increases after year one (1). ECU shall pay for janitorial and utilities. This lease is strategic in nature due to location being across Fifth Street from Health Sciences campus.

Source of funds shall be from Health Sciences FOAP# 112101-660501-73662-0000. This lease agreement shall be in accordance with ECU's Delegated Leasing Authority.

cc: M. Clay
P. Horns
P. Merricks
G. Vanderpool

Associate Vice
Chancellor for
Administration
and Finance -
Business Services

224 Ragsdale Building
East Carolina University
Greenville, NC 27858-4353

252-328-6910 office
252-328-1558 fax

MEMORANDUM

TO: Rick Niswander

FROM: Scott Buck *Scott*

DATE: April 10, 2015

SUBJECT: Request ECU Board of Trustees Approval to Grant NC Department of Transportation Right of Ways and Easements for the 10th Street Connector Project

The NC Department of Transportation (NCDOT) is seeking right of ways, construction, temporary and permanent easements for the 10th Street Connector Project (#U3315) as follows:

301 West 10th Street (NCDOT Parcel #095) – 0.011 acres of temporary construction easement and landscaping valued at \$1,500.

223 West 10th Street (NCDOT Parcel #100) – 0.140 acres of right of way, 0.073 acres of temporary construction easement and permanent loss of access to 10th and Washington Streets valued at \$94,800.

111 East 10th Street (NCDOT Parcel #106) – 0.130 acres of right of way, 0.076 acres of temporary and construction easement, 0.125 acres of permanent utility easement and loss of 3 curb cuts on 10th Street valued at \$359,200.

205 East 10th Street (NCDOT Parcel #110) – 0.008 acres of permanent utility easement with asphalt valued at \$5,400.

1104 Clark Street (NCDOT Parcel @120) – 0.004 of right of way, 0.010 acres of permanent utility easement and controlled access on 10th Street valued at \$365,650.

Please note the compensation for lost property will be deposited with ECU.

Request ECU Board of Trustees approval to grant NCDOT the right of ways and easements as described above.

cc: B. Bagnell
W. Johnson
T. Walton


**Facilities Engineering
and Architectural
Services**

Campus Operations
1001 East Fourth Street
East Carolina University
Greenville, NC 27858-4353

252-328-6858 office
252-328-4259 fax

MEMORANDUM

TO: Dr. Frederick Niswander, Vice Chancellor
Administration & Finance

FROM: John G. Fields, Director 

DATE: April 22, 2015

SUBJ: **Construction Manager at Risk Selection
Clement Residence Hall Renovation
Code: 41438 Item: 308**

On April 22, 2015 the construction manager at risk pre-selection committee for the above referenced project conducted interviews with three construction management firms that were shortlisted for this project based on a qualification based selection criteria required by the North Carolina State Building Commission.

The committee consisted of Bob Plybon, Trustee-East Carolina University Board of Trustees; Aaron Lucier, Campus Living Services; Doug Edwards, NC Office of State Construction; Robert Stevenson, Davis Kane Architects; Bill Bagnell, Campus Operations; Gina Shoemaker, Robert Brown, Eugene Tashiro and John Fields, Facilities Engineering & Architectural Services.

Based on these interviews and the project requirements the committee recommends the following firms in prioritized order with T. A. Loving Company being the committee's top recommended firm.

T. A. Loving Company
W.M. Jordan/Bordeaux, A Joint Venture
Rodgers Builders, Inc.

To the best of our knowledge and belief, all steps in the selection process were conducted in accordance with requirements of the State Building Commission as they apply to the institutions of the University of North Carolina.

Approval of the recommended firm, T. A. Loving Company, by the Board of Trustees is requested.

If you have any questions or need additional information, please do not hesitate to call.

Enclosure: Construction Manager at Risk Advertisement

cc: Committee Members, w/enc.

Minutes from the February 19, 2015 meeting were approved.

Dr. Cunningham stated that the Match Day results were very positive with a 100% match result.

Dr. Niswander reviewed the financial year-to-date information as of the end of March 2015. Co-pays were up 18%. Over a 12-month period, the cash reserves had increased from 58 days to 66 days and approximately \$4M. The total operating revenues were improved and the total operating expenses had decreased. There are a lot of positive changes in the ECU Physicians Practice Management Indicators with a 15.7% improvement in Pro-Fee Collections and a 15% improvement in inpatient E&M visits.

Dr. Cunningham and Dr. Benson reviewed the ECU Physicians Core Purpose document that has been created to assist and provide focus in the future planning with strategic direction and practice transformation work.

Chancellor Ballard and Dr. Horns gave a follow-up from the April 8th meeting with representatives from the BOG/BOT/UNC-GA. Chancellor Ballard stated that the meeting provided the group with a status update on the relationship and clinical integration activities between the BSOM and Vidant Health. This meeting showed the progress in clinical integration efforts in the last 9-month period and discussed the plans for the next steps. Dr. Horns stated that the Vidant Health Board understands and is committed to be engaged with our BOT members and leadership to redefine the relationship and the direction it takes in the future. Dr. Ballard, Dr. Horns and other leadership are very pleased with the results of the national search for the Vidant Health CEO position in hiring Dr. Michael Waldrum who will start on June 1, 2015. They appreciate his commitment to the academic mission and the importance of a partnership.

Dr. Van Scott presented an overview of the possibility of an ECU/Vidant joint venture in coordinating clinical trials. This joint venture has a \$10M-\$20M revenue potential. The vision of this is to set an entity between the two institutions to rollout services in the entire region and to provide state-of-the-art care. Dr. Van Scott plans to present a business plan on this venture to the BOT in July.

Ms. Brooks gave a legislative update. The anticipated amount of SODCA funds that will be collected in 2015 is approximately \$1.2M - \$1.25M. Rep. Brown sponsored legislation to reinstate full SODCA authority for UNC and ECU. The bill passed the House this week.

The Governor's Budget was released and includes \$8M in recurring funds for BSOM, an increase in medical examiner fees and enhanced Medicaid reimbursement for the School of Dental Medicine. Ms. Brooks reinforced the importance of working in tandem with Vidant Health as we educate legislators about the importance of the relationship and the impact of policy decisions.

Action Items:

The Health Sciences Committee reviewed two initial appointments with permanent tenure in the BSOM for Dr. Janet Tuttle-Newhall and Dr. Espen E. Spangenberg. A motion was made to approve the initial appointment with permanent tenure as approved by the Chancellor and as presented in the Board materials. Motion passed unanimously.

BOT Attendees:

Robert Brinkley
Vern Davenport (Committee Member)
Edwin Clark (Committee Member)
Mark Copeland (Committee Member)
Steve Jones (Committee Chair)
Max Joyner
Kieran Shanahan (Committee Member)
Carol Mabe
Bob Plybon

Danny Scott
Jake Srednicki

University Affairs Committee

Board Members: Danny Scott (chair for meeting), Robert Brinkley, Carol Mabe, Jake Srednicki

Others in Attendance: Keiren Shanahan, Vern Davenport, Bob Plybon, Steve Jones, Max Joyner, Ron Mitchelson, Virginia Hardy, Michael Van Scott, and Steve Ballard

Student Affairs - Virginia Hardy - Review of Greek Life Community at ECU

- Dr. Hardy shared information from the national landscape regarding Greek Life and some recent situations occurring on ECU's campus over the last five years. She shared growth numbers at ECU as well as membership numbers since spring 2011. The GPA's for Greek women is comparable to non-Greek women and Greek men are just below the non-Greek men average grade point.
- The presidents of the four Greek Councils answered questions. Questions included:
 - What are your top two priorities within each Council?
 - Raise visibility, Safety, Members doing things the right way and Community Service.
 - How do you communicate with the chapters to reinforce the policies in place to get in front of someone getting in trouble or detrimental to someone's health
 - Panhellenic has monthly roundtables among the chapters to communicate and share on related/important topics.
 - NPHC goes to a retreat out of town each January to get on the same page and then take back to their members. Also take leadership to national conferences to learn and share.
 - IFC aims to be an advocate for the 17 chapters to offer positive options and ideas and serve as a resource.
 - Do you get enough support from the administration to be successful??
 - Consistent responses across the councils were yes. ECU is doing great things with Greek Life and Erik Kneubeuhl's hiring are helpful. The accountability is on "us"
 - How do the students sell themselves positively on campus to non-Greek students?
 - Biggest perceptions are usually misperceptions. The more they learn about who we are and what we do, the more they appreciate what we are about.

Academic Affairs - Ron Mitchelson

Conferral of Degrees – **Motion presented by Mr. Srednicki and seconded by Mr. Mabe. This motion was approved without dissent.**

Update of History Curriculum – Provost Mitchelson shared pieces of progress for this project. There will be a digital historical video documentary focused on ECU. Faculty on campus from the Department of History and School of Art are producing the video project. Another option would be to require it as part of a course, but there is an FTE issue associated with that. It could be offered as an elective instead of a requirement. The request would be to provide regular updates at future Board meetings about the video project and other pieces tied to Heritage Hall and Aycock Hall.

Research and Graduate Studies - Michael Van Scott

Implementation of BOG Centers and Institutes Report Recommendations

- Dr. Van Scott said these are called system wide centers and if they aren't functioning as such they shouldn't be named system wide centers. Dr. Van Scott shared the history of the Center for Applied Computational Studies dating back to 2003. The center's operations will move to the Department of Chemistry with maintenance funding included.
- **A motion was made by Ms. Mabe to discontinue the center and seconded by Mr. Srednicki. The motion was approved without dissent.**



**Department of
Chemistry**

Thomas Harriot College
of Arts and Sciences
Science and Technology
Building, Suite 300
East Carolina University
Greenville, NC 27858-4353

252-328-9700 office
252-328-6210 fax
www.ecu.edu/chem

April 6, 2015

William M. Downs
Dean, Thomas Harriot College of Arts and Sciences
East Carolina University
Greenville, NC 27858

Dean Downs:

The Department of Chemistry hereby requests that the Center for Applied Computational Studies (CACS) be discontinued as a University of North Carolina authorized Center.

CACS was established in 2003 to document institutional support for proposals to the National Science Foundation (NSF) for extramural funds to purchase hardware and software for computational methods, molecular modeling, and data visualization. In 2004 and 2006, CACS received two awards totaling over \$700,000 under the NSF Major Research Infrastructure (MRI) program. The equipment was housed in space designated by Information and Technology Computing Services (ITCS). The awards required East Carolina University to provide annual support for maintenance of the equipment, and those funds were allocated from the budget of the East Carolina University Division of Research beginning in 2011, once the maintenance support that was built into the NSF proposals expired (the latter proposal provided umbrella coverage for the hardware acquired in the former grant). Faculty in the Department of Chemistry oversaw the facility and provided tutorials and consultations on the equipment and facilities. Other than the federal awards in 2004 and 2006, all funding for support of CACS was from East Carolina University. Last year, funding for maintenance of the equipment was transferred from the Division of Research and Graduate Studies to the Department of Chemistry budget. Therefore, at the present time all of the resources in support of CACS are provided through the Department of Chemistry and ITCS.

CACS currently serves over 120 unique users from the following institutions:

- East Carolina University
- North Carolina State University
- University of North Carolina at Wilmington
- North Carolina Agriculture & Technical University
- United States Environmental Protection Agency and
- NC School of Science and Mathematics (NCSSM)

and the computers in CACS are linked to the NC High School Computational Chemistry Server at the NCSSM.

The Department of Chemistry is committed to offering services to its users, but as a departmental facility as opposed to a UNC-designated center.

Thank you for considering this request.

Allison S. Danell, PhD
Associate Professor and Interim Chair of Chemistry

Andrew Sargent, PhD
Professor of Chemistry and Director of the Center for Computational Studies

From: Downs, William M
Sent: Tuesday, April 14, 2015 7:09 AM
To: Mitchelson, Ron
Cc: Van Scott, Michael
Subject: CACS Discontinuation

Ron,

I concur with the attached request from the Department of Chemistry re discontinuation of the Center for Applied Computational Studies.

With regards,

Bill

ECU Centers and Institutes Review Committee recommendation:

Approve Disapprove Other

Michael R. Van Scott 4/20/2015
 CIRC Chair Date

Academic Council recommendation:

Approve Disapprove Other

Ron Mitchelson 4/20/2015
 Ron Mitchelson Date

Phyllis D. Horvath 4/20/15
 Phyllis Horvath Date

Michael R. Van Scott 4/20/2015
 Michael R. Van Scott Date

Chancellor's Executive Council recommendation:

Approve Disapprove Other

Steven Ballard 4-20-15
 Chancellor Date