



**East Carolina University | Board of Trustees Meeting
East Carolina Heart Institute | Greenville, NC
Minutes Requiring Board Approval | April 8, 2016**

February 19, 2016

March 28, 2016

**ECU Board of Trustees
February 19, 2016
East Carolina Heart Institute**

MINUTES

The Board of Trustees met in regular session at the East Carolina Heart Institute on the Health Sciences campus of ECU. Chair Steve Jones called the meeting to order and introduced Cadet Justin Ramsey, a sophomore from Fort Stewart, GA majoring in Exercise Physiology, and Cadet Virgil Dwyer, a sophomore from Alabama majoring in construction management. Both cadets are expected to graduate in 2018. These cadets led the board in the Pledge of Allegiance.

In compliance with the State Government Ethics Act, Mr. Jones read the conflict of interest statement and asked if anyone had a conflict of interest to disclose. No conflicts were identified.

Mr. Jones called on Secretary Bob Plybon to call the roll:

Members Present

Edwin Clark
Mark Copeland
Vern Davenport
Deboarh Davis
Leigh Fanning
Steve Jones
Max Joyner
Mark Matuelwicz
Kel Normann
Bob Plybon
Danny Scott
Kieran Shanahan
Terry Yeargan

Members Absent

APPROVAL OF MINUTES

Mr. Jones asked for a motion to approve the minutes from the November 20, 2015 meeting and the December 13, 2015 conference call meeting. Mr. Plybon moved approval of the minutes and Mr. Joyner seconded the motion. The motion was approved with no negative votes.

UNIVERSITY REPORTS

CHANCELLOR'S REPORT

Dr. Ballard gave his remarks to the board. A full text version of the Chancellor's remarks is listed as "Attachment A."

BOARD OF GOVERNORS REPORT

Mr. Henry Hinton, ECU representative from the UNC Board of Governors gave an update from the BOG. Mr. Hinton congratulated Dr. Russionello on his accomplishments and receiving the Holshouser Award in Public Service. Mr. Hinton also spoke briefly about the bond campaign that the university will be working on over the next several months. He spoke about President-elect Margaret Spellings. He said she is very engaged already and wants to learn as much about each institution as possible.

REPORT FROM FACULTY

Dr. John Stiller, chair of the Faculty Senate, delivered remarks from the faculty. A text version of Dr. Stiller's remarks is included in these minutes as "Attachment B."

REPORT FROM THE STUDENT GOVERNMENT ASSOCIATION

Student Government Association President, Mark Matulewicz gave an update from the students. A text version of Mr. Matulewicz's remarks are included as "Attachment E."

REPORT FROM THE BOARD OF VISITORS

Mr. Reid Tyler, Chair of the Board of Visitors gave an update from the BOV. A text version of the report is listed in these minutes as "Attachment F." Mr. Tyler said that the BOV will play a large role in advocacy for the bond campaign as well as educating the legislature about ECU and UNC's priorities for the upcoming year.

COMMITTEE REPORTS

ATHLETICS AND ADVANCEMENT COMMITTEE

Committee Chair Edwin Clark gave the report from the Athletics and Advancement Committee. The full committee report is listed in these minutes as "Attachment G."

There was one action that required board attention. Mr. Clark moved that the board approve the naming of Building 71 to Legacy Hall as presented in board materials. The motion was approved unanimously.

AUDIT COMMITTEE

Mr. Kel Normann, chair of the Audit Committee, gave the report from the Audit Committee. The full committee report is listed in these minutes as "Attachment I."

There were two items that required board attention. Mr. Normann moved that the board approve a new document titled Operational Guidelines on Travel Reimbursement for Board of Trustees. The motion was approved unanimously.

Mr. Normann also moved that the board include the three additional board member's conflict of interest evaluation letters that were received in the board meeting documentation. The motion was approved unanimously.

FINANCE AND FACILITIES COMMITTEE

Mr. Plybon, gave the report from the Finance and Facilities Committee. A summary of the Finance and Facilities Committee report is listed as "Attachment L." There were several items that required board attention.

Mr. Plybon moved that the board approve the sell by disposition property located at 201 East Fourth Street as presented in board materials. The board approved the motion unanimously.

Mr. Plybon moved that the board approve the request to purchase property at 209 E. 5th Street as presented in board materials. The motion was approved unanimously.

Mr. Plybon moved that the board approve a request to approve the designer for the Greene Residence Hall Renovation as presented in board materials. The motion was approved unanimously.

HEALTH SCIENCES COMMITTEE

Mr. Davenport gave the report from the Health Sciences Committee. A summary of this report is listed as "Attachment Q." There were no action items from public session for this committee.

UNIVERSITY AFFAIRS COMMITTEE

Mr. Shanahan gave the report from the University Affairs Committee. A summary of this report is listed as "Attachment R." There were items that needed the board's attention.

Mr. Shanahan moved that the board approve the School of Entrepreneurship as presented in board materials. The motion was approved unanimously.

Mr. Shanahan moved that the board approve an interim policy on Centers and Institutes as presented in board materials. The motion was approved unanimously.

CLOSED SESSION

Mr. Plybon moved that the board go into closed session to:

1. Prevent the disclosure of confidential information under:
 - a. The federal Family Educational Rights and Privacy Act;
 - b. N.C. G. S. 126-22 to 126-30 (personnel information).
2. To consider the qualifications, competence, performance, character, fitness, or conditions of appointment of one or more prospective and/or current employees and/or to hear or investigate a complaint, charge, or grievance by or against one or more employees;
3. To consult with our attorney and to preserve the attorney-client privilege and to consider and give instructions concerning claims, including pending, potential and/or threatened litigation.

That motion was seconded and approved unanimously.

MOTIONS FROM CLOSED SESSION

Upon resumption of open session, Mr. Jones called for any motions that were a result of closed session discussions.

Mr. Vern Davenport moved that the board approve an initial appointment with permanent tenure in the BSOM for Dr. Andy Christopher Kiser, Professor and Chief of Cardiac Surgery in the

Department of Cardiovascular Sciences and Medical Director of Cardiac Surgery at Vidant Medical Center effective March 31, 2016. The motion was approved unanimously.

Mr. Clark moved that the board approve the Assistant Football Coaches nonsalary compensation as presented in board materials. The motion was approved with no negative votes.

Mr. Clark moved that the board approve the naming of the Smith Williams Sports Team Building as presented in board materials. The motion passed unanimously.

Mr. Clark moved that the board approve the request to delete the “Olympic” reference from all campus facilities, including the Terry Holland Olympic Sports Complex. The new name is now the Terry Holland Sports Complex. The motion was approved unanimously.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Hearing no other business, Mr. Jones adjourned the meeting at 11:25 a.m.

ADJOURN

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Respectfully Submitted,
Megan Ayers
Office of the Assistant Secretary to the Board of Trustees

**ECU Board of Trustees
March 28, 2016
East Carolina Heart Institute**

MINUTES

The Board of Trustees met in a special called board meeting at the East Carolina Heart Institute on the Health Sciences Campus of East Carolina University. Chair Steve Jones called the meeting to order and read the conflict of interest statement. No conflicts were identified.

Mr. Jones called on Megan Ayers to call the roll:

Members Present

Edwin Clark
Mark Copeland
Vern Davenport
Deboarh Davis
Leigh Fanning
Steve Jones
Max Joyner
Mark Matuelwicz
Kel Normann
Bob Plybon
Danny Scott
Kieran Shanahan
Terry Yeargan

Members Absent

CLOSED SESSION

A motion was made for the board go into closed session to prevent the disclosure of confidential information and to consider the qualifications, competence, performance, character, fitness or conditions of appointment for one or more prospective and/or current employees, and to consult with the University Attorney. That motion was seconded and approved unanimously.

RESUMPTION OF OPEN SESSION

Upon resumption of open session, Mr. Jones asked for a motion to adjourn the meeting. The motion was made, seconded and approved unanimously. The meeting was adjourned.

ADJOURN

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Respectfully Submitted,

Megan Ayers

Office of the Assistant Secretary to the Board of Trustees