

ECU Board of Trustees
March 1, 2018
Chancellor's Conference Room – Spilman 105

MINUTES

The ECU Board of Trustees met in special session on March 1, 2018 in the Chancellor's Conference Room, Spilman 105. Chairman Kieran Shanahan called the meeting to order and read the conflict of interest statement. No conflicts were identified.

Chairman Shanahan immediately called for a motion to go into closed session. The motion was made, seconded and approved with no negative votes.

Following closed session, the committee returned to open session.

Once in open session, Mr. Normann moved that the board approve the appointment of Ms. Sara Thorndike as the Vice Chancellor of Administration and Finance with the following terms and conditions:

1. Appointment effective March 30, 2018, at a twelve-month annual salary of \$280,000;
2. Reimbursement of reasonable moving expenses up to a maximum of \$15,000 in accordance with the East Carolina University Policy on Non-Salary Compensation and Deferred Compensation for Employees Exempt from the State Personnel Act;
3. Car allowance up to a maximum of \$7,928 per year pursuant to the ECU Car Allowance rates;
4. Temporary housing allowance not to exceed a maximum of \$5,000

The motion was seconded and approved with no negative votes.

Having no other business to consider, the meeting subsequently adjourned.

ADJOURN

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Respectfully submitted,

Megan Ayers
Assistant Secretary to the Board of Trustees