



Board of Trustees Health Sciences Committee Meeting
 April 19, 2018
 Agenda

- I. Approval of February 15, 2018 Minutes Action

- II. Health Sciences Division Update - Dr. Phyllis Horns Discussion

- III. Health Sciences Library Update - Ms. Beth Ketterman Discussion

- IV. ECU Physicians Update - Dr. Mark Stacy Discussion

- V. ECU BOT Bylaws - Ms. Donna Payne Action

- VI. Closed Session

- VII. Health Sciences Information Updates Information
 - A. College of Allied Health Sciences
 - B. College of Nursing
 - C. School of Dental Medicine
 - D. Laupus Library
 - E. Brody School of Medicine



**Board of Trustees
Health Sciences Committee
April 19, 2018**

Agenda Item:	I. Approval of February 15, 2018 Minutes
Responsible Person:	Deborah Davis, Chair
Action Requested:	Approval
Notes:	N/A

**Health Sciences Committee – Open Session
ECU Board of Trustees
February 15, 2018
Coastal Studies Institute, Wanchese, NC**

Board Members Present:

Deborah Davis (Committee Chair)
Vern Davenport (Committee Vice Chair)
Edwin Clark (Committee Member)
Kel Normann (Committee Member)
Jason Poole (Committee Member)
Bob Plybon (Committee Member)
Leigh Fanning
Max Joyner
Fielding Miller
La'Quon Rogers
Kieran Shanahan
Vince Smith

Others Present:

Chancellor Staton
Michael Abramowitz
Nicholas Benson
Virginia Hardy
Jim Hopf
Phyllis Horns
Jeannine Hutson
Chirs Locklear
Ted Morris
Rick Niswander
Donna Payne
Chris Stansbury

Recorder: Cindy Reaves

Call to Order and Approval of Minutes:

Mrs. Davis called the meeting to order at 2:30 p.m. and read the conflict of interest statement required by the State Government Ethics Act. No conflicts were identified. The minutes of November 9, 2017 were approved.

Health Sciences Division Update:

Dr. Horns referred the group to the materials in their packets that highlights the great work that each of our schools/colleges and library are doing within the Health Sciences Division.

Closed Session:

Action: A motion was made by Chairman Davis that the Health Sciences Committee go into closed session. Mr. Davenport read the motion to go into closed session:

1. to prevent the disclosure of confidential information under N.C. General Statutes §126-22 to §126-30 (personnel information) and the federal Family Educational Rights and Privacy Act; and
2. to consider the qualifications, competence, performance, character, fitness, or appointment of prospective and/or current employees and/or to hear or investigate a complaint or grievance by or against one or more employees.
3. to prevent the disclosure of competitive healthcare information under N.C. General Statute 130A-45.11; G.S. 131E-97.3.
4. to consult with an attorney to preserve the attorney-client privilege between the attorney and the Committee.

Action: Motion passed.

Action Items from closed session to be announced in open session:

Request - The Health Sciences Committee approve the following motion:

I move that:

- The board approve the initial appointment of Professor with permanent tenure in the Brody School of Medicine Department of Cardiovascular Sciences for Dennis Lynn Morris, MD as presented in the board materials.

The motion passed unanimously.

Request - The Health Sciences Committee approve the following motions:

I move that:

- The board approve the non-salary compensation payments to the following School of Dental Medicine eligible faculty members: Dr. Daune Humphrey, Dr. Maggie Pafford, Dr. Loren Alves, Dr. Alex Gillone, Dr. Alex Kordis, Dr. Acela Martinez-Luna, Dr. Van McCarlie, Dr. Nikki Tucker, Dr. Christopher Cotterill, Dr. Isabel Gay, Dr. Robert Keim, Dr. Mahmoud Serag, Dr. Stevan Thompson, Dr. Robert Timothy, Dr. Michael Webb, Dr. Alison Yeung and Dr. David Paquette. These payments are in recognition of the individuals' clinical productivity in faculty practice as stipulated in their employment contracts. These payments cover the period of July 1, 2017 – December 31, 2017.

The motions passed unanimously.

Meeting adjourned at 3:30 p.m.



**Board of Trustees
Health Sciences Committee
April 19, 2018**

Agenda Item:	II. Health Sciences Division Update
Responsible Person:	Dr. Phyllis Horns, Vice Chancellor for Health Sciences
Action Requested:	Information
Notes:	N/A



**Board of Trustees
Health Sciences Committee
April 19, 2018**

Agenda Item:	III. Health Sciences Library Update
Responsible Person:	Ms. Beth Ketterman, Director of the Laupus Library
Action Requested:	Information
Notes:	N/A



**Board of Trustees
Health Sciences Committee
April 19, 2018**

Agenda Item:	IV. ECU Physicians Update
Responsible Person:	Dr. Mark Stacy, Dean of the Brody of Medicine
Action Requested:	Information
Notes:	N/A



**Board of Trustees
Health Sciences Committee
April 19, 2018**

Agenda Item:	V. ECU BOT Bylaws
Responsible Person	Ms. Donna Payne, University Counsel and Vice Chancellor for Legal Affairs
Action Requested:	Action
Notes:	N/A

BYLAWS OF THE BOARD OF TRUSTEES

OF

EAST CAROLINA UNIVERSITY

Adopted - 7/8/93

ARTICLE I.

ORGANIZATION

Section 101 Membership

(A) EAST CAROLINA UNIVERSITY shall have a Board of Trustees composed of thirteen (13) persons chosen as follows: (i) eight (8) elected by the Board of Governors of The University of North Carolina, (ii) four (4) appointed by the Governor, and (iii) the President of the Student Government Association ex officio.

(B) In every odd-numbered year, the Board of Governors shall elect four (4) persons to the Board of Trustees and the Governor shall appoint two (2) persons to the Board of Trustees; and the term of office of all such elected or appointed trustees (excluding the ex-officio trustee) shall commence on July 1 of such odd-numbered year and shall be for four (4) years and until the successor is elected or appointed.

(C) Whenever any vacancy occurs in the membership of the Board of Trustees among those appointed by the Governor, it shall be the duty of the Secretary of the Board of Trustees to inform the Governor of the existence of such vacancy, and the Governor shall appoint a person to fill the unexpired term, and whenever any vacancy occurs among those elected by the Board of Governors, it shall be the duty of the Secretary of the Board of Trustees to inform the Board of Governors of the existence of the vacancy, and the Board of Governors shall elect a person to fill the unexpired term. If for any reason other than ill health or service in the interest of the State or nation, a member fails to be physically present for three (3) successive regular meetings of the Board of Trustees, his/her place as a member shall be deemed vacant.

(D) Any person who has served two (2) full four-year (4) terms in succession as a member of the Board of Trustees shall be ineligible, for a period of one (1) year, for election or appointment to the Board but may be elected or appointed to the Board of another institution.

(E) No member of the General Assembly or officer or employee of the State or of any constituent institution of The University of North Carolina or spouse of any such member, officer or employee shall be eligible for election or appointment as a member of the Board of Trustees. Any trustee who is elected or appointed to the General Assembly or who becomes an officer or employee of the State or of any constituent institution of The University of North Carolina or whose spouse is elected or appointed to the General Assembly or becomes such officer or employee shall be deemed thereupon to have resigned as a member of the Board of Trustees.

(F) No person may serve simultaneously as a member of the Board of Trustees and as a member of the Board of Governors. Any trustee who is elected or appointed to the Board of Governors shall be deemed to have resigned as a trustee effective as of that date that his/her term commences as a member of the Board of Governors.

Section 102 Officer Nominations and Elections

(A) Not later than April 30 of each year the chair of the Board of Trustees will appoint a nominating committee of at least three members of the Board of Trustees. Membership on the nominating committee will not preclude that member from being nominated for the office of chair, vice-chair, or secretary if that person meets all other requirements for holding office.

The chair of the Board of Trustees will designate the chair of the nominating committee. The nominating committee chair will have the responsibility of conducting meetings of the nominating committee and presenting the recommendations of the committee for the offices of chair, vice-chair and secretary. The chair of the nominating committee will notify the Board of Trustees of the proposed slate of officers not later than June 30.

(B) The candidates for nomination to the offices of chair, vice chair, and secretary must have at least one full year of Board of Trustees experience prior to nomination.

(C) Officers may serve no more than two full terms in the same office.

(D) At the first meeting after June 30 of each year the Board of Trustees shall elect from its membership a chair, a vice chair and a secretary, each of whom shall serve for a term of one (1) year and until his/her successor is elected.

Nominations and elections shall be conducted separately and in the following order: chair, vice chair, and secretary. The chair of the nominating committee will place in nomination the officer candidates selected by the nominating committee. Open nominations, beyond those provided by the nominations committee, may be made by any trustee.

Once a quorum is established, voting can be by show of hands, voice vote, or written ballot, at the discretion of the chair of the Board of Trustees. All written ballots must be signed by the trustee casting the ballot, retained by the assistant secretary and open for public inspection until the meeting minutes are approved, and documented in the meeting minutes by listing the vote of each Trustee voting.

(E) If the chair's term on the Board of Trustees expires on June 30 of that year, the vice chair will serve as chair until elections are held. If the terms of the chair and the vice chair on the Board of Trustees both expire on June 30 of that year, the secretary will serve as chair until elections are held. If the terms of the chair, the vice chair and the secretary all expire on June 30 of that year, the assistant secretary of the Board will notify the Executive Committee prior to June 30 of that year and the Executive Committee will nominate a trustee to serve as chair from July 1 until elections are held the Executive Committee's nominee will be approved by the Board prior to June 30 of that year.

(F) If a vacancy occurs in the office of chair during a term, the vice chair shall succeed to the office of chair for the remainder of the unexpired term. Vacancies in the office of vice chair, secretary or member at large of the Executive Committee during their terms shall be filled by election by the Board of Trustees, and persons so elected shall serve for the remainder of the unexpired term. .

(G) The Board of Trustees may also elect an assistant secretary from among the members of the Chancellor's staff. Copies of all minutes, papers and documents of the Board of Trustees may be certified by the assistant secretary with the same force and effect as though such certification were made by the secretary of the Board.

Section 103 Committees

The Chair, with the approval of the Board of Trustees, shall establish the committees of the Board and identify their duties and jurisdiction consistent with any Board of Governors requirements. The members and chairs of the committees shall be appointed by the Chair of the Board.

Section 104 Endowment Fund Board

The Trustees of the Endowment Fund Board shall consist of six members, one of whom shall be the Chair of the Board of Trustees, who shall serve as the ex-officio Chair of the Endowment Fund Board; one of whom shall be the Chancellor; one of whom shall be the Vice Chair of the Board of Trustees; and three of whom shall be elected by the Board of Trustees. One of those elected may be (but need not be) a member of the Board of Trustees and the other two shall be members of the Investment Committee of the ECU Foundation. The terms of the three elected members shall be for staggered three-year terms.

The Trustees of the Endowment Fund Board shall make decisions concerning the receipt and administering of Endowment Fund gifts and property bequests, exclusive always of monies received through State appropriations and from tuition and fees.

The Endowment Fund Board shall function in accordance with North Carolina General Statute 116-36 and regulations of the Board of Governors of the University of North Carolina.

ARTICLE II

POWERS AND DUTIES

Section 201 General Powers and Duties

The Board of Trustees shall promote the sound development of East Carolina University within the functions prescribed for it, helping it to serve the people of the State in a way that will complement the activities of the other institutions and aiding it to perform at a high level of excellence in every area of endeavor. The Board of Trustees shall serve as advisor to the Board of Governors on matters pertaining to East Carolina University and shall also serve as advisor to the Chancellor concerning the management and development of the institution.

Section 202 Other Powers and Duties

The Board of Trustees shall have such other powers and duties, not inconsistent with provisions of The Code of The University of North Carolina or as defined and delegated by the Board of Governors.

ARTICLE III

MEETINGS

Section 301 Regular Meetings

There shall be not fewer than three (3) regular meetings of the Board of Trustees each year. At each regular meeting a tentative date shall be announced for the next regular meeting. The Chair of the Board, in consultation with the Chancellor, is authorized to change the date if necessary because of schedule conflicts and to give immediate notice to the members of the Board. A notice specifying the time and place of each regular meeting of the Board shall be mailed by the Secretary of Assistant Secretary to each member of the Board at least seven (7) days in advance of the meeting date. Any matter of business may be considered at a regular meeting of the Board.

Section 302 Special Meetings

A special meeting of the Board of Trustees may be called by the Chair, and shall be called by the Secretary or Assistant Secretary upon the written request of not fewer than six (6) members of the Board. A special meeting called by the Secretary or Assistant Secretary shall be held within ten (10) days of receipt by the Secretary or Assistant Secretary of the sixth written request for such special meeting. A notice specifying the time and place of a special meeting of the Board shall be mailed by the Secretary or Assistant Secretary to each member of the Board at least seven (7) days in advance of the meeting date, but 48 hours notice may be given by telephone or telegram when, in the opinion of the Chair, an emergency exists. Any matter of business may be considered at a special meeting of the Board.

Section 303 Agenda

(A) At least seven (7) days prior to each regular meeting of the Board of Trustees, a copy of the agenda, including (insofar as is practicable) copies of all reports and other written materials to be presented to the meeting, shall be mailed to each member of the Board by the Secretary or Assistant Secretary. Insofar as is practicable, a copy of the agenda of each special meeting of the Board shall be mailed to each member of the Board at least four (4) days in advance of the special meeting; however, if such advance mailing is not practicable, the agenda for a special meeting may be presented to the members of the Board as the first order of business at the meeting.

(B) The agenda for every meeting of the Board shall be prepared by the Chancellor or his staff after consultation with the Chair. Every request for inclusion of an item on the agenda of a meeting shall be put in writing and filed, together with any supporting documents, with the Chancellor sufficiently far in advance of the meeting to permit a determination to be made by the Chancellor with respect to the propriety and practicability of including that item on the agenda for the meeting.

(C) Any member of the Board of Trustees may present to any meeting of the Board any item whether or not the same is on the agenda of the meeting.

Section 304 Conduct of Business

(A) A quorum of the Board of Trustees or of its several committees shall consist of a majority of the members of the Board or of its several committees.

(B) The Chair shall preside over all regular and special meetings of the Board of Trustees. In the absence of the Chair, the Vice Chair shall preside. In the absence of both the Chair and the Vice Chair, a presiding officer shall be elected by and from the membership of the Board of Trustees.

(C) All members of the Board of Trustees may vote on all matters coming before the Board for consideration. No member may vote by proxy.

(D) Except as modified by specific rules and regulations enacted by the Board of Trustees, Robert's Rules of Order Newly Revised (latest edition) shall constitute the rules of the parliamentary procedure applicable to all meetings of the Board of Trustees and its several committees.

Section 305 Minutes

(A) The Secretary or Assistant Secretary shall keep minutes of all meetings of the Board of Trustees; shall file, index, and preserve all minutes, papers, and documents pertaining to the business and proceedings of the Board; shall be custodian of all records of the Board; and, when required, shall attest the execution of all legal documents and instruments of East Carolina University.

(B) Within thirty (30) days and after each meeting of the Board of Trustees, the Secretary or Assistant Secretary shall transcribe the minutes of the meeting and mail a copy to each member of the Board.

Section 306 Executive Session

By the vote of a majority of the members present during any regular or special meeting when a quorum is present, the Board may hold an executive session, consistent with State Law.

Section 307 Keeping Board of Governors Informed

The Secretary of the Board of Trustees shall keep the Board of Governors, through the Secretary of The University of North Carolina, fully and promptly informed concerning activities of the Board of Trustees, including notice of any changes in the membership of the Board or its committee structure or Bylaws, notices of meetings and a copy of the minutes of all meetings.

ARTICLE IV.

RELATIONSHIP OF THE CHANCELLOR TO THE BOARD OF TRUSTEES

Section 401 Relationship of the Chancellor to the Board of Trustees

(A) It shall be the duty of the Chancellor to attend all meetings of the Board of Trustees and to be responsible for keeping the Board of Trustees fully informed on the operation of the institution and its needs.

(B) As of June 30 of each year the Chancellor shall prepare for the Board of Trustees a detailed report on the operation of the institution for the preceding year. The Chancellor shall also submit such additional reports to the Board of Trustees as he/she may deem wise or as the Board may require. He/she shall seek the counsel of the Board of Trustees concerning the affairs of the institution.

(C) The Chancellor shall be responsible to the Board of Trustees for enforcing all policies, rules and regulations of the Board of Trustees.

(D) The Chancellor shall be the official medium of communication between the Board of Trustees and all individuals, officials, agencies and organizations, both within and without the institution.

ARTICLE V

AMENDMENT OF BYLAWS

Section 501 Amendment of Bylaw

These Bylaws may be amended at any regular or special meeting of the Board of Trustees by an affirmative vote of a majority of the members of the Board if the substance of the amendment has been filed in writing with the Secretary or Assistant Secretary and a copy has been mailed to each member of the Board at least seven (7) days prior to the meeting at which the amendment is to be voted upon.

ARTICLE VI

SUBORDINATION TO UNIVERSITY CODE

Section 601 Subordination to University Code

To the extent that any of these Bylaws may be inconsistent with The Code of The University of North Carolina, as the same may be amended from time to time, said Code shall control.

ARTICLE VII

HONORARY DEGREES, AWARDS AND DISTINCTIONS

Section 701 Authority to Confer Honors

The Board of Trustees shall be responsible for approving the names of all individuals on whom it is proposed that an honorary degree or any other honorary or memorial distinction be conferred by East Carolina University. Examples of such degrees or honorary or memorial distinctions include, but shall not be limited to, (a) all honorary doctorates and other degrees of every kind, (b) the naming of buildings or rooms or other portions of buildings, streets and other campus property or facilities, or any unit or other organization within the University, and (c) honorary alumni (excluding those certain distinctions provided for in the existing Bylaws of the ECU Alumni Association and the ECU Educational Foundation). Trustee resolutions honoring members of the administration, faculty, alumni and friends of East Carolina University, and the awarding of emeritus status to faculty members is hereby delegated to the Chancellor.

Section 702 Nominations for Honorary Degrees

Nominations for the conferral of an honorary degree shall be made in accordance with the following policy and procedure:

(A) The Honorary Degrees, Awards, and Distinctions Committee shall be constituted as follows: Dean of the Graduate School, Chair, ex-officio voting; five (5) faculty members selected by the Faculty Senate; and five (5) trustees selected by the Chair of the Board of Trustees.

The Faculty Senate shall establish terms to be served by their representatives, and the Chair of the Board of Trustees shall establish the terms for representatives of the Board.

(B) The Honorary Degrees, Awards, and Distinctions Committee shall receive nominations each academic year and otherwise identify persons to be nominated for honorary degrees. Nominations for honorary degrees may be made to the Committee by any interested person or organization.

(C) The honorary degrees to be awarded by East Carolina University are:

Doctor of Letters (Litt.D.)

Doctor of Science (D.Sci.)

In exceptional circumstances, other designated degrees may be awarded or a different honorary or memorial distinction designated by the Board of Trustees.

(D) Eminent achievement in scholarship, public affairs, service to the University, service to the State or Nation, or in activities recognized as significant in the educational world, shall constitute the primary basis for an honorary degree from East Carolina University.

(E) Honorary degrees shall be limited to no more than three (3) per year, except as otherwise recommended by the Board of Trustees.

(F) No person shall be eligible to be awarded an honorary degree or other honorary or memorial distinction by East Carolina University while that person is serving as a member of the Board of Governors of The University of North Carolina or of the Board of Trustees of any one (1) of the constituent institutions or as a member of the faculty, staff or administration of The University of North Carolina or of any one (1) of its constituent institutions; and no such person shall be eligible for such an award until after the second academic year after the termination of any such relationship with The University of North Carolina or any of its constituent institutions.

(G) The Honorary Degrees, Awards, and Distinctions Committee shall submit names of nominees approved by it, with supporting documentation, to the Chancellor for review. The Chancellor shall forward the names of the nominees approved by him/her to the Executive Committee of the Board of Trustees. The Executive Committee, in turn, shall review and evaluate each such recommendation, coordinate its action with the Chancellor, and then make its written recommendation to the full Board for action at a regular or special meeting. Each member of the Board shall be given notice of the recommendation of the Executive Committee

either by telephone or by mail at least seven (7) days prior to the date of the meeting at which the recommendation is to be voted upon.

(H) The Board shall consider the recommendations and take action thereon in Executive Session. The Chancellor, after consulting with the Chair of the Board of Trustees, shall make appropriate public disclosure of all recommendations approved by the Board after acceptance of the invitation for conferral of an honorary degree by the person so nominated.

(I) Persons nominated for honorary degrees by the Honorary Degrees, Awards, and Distinctions Committee to the Chancellor and who are not thereafter approved either by the Chancellor or the Executive Committee or the Board of Trustees shall not thereafter be eligible for nomination; provided, however, the Chancellor shall have the authority to extend invitations to nominees approved by the Board to accept the University's honorary degree at such time or times and in such order as he/she may deem appropriate in his/her discretion.

Section 703 Nomination for Other Honors

The policy and procedure for nominations for the conferral of an honorary degree shall be as provided in Section 702. The policy and procedure for nominations for the conferral of all other honorary or memorial distinctions, as defined in Section 701 above, shall first be made by the Chancellor, individual trustees, or a subcommittee consisting of those members of the Board of Trustees designated by the Chair to serve on the Honorary Degrees, Awards, and Distinctions Committee to the Executive Committee in writing at least thirty (30) days prior to the next regularly scheduled meeting of the Board at which action on such recommendation is desired. The Executive Committee, in turn, shall review and evaluate each such recommendation, conferring and coordinating its action with the Chancellor and appropriate standing Committees, and then make its recommendation to the full Board for action at a regular or special meeting. The recommendations of the Executive Committee shall be mailed to each member of the Board at least seven (7) days prior to the date of the meeting at which the recommendations is to be voted upon. The Board shall consider recommendations and take action thereon in executive session. The Chancellor, after consulting with the Chair of the Board of Trustees, shall make appropriate public disclosure of all recommendations approved by the Board.

J. Craig Souza

Chairman of The Board of Trustees

William P. Furr

Secretary to The Board of Trustees

GUIDELINES FOR COMMITTEES
EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES
2nd REVISION

These guidelines spell out the duties, responsibilities and authorities of the standing committees of the East Carolina University Board of Trustees. The committees and their jurisdictions were approved by a vote of the Board on September 23, 2011.

EXECUTIVE COMMITTEE

The Committee shall meet upon the call of the Chair, and a majority of the members of the Committee shall constitute a quorum for the transaction of business.

The Committee may act for the Board in urgent situations when it is impracticable for the Board to act. The Committee, however, cannot take any action that is inconsistent with the existing policies of the Board of Governors or the Board of Trustees.

The Committee shall report on all meetings and actions taken by it to the full Board at regular meetings.

ATHLETICS AND ADVANCEMENT COMMITTEE

The Committee's jurisdiction shall include intercollegiate athletics, advancement and naming.

The Chancellor, who is specifically charged with the responsibility for the establishment and supervision of the institution's program of intercollegiate athletics, shall consult with the Committee on matters relating to intercollegiate athletics. The committee shall consider any proposed multi-year contracts for the Athletics Director and head coaches and make recommendations on these contracts to the full Board.

The Chancellor shall consult with the Committee on advancement activities, including but not limited to fund-raising, relationships with the University's tax-exempt affiliates, alumni affairs, and the Board of Visitors. The Committee shall make recommendations to the full Board regarding these policies. The Chancellor also may seek the advice of the Committee relating to issues involving advancement. The Committee also shall advise the Chancellor and the Board in confidence with respect to proposals to name or change the name of university facilities or activities consistent with the procedures and guidelines established in the Board of Trustees Policy on Naming University Facilities and Activities.

AUDIT COMMITTEE

The Committee's jurisdiction shall include audit, compliance, ethics, and conflicts of interest.

The Committee shall meet with representatives of the State Auditor's office to review the institution's annual audit report and discuss corrective actions if needed; review audit reports of University-associated entities; receive quarterly reports from the University's internal auditor; develop and maintain a charter to define roles and responsibilities, including the assurance that the institution is performing self assessments of operating risks and evaluations of internal controls on a regular basis; assure that internal audit functions will be carried out in a way that meets professional standards; at the beginning of the audit cycle, review and approve a summary of the annual internal audit plan for the campus; at the end of the cycle, review a comparison of the

plan advanced to the internal audits performed; prepare and forward to the Board of Governors an annual summary of the work performed by the Audit Committee, including a report of the work of the campus internal auditor that indicates any identified material reportable conditions and how they were addressed.

The Committee shall meet upon the call of the Chair and a majority of the members of the Audit Committee shall constitute a quorum for the transaction of business. The Committee shall meet no fewer than four times a year.

The internal auditor shall report to the Chancellor but shall also have a reporting relationship to the Chair of the Committee to enable the auditor to freely discuss professional issues with the Committee Chair.

The Chancellor shall consult with the Committee regularly concerning all matters related to the Committee's responsibilities and annually at the Board's fall meeting concerning East Carolina University's efforts to assure the adequacy of management staff and the existence of sufficient fiscal controls to administer additional authorities authorized under North Carolina General Statutes G.S. 116-30.1.

UNIVERSITY AFFAIRS COMMITTEE

The Committee's jurisdiction includes academic affairs, student affairs, financial aid, campus safety, research and graduate studies.

The Chancellor shall consult regularly with the Committee on policies relating to academic programs, public service activities, and student affairs. The Committee shall make recommendations to the full Board regarding these policies. The Committee shall review all appeals from faculty members to the Board and make recommendations to the full Board. The Chancellor also may seek the advice of the Committee on matters relating to student self-government.

The Committee shall review the proposed conferral of tenure for faculty members in academic units in the Division of Academic Affairs and make recommendations to the full Board.

The Chancellor shall consult with and may seek the advice of the Committee on policies relating to research and graduate studies.

FINANCE AND FACILITIES COMMITTEE

The Committee's jurisdiction shall include budget and finance including tuition and fees, master planning, property acquisition and disposition, site selection, designer selection, building plans, parking, and information technology.

The Committee shall maintain for the Board a master plan for the physical development of East Carolina University and advise and assist the Chancellor and submit recommendations to the Board with respect to real property transactions and other capital transactions within the jurisdiction of the Trustees.

The Committee may act for the Board in the selection of architects or engineers for buildings and improvements requiring such professional services and may act for the Board in approving all proposals

involving the acquisition or disposition of any interest in real property, provided that said transactions involving interests in real property valued at \$50,000 or more are recommended to the Board for its approval and forwarded to the Board of Governors.

Subject to the prior approval of the Chancellor, the Vice Chancellor for Administration and Finance is authorized to act on behalf of the Board to approve building plans and specifications and to certify final acceptance of completed buildings and projects.

HEALTH SCIENCES COMMITTEE

The Committee's jurisdiction shall include health sciences, ECU Physicians, and liaison with Pitt County Memorial Hospital.

The Chancellor shall consult with the Committee on policies relating to academic programs, admissions, clinical affiliations and agreements, community and public service activities, development and foundations. The Committee shall make recommendations to the full Board regarding these policies.

The Committee shall review the proposed conferral of tenure for faculty members in academic units in the Division of Health Sciences and make recommendations to the full Board.

AMENDMENTS MADE TO THE BYLAWS

1. Academic Affairs and Student Life Committee expanded to include Research and Graduate Studies. Full name of committee is now Academic Affairs, Research, Graduate Studies, and Student Life Committee.

Approved by the Board of Trustees on September 27, 1996.

2. Section 102, Officers. Election and Terms of.

Approved by the Board of Trustees on March 7, 1997

3. The name of Executive Committee of the Board be changed to the Executive and Audit Committee and that the By-laws of the Board of Trustees be amended by inserting the following between the third and fourth paragraphs:

The Chancellor shall also consult annually with the Executive and Audit Committee at the Board's October meeting concerning East Carolina University's efforts to assure the adequacy of management staff and the existence of sufficient fiscal controls to administer additional authorities authorized under G.S. 116-30.2, 116-30.4 and 143-51.1.

Approved by the Board of Trustees on October 9, 1998.

4. That the Institutional Advancement Committee be added to the Board – see Section 103 E.

That the Endowment Fund Board be revised – Section 104.

Approved by the Board of Trustees on December 10, 1999.

5. The Notice of a Special Meeting of The Board of Trustees be changed from three (3) days to a 48 hours notice to be consistent with the Open-Meetings Law – see page 9 line 3.

Approved by the Board of Trustees on March 16, 2001.

6. The Academic Affairs, Research, Graduate Studies, and Student Life Committee was split into the Academic Affairs and Student Life Committee and the Research, Economic Development and Community Engagement Committee with appropriate changes to the Bylaws to be developed accordingly.

Approved by the Board of Trustees on July 23, 2002.

7. Section 103.B of the Bylaws, formally Academic Affairs, Research, Graduate Studies, and Student Life Committee was split into two divisions with descriptive changes developed approval: Academic Affairs and Student Life Committee, and the Research, Economic Development and Community Engagement Committee, to coincide with the Bylaw amendment that was approved on July 23, 2002.

Approved by the Board of Trustees on October 18, 2002.

8. The name of Institutional Advancement Committee of the Board was changed to the University Advancement Committee.

Approved by the Board of Trustees on July 30, 2003.
9. 101.C of the Bylaws now states that “. . . If for any reason other than ill health or service in the interest of the State or nation, a member fails to be *physically* present for three (3) successive regular meetings of the Board of Trustees, his/her place as a member shall be deemed vacant.

Approved by the Board of Trustees on May 7, 2004.
10. 103.F of the Bylaws gives a description of the newly combined Advancement and Naming Committee that replaces the description of the University Advancement Committee.

Approved by the Board of Trustees on December 16, 2005.
11. The name of the Executive and Audit Committee of the Board was changed to the Executive Committee. 103 A of the Bylaws was modified to reflect the addition of 103 B, a separate Audit Committee. All other sections of 103 are renumbered.

Approved by the Board of Trustees on May 5, 2006.
12. Section 103 of the Bylaws was revised to define the duty of the Chair of the Board of Trustees to appoint committees and chairs of committees.

Approved by the Board of Trustees on August 22, 2007.
13. Section 104 of the Bylaws was revised to define the makeup of the Endowment Fund Board to include two members of the ECU Foundation’s Investment Committee.

Approved by the Board of Trustees on April 15, 2011.
14. Section 102 of the Bylaws was revised to define Officer Nominations and Election Processes.

Approved by the Board of Trustees on April 19, 2013.

BYLAWS OF THE BOARD OF TRUSTEES
OF EAST CAROLINA UNIVERSITY

Adopted - 7/8/93
Revisions proposed for April 2018

ARTICLE I.

ORGANIZATION

Section 103 Committees

The Chair, with the approval of the Board of Trustees, shall establish the committees of the Board of Trustees and identify their duties and jurisdiction consistent with any requirements of the UNC Board of Governors. No such committee shall have authority to take final action on behalf of or that is binding upon the Board of Trustees if the committee includes members who are not members of the Board of Trustees. The members and chairs of all committees shall be appointed and may be removed by the Chair of the Board of Trustees. Persons appointed to standing committees who are not trustees, including any ex officio (voting) member, shall be subject to conduct requirements that may be established by the Board of Trustees regarding conflicts of interest and other standards similar to those applicable to members of the Board of Trustees.

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[CONSIDER WHETHER ANY OTHER/SPECIFIC BASES FOR REMOVAL NEED BE STATED?
ANY SPECIFIC CONDITIONS FOR CONDUCT?]

ARTICLE V

AMENDMENT OF BYLAWS

Section 501 Amendment of Bylaw

These Bylaws may be amended at any regular or special meeting of the Board of Trustees by an affirmative vote of a majority of the members of the Board if the substance of the amendment has been filed in writing with the Secretary or Assistant Secretary and a copy has been mailed to each member of the Board at least seven (7) days prior to the meeting at which the amendment is to be voted upon.

GUIDELINES FOR COMMITTEES

EAST CAROLINA UNIVERSITY BOARD OF TRUSTEES

2nd REVISION

These guidelines spell out the duties, responsibilities and authorities of the standing committees of the East Carolina University Board of Trustees. The committees and their jurisdictions were approved by a vote of the Board on September 23, 2011.

EXECUTIVE COMMITTEE

The Committee shall meet upon the call of the Chair, and a majority of the members of the Committee shall constitute a quorum for the transaction of business. The Committee may act for the Board in urgent situations when it is impracticable for the Board to act. The Committee, however, cannot take any action that is inconsistent with the existing policies of the Board of Governors or the Board of Trustees. The Committee shall report on all meetings and actions taken by it to the full Board at regular meetings.

ATHLETICS AND ADVANCEMENT COMMITTEE

The Committee's jurisdiction shall include intercollegiate athletics, advancement and naming. The Chancellor, who is specifically charged with the responsibility for the establishment and supervision of the institution's program of intercollegiate athletics, shall consult with the Committee on matters relating to intercollegiate athletics. The committee shall consider any proposed multi-year contracts for the Athletics Director and head coaches and make recommendations on these contracts to the full Board.

The Chancellor shall consult with the Committee on advancement activities, including but not limited to fund-raising, relationships with the University's tax-exempt affiliates, alumni affairs, and the Board of Visitors.

The Committee shall make recommendations to the full Board regarding these policies. The Chancellor also may seek the advice of the Committee relating to issues involving advancement. The Committee also shall advise the Chancellor and the Board in confidence with respect to proposals to name or change the name of university facilities or activities consistent with the procedures and guidelines established in the Board of Trustees Policy on Naming University Facilities and Activities.

AUDIT, RISK MANAGEMENT, COMPLIANCE, AND ETHICS COMMITTEE

The Committee's jurisdiction shall include audit, compliance, ethics, and conflicts of interest.

The Committee shall meet with representatives of the State Auditor's office to review the institution's annual audit report and discuss corrective actions if needed; review audit reports of University-associated entities; receive quarterly reports from the University's internal auditor; develop and maintain a charter to define roles and responsibilities, including the assurance that the institution is performing self assessments of operating risks and evaluations of internal controls on a regular basis; assure that internal audit functions will be carried out in a way that meets professional standards; at the beginning of the audit cycle, review and approve a summary of the annual internal audit plan for the campus; at the end of the cycle, review a comparison of the plan advanced to the internal audits performed; prepare and forward to the Board of Governors an annual summary of the work performed by the Audit Committee, including a report of the work of the campus internal auditor that indicates any identified material reportable conditions and how they were addressed.

The Committee shall meet upon the call of the Chair and a majority of the members of the Audit Committee shall constitute a quorum for the transaction of business. The Committee shall meet no fewer than four times a year. The internal auditor shall report to the Chancellor but shall also have a reporting relationship to the Chair of the Committee to enable the auditor to freely discuss professional issues with the Committee Chair.

The Chancellor shall consult with the Committee regularly concerning all matters related to the Committee's responsibilities and annually at the Board's fall meeting concerning East Carolina University's efforts to assure the adequacy of management staff and the existence of sufficient fiscal controls to administer additional authorities authorized under North Carolina General Statutes G.S. 116-30.1.

UNIVERSITY AFFAIRS COMMITTEE

The Committee's jurisdiction includes academic affairs, student affairs, financial aid, campus safety, research and graduate studies.

The Chancellor shall consult regularly with the Committee on policies relating to academic programs, public service activities, and student affairs. The Committee shall make recommendations to the full Board regarding these policies. The Committee shall review all appeals from faculty members to the Board and make recommendations to the full Board. The Chancellor also may seek the advice of the Committee on matters relating to student self-government.

The Committee shall review the proposed conferral of tenure for faculty members in academic units in the Division of Academic Affairs and make recommendations to the full Board. The Chancellor shall consult with and may seek the advice of the Committee on policies relating to research and graduate studies.

FINANCE AND FACILITIES COMMITTEE

The Committee's jurisdiction shall include budget and finance including tuition and fees, master planning, property acquisition and disposition, site selection, designer selection, building plans, parking, and information technology.

The Committee shall maintain for the Board a master plan for the physical development of East Carolina University and advise and assist the Chancellor and submit recommendations to the Board with respect to real property transactions and other capital transactions within the jurisdiction of the Trustees.

The Committee may act for the Board in the selection of architects or engineers for buildings and improvements requiring such professional services and may act for the Board in approving all proposals involving the acquisition or disposition of any interest in real property, provided that said transactions involving interests in real property valued at \$50,000 or more are recommended to the Board for its approval and forwarded to the Board of Governors. Subject to the prior approval of the Chancellor, the Vice Chancellor for Administration and Finance is authorized to act on behalf of the Board to approve building plans and specifications and to certify final acceptance of completed buildings and projects.

HEALTH SCIENCES COMMITTEE

The Committee's jurisdiction shall include health sciences, ECU Physicians, and matters regarding Vidant Medical Center and Vidant Health. The Chancellor shall consult with the Committee on policies relating to the Health Sciences Division including, but not limited to, academic programs, admissions, clinical affiliations and agreements, community and public service activities, development, and foundations. The Committee shall make recommendations to the full Board regarding these policies. The Committee shall review the proposed conferral of tenure for faculty members in academic units in the Division of Health Sciences and make recommendations to the full Board.

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County Memorial Hospital

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**Board of Trustees
Health Sciences Committee
April 19, 2018**

Agenda Item:

VI. Closed Session

Responsible Person:

Deborah Davis, Chair

Action Requested:

Notes:



**Board of Trustees
Health Sciences Committee
April 19, 2018**

Agenda Item:	VII. Health Sciences Informational Updates
Responsible Person:	Dr. Phyllis Horns, Vice Chancellor for Health Sciences
Action Requested:	Information
Notes:	A. College of Allied Health Sciences B. College of Nursing C. School of Dental Medicine D. Laupus Library E. Brody School of Medicine



ECU

COLLEGE OF ALLIED HEALTH SCIENCES

Luncheon Recognizes Sixty-Five Scholarship Recipients

CAHS held its fifth annual Scholarship Celebration during a March 26 luncheon at the Rock Springs Center to honor the 65 recipients of this year's aid awards. Over 150 students, donors, faculty, and family members were in attendance. The college awards more than \$105,000 in academic scholarships annually.

At the event, donors were recognized for their support and were able to meet their student scholarship recipients. Officiated by faculty member Denise Donica, speakers included Dean Robert Orlikoff, Dr. David Edwards, co-founder of Kinetic Physical Therapy and scholarship donor, and Katlyn Fry, a scholarship recipient.

Edwards spoke from the donor perspective about how his ECU experience opened a series of doors throughout his career. Fry, a graduate of ECU's Bachelor of Science in Communication Sciences and Disorders program, is the first in her family to receive a bachelor's degree. Now earning her Master's degree in speech-language pathology, she explained that her love of children with special needs guides her educational decisions. Fry thanked the donors for helping her achieve her goal of "helping those who cannot help themselves."

Concluding remarks were provided by Leonard Trujillo, chair of the Department of Occupational Therapy, who is retiring this summer after 15 years of service to the College.

Interprofessional Education Event Unites Departments in Practical Exercise

The Departments of Occupational Therapy, Physician Assistant Studies, and Physical Therapy hosted the inaugural Interprofessional Education (IPE) event on March 23 at the Office of Clinical Skills at Eastern AHEC.

Bringing together 99 students and seven faculty members, organizers trained actors to present a practical situation to teams composed of at least one student from each department. These 'patients' sought to return home at all costs after a major fall, providing teams with opposition to their assessment and therapy recommendations, the sort of resistance often encountered in real-life clinical practice.

ECU and Pitt Reach Agreement on Transfer Credits for HIM/HIT Program

Graduates of Pitt Community College's Health Information Technology (HIT) program who want to complete a degree in Health Information Management (HIM) at ECU now have the benefit of a bilateral agreement between the two schools. Officials announced the agreement in January which supports the mission of ECU to provide affordable education to the students of eastern North Carolina.

CAHS offers the only undergraduate program accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) in the state of North Carolina. Admission is selective, with approximately ten students chosen for each of the previous two cohorts.

Accomplishments & Accolades from Allied Health Sciences:

- Members of the NC Scottish Rite Masonic Foundation, friends of CAHS, visited the **Department of Communication Sciences & Disorders** and Speech-Language and Hearing Clinic on March 27 to see first-hand how their donations impact children and adults in eastern North Carolina.
- U.S. News recently released their national rankings for graduate school programs naming Rehabilitation and Career Counseling in the **Department of Addictions & Rehabilitation Studies** 18th in the nation. It is the only North Carolina program to break the top 50 programs in this category.
- Dr. Anne Dickerson, Professor in the **Department of Occupational Therapy** and director of Research for Older Adult Driving Initiatives (ROADI), received the Lifetime Achievement Award during the Research and Creative Activity Awards Ceremony.
- Ms. Sherri Winslow, Clinical Instructor in the **Department of Communication Sciences & Disorders**, received the North Carolina Speech Hearing and Language Association (NCSHLA) State Clinical Achievement Award for her “contributions to the advancement of clinical practice in both speech-language pathology and audiology.”
- Dr. Robert Kulesher, Professor in the **Department of Health Services & Information Management**, received recognition from the American College of Healthcare Executives (ACHE) for his 40 years of affiliation with the professional society, which now reports a membership of nearly 48,000.
- Dr. Roman Pawlak, in the **Department of Nutrition Science**, recently presented at the 7th International Congress on Vegetarian Nutrition at Loma Linda University including three posters and an oral presentation.
- Dr. Denise Donica, Associate Professor in the **Department of Occupational Therapy**, spoke with U.S. News Health Buzz about the challenges young children face in developing writing skills and her work with Handwriting Without Tears for a story titled “Kids Are Having Issues Holding Their Pencils Because of Technology.”
- Dr. Jason Mose, Assistant Professor in the **Department of Health Services & Information Management**, delivered a presentation as part of the Informatics Research Seminars hosted by Duke Center for Health Informatics.
- Samantha Hammock and Jalesa Venning, students in the **Department of Physician Assistant Studies**, were named Paul Ambrose Scholars. Both will develop a community health initiative to benefit eastern North Carolina as part of the program.
- Recent graduate Lauren Cochran of the **Department of Occupational Therapy** published an article as the lead author in the Canadian Journal of Occupational Therapy.
- Erin Maroney & Mary Woodson, students in the **Department of Addictions & Rehabilitation Studies**, received national scholarships - NAADAC Minority Fellowship Program in Addictions Counseling & NBCC Minority Fellowship Program, respectively.
- Three students, Sydney Branson & Brittany Goehmann of the **Department of Occupational Therapy** and Jocelyn Bayles of the **Department of Nutrition Science**, received “Best in Category” awards for their presentations during Research and Creative Achievement Week. Eighteen CAHS faculty members mentored projects with six winning presentations in total.

East Carolina University
College of Nursing Updates
April 2018

- College of Nursing faculty members Dr. Laura Gantt, Sharon Overton, Dr. Jeanette Avery, Dr. Mel Swanson and Cheryl Elhammoumi had their work [“Comparison of Debriefing Methods and Learning Outcomes in Human Patient Simulation”](#) published in the *Clinical Simulation in Nursing* journal.
- The HRSA Geriatric Workforce Enhancement Program (GWEP) team had four poster presentations accepted by the American Geriatric Society Annual Scientific Meeting in Orlando FL. May 2-5. The posters’ titles:
 1. *Is Perception a Reality? Using Simulation to Improve Dementia Care*
 2. *Troika InterProfessional (TIP) Gerontology Education Model: A GWEP Outcome*
 3. *Exploratory Study of Community-Based Screening for Early Detection of Age-Related Health Changes in Agricultural Workers in Rural Eastern North Carolina*
 4. *GWEP Nurses in Action: Impacting Rural Community-Dwelling Older Adults*
- GWEP nurses collaborated with four Area Agencies on Aging, covering 29 counties in eastern North Carolina to provide four caregiver conferences, seven caregiver workshops, and 42+ other community events with presentations and/or older adult health screenings in the last 12 months.
- Four ECU Nursing students — Moriah Davis, Matthew Bauer, Rodgeline Kim Cardoz and Lori Williford — were selected as recipients of Kiwanis Nursing Scholarships. They will each be awarded a \$500 scholarship for Fall 2018.
- Associate Professor Dr. Holly Wei was selected as the winner of the North Carolina Nurses Association 2018 Research Scholarship Award. Dr. Wei will receive the award at a ceremony on April 19 in Durham.
- PhD student Malissa Mulkey was appointed as Chair of the Southern Nursing Research Society Student Network for 2018-2019.
- Faculty member Kathleen Sitzman was named by Dr. Jean Watson as a Distinguished Watson Caring Science Scholar for initiating, developing and implementing “Caring Sciences and Mindful Practices,” a web-based course focused on Watson’s human caring theory. Less than five scholars have received this distinction in the past 20 years.
- Four Doctor of Nursing Practice FNP students — Maggie Blakemore, Margaret Hinnant, Adrianna Musallam and Erin Smith — joined faculty members Dr. Debra Kosko and Dr. Renee Spain for the interprofessional study abroad trip to Nicaragua in February as part of Project Health for Leon.

- The College of Nursing celebrated black history month by highlighting the work of the Multi-Cultural Student Nurses Association with a video called [“Black History in the Making.”](#)
- College of Nursing Student Success Advocate Kelly Cleaton, Executive Director of Business and Administrative Affairs Justin Freeman and alumna Ivy Bagley were selected as ECU 40 Under 40 Honorees.
- The College of Nursing hosted information sessions and tours for over 350 newly admitted freshman intended nursing majors and their families on March 24. A total of about 700 students and family members attended.
- During March and April, third semester traditional BSN students (120 students) and ABSN students (27 students) are involved in interprofessional patient care simulations with fourth-year medical students at Brody (160 students).

ECU School of Dental Medicine (SoDM)
Board of Trustees Update
April 2018

Give Kids a Smile

This is the first year that each of the school's locations held a Give Kids a Smile day. In total, over 300 underserved children across the state received free dental treatment and/or oral health instruction, and their families were introduced to a dental home offering discounted fees. Give Kids a Smile is a national program launched in 2003 by the American Dental Association.

Apple Distinguished School Award

Representatives of Apple, Inc. presented the school with its fourth Apple Distinguished School award for continuous innovation in learning, teaching, and the school environment. During the school-wide ceremony on March 28, Dean Chadwick praised Dr. Todd Watkins, assistant dean for dental education and informatics, and his staff for managing the smooth operation of patient records, student assessment, and video conferencing between Ross Hall and the Community Service Learning Centers across NC. The school first received the Apple Distinguished School designation in 2012.

Fundraiser

The annual Burnisher's Ball netted a record \$7,280 for the school's Patient Care Fund. The gala fundraiser for students, faculty, and staff was organized by the American Student Dental Association (ASDA) and held March 3 at Brook Valley Country Club. The Patient Care Fund bridges the gap between the cost of dental care provided by a dental student and the amount patients are able to pay out-of-pocket. The fund has covered over 450 procedures at a value of \$51,400. The number of patients benefitting from the fund grows monthly.

Faculty Award

Assistant professor Luis H. Schlichting has received a 2018 Judson C. Hickey Scientific Writing Award in the clinical report category from *The Journal of Prosthetic Dentistry* for "Simplified treatment of severe dental erosion with ultrathin CAD-CAM composite occlusal veneers and anterior bilaminar veneers," an article he co-authored. Dr. Schlichting is on the faculty of the Department of General Dentistry.

Faculty Research

Five faculty members presented research at the American Dental Education Association Annual Meeting in Orlando, FL, in March. Topics:

- Cumulative Assessment of Competence: Big Data and Big Changes
- Vision 2030: Addressing the Opioid Crisis in the Dental Curriculum Today

- A Comprehensive OSCE Identifies Students at Risk of Failing Boards
- Cumulative Assessment of Competence: Big Data and Big Changes
- Building the Case for Social Mission in Dental Education

Student Research

Five students presented posters at the American Association of Dental Research Annual Meeting in Fort Lauderdale, FL, in March. Topics:

- Antifungal Activity of Beberine Against *Candida albicans in vitro*
- Geofencing: Mobile Technology as a Health Promotion Tool to Raise Awareness of a Dental Clinic in Rural North Carolina
- Elevated Blood Pressure Among Emergency Adult Dental Patients: A Descriptive Study
- Antifungal Activity of Capric Acid Against *Candida albicans in vitro*
- Influence of Maternal Activity on Child Oral Health and Tooth Development

Molar Mingle

The school held its first Molar Mingle for incoming students on March 9. First-year students hosted the incoming Class of 2022 for an icebreaker evening for the 52 students that will join the school next fall.

Cultural Celebration

The SoDM Annual Celebration of Culture on March 28 highlighted the Asian cultures of China, South Korea, and Vietnam. Our Cultural Celebration Committee of faculty, staff, and students displayed artwork, textiles, clothing, and sculptures. Food tasting, music, and oral presentations enlightened faculty, staff, and students in Ross Hall.

Poverty Simulation

The school participated in the national Poverty Simulation project on April 3. Dr. Wanda Wright, director of public health dentistry, and Kim Werth, SoDM director of counseling and student development, led third-year dental students through an immersion experience to broaden their understanding of the challenges encountered daily by people living in poverty. SoDM staff and faculty assumed identities such as social services agents, merchants, and bankers in role play scenarios.

Upcoming Events

- Graduate Recognition Breakfast - Wednesday, May 2, 9:00 a.m. – Hilton Greenville
- SoDM Graduation Convocation – Friday, May 4, 12:00 noon – Hendrix Theatre
- ECU Commencement – Friday, May 4, 7:00 p.m. - Dowdy-Ficklen Stadium

Updates from Laupus Library

History Collections exhibits, “Fighting for their Lives: Medical Practices during the American Civil War”

The American Civil War occurred during a time when medicine was just beginning to make great strides. Contemporary doctors did not fully understand the origin of disease, the importance of hygiene, or the need for sterilized tools during surgery, but discoveries such as anesthesia improved the patient experience immensely. In North Carolina, the war impacted both civilians and the medical community. Young men joined the war effort as soldiers, doctors joined the ranks to provide medical care, and women stepped up to aid with nursing.

On display through June 3, “Fighting for their Lives: Medical Practices During the American Civil War,” examines how doctors and medical staff cared for soldiers, looking specifically at surgery, disease, infection and the role of hospitals. Items on display represent an unrecognizable era of medicine when amputations were common and anesthesia was fairly new.

Friends of Laupus Library Board meeting May 7

The Friends of Laupus Library Board is scheduled to meet on Mon., May 7 from 3:00-4:30 pm in room 1517. Membership is still available for 2018. The Friends of Laupus Library provide advocacy and support of the library, the health sciences community and East Carolina University. Please visit <https://spark.adobe.com/page/DoKdK0nuMj46g/> for a photo story about Laupus Library and the Friends and for more information about enrollment.

Did you miss it? Watch the video.

Did you miss any this or last semester’s Medical History Interest Group lectures? If so, no worries. Laupus Library invites you to watch the video by visiting <http://www.ecu.edu/cs-dhs/laupuslibrary/HOM/archives.cfm>. There you will experience entire recordings from past presentations throughout the semester and recordings from earlier seasons. Click on the “Past Presentations” link at the top of the presentation schedule page to see the listing.

Art as Avocation Series exhibition to present *Eye Rain and Heart Cramps*

Laupus Library opened the art exhibit “Eye Rain and Heart Cramps,” with a 4:30-6:30 p.m. opening reception on April 10 in the Evelyn Fike Laupus Gallery on the fourth floor of the library. On display through June 1, the exhibit showcases a collection of paintings and mixed media artworks by April Holbrook, administrative support specialist for clinical financial services in the Brody School of Medicine at East Carolina University.

Holbrook’s paintings and mixed media artworks absorb the tradition of remembrance art into her collection. She uses daily life as the subject matter with stories about life’s challenges, the innocence of childhood and the loss of that innocence with the coming of age shared through her paintings to express the relatable experiences of everyday people.

New Venue for this year's Health Sciences Author Awards

Laupus Library will hold the annual Health Sciences Author Recognition awards ceremony on Nov. 8, from 5:00-7:00 p.m. at The Martinsborough at the Jefferson Blount Harvey Building in Greenville. This year's event will be held on a different day, time and location than in previous years.

"History Alive! A 50th Anniversary Celebration" held Sat. April 21

On Sat., April 21, "History Alive! A 50th Anniversary Celebration" will be held from 10:00 a.m. to 3:00 p.m. at The Country Doctor Museum in Bailey, North Carolina. This family-friendly event aims to offer visitors a glimpse into the past with free activities including museum tours, a petting zoo, and horse drawn carriage rides. Traditional music will be provided by DryBread Road and interpreters from several regional museums will be on hand to offer activities and demonstrations. The Country Doctor Museum will also showcase a new exhibit, "The Sick Room: Home Comfort & Bedside Necessities," to display how an extended illness of a family member or loved one was a common part of life at the turn of the 20th century. Opened in 1968, The Country Doctor Museum shares the history of medicine in rural America and is managed as part of the History Collections of Laupus Library.

Laupus Library exhibit presented at Society of North Carolina Archivists Conference

Layne Carpenter, archivist for history collections presented a ten minute lightning talk at the annual meeting of the Society of North Carolina Archivists held on March 14-16 in Durham, N.C. Entitled, *Humanizing the Past: Telling the Story of Eastern Carolina Doctors and Nurses During WWI*, her presentation included details about the WWI exhibit, "North Carolina & The Great War: Medical Professionals on the Western Front" held in Laupus Library from Jan. 17-Mar. 18, 2018.

The exhibit looked into the work of medical professionals in the war, highlighting the roles of both men and women, and engaged visitors with a display of artifacts, photographs and paper materials to learn about how the medical field responded to new weapon technology. It featured a section about the influenza epidemic of 1918 that had an impact in North Carolina and later inspired state officials to provide better health care for the state. A Public Health Collection was also displayed with a history on how the public was educated a century ago.

Laupus Library Faculty to present at 118th Annual Medical Library Association Meeting held May 18-23

During the conference, Collection Development Librarian, Megan Inman and Assistant Director of Collections and Historical Services, Marlana Barber will provide the poster presentation, *A Paradigm Shift: Transforming Collection Development to Meet the Needs of Users*, to share their study to analyze expenditures and trends in usage by format.

A Lightning Talk, *Anatomy Touch Table Project*, will also be presented by Roger Russell, Associate Director and Marlana Barber. The talk will cover improving patron experiences and uses of anatomical resources by analyzing the use of our anatomical models, anatomical databases and touch table.

East Carolina University
Board of Trustees
Health Sciences Committee

*Brody School of Medicine
Updates and Highlights*

April 19-20, 2018

Research

- ❖ **2018 STAT Madness victory.** Jitka Virag, PhD (Physiology) placed first in this year's STAT Madness Challenge, hosted by the Boston Globe Media. The innovation challenge pits 64 of the nation's best bioscience research projects against one another in a March Madness-style tournament bracket. Dr. Virag's research focuses on repairing the heart during and after a heart attack. Her findings could change the protocol for treating heart attack patients and lead to a significantly higher survival rate and increase the quality of life for survivors. <https://www.statnews.com/2018/04/02/dying-hearts-stat-madness-crowd/>
- ❖ **Top Score on NIH-NIEHS grant.** Kym Gowdy, PhD (Pharmacology) received a near perfect score on her R01 grant entitled "Novel role for CD163 in ozone induced alterations of pulmonary immunity". Her score placed the grant in the top 1% of all grants reviewed by NIEHS during the Feb-March review period.
- ❖ **2018-19 Fulbright Scholar chosen.** Juhee Kim, ScD (Public Health) was chosen to be a Fulbright Scholar. She will travel to South Korea where she will conduct a research and education project entitled "Health Maintenance Practices by Caregiving Status among Female North Korean Refugees in South Korea"
- ❖ **Accolades at the 2018 ECU Research and Scholarships Award Ceremony.** <https://news.ecu.edu/2018/02/22/researchers-saluted/>
 - Dr. Chris Geyer, PhD. (Anatomy/Cell Biology) received 5-year Research and Creativity Award for his accomplishments in reproductive biology.
 - Drs. Mark Mannie, PhD (Microbiology/Immunology), Yan-hua Chen, PhD (Anatomy/Cell Biology) and Qun Lu, PhD (Anatomy/Cell Biology) received Inventor Awards for receiving patents this past year; Dr. Mannie received 2 patents.
- ❖ **Research Triangle Reproductive Biology Meeting.** Dr. Chris Geyer, PhD (Anatomy & Cell Biology) chaired the 27th Annual Meeting of the Triangle Consortium for Reproductive Biology at NIEHS on February 10, 2018

- ❖ **Novel hemoglobinopathy presented at national meeting.** Shivajirao Patil, MD and Emily Bray, MD (Family Medicine) and Richard Baltaro, MD (Pathology) were authors on a presentation entitled “Hemoglobin Greenville-North Carolina: A Novel Hemoglobinopathy Diagnosed at Vidant Medical Center” at the 2017 American Association for Clinical Chemistry meeting in San Diego.
- ❖ **Improving the treatment of Sickle Cell Disease.** Darla Liles, MD (Internal Medicine:Oncology) launched a Novartis-sponsored clinical trial (\$106,864) to treat sickle cell patients during a vascular crisis.
- ❖ **Collaborating to study opioids and brain health.** Srikanth Ravisankar, MD and Devon Kuehn, MD (Pediatrics), Kim Kew, PhD (Chemistry), Amy Gross-McMillan, PhD (Physical Therapy), and Lori Curtindale, PhD (Psychology) are collaborating with investigators at Boston Medical Center to investigate the impact of opioids and marijuana on brain connections and volume and associated standardized developmental testing findings. The study is funded by an ECU IRA Grant and a Children’s Miracle Network Grant
- ❖ **BSOM M4 Medical Student research accomplishments** – An inaugural cohort of 27 medical students in the Research Distinction Track have completed their research programs and will graduate next month. The accomplishments of our Research Scholars included 24 national presentations (and published abstracts), 4 published research papers, 5 national recognition awards and 2 grant submissions.
- ❖ **Post-doctoral Fellow and Graduate Student successes.** Tiaosi Xing (Anatomy/Cell Biology) received a Travel Award from the American Association of Anatomists to attend the 2018 Experimental Biology meeting in San Diego in April. She is a PhD student in Yan-hua Chen’s laboratory. Byron Aguilar, PhD (Anatomy/Cell Biology) received support from the Alzheimer’s Association for his research in the laboratory of Qun Lu, PhD.

Community Service

- ❖ In January, the Brody Medicine-Pediatrics Interest Group organized a children’s book drive benefiting the ECU Medicine-Pediatric clinic’s Reach Out & Read Program. More than 240 books were donated for pediatric patients.
- ❖ Two second-year medical students designed a brochure to educate middle and high school students about the health dangers of e-cigarettes. Approximately 25,000 brochures were distributed during February to youth through the ECU Psychiatry Outpatient Center, ECU Family Medicine Center, ECU Pediatric Outpatient Center, and various other clinics in local and nearby communities.
- ❖ In March, medical students in the Service Learning Distinction Track held a food drive for a new medical food pantry on campus that was organized by students, nutrition and medical faculty members with funding assistance from Vidant Health. Students estimate that 25-30 percent of Greenville residents suffer from food insecurity. The pantry currently serves

patients being discharged from Vidant Medical Center who are determined to have food insecurity, but will eventually be expanded to include ECU Physicians patients.

- ❖ ECU's Comprehensive Sickle Cell Program hosted their annual Sickle Cell Conference in mid-March to help educate the public about the disease, which affects more than 900 patients in eastern North Carolina. The free conference was open to the public.

Clinical Practice

- ❖ ECU Physicians had a bottom-line loss of (\$8.0M) in the first eight months of fiscal year 18 (July – February 2018). ECU Physicians had budgeted a loss of \$6.3M for that same period. ECU Physicians budgets for a loss during the first three quarters of a new fiscal year, due to new faculty hires, established faculty departures, graduating residents and fellows leaving and faculty and staff vacations and the Thanksgiving and Christmas holidays. We expect to see some recovery over the next few months with 2 UPL payments expected in March and April; contract catch up from Vidant and patient volumes increases due to the flu season.
- ❖ ECU Physicians is scheduled to receive a UPL payment for the FY 16 reconciliation in late March 2018 and a FY 18 Quarter 1 UPL payment in April 2018. We estimate those two payments to be approximately \$5.5M - \$6M.
- ❖ ECU Physicians cash reserves at the end of February 2018 were \$49.9M or 113.4 days of cash on hand. The ECU Physicians Board encourages ECU Physicians to have 90 days of cash on hand at all times.

Brody Academic Affairs Update to Board of Trustees Health Sciences Committee
April 3, 2018

Since my last report to you in February, we have enjoyed a very successful residency match for our M4 students, and are about to start new M3 and M4 classes in our new curriculum, that has students beginning their clinical rotations earlier in the year than previously. For the second year in a row, we had 56% of Brody students selecting primary care residency programs. Nearly half (47%) remained in North Carolina to train, which strongly predicts their eventual practice in the state that supported their medical school training. Twenty percent of this class choose Family Medicine for a specialty, which compares very favorably to our previous history of being in the Top 10 (often Top 5) of medical schools in the US for percentage of class entering this specialty.

Attached is a run-down of this year's match, and a summary of Brody's success in meeting our mission is shown below:

Primary Care (#)	2014	2015	2016	2017	2018
Family Medicine	16	12	14	13	15
Internal Medicine	7	8	8	9	9
Internal Medicine/Pediatrics	5	5	6	3	5
Pediatrics	13	11	12	18	13
Total	41	36	40	43	42
Matched in NC (#)	31	31	28	29	35
Matched at Vidant (#)	17	15	7	13	11
Primary Care (%)	2014	2015	2016	2017	2018
Family Medicine	20%	15%	22.6%	17%	20%
Internal Medicine	8.8%	10%	12.9%	12%	12%
Internal Medicine/Pediatrics	6.2%	6.3%	9.7%	4%	6.7%
Pediatrics	16.2%	13.8%	19.4%	23%	17.3%
Total	51%	45%	64.5%	56%	56%
Matched in NC (%)	39%	39%	45%	38%	47%
Matched at Vidant (%)	21%	19%	11%	17%	14.7%

On Thursday, March 29th, we were pleased to host leaders from the American Medical Association, including the Chair of the Board of Trustees and their Group Vice President for Medical Education, who were visiting Brody to conduct a site visit and recognition for the work of those involved in the REACH Initiative (REACH = Redesigning Education to Accelerate Change in Healthcare). This initiative has resulted in many positive outcomes since 2013, including increasing Brody's recognition nationally as a leader in innovative education, and in bringing us more closely aligned with our health system partner, Vidant Health, in collaboration around improving patient safety, quality of care, patient experience, interprofessional practice, leadership, and population health. The grant that Brody received in 2013 will close in September of this year, but the work and programs that were established, including the

Teachers of Quality Academy and LINC Scholars program will continue with support through Academic Affairs and Vidant Health.

Also since my last report, Dr. Leigh Patterson has been selected as Brody's Associate Dean for Faculty Development. Dr. Patterson, an Emergency physician, has held this post as an Interim for the past two years, and a national search showed that we had the very best candidate right here in our midst. Dr. Patterson has an ambitious agenda for enhancing support for our faculty and the entire school will benefit from this.

We currently have a search underway for a new Associate Dean for Admissions, to replace Dr. Jim Peden upon his retirement in mid-2019.

Beyond the daily care of our educational programs and students, the administrative leaders and staff in Academic Affairs, along with education leaders within each of our basic science and clinical departments, are fully engaged in preparation for our next LCME accreditation site visit. We have a consultant coming in mid-May to give an outside perspective on our strengths, vulnerabilities and needs in order to be successful in our preparation during this 18-month period of intensive self-study and a clean bill of health from the LCME site visit in early 2020. Much is hinging on this, including our ability to expand our medical school class size.

We continue to work with the NC legislature and hospitals in eastern NC to expand GME (residency) programs and positions in rural areas in the region. This continues work that started two years ago with our formal consultation with Tripp Umbach to assess the opportunities and needs for increasing medical school class size. In order to retain more physicians in NC for practice, we needed to take the step of expanding GME slots prior to graduating classes with more medical students. We are pleased with early progress on this, with three sites in mind for new Family Medicine integrated rural training tracts to be developed in the next 12-18 months.

Finally, this will be my last report to the ECU Board of Trustees Health Science committee, as I will be leaving the university in May. I so enjoyed the opportunity to meet with you as a group at each of the BOT meetings and to update you on our progress to advance medical education locally, with impacts throughout the state and region. I have missed seeing you over the past year, and want to personally thank you for the support that you always gave me personally, and that you gave Brody's education programs with infrastructure to provide first class clinical care, education and research at East Carolina University. I wish you the very best in your own work and personal lives and in the work you do on behalf of the medical school.

With appreciation,

A handwritten signature in blue ink that reads "Libby Baxley". The signature is written in a cursive, flowing style.

Match Statistics

Primary Care	Positions	Percent
Family Medicine	13	17
Internal Medicine	9	12
Internal Medicine/Pediatrics	3	4
Pediatrics	18	23
Total	43	56
Obstetrics/Gynecology	4	5
Total with OB/GYN	47	61
Specialty	Positions	Percent
Anesthesia	6	8
Dermatology	2	3
Emergency Medicine	3	4
Family Medicine	13	17
Internal Medicine	9	12
Internal Medicine/Pediatrics	3	4
Neurology	0	0
Obstetrics/Gynecology	4	5
Otolaryngology	0	0
Pathology	1	1
Pediatrics	18	23
Physical Med & Rehab	1	1
Psychiatry	4	5
Radiology - Diagnostic	4	5
Radiation Oncology	1	1
Surgery - General	2	3
Surgery - Neurological	2	3
Surgery - Orthopaedic	1	1
Surgery - Plastic	1	1
Surgery - Vascular	2	3
Urology	0	0
Total all specialties	77	100

Redesigning Education to Accelerate Change in Healthcare (REACH) Initiative Overview:

- Five-year, \$1 million award from the American Medical Association (AMA) to transform BSOM curriculum to better prepare future physicians in the emerging Health System Science (HSS) competencies of patient safety, quality improvement, systems science, population health, and team-based care.
- Brody is one of 11 founding members of the AMA Accelerating Change in Education (ACE) Consortium
- Three main strategies:
 1. Plan and implement a faculty development program, the Teachers of Quality Academy (TQA), to train faculty in the skills to practice and teach HSS competencies
 2. Enhance the medical student curriculum by integrating HSS competencies longitudinally and progressively over four years
 3. Establish the Leaders in INnovative Care (LINC) Scholars program for a select group of medical students who desire advanced training in HSS and physician leadership

Teachers of Quality Academy (TQA):

- Designed to create a longitudinal, year-long, program for faculty and clinical leaders from within the same institutional environment in order to create a learning community grounded in improving care and education locally and synergistically
- Inaugural year-long cohort began in January 2014, training 27 participants including clinical faculty from BSOM, as well as three ECU College of Nursing and two ECU College of Allied Health Sciences faculty
- Two additional cohorts have occurred. TQA 2.0 trained 25 participants, including three physicians and three nurse leaders from our partner health system, Vidant Health. In January 2018, the third cohort, TQA 3.0, began as a co-sponsored program with Vidant Health, and has 26 participants from across a spectrum of clinical and educational backgrounds who work together in health care improvement teams.

TQA Impacts to Date (all cohorts):

- 52 faculty members completed training; 26 currently in training
- Included courses in Adult Education / Medical Education, with a formal ECU-sponsored Credential in Health Professions Education that is now a recurring program with the College of Education
- 25 new educational modules designed by participants to be used in the HSS longitudinal curriculum
- 52 Quality Improvement projects implemented and evaluated across inpatient, ambulatory and acute care settings
- Six TQA faculty and graduates served as authors in a national, first-of-its-kind textbook on Health Systems Science
- 14 national/regional conference presentations by TQA scholars

Longitudinal Curriculum in Health Systems Science:

- Integrated HSS curriculum that represents the authentic, embedded nature of patient safety, quality improvement, and team-based care – with a goal of students gaining an understanding that continually improving care is as core to their professional identity and work as providing care
- HSS Longitudinal Curriculum follows the topical outline of the IHI Open School Basic Certificate program, with use of online modules coupled with experiential activities throughout the M1-M4 curriculum to hardwire the concepts as they are being learned
- Class of 2018 is first to complete all components of the longitudinal curriculum, with evidence of greater knowledge of HSS competencies on final content-specific examinations and assessments

Leaders in INnovative Care (LINC) Scholars:

- Co-curricular program for up to 10 competitively selected medical students per year that lead to graduation with distinction in Health System Transformation and Leadership

REACH Initiative Talking Points

- Designed to provide advanced training in HSS and leadership development to better prepare graduates to provide safer, higher quality care to patients and become health system leaders in the future
- Scholars participate in a 10-week summer immersion program between the M1 and M2 year
- Engage in longitudinal development and implementation of a quality improvement project under the guidance of a faculty mentor
- Participate in longitudinal coursework during the M2-M4 years, ending with a capstone practicum in M4 year
- 25 Scholars are currently enrolled in the program, with 10 new Scholars to begin in June 2018
- Opportunities for student scholarship, with 11 national/regional presentations and 18 local presentations to date
- Participated as a team member in 25 quality improvement projects occurring within the health system and ECU Physicians
- Inaugural Cohort of 5 LINC Scholars will graduate in May 2018

Broader Systems Impacts:

- Establishment of an annual peer-reviewed and juried Quality Improvement Symposium. Now in its fourth year and co-sponsored with Vidant Health, this provides students, residents, faculty and clinical leaders the opportunity to publicly share their work in quality improvement and patient safety; 53 presentations by TQA scholars at this and other local conferences
- Establishment of an annual Medical Education Day, now in its fourth year, which provides an opportunity for students, residents and faculty to present innovations in medical education at the course, clerkship, and institutional levels. 35 TQA scholars and 36 students have participated in this peer-reviewed and juried conference to date
- Enhanced clinical learning environment for all health professions students and residents
- Further strengthened partnership between Brody School of Medicine and Vidant Health in clinical care and education
- Provided effective platform for clinician-educator faculty to engage in meaningful scholarship and career advancement
- Enhanced national recognition for ECU's Brody School of Medicine. REACH Project Team members have participated in numerous national invited conferences, highlighting the approach and successes of the program, as well as published descriptive materials and peer-reviewed publications illustrating Brody's work in the ACE Consortium.



*Officials from the American Medical Association visited ECU's Brody School of Medicine on March 29, 2018.
(Photos by Cliff Hollis)*

BRODY RECEIVES NATIONAL PRAISE

ECU's Brody School of Medicine praised as 'inspiration for national program change'

PUBLISHED APR 02, 2018 BY [ROB SPAHR](#)

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In 2013, 80 percent of the nation's medical schools applied for grant funding through the American Medical Association's Accelerating Change in Medical Education initiative.



Dr. Susan Skochelak, AMA's group vice president for medical education, speaks during a visit to Brody School of Medicine.

East Carolina University's Brody School of Medicine was one of only 11 medical schools nationwide to be awarded a five-year, \$1 million grant under the AMA program, which aims to bridge the gap between how future physicians are trained and how health care is delivered.

On Thursday, during their final visit to ECU as part of the initial consortium, AMA leadership praised Brody for being a national leader in transforming medical education and improving the health care system.

"You've been an inspiration for national program change," Dr. Susan Skochelak,

AMA's group vice president for medical education, told Brody administrators, faculty and students during the visit.

"The health care system has been broken for a while in ways where we need physician leaders and nurse leaders to say 'the system can be fixed and here are ways that we can fix it.' This is what Brody has been bringing to medical education that wasn't there before," Skochelak added. "It is, at a very practical level, giving people tools to close gaps that we think are important in the health care system. And Brody School of Medicine has been at the forefront as a leader in this area."

The host of innovations that grew out of Brody's grant funding included:

- Development of a longitudinal curriculum in health system science focusing on developing skills related to patient safety, quality improvement, systems science, population health and interprofessional team-based care.
- Creation of the nationally recognized Teachers of Quality Academy, a year-long faculty development program that has thus far trained 78 medical, nursing and allied health faculty members in new health science competencies.
- Creation of the Leaders in INnovative Care (LINC) Scholars program, which leads to graduation with distinction in health system transformation and leadership for a small

group of competitively selected medical students. The inaugural cohort of five LINC scholars will graduate in May.

“This is the culmination of work we’ve been doing since 2013 with the

support of the AMA and the Accelerating Change in Medical Education program,” said Dr. Elizabeth Baxley, Brody’s senior associate dean for academic affairs. “The team at Brody has worked really hard over the last five years and has made an enormous commitment to changing medical student education and changing faculty training. So we were very pleased to have the AMA recognize the work that we were doing in this space.”



ECU health sciences faculty members participate in a team-building activity during a Teachers of Quality Academy session.

Dr. Mike Waldrum, chief executive officer of Vidant Health, said Brody’s incorporation of health system science training into its curriculum could be “transformational to the health care industry.”

“It will be an incredible asset to Brody, because we’ll be producing students that the industry needs and wants, and that aren’t being produced anywhere else,” Waldrum said. “From a system perspective, having physician leaders that understand health system science and can help the organization improve is what we all want. So it’s a great thing for Brody School of Medicine and for delivery organizations, and I think that it’s going to continue to propel Brody’s reputation and ECU’s reputation.”

Dr. Gerald Harmon, chairman of the AMA’s board of trustees, said the AMA “got it right” by choosing to invest in Brody.

“We’re not only looking at a transformational way to deliver health care, we’re looking at reducing the cost of care and the burden of economic drain on our system,” Harmon said. “This is an investment on the cost of care and on the quality of the value-based payment system of

the future. Brody is obviously one of the leaders, that's why it's being recognized nationally."

The first class of Brody students to receive all of their training under the new curriculum is set to graduate in May.

Taj Nasser, a fourth-year medical student and LINC Scholar, said the program made a tremendous impact on the quality of his education and the quality of care he will be able to provide his patients.

"As a future physician, I will not only be able to provide clinical care for my patients, but also help improve the system that physicians work in and improve the quality of care that patients receive," Nasser said. "We're learning how to make a big impact on the health system in general, which is very exciting."

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