



East Carolina University | Board of Trustees Meeting Minutes

April 19, 2013 Minutes

May 30, 2013 Minutes

BOARD OF TRUSTEES

East Carolina University

April 19, 2013

The Board of Trustees met in regular session in the Trustee Suite of Mendenhall Student Center on the campus of East Carolina University. In compliance with the State Government Ethics Act, Bob Lucas, chair of the Board, called the meeting to order and asked if anyone has a conflict of interest. No conflicts were identified.

Mr. Lucas called on Joel Butler, secretary of the board, to call the roll:

Members Present

Robert Brinkley
Joel Butler
Ken Chalk
Edwin Clark
Deborah Davis
Justin Davis
Steve Jones
Bob Lucas
Carol Mabe
Bobby Owens
Danny Scott
Kieran Shanahan
Mark Tipton

Members Absent

APPROVAL OF MINUTES

Mr. Lucas asked for a motion to approve the minutes from the Board meeting on February 22, 2013, as well as the special called conference call meeting on March 6, 2013. Mr. Butler moved approval of the minutes. Ms. Mabe seconded the motion. The motion passed with no negative votes.

Mr. Lucas said that the Board has items that it needs to consider in closed session. Mr. Butler made a motion to move into closed session. Mr. Clark seconded the motion and it was approved with no negative votes.

Upon returning from closed session, Mr. Lucas asked Dr. Ballard for his remarks.

UNIVERSITY REPORTS

CHANCELLOR'S REPORT

Dr. Ballard gave his remarks to the board. Chancellor Ballard presented each outgoing board member with a Chancellor's coin. In addition, he presented Chairman Lucas with a certificate of appreciation for his service as Board chair for the past 2 years. Chancellor Ballard's report included an introduction of Dr. Sam Sears, winner of O. Max Gardner Award, the most prestigious faculty honor in the University system. Dr. Ballard updated the Board on the SACS process. The SACS Accreditation team completed their visit about two weeks ago. There were three recommendations, but overall the review team was very complimentary of the work done at ECU. Dr. Ballard congratulated Danny Scott and Steve Jones on their reappointments to the Board of Trustees. He announced that Mr. Robert Plybon from Greensboro and Mr. Terry Yeorgan, incoming chair of the Board of Visitors have been appointed to the Board of Trustees by the Board of Governors. Other points of interest included the ECU Strategic Plan, the mission statement mandate from President Ross, the affiliation agreement with Vidant Health, and the State's budget. A full text version of the Chancellor's remarks is attached as "Attachment A."

CHAIR OF THE BOARD REMARKS

Mr. Lucas spoke about his time as Board Chair. He said the most important thing that ECU does is transforms people's lives. He thanked the Board for the allowing him to serve as chair of this Board. He complimented the Board on being the most talented group people he's ever met. He recognized the administration for including him in the process of running the university and always hearing his opinion on issues. Mr. Lucas said that from being a student at ECU, to becoming the President of SGA, to ultimately serving as Chair of the Board of Trustees, ECU has most definitely transformed his life.

CHAIR OF THE FACULTY REPORT

Dr. Mark Sprague thanked Mr. Lucas for his service at ECU. Dr. Sprague said that Mr. Lucas is a perfect example of what the faculty aim to accomplish here at ECU. Dr. Sprague spoke about several topics, to include the Faculty Manual and the SACS accreditation process.

SGA REPORT

Student Government Association President Matt Paske began his remarks by thanking the board members for all their hard work at making ECU a better institution. He says it's encouraging to see successful people giving back to ECU without asking for anything in return.

Mr. Paske says that SGA continues to work hard to improve voter turnout at SGA elections. He says SGA outreach is a key component of their platform and they are planning to partner with the City of Greenville to make even more of an impact.

The cost of education is also an important topic for SGA. As the cost of education continues to rise, so does student debt, and that is a scary concept for students. He urged board members to continue to try to keep the cost of attending ECU as low as possible.

Mr. Paske thanked everyone for their support during his short time on the Board of Trustees.

REPORT FROM THE BOARD OF VISITORS

Chair of the Board of Visitors, Steve Brown thanked the outgoing board members for their service. He says he, too, is an outgoing chair, not a member. Mr. Brown pointed to the Board materials, saying that new member nominations are included. He says that the incoming class of the Board of Visitors is top notch.

Mr. Brown also spoke about leadership on the Board of Visitors. He recognized Mr. Terry Yeargan, who will be the incoming Chair of the Board of Visitors. He said that he appreciates Mr. Yeargan's willingness to stay engaged on the Board of Visitors even after his appointment to the Board of Trustees.

The next meeting will be on May 3, 2013 at Brier Creek Country Club in Raleigh, NC. Athletic Director Jeff Compher will be the highlight of this meeting. As always, all Board of Trustee members are invited to attend.

COMMITTEE REPORTS

ATHLETICS & ADVANCEMENT COMMITTEE

Committee Chair Danny Scott gave the report from the Athletics and Advancement Committee. A summary of this report is listed as "Attachment B." There was one action item that required board approval.

Mr. Scott moved that the Board approve the Board of Visitors' nominations and recommendations for officers as presented in the Board materials. The motion was approved with no negative votes. The nomination summary is included as "Attachment C."

AUDIT COMMITTEE

Committee Chair Ken Chalk gave the report from the Audit Committee. A summary of this report is included as "Attachment D." There were no action items.

FINANCE & FACILITIES COMMITTEE

Committee Chair Carol Mabe gave the report from the Finance and Facilities Committee. A summary of the meeting is listed as "Attachment E." There were two items that required action by the board.

Ms. Mabe moved that the Board approve the designer selection on the Main Campus – New Student Union project. The motion passed with no negative votes.

Ms. Mabe moved that the Board approve the designer selection on the Health Sciences Campus – New Student Center project. The motion passed with no negative votes.

HEALTH SCIENCES COMMITTEE

Mr. Steve Jones gave the report from the Health Sciences Committee. A summary of this report is included as "Attachment F." There was one action items requiring the board's attention.

Mr. Jones moved that the board approve the initial appointments with tenure for Dr. Rawls and Dr. Baltaro and the recommendations for promotion and permanent tenure for faculty

members in the Division as approved by the Chancellor and as presented in the Board materials. The motion passed with no negative votes.

UNIVERSITY AFFAIRS

Committee Chair Robert Brinkley gave the report from the University Affairs Committee. A summary of this report is included as “Attachment G.” There were several items that required action by the board.

Mr. Brinkley moved that the board approve conferral of tenure for the faculty members from the Division of Academic Affairs as presented in board materials. The motion was unanimously approved.

Mr. Brinkley moved that the board approve the petition for political activity for Calvin Mercer as presented in board materials. The motion was approved with no negative votes.

Mr. Brinkley moved that the board approve the resolution in support of the Neyuheruke Wampum as presented in board materials. The motion was approved with no negative votes.

Mr. Brinkley asked Mr. Paske to make the last motion. Mr. Paske moved that the candidates for degrees, as approved by the Chancellor and the Faculty Senate, be authorized for conferral at the annual spring commencement on Friday, May 10, 2013. The motion was approved with no negative votes.

REPORT OF THE NOMINATING & ELECTION PROCESSES COMMITTEE

Mr. Chalk, Chair of the Nominating & Election Processes Committee presented several documents. Mr. Chalk distributed a proposed change to Section 102 of the ECU Board of Trustee bylaws. Mr. Chalk made a motion to approve the proposed bylaw changes in Section

102 as presented. Mr. Butler seconded the motion. The motion was approved with no negative votes. A copy of the revised bylaws (including Section 102), is included as “Attachment H.”

UNFINISHED BUSINESS

Mr. Lucas asked if there was any unfinished business to come before the board. There was none.

NEW BUSINESS

There were no new business items.

ADJOURNMENT

Mr. Lucas adjourned the meeting at 11:50 a.m.

Respectfully Submitted,

Megan Ayers
Office of the ECU Board of Trustees

BOARD OF TRUSTEES
April 19, 2013

Thank you Chairman Lucas.

Outgoing Members

I would like to begin by recognizing the great service of four Board members whose terms have expired: Mr. Lucas, Mr. Butler, Mr. Tipton, and SGA President Matt Paske. I will distribute chancellor's coins to each of you as a small token of our appreciation, as well as a certificate recognizing Mr. Lucas' service as chair of the Board. What we have achieved as a university is a direct result of our ability to work together as one team and act in the best interest of the university.

Thank you.

O Max Gardner Award

The most prestigious faculty award in the University of North Carolina System is the Oliver Max Gardner award, given to one faculty member in the system each year. We are extremely proud of Sam Sears of ECU for this recognition this year. He received his award one week ago at the BOG meetings and he stole the show with his authenticity and his passion.

While we could easily talk about numerous accomplishments, I think his passion for helping patients cope with serious illness is the key to his success. In order to accomplish this, Sam had to integrate the fields of cardiac illness, psychology, and technological innovation. The result was a new discipline...can you imagine, this one person created a whole new field of study called Health Psychology. Sam, we are very proud of all that you do for ECU! Sam called this award the "Heisman Trophy" of faculty work. It is the 3rd time since 2000 that ECU faculty have received this recognition.

SACS REVIEW PROCESS

We have recently completed the on-site review by our regional accreditors. Although the full review process will not be completed until next December, we are very proud of the initial findings. Here are things to remember about re-accreditation:

- They recognized us for how fully engaged our campus was in the process and how many members of our community participated;
- The QEP, “**Write where you belong**,” was especially recognized as a major advance in undergraduate teaching because it gives us the right approach to ensure that writing competency...recognized a key competency by virtually all surveys of employers... is taught throughout the curriculum and measured so that we know our students are learning.
- We had three recommendations that we have to improve on by next September, but 2 of those are virtually done and I’m told that Provost Sheerer and Dr. Weismiller are focused on ensuring the 3rd one is fully complied with. This last one requires that we ensure that faculty are appropriately using assessment data to improve student learning outcomes.

BOG Update

It was an important meeting last week and I congratulate Mr. Scott and Mr. Jones for their re-appointments to our Board of Trustees. We will also welcome in July two new members, Mr. Yeargan from Raleigh and Mr. Plybon from Greensboro, both of which have served ECU in many ways over the past decade.

We also had our affiliation agreement with Vidant approved by the Board, which is essential to our accreditation of the Brody School of Medicine. We also were approved for campus authority over lease arrangements and this will greatly facilitate Dr. Niswander’s work and efficiency.

Much work continues on the strategic planning process and we have begun a process for reviewing our mission statement. We seek input on our current mission statement and I've asked Mr. Lucas to appoint a Board member to work with our administrators to ensure that we are responding to both the SACS requirements and as well the requests of the General Administration.

Budget

We continue to work with President Ross regarding the budget proposals being reviewed by the legislature.

The Governor's proposal would cut \$15M from our base and require an additional \$5.5M of non-recurring cuts. Because of the size of cuts over the past 4 years, this would be devastating to our students... that is, we will have to increase class size, eliminate programs, and probably reduce our fixed term faculty. We have had over \$80M in base cuts and over \$60M in one-time cuts. We need your help to ensure that we can continue all the ways that we contribute to North Carolina. These include the 10 dental clinics around the entire state, the leadership we have chosen across numerous professional fields...we prepare more teachers than any other university, and continued growth of the Honors College which is vital to over 400 of our students. In addition, other harmful elements include:

- A reduction in repair and renovation funds, which is especially harmful to older campuses like ours;
- A 6% increase in non-resident tuition which will make us uncompetitive for many out of state students; and
- Hidden cuts to the Brody School that would reduce that budget by about \$5.5 million.

Sorry to end on such a sour note. I would be happy to take questions that you might have.

Athletics & Advancement Committee

April 18, 2013

Talking Points

Committee members present were Danny Scott, Bob Lucas, Robert Brinkley, Mark Copeland and Mark Tipton. Other board members present included Joel Butler, Carol Mabe, Matthew Paske, Ken Chalk, Edwin Clark, Deborah Davis, Bobby Owens and Steve Jones.

We started the meeting by recognizing the ECU Men's Basketball Team. Coach Lebo and his staff were there with a pretty impressive CIT Championship Trophy. We watched a short highlight reel of the championship game, which was just as exciting the 2nd time around. Congratulations again to Coach Lebo, his staff and his players for such an inspiring season, and we look forward to what's to come next season!

University Advancement

Access / Brody Scholars

We had the pleasure of having two students share their story as to why they chose ECU. The first student is an Access Scholar, TaCriasha Willoughby (TC for short). She is a biology major from Gates County who is graduating in few weeks and looking forward to graduate school. Her long-term goal is to be an OB/GYN physician in North Carolina. Being the recipient of the Access Scholarship afforded her the opportunity of getting the kind of education she would have not had access to otherwise. The second student, Stephanie Carrier, is a Brody Scholar in her third year here at ECU. She did her undergraduate work at UNC before coming to ECU for med school. She felt that being asked to interview for the Brody Scholarship was an honor in itself and once selected as a recipient there was no hesitation in acceptance. She also mentioned that through all her medical school interviews ECU's interview left her feeling accepted, welcomed and that she truly felt wanted here. Because of her Brody Scholarship she is afforded the opportunity to graduate medical school with much less debt. She plans to practice Family Medicine here in NC.

Development

Glen Gilbert shared a few pages from the ECU Foundation's 2011-2012 annual report, which illustrated significant increase of ECU's planned giving over the last five years. Giving has increased from 40M to 140M. Our alumni participation rate has increased to nearly 10% up from 6% five years ago. This increase is significant because state appropriations and public support are decreasing. The Advancement function has never been more critical than it is today.

Vice Chancellor Search Update

Rick Niswander provided an update on the search for the Vice Chancellor for Advancement. On May 2nd, the committee will review applicants for the first cut. They hope to conduct airport interviews May 16-17. We hope to bring in the top 3-4 candidates for on campus interviews the first part of June.

BOV Nominations

DR. Philip Rogers presented the nominations for the Board of Visitors as well as the slate of officers for the BOV. We have 7 members seeking reappointment, and five new member appointments. I will make a motion at the conclusion of my report.

Athletics

Coach Update

This meeting, our Coach's Update came from ECU Swimming and Diving Coach, Rick Kobe. ECU has had a swim team for 59 years – over the course of those 59 years, there has only been 3 coaches, Coach Kobe being the most recent, however, he has been here 33 years.

There are 60 student athletes on the swim team – 30 females/30 males. First to recap the women: The women have a 9-1 dual meet record. They finished 4th in Conference USA, set 5 ECU records and set 6 ECU Freshman records. They are also very successful academically. Two female swimmers made the Chancellor's List, 16 have made the Deans List and 8 were on the Honor Roll. The male swimmers aren't quite as smart, but they hold their own: with 1 swimmer on the Chancellor's List, 3 on the Dean's List and 11 making the Honor Roll. Their dual meet record was 6-2. And it should be noted that this is the 30th consecutive year having a non-losing season.

Not only do these kids perform in the pool, and in the classroom, but they are active in their community. The swim team participates in three service projects annually. This year, they helped with the Pitt County Special Olympics Swim Team, which included 35 swimmers ages 7-65. They were involved with the Relay for Life event, and they participated in the "Swim Across America for Cancer Research."

Coach Kobe talking a little about recruiting. Obviously, scholarships are a key to successful recruiting, and about 80-90% of all swimmers receive some sort of scholarship. The other key factor in recruiting is the facilities. Our pool was built in 1960, and whereas we are making upgrades to the pool, we will eventually need to invest in new pool facilities if we want to become a "Top 25" swim program.

Athletic Strategic Plan

Since last summer we have received a report at each regarding updates of the athletics strategic plan work. This meeting, we received a describes a review of the plan development process, core values, mission and vision statements, and 15 major goals spread among the 7 established priority work areas.

80 people, representing many, if not all, areas of the university, including the students, is a major strength of this plan. Having such a diverse and collaborative effort will certainly aid in the implementation of this strategic plan.

After receiving final directions from the Chancellor, Jeff Compher and the Board, the next step is to move forward with implementation of the plan which includes a public release of this effort

thru posting on ecupirates.com and meeting with the athletics staff to communicate the operational plan.

We hope to have a thorough presentation of the Athletics Strategic Plan to the Board of Trustees in the near future.

Athletics Update

Coach Holland gave a conference update – ECU is now an All-Sports member of the newly named American Athletic Conference. Our teams and coaches are already in the integration stage of the conference.

MOTIONS:

I move that the Board approve the Board of Visitors nominations and recommendations for officers as presented in the Board materials.

ECU Board of Visitors Nominations

The following individuals were nominated for the **Class of 2017**:

1. **Bert Banks**, of Raleigh, NC. Eligible for reappointment
2. **Mark Garner** of Greenville, NC. Eligible for reappointment
3. **Wendi Howell** of Holly Springs, NC. Eligible for reappointment
4. **Rob Nelson**, of Chapel Hill, NC. Eligible for reappointment
5. **David Oliker**, of Charlton, NY. Eligible for reappointment
6. **Connie Scott**, of Swansea, IL. Eligible for reappointment
7. **Doug Strickland**, of Pine Level, NC. Eligible for reappointment
8. **Andy Ferrell**, of Raleigh, NC. New member appointment
9. **Alan Jones**, of Raleigh, NC. New member appointment
10. **Will Litchfield**, of Greenville, NC. New member appointment

The following individual was nominated to fill unexpired terms in the **Class of 2016**:

1. **Angela Allen**, of Vienna, VA. New member appointment

The following individual was nominated to fill unexpired terms in the **Class of 2015**:

1. **Alisa Chapman**, of Chapel Hill, NC. New member appointment

Nominated to be reappointed as **officers for 2013 – 2014**:

1. **Terry Yeargan**, Class of 2014 as Chair
2. **Angela Moss**, Class of 2015 as Vice Chair
3. **Reid Tyler**, Class of 2015 as Secretary

Report of ECU Board of Trustees Audit Committee April 18, 2013

**Went into closed session to discuss confidential information that is protected by law.

Action Item: Approval of February 21, 2013 minutes

Research Compliance Report – Dr. Ron Mitchelson and Mr. John Chinn

- Dr. Mitchelson and Mr. Chinn introduced the new Assistant Director of Research Compliance, Ms. Sanders.
- Dr. Mitchelson thanked Mr. Chinn for his service to the University. Chinn's last day is 7/11/13. Dr. Mitchelson hopes to have the position filled by 8/1/13.
- The committee thanked Mr. Chinn for his dedication and service to the University.

BSOM Compliance Report – Dr. Nicholas Benson and Ms. Micki Jernigan

- Dr. Benson presented the results of an AAMC Survey of 110 academic medical centers and other similar institutions. Overall, ECU is positioned where we should be with regard to the resources (FTEs and budget) allocated to our healthcare compliance operation. (With the understanding that two additional billing compliance positions will be filled.) Peer institutions are based on the annual clinical revenues, annual patient encounters, and total number of billing providers.
- Dr. Benson presented the preliminary conclusions of a recent consultant who assessed BSOM compliance operations. In summary, the conclusions are positive and reference the BSOM culture of compliance. The consultant noted the recent challenges facing the University's billing compliance efforts due to staff turnover. (These had previously been noted by Internal Audit and by Ms. Jernigan.) The consultant's final report should be available at the next committee meeting.
- Ms. Jernigan presented the BSOM and HIPAA Privacy compliance workplan, to include updated "actual" hours to date. She will present this on a regular basis and will seek the committee's review and approval for changes, in the same manner as the Internal Audit Plan is handled. The committee appreciates the clear manner in which this information is presented.

ERM Report – Mr. Tim Wiseman

- The 2013 ERM risk survey results have been received and are being prioritized. These will be provided to Internal Audit for inclusion in the annual risk-based audit plan development process. Mr. Wiseman will present the consolidated results to the committee at the next meeting.
- Mr. Wiseman reported that he has been engaged in several consultations with various departments. Of specific note is the University's work with regard to wide-ranging social media risks. The committee asked Mr. Wiseman to ensure that the workgroups consider healthcare risks associated with social media.
- Mr. Wiseman is engaged with other units across the University in investigating training management systems that may meet the University's need.

Internal Audit Report – Ms. Stacie Tronto

- Ms. Tronto stated that she has been assigned as the team lead of a five-member group that will be developing standards and KPIs for IA shops across the UNC system. For now, the idea of having all IA shops formally report to UNC-GA instead of to their respective audit committees has been tabled. This is contingent on the successful establishment of (and adherence to) standards and KPIs, and collaboration of IA shops across the system. In this model, ECU may be asked to provide IT audit and/or investigative assistance to some schools with smaller audit shops.
- Internal Audit Dashboard (FY 2013 YTD, as of 3/26/13)
 - 39% of the audit plan is complete (several other projects pending report issuance); 45% of audit plan in progress
 - Direct Audit hours remain at 78% (target is 70%)
 - Completion rate for management corrective actions is 90% (the incomplete items are all in Continuing Studies. Dr. Niswander is addressing these items.)
- **Action Item:** The committee approved revisions to the 2012-2013 Audit Plan as amended during the meeting
 - Stark Law and University Data Storage engagements cancelled
 - The Volunteers, Minors, and Non-University Sponsored Events on Campus engagement is replaced with a more comprehensive review of all non-Athletics Camps and Clinics Operational and Compliance engagement.
- Ms. Tronto reported that IA, in collaboration with the Registrar and Student Development offices, recently completed a second review of student athletes' course schedules and grading. The high-level review revealed no evidence of course clustering (course sections with heavy populations of student athletes) or irregular grading patterns.

ECU Board of Trustees
Finance and Facilities Committee
April 19, 2013
Highlights

The Finance and Facilities Committee met on April 18, 2013.

Designer Selection

The Committee reviewed the request to move forward with the Designer Selection phase on the new Student Union project on Main Campus. Mr. Bagnell was available for questions. The Committee approved a motion to recommend that the full Board approve the request.

The Committee reviewed the request to move forward with the Designer Selection phase on the new Student Union project on the Health Sciences Campus. Mr. Bagnell was available for questions. The Committee approved a motion to recommend that the full Board approve the request.

Information

Mr. Bagnell updated the Committee on all the Capital Projects and their priorities.

Mr. Bagnell updated the Committee on the CM at Risk Selections since January 1, 2013.

Mr. Bagnell updated the Committee on the Designer Selections since January 1, 2013.

Dr. Niswander updated the Committee on the Employment of Related Persons Report.

Dr. Niswander provided the Committee with a salary report for SAAO's (Senior Academic and Administrative Officers). The report will be submitted to General Administration.

Dr. Niswander provided updates on the State Budget & the Governor's budget recommendations.

Dr. Sylvia Brown, Dean of the College of Nursing, reported:

- The Doctor of Nursing Practice (DNP) was approved by the UNC Board of Governors. The program will begin in Fall 2013 and will be 100% on-line with students having local clinical placements.
- Working regionally to increase baccalaureate nursing education through the RIBN (Regionally Increasing Baccalaureate Nurses) project. This is a partnership between the community colleges and ECU for students seeking to earn their baccalaureate in nursing. Students take courses at the community college and at ECU. Student success advocates are available to assist students in these programs.
- The College is continuing to work with the Division and the Colleges/Schools on providing interprofessional opportunities to students in the Division.
- The enrollment in the College is at 1317 students (701 Bachelors; 579 Masters; and 29 PhD). For Fall 2013 the undergraduate average GPA of the 130 students admitted was 3.62. The program receives more applicants than they can admit. The average GPA of the 130 admitted was 3.62. Nursing continues to be a very competitive program.
- 96.4% of the fall semester 2012 BSN graduates practice in NC; 61.3% practice in Eastern NC, east of I-95 and 38.7 practice elsewhere in NC, 2 practice out of state/1 is in the military. 91% of the fall semester 2012 MSN/PhD graduates practice in NC and 96% of the 2013 MSN/PhD graduates plan to practice in NC.

Dr. Horns reported:

- The BSOM/Vidant Medical Affiliation Agreement was approved by the UNC Board of Governors at their April 12th board meeting.

BSOM Update:

- Dr. Cunningham reported that he has been invited by Senator Bernard Sanders and Senator Richard Burr to testify before the Senate Committee on Health, Education, Labor and Pensions Subcommittee on Primary Health and Aging. The hearing will focus on policies and programs across the country that seek to address primary care workforce challenges.
- Dr. Benson reported that a consultation was held for the BSOM Office of Compliance & ECU HIPAA Privacy Office and the initial findings were positive with some areas that need further refinement.
- Mr. Jowers reported on ECU Physicians financial performance as of March 2013 FYTD. There has been growth in total charges billed, pro-fee collections, contract revenue, outpatient visits, total Emergency Medicine and Med Direct visits, and wRVU's. ECU-P has 100 days of operating cash in today's funds and budget is at \$44M, which is on target compared to last year.
- Dr. Philip Rogers introduced Michelle Brooks, Director of Strategic Initiatives, that will be working with him at the legislature to advocate for ECU and Health Sciences. Mr. Al Delia and Dr. Rogers gave a legislative update and what areas will impact the Health Sciences Division.
- Dr. Libby Baxley reported that AAMC produces a mission management data tool that looks at our graduates in years out in practice. The BSOM continues to be first in the nation (100 percentile) for graduates that practice in family medicine; 96% percentile for all primary care disciplines; 98% percentile who are black/African American or Native American compared to the other 141 member schools across the country; continue to be at the 4th percentile in debt load; and the lowest in the country in tuition.

Action Item:

The Health Sciences Committee reviewed two initial appointments for tenure for Dr. Scott Rawls, Physiology, and Dr. Richard Baltaro, Pathology & Laboratory Medicine, and the Health Sciences Division recommendations for promotion and permanent tenure for faculty members in the Division. A motion was made to approve the initial appointments with tenure for Dr. Rawls and Dr. Baltaro and the recommendations for promotion and permanent tenure for faculty members in the Division as approved by the Chancellor and as presented in the Board materials. Motion passed unanimously.

Minutes of the Meeting of the
University Affairs Committee
East Carolina University Board of Trustees
 April 18, 2013 at 3:00pm
 Mendenhall Student Center

Attending: Robert Brinkley (chair), Bob Lucas, Matt Paske, Edwin Clark, Danny Scott, Bobby Owens, Marilyn Sheerer, and Virginia Hardy.

Meeting began 3:02pm

The minutes from the previous meeting were approved.

Mr. Brinkley opened the meeting by reading the conflict of interest statement.

Mr. Brinkley called for the University Affairs Committee to enter into Closed Session to address one agenda item.

■ **CLOSED SESSION MOTION**

- Mr. Paske moved that we go into Closed Session:
 - To prevent the disclosure of confidential information under N.C. General Statutes §126-22 to §126-30 (personnel information) and the federal Family Educational Rights and Privacy Act;
 - To consider the qualifications, competence, performance, character, fitness, or conditions of appointment of one or more prospective and/or current employees and/or to hear or investigate a complaint, charge, or grievance by or against one or more individual employees; and
 - To consult with an attorney to preserve the attorney-client privilege between the attorney and the Committee.
- NOTE! Minutes for Closed Session were taken separately.

Academic Affairs

■ **Honors College Updates**

- Dr. Richard Eakin provided some updates with the EC Scholars Program and the Honors College.
 - In August 2010, the first class of students attended the Honors College and the fourth class is now preparing to enter its fourth class for fall 2013 which will bring the student numbers up above 370 students.
 - He stated that ECU should be very proud of the progress and work to build well-rounded student leaders who are serving and giving back to eastern North Carolina as well as building partnerships with faculty and staff on campus on varying topics. He said there are a series of colloquia available to the students too.
 - Dr. Eakin said that ECU is laying the groundwork to become an exemplar for Honors Colleges across the country. A state conference was hosted at ECU this year and the president is Kevin Baxter, associate dean of the Honors College.
 - He did state that with the growth and success of the Honors College, there is a need for more resources and assistance to continue to move forward as we all intend it to do. There are resources and funds, outside of state funds, that are sorely needed. One of those resources is new faculty/staff for the Honors College. These new people would be focused on recruitment across the state and really has been done by only three or four people who are most all of the state and leadership. They would also like to make the half time faculty fellows in HC full time as well as an advancement position. It is marketable and successful.
 - He shared some of the impressive retention numbers of our highest caliber students. The numbers are far above the average student retention number.

■ **Petition for Political Activity – Dr. Calvin Mercer**

- Dr. Sheerer referred to a petition in the board materials from Dr. Calvin Mercer. Alan White and Provost Sheerer have signed the petition to have him remain serving on the Greenville City Council. Bobby Owens made a motion, Bob Lucas seconded and it was approved with no opposing votes.

■ **Conferral of Degrees**

- Matt Paske made a motion to confer the degrees for the spring commencement ceremony. Bob Lucas seconded the motion and it was approved with no opposing votes.

■ **Supplemental Pay Policy**

- This was removed from the agenda due to a lack of materials given to the board in advance.

■ **Nooherooka 300 (Neyuheruke) – Larry Tise**

- The land where East Carolina University exists where the Tuscarora nation resided 300 years ago. There was a 300th anniversary event held on campus in March 2013. The Fort Nooherooka battle was one of the bloodiest battles in the history of North Carolina where a large majority of the Tuscarora nation was killed. During the 300th anniversary event, there was a tree planting to remember the Tuscarora nation. Additionally, there was a monument, designed by an Art faculty member in the Snow Hill area. There was a ribbon cutting and an Indian style dedication for the monument. A Nooherooka “wampum” belt was given to ECU, created especially for East Carolina University. The wampum has a specific message for East Carolina and was presented to Provost Sheerer. There are 770 beads, each carved separately, to make the wampum. A resolution was submitted to the board for approval.

Research and Graduate Studies

■ **Undergraduate Research**

- Mary Farwell introduced students, and the faculty who advised/assisted them, who have been working on undergraduate research.
 - Derrick Wirtz introduced Juliann Stalls, a junior, to talk about her project “The Effects of Perceived Self-Esteem and Self-Control on Judgments of Others’ Health Risks.” Juliann has presented her research at the local, state and national levels. She was talking about the levels of self-control and self-esteem and positive health outcomes. She showed connections between people likely to get cancer with positive self-control and self-esteem.
 - Brent Keiper, from Brody School of Medicine, introduced Jacob Subash to talk about his project called “Protein synthesis factors have different roles in gamete development.” He is a part of the EC Scholars program and the Honors College. His research is involved in germ cell development.
 - Carl Billingsley introduced Samantha Woitovich is a sculpting student at ECU and talked about her research project called “Sculpting Feelings into Form.” Samantha sculpted her own shape into a life-sized figure created in bronze. She wanted to capture the tranquility and serenity experienced while sinking under water. She shared her experiences throughout the process from concept to completion. It’s on display at Emerge gallery currently and then will be on display at Joyner Library.

Student Affairs

■ **Review of Greek Life**

- Keith Tingley presented about Greek Life at ECU. The core values are friendship, leadership, philanthropy and scholarship. ECU has 17 Interfraternity Council groups, 5 Multicultural Greek groups, six NPHC groups and 9 Panhellenic groups. He shared some data related to Greek Life nationally vs. locally at ECU. There are 1,887 students involved in Greek Life at ECU. Keith shared some of the proactive educational programming with the Greek organizations. A large part of our education process discusses accountability with our students. ECU has a policy/contract with the students as a part of the anti-hazing action on campus. In the last five years, there have been seven closures, all of which have been enforced by national organizations. There have been four suspensions as well as several formal notices. Keith, as well as his staff, discussed some of the

preventative actions taken and educational plans to make sure students and groups don't make mistakes or take wrong actions. This is important because we aren't waiting for problems to arise, but getting ahead of the issues before they could blow up. Keith stated that students in the Greek community are more likely to be retained and graduate vs. non-Greek students. 11 of the 37 Greek chapters have a 3.0 GPA and the number continues to climb. There is an expected growth of Greek chapters in the coming years with new chapters wanting to come to ECU.

Meeting Ends at 5:36pm

Respectfully submitted by Christopher Stansbury

BYLAWS OF THE BOARD OF TRUSTEES**OF****EAST CAROLINA UNIVERSITY****Adopted - 7/8/93****ARTICLE I.****ORGANIZATION****Section 101 Membership**

(A) EAST CAROLINA UNIVERSITY shall have a Board of Trustees composed of thirteen (13) persons chosen as follows: (i) eight (8) elected by the Board of Governors of The University of North Carolina, (ii) four (4) appointed by the Governor, and (iii) the President of the Student Government Association ex officio.

(B) In every odd-numbered year, the Board of Governors shall elect four (4) persons to the Board of Trustees and the Governor shall appoint two (2) persons to the Board of Trustees; and the term of office of all such elected or appointed trustees (excluding the ex-officio trustee) shall commence on July 1 of such odd-numbered year and shall be for four (4) years and until the successor is elected or appointed.

(C) Whenever any vacancy occurs in the membership of the Board of Trustees among those appointed by the Governor, it shall be the duty of the Secretary of the Board of Trustees to inform the Governor of the existence of such vacancy, and the Governor shall appoint a person to fill the unexpired term, and whenever any vacancy occurs among those elected by the Board of Governors, it shall be the duty of the Secretary of the Board of Trustees to inform the Board of Governors of the existence of the vacancy, and the Board of Governors shall elect a person to fill the unexpired term. If for any reason other than ill health or service in the interest of the State or nation, a member fails to be physically present for three (3) successive regular meetings of the Board of Trustees, his/her place as a member shall be deemed vacant.

(D) Any person who has served two (2) full four-year (4) terms in succession as a member of the Board of Trustees shall be ineligible, for a period of one (1) year, for election or appointment to the Board but may be elected or appointed to the Board of another institution.

(E) No member of the General Assembly or officer or employee of the State or of any constituent institution of The University of North Carolina or spouse of any such member, officer or employee shall be eligible for election or appointment as a member of the Board of Trustees. Any trustee who is elected or appointed to the General Assembly or who becomes an officer or employee of the State or of any constituent institution of The University of North Carolina or whose spouse is elected or appointed to the General Assembly or becomes such officer or employee shall be deemed thereupon to have resigned as a member of the Board of Trustees.

(F) No person may serve simultaneously as a member of the Board of Trustees and as a member of the Board of Governors. Any trustee who is elected or appointed to the Board of Governors shall be deemed to have resigned as a trustee effective as of that date that his/her term commences as a member of the Board of Governors.

Section 102 Officer Nominations and Elections

(A) Not later than April 30 of each year the chair of the Board of Trustees will appoint a nominating committee of at least three members of the Board of Trustees. Membership on the nominating committee will not preclude that member from being nominated for the office of chair, vice-chair, or secretary if that person meets all other requirements for holding office.

The chair of the Board of Trustees will designate the chair of the nominating committee. The nominating committee chair will have the responsibility of conducting meetings of the nominating committee and presenting the recommendations of the committee for the offices of chair, vice-chair and secretary. The chair of the nominating committee will notify the Board of Trustees of the proposed slate of officers not later than June 30.

(B) The candidates for nomination to the offices of chair, vice chair, and secretary must have at least one full year of Board of Trustees experience prior to nomination.

(C) Officers may serve no more than two full terms in the same office.

(D) At the first meeting after June 30 of each year the Board of Trustees shall elect from its membership a chair, a vice chair and a secretary, each of whom shall serve for a term of one (1) year and until his/her successor is elected.

Nominations and elections shall be conducted separately and in the following order: chair, vice chair, and secretary. The chair of the nominating committee will place in nomination the officer candidates selected by the nominating committee. Open nominations, beyond those provided by the nominations committee, may be made by any trustee.

Once a quorum is established, voting can be by show of hands, voice vote, or written ballot, at the discretion of the chair of the Board of Trustees. All written ballots must be signed by the trustee casting the ballot, retained by the assistant secretary and open for public inspection until the meeting minutes are approved, and documented in the meeting minutes by listing the vote of each Trustee voting.

(E) If the chair's term on the Board of Trustees expires on June 30 of that year, the vice chair will serve as chair until elections are held. If the terms of the chair and the vice chair on the Board of Trustees both expire on June 30 of that year, the secretary will serve as chair until elections are held. If the terms of the chair, the vice chair and the secretary all expire on June 30 of that year, the assistant secretary of the Board will notify the Executive Committee prior to June 30 of that year and the Executive Committee will nominate a trustee to serve as chair from July 1 until elections are held the Executive Committee's nominee will be approved by the Board prior to June 30 of that year.

(F) If a vacancy occurs in the office of chair during a term, the vice chair shall succeed to the office of chair for the remainder of the unexpired term. Vacancies in the office of vice chair, secretary or member at large of the Executive Committee during their terms shall be filled by election by the Board of Trustees, and persons so elected shall serve for the remainder of the unexpired term. .

(G) The Board of Trustees may also elect an assistant secretary from among the members of the Chancellor's staff. Copies of all minutes, papers and documents of the Board of Trustees may be certified by

the assistant secretary with the same force and effect as though such certification were made by the secretary of the Board.

Section 103 Committees

The Chair, with the approval of the Board of Trustees, shall establish the committees of the Board and identify their duties and jurisdiction consistent with any Board of Governors requirements. The members and chairs of the committees shall be appointed by the Chair of the Board.

Section 104 Endowment Fund Board

The Trustees of the Endowment Fund Board shall consist of six members, one of whom shall be the Chair of the Board of Trustees, who shall serve as the ex-officio Chair of the Endowment Fund Board; one of whom shall be the Chancellor; one of whom shall be the Vice Chair of the Board of Trustees; and three of whom shall be elected by the Board of Trustees. One of those elected may be (but need not be) a member of the Board of Trustees and the other two shall be members of the Investment Committee of the ECU Foundation. The terms of the three elected members shall be for staggered three-year terms.

The Trustees of the Endowment Fund Board shall make decisions concerning the receipt and administering of Endowment Fund gifts and property bequests, exclusive always of monies received through State appropriations and from tuition and fees.

The Endowment Fund Board shall function in accordance with North Carolina General Statute 116-36 and regulations of the Board of Governors of the University of North Carolina.

ARTICLE II

POWERS AND DUTIES

Section 201 General Powers and Duties

The Board of Trustees shall promote the sound development of East Carolina University within the functions prescribed for it, helping it to serve the people of the State in a way that will complement the activities of the other institutions and aiding it to perform at a high level of excellence in every area of endeavor. The Board of Trustees shall serve as advisor to the Board of Governors on matters pertaining to East Carolina University and shall also serve as advisor to the Chancellor concerning the management and development of the institution.

Section 202 Other Powers and Duties

The Board of Trustees shall have such other powers and duties, not inconsistent with provisions of The Code of The University of North Carolina or as defined and delegated by the Board of Governors.

ARTICLE III

MEETINGS

Section 301 Regular Meetings

There shall be not fewer than three (3) regular meetings of the Board of Trustees each year. At each regular meeting a tentative date shall be announced for the next regular meeting. The Chair of the Board, in consultation with the Chancellor, is authorized to change the date if necessary because of schedule conflicts and to give immediate notice to the members of the Board. A notice specifying the time and place of each regular meeting of the Board shall be mailed by the Secretary of Assistant Secretary to each member of the Board at least seven (7) days in advance of the meeting date. Any matter of business may be considered at a regular meeting of the Board.

Section 302 Special Meetings

A special meeting of the Board of Trustees may be called by the Chair, and shall be called by the Secretary or Assistant Secretary upon the written request of not fewer than six (6) members of the Board. A special meeting called by the Secretary or Assistant Secretary shall be held within ten (10) days of receipt by the Secretary or Assistant Secretary of the sixth written request for such special meeting. A notice specifying the time and place of a special meeting of the Board shall be mailed by the Secretary or Assistant Secretary to each member of the Board at least seven (7) days in advance of the meeting date, but 48 hours notice may be given by telephone or telegram when, in the opinion of the Chair, an emergency exists. Any matter of business may be considered at a special meeting of the Board.

Section 303 Agenda

(A) At least seven (7) days prior to each regular meeting of the Board of Trustees, a copy of the agenda, including (insofar as is practicable) copies of all reports and other written materials to be presented to the meeting, shall be mailed to each member of the Board by the Secretary or Assistant Secretary. Insofar as is practicable, a copy of the agenda of each special meeting of the Board shall be mailed to each member of the Board at least four (4) days in advance of the special meeting; however, if such advance mailing is not practicable, the agenda for a special meeting may be presented to the members of the Board as the first order of business at the meeting.

(B) The agenda for every meeting of the Board shall be prepared by the Chancellor or his staff after consultation with the Chair. Every request for inclusion of an item on the agenda of a meeting shall be put in writing and filed, together with any supporting documents, with the Chancellor sufficiently far in advance of the meeting to permit a determination to be made by the Chancellor with respect to the propriety and practicability of including that item on the agenda for the meeting.

(C) Any member of the Board of Trustees may present to any meeting of the Board any item whether or not the same is on the agenda of the meeting.

Section 304 Conduct of Business

(A) A quorum of the Board of Trustees or of its several committees shall consist of a majority of the members of the Board or of its several committees.

(B) The Chair shall preside over all regular and special meetings of the Board of Trustees. In the absence of the Chair, the Vice Chair shall preside. In the absence of both the Chair and the Vice Chair, a presiding officer shall be elected by and from the membership of the Board of Trustees.

(C) All members of the Board of Trustees may vote on all matters coming before the Board for consideration. No member may vote by proxy.

(D) Except as modified by specific rules and regulations enacted by the Board of Trustees, Robert's Rules of Order Newly Revised (latest edition) shall constitute the rules of the parliamentary procedure applicable to all meetings of the Board of Trustees and its several committees.

Section 305 Minutes

(A) The Secretary or Assistant Secretary shall keep minutes of all meetings of the Board of Trustees; shall file, index, and preserve all minutes, papers, and documents pertaining to the business and proceedings of the Board; shall be custodian of all records of the Board; and, when required, shall attest the execution of all legal documents and instruments of East Carolina University.

(B) Within thirty (30) days and after each meeting of the Board of Trustees, the Secretary or Assistant Secretary shall transcribe the minutes of the meeting and mail a copy to each member of the Board.

Section 306 Executive Session

By the vote of a majority of the members present during any regular or special meeting when a quorum is present, the Board may hold an executive session, consistent with State Law.

Section 307 Keeping Board of Governors Informed

The Secretary of the Board of Trustees shall keep the Board of Governors, through the Secretary of The University of North Carolina, fully and promptly informed concerning activities of the Board of Trustees,

including notice of any changes in the membership of the Board or its committee structure or ^{Attachment H.} Bylaws, notices of meetings and a copy of the minutes of all meetings.

ARTICLE IV.

RELATIONSHIP OF THE CHANCELLOR TO THE BOARD OF TRUSTEES

Section 401 Relationship of the Chancellor to the Board of Trustees

(A) It shall be the duty of the Chancellor to attend all meetings of the Board of Trustees and to be responsible for keeping the Board of Trustees fully informed on the operation of the institution and its needs.

(B) As of June 30 of each year the Chancellor shall prepare for the Board of Trustees a detailed report on the operation of the institution for the preceding year. The Chancellor shall also submit such additional reports to the Board of Trustees as he/she may deem wise or as the Board may require. He/she shall seek the counsel of the Board of Trustees concerning the affairs of the institution.

(C) The Chancellor shall be responsible to the Board of Trustees for enforcing all policies, rules and regulations of the Board of Trustees.

(D) The Chancellor shall be the official medium of communication between the Board of Trustees and all individuals, officials, agencies and organizations, both within and without the institution.

ARTICLE V

AMENDMENT OF BYLAWS

Section 501 Amendment of Bylaw

These Bylaws may be amended at any regular or special meeting of the Board of Trustees by an affirmative vote of a majority of the members of the Board if the substance of the amendment has been filed in writing with the Secretary or Assistant Secretary and a copy has been mailed to each member of the Board at least seven (7) days prior to the meeting at which the amendment is to be voted upon.

ARTICLE VI**SUBORDINATION TO UNIVERSITY CODE****Section 601 Subordination to University Code**

To the extent that any of these Bylaws may be inconsistent with The Code of The University of North Carolina, as the same may be amended from time to time, said Code shall control.

ARTICLE VII**HONORARY DEGREES, AWARDS AND DISTINCTIONS****Section 701 Authority to Confer Honors**

The Board of Trustees shall be responsible for approving the names of all individuals on whom it is proposed that an honorary degree or any other honorary or memorial distinction be conferred by East Carolina University. Examples of such degrees or honorary or memorial distinctions include, but shall not be limited to, (a) all honorary doctorates and other degrees of every kind, (b) the naming of buildings or rooms or other portions of buildings, streets and other campus property or facilities, or any unit or other organization within the University, and (c) honorary alumni (excluding those certain distinctions provided for in the existing Bylaws of the ECU Alumni Association and the ECU Educational Foundation). Trustee resolutions honoring members of the administration, faculty, alumni and friends of East Carolina University, and the awarding of emeritus status to faculty members is hereby delegated to the Chancellor.

Section 702 Nominations for Honorary Degrees

Nominations for the conferral of an honorary degree shall be made in accordance with the following policy and procedure:

(A) The Honorary Degrees, Awards, and Distinctions Committee shall be constituted as follows: Dean of the Graduate School, Chair, ex-officio voting; five (5) faculty members selected by the Faculty Senate; and five (5) trustees selected by the Chair of the Board of Trustees.

The Faculty Senate shall establish terms to be served by their representatives, and the Chair of the Board of Trustees shall establish the terms for representatives of the Board.

(B) The Honorary Degrees, Awards, and Distinctions Committee shall receive nominations each academic year and otherwise identify persons to be nominated for honorary degrees. Nominations for honorary degrees may be made to the Committee by any interested person or organization.

(C) The honorary degrees to be awarded by East Carolina University are:

Doctor of Letters (Litt.D.)

Doctor of Science (D.Sci.)

In exceptional circumstances, other designated degrees may be awarded or a different honorary or memorial distinction designated by the Board of Trustees.

(D) Eminent achievement in scholarship, public affairs, service to the University, service to the State or Nation, or in activities recognized as significant in the educational world, shall constitute the primary basis for an honorary degree from East Carolina University.

(E) Honorary degrees shall be limited to no more than three (3) per year, except as otherwise recommended by the Board of Trustees.

(F) No person shall be eligible to be awarded an honorary degree or other honorary or memorial distinction by East Carolina University while that person is serving as a member of the Board of Governors of The University of North Carolina or of the Board of Trustees of any one (1) of the constituent institutions or as a member of the faculty, staff or administration of The University of North Carolina or of any one (1) of its constituent institutions; and no such person shall be eligible for such an award until after the second academic year after the termination of any such relationship with The University of North Carolina or any of its constituent institutions.

(G) The Honorary Degrees, Awards, and Distinctions Committee shall submit names of nominees approved by it, with supporting documentation, to the Chancellor for review. The Chancellor shall forward the names of the nominees approved by him/her to the Executive Committee of the Board of Trustees. The

Executive Committee, in turn, shall review and evaluate each such recommendation, coordinate its action with the Chancellor, and then make its written recommendation to the full Board for action at a regular or special meeting. Each member of the Board shall be given notice of the recommendation of the Executive Committee either by telephone or by mail at least seven (7) days prior to the date of the meeting at which the recommendation is to be voted upon.

(H) The Board shall consider the recommendations and take action thereon in Executive Session. The Chancellor, after consulting with the Chair of the Board of Trustees, shall make appropriate public disclosure of all recommendations approved by the Board after acceptance of the invitation for conferral of an honorary degree by the person so nominated.

(I) Persons nominated for honorary degrees by the Honorary Degrees, Awards, and Distinctions Committee to the Chancellor and who are not thereafter approved either by the Chancellor or the Executive Committee or the Board of Trustees shall not thereafter be eligible for nomination; provided, however, the Chancellor shall have the authority to extend invitations to nominees approved by the Board to accept the University's honorary degree at such time or times and in such order as he/she may deem appropriate in his/her discretion.

Section 703 Nomination for Other Honors

The policy and procedure for nominations for the conferral of an honorary degree shall be as provided in Section 702. The policy and procedure for nominations for the conferral of all other honorary or memorial distinctions, as defined in Section 701 above, shall first be made by the Chancellor, individual trustees, or a subcommittee consisting of those members of the Board of Trustees designated by the Chair to serve on the Honorary Degrees, Awards, and Distinctions Committee to the Executive Committee in writing at least thirty (30) days prior to the next regularly scheduled meeting of the Board at which action on such recommendation is desired. The Executive Committee, in turn, shall review and evaluate each such recommendation, conferring and coordinating its action with the Chancellor and appropriate standing Committees, and then make its recommendation to the full Board for action at a regular or special meeting. The recommendations of the

Executive Committee shall be mailed to each member of the Board at least seven (7) days prior to the date of the meeting at which the recommendations is to be voted upon. The Board shall consider recommendations and take action thereon in executive session. The Chancellor, after consulting with the Chair of the Board of Trustees, shall make appropriate public disclosure of all recommendations approved by the Board.

J. Craig Souza

Chairman of The Board of Trustees

William P. Furr

Secretary to The Board of Trustees

GUIDELINES FOR COMMITTEES
EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES
2nd REVISION

These guidelines spell out the duties, responsibilities and authorities of the standing committees of the East Carolina University Board of Trustees. The committees and their jurisdictions were approved by a vote of the Board on September 23, 2011.

EXECUTIVE COMMITTEE

The Committee shall meet upon the call of the Chair, and a majority of the members of the Committee shall constitute a quorum for the transaction of business.

The Committee may act for the Board in urgent situations when it is impracticable for the Board to act. The Committee, however, cannot take any action that is inconsistent with the existing policies of the Board of Governors or the Board of Trustees.

The Committee shall report on all meetings and actions taken by it to the full Board at regular meetings.

ATHLETICS AND ADVANCEMENT COMMITTEE

The Committee's jurisdiction shall include intercollegiate athletics, advancement and naming.

The Chancellor, who is specifically charged with the responsibility for the establishment and supervision of the institution's program of intercollegiate athletics, shall consult with the Committee on matters relating to intercollegiate athletics. The committee shall consider any proposed multi-year contracts for the Athletics Director and head coaches and make recommendations on these contracts to the full Board.

The Chancellor shall consult with the Committee on advancement activities, including but not limited to fund-raising, relationships with the University's tax-exempt affiliates, alumni affairs, and the Board of Visitors. The Committee shall make recommendations to the full Board regarding these policies. The Chancellor also may seek the advice of the Committee relating to issues involving advancement. The Committee also shall advise the Chancellor and the Board in confidence with respect to proposals to name or change the name of university facilities or activities consistent with the procedures and guidelines established in the Board of Trustees Policy on Naming University Facilities and Activities.

AUDIT COMMITTEE

The Committee's jurisdiction shall include audit, compliance, ethics, and conflicts of interest.

The Committee shall meet with representatives of the State Auditor's office to review the institution's annual audit report and discuss corrective actions if needed; review audit reports of University-associated entities; receive quarterly reports from the University's internal auditor; develop and maintain a charter to define roles and responsibilities, including the assurance that the institution is performing self assessments of operating risks and evaluations of internal controls on a regular basis; assure that internal audit functions will be carried out in a way that meets professional standards; at the beginning of the audit cycle, review and approve a

summary of the annual internal audit plan for the campus; at the end of the cycle, review a comparison of the plan advanced to the internal audits performed; prepare and forward to the Board of Governors an annual summary of the work performed by the Audit Committee, including a report of the work of the campus internal auditor that indicates any identified material reportable conditions and how they were addressed.

The Committee shall meet upon the call of the Chair and a majority of the members of the Audit Committee shall constitute a quorum for the transaction of business. The Committee shall meet no fewer than four times a year.

The internal auditor shall report to the Chancellor but shall also have a reporting relationship to the Chair of the Committee to enable the auditor to freely discuss professional issues with the Committee Chair.

The Chancellor shall consult with the Committee regularly concerning all matters related to the Committee's responsibilities and annually at the Board's fall meeting concerning East Carolina University's efforts to assure the adequacy of management staff and the existence of sufficient fiscal controls to administer additional authorities authorized under North Carolina General Statutes G.S. 116-30.1.

UNIVERSITY AFFAIRS COMMITTEE

The Committee's jurisdiction includes academic affairs, student affairs, financial aid, campus safety, research and graduate studies.

The Chancellor shall consult regularly with the Committee on policies relating to academic programs, public service activities, and student affairs. The Committee shall make recommendations to the full Board regarding these policies. The Committee shall review all appeals from faculty members to the Board and make recommendations to the full Board. The Chancellor also may seek the advice of the Committee on matters relating to student self-government.

The Committee shall review the proposed conferral of tenure for faculty members in academic units in the Division of Academic Affairs and make recommendations to the full Board.

The Chancellor shall consult with and may seek the advice of the Committee on policies relating to research and graduate studies.

FINANCE AND FACILITIES COMMITTEE

The Committee's jurisdiction shall include budget and finance including tuition and fees, master planning, property acquisition and disposition, site selection, designer selection, building plans, parking, and information technology.

The Committee shall maintain for the Board a master plan for the physical development of East Carolina University and advise and assist the Chancellor and submit recommendations to the Board with respect to real property transactions and other capital transactions within the jurisdiction of the Trustees.

The Committee may act for the Board in the selection of architects or engineers for buildings and improvements requiring such professional services and may act for the Board in approving all proposals involving the acquisition or disposition of any interest in real property, provided that said transactions involving interests in real property valued at \$50,000 or more are recommended to the Board for its approval and forwarded to the Board of Governors.

Subject to the prior approval of the Chancellor, the Vice Chancellor for Administration and Finance is authorized to act on behalf of the Board to approve building plans and specifications and to certify final acceptance of completed buildings and projects.

HEALTH SCIENCES COMMITTEE

The Committee's jurisdiction shall include health sciences, ECU Physicians, and liaison with Pitt County Memorial Hospital.

The Chancellor shall consult with the Committee on policies relating to academic programs, admissions, clinical affiliations and agreements, community and public service activities, development and foundations. The Committee shall make recommendations to the full Board regarding these policies.

The Committee shall review the proposed conferral of tenure for faculty members in academic units in the Division of Health Sciences and make recommendations to the full Board.

AMENDMENTS MADE TO THE BYLAWS

1. Academic Affairs and Student Life Committee expanded to include Research and Graduate Studies. Full name of committee is now Academic Affairs, Research, Graduate Studies, and Student Life Committee.

Approved by the Board of Trustees on September 27, 1996.

2. Section 102, Officers. Election and Terms of.

Approved by the Board of Trustees on March 7, 1997

3. The name of Executive Committee of the Board be changed to the Executive and Audit Committee and that the By-laws of the Board of Trustees be amended by inserting the following between the third and fourth paragraphs:

The Chancellor shall also consult annually with the Executive and Audit Committee at the Board's October meeting concerning East Carolina University's efforts to assure the adequacy of management staff and the existence of sufficient fiscal controls to administer additional authorities authorized under G.S. 116-30.2, 116-30.4 and 143-51.1.

Approved by the Board of Trustees on October 9, 1998.

4. That the Institutional Advancement Committee be added to the Board – see Section 103 E.

That the Endowment Fund Board be revised – Section 104.

Approved by the Board of Trustees on December 10, 1999.

5. The Notice of a Special Meeting of The Board of Trustees be changed from three (3) days to a 48 hours notice to be consistent with the Open-Meetings Law – see page 9 line 3.

Approved by the Board of Trustees on March 16, 2001.

6. The Academic Affairs, Research, Graduate Studies, and Student Life Committee was split into the Academic Affairs and Student Life Committee and the Research, Economic Development and Community Engagement Committee with appropriate changes to the Bylaws to be developed accordingly.

Approved by the Board of Trustees on July 23, 2002.

7. Section 103.B of the Bylaws, formally Academic Affairs, Research, Graduate Studies, and Student Life Committee was split into two divisions with descriptive changes developed approval: Academic Affairs and Student Life Committee, and the Research, Economic Development and Community Engagement Committee, to coincide with the Bylaw amendment that was approved on July 23, 2002.

Approved by the Board of Trustees on October 18, 2002.

8. The name of Institutional Advancement Committee of the Board was changed to the University Advancement Committee.

Approved by the Board of Trustees on July 30, 2003.

9. 101.C of the Bylaws now states that “. . . If for any reason other than ill health or service in the interest of the State or nation, a member fails to be *physically* present for three (3) successive regular meetings of the Board of Trustees, his/her place as a member shall be deemed vacant.

Approved by the Board of Trustees on May 7, 2004.

10. 103.F of the Bylaws gives a description of the newly combined Advancement and Naming Committee that replaces the description of the University Advancement Committee.

Approved by the Board of Trustees on December 16, 2005.

11. The name of the Executive and Audit Committee of the Board was changed to the Executive Committee. 103 A of the Bylaws was modified to reflect the addition of 103 B, a separate Audit Committee. All other sections of 103 are renumbered.

Approved by the Board of Trustees on May 5, 2006.

12. Section 103 of the Bylaws was revised to define the duty of the Chair of the Board of Trustees to appoint committees and chairs of committees.

Approved by the Board of Trustees on August 22, 2007.

13. Section 104 of the Bylaws was revised to define the makeup of the Endowment Fund Board to include two members of the ECU Foundation's Investment Committee.

Approved by the Board of Trustees on April 15, 2011.

14. Section 102 of the Bylaws was revised to define Officer Nominations and Election Processes.

Approved by the Board of Trustees on April 19, 2013.

ECU Board of Trustees
May 30, 2013
Conference Call Meeting

The ECU Board of Trustees met by conference call on May 30, 2013 at 4:00 pm. The Board immediately went into closed session to discuss personnel and compensation issues.

Upon returning to open session, three motions were made.

1. Mr. Tipton moved that the board approve Ruffin McNeill's coaching contract as presented in closed session. The motion was approved with no negative votes.
2. Mr. Tipton moved that the board approve Athletic Director Jeff Compher's contract as presented in closed session. The motion was approved with no negative votes.
3. Mr. Tipton moved that the board approve the deferred compensation for the Chancellor as presented in closed session. The motion was approved with no negative votes.

The meeting was adjourned at 5:15 pm.